

Minutes
Faculty Senate College-Wide Committee Meeting
Dr. Bill Wilcox, College-Wide Faculty Senate President
Dr. Catherine Wilkins, Secretary
January 4, 2013 at 1:00 p.m. in AA-177

Attendance taken via sign-in sheet.

Lee: 58 faculty

Collier: 22 faculty

Charlotte: approximately 10 faculty

- I. The meeting was called to order at 1:05 PM. The first order of business was to approve the November 2, 2012 minutes. The minutes were voted upon and approved. (Pelow, Weir)
- II. Campus President Reports
 - A) Lee – Laura Weir. Weir wished everyone a happy new year, and encouraged Senate members to abide by Roberts’ Rules and treat their colleagues with respect. Weir also reminded faculty that the work that was coming out of the faculty committees were drafts, and that other faculty were invited to participate and contribute by emailing her. Weir also mentioned faculty frustration with the expectation that we would be available 24-7 via email, and proposed that Senate consider a recommendation that would set parameters for faculty availability. It was agreed that this subject would be brought up at the Union meeting.
 - B) Collier – Joan van Glabek. Old business – communications issues.
 - C) Hendry-Glades – Amanda Lehrian, Charlotte VP – absent.
 - D) Charlotte – Bill Wilcox. Wilcox recommended patience with the administrative transition, and predicted that the full academic reorganization would not take place until Fall 2013.
- III. Committee Reports
 - A) Academic Standards – Peggy Romeo. Main project has been reviewing course substitution, course waiver, and transfer forms to make the language more clear and specific. Reviewing COPs related to faculty overloads. Plan is to send revised forms to Senate and VPAA for suggestions and approval. Faculty concern: there should be flexibility to differentiate between ground and online classes when selecting textbooks. Faculty question: is grade changing a big issue?
 - B) Academic Technology – Ellie Bunting. Webcams are available in the library. More courses will be offered long distance through the TLC. Need more rooms with distance learning technology. Dr. Stewart is taking change of videoconferencing, and Bunting will ask him to attend the next meeting to answer questions. CE6 ending. Helpdesk will be handled in-house within a month. Faculty raised issues with Canvas.
 - C) Curriculum – Jennifer Grove. 4:30 this afternoon is the deadline to submit course and program changes for next academic year. 1st Friday in March is deadline for catalogue changes for the Fall. The dissolution of GESR has been overcome through the formation of a task force. Deans’ Council has presented problem that Grove is attempting to address.
 - D) Professional Development – Catherine Wilkins. Two projects that the committee is working on is enhancing TLC and revising process by which faculty professional development funds are distributed. Draft recommendation suggests switching distribution of SPD funds to a personal stipend.
 - E) Student Assessment – Scott VanSelow. Program and course-level outcomes have been looked at. Scoring session for TIM will take place this Tuesday and information on it will be available through Canvas. Question: will Gen Ed changes coming from the state change our competencies? Yes.

Faculty concern – we need to prioritize a discussion of the plan to gather data perhaps via a group meeting during duty days.

- F) Search Committees – Bill Wilcox. Over 100 applicants for provost position. Dean of A&S search is ongoing, and committee hasn't met yet.
- G) Senate Communications Committee – Amanda Lehrian. Working on developing a more user-friendly means of communicating through technology within Senate and the committees.
- H) Senate Calendar Committee – Lisa McGarity. Faculty, staff, administrators all on the committee. Start and end dates for fall 2013 proposed.
- I) Senate Bylaws Committee – Don Ransford. Committee has not officially met yet. Some Senate members have been sent ideas that are being used at other state colleges. All faculty are invited to join and participate on this committee. An impromptu meeting will take place today at 3:00 PM.

IV. Open Discussion

- A) Scott VanSelow will run a workshop on Monday (time and place TBA) to help faculty learn how to use Canvas to do common assessments.
- B) Joan van Glabek moves that faculty reaffirm that we have control over items 6-12 of the syllabus. (Van Glabek, Daniels) Discussion followed that spoke to the perhaps excessive oversight of chairs and administrators, yet the need to follow the recommendations and requirements of the curriculum committee. Concern was raised that independent control over these sections might lead to faculty. Van Glabek volunteered to table the motion and Weir suggested that we continue to discuss this issue at the February meeting

- V. A motion to adjourn was made at 2:30 PM, seconded, and unanimously approved.