

## Calendar Planning Committee

Minutes, November 30, 2012

Meeting called to order by L. McGarity at 11 am.

Minutes from Nov. 16, 2012 approved

Discussion included:

Change to final exams for summer 2013: Meeting joined by Dr. Harrel. Dr. Harrel will take the amendments to the schedule to the BOT as an information item. The change to two days of exams for Summer 2013 means exams will be held August 14 and 15 with grades due August 16. While there is still a day of overlap between summer and fall 2013, this was the best proposal.

Schedule for 2013 – 2014:

All schedules considered still included fewer Monday only classes. Discussion to extend the number of minutes for Saturday classes should also extend to Monday evening classes. Student services felt that extra minutes would lead to lower enrollment in those sections. No one was willing to pursue the issue further.

Extensive discussion about the proposed schedule start dates, duty days, exam dates, transfer ease for our students, financial aid and processing new student concerns were brought up. The committee voted to approve Option 1 for fall 2013, Option 1 for spring 2014, and Option 1 for summer 2014. Motions were made, seconded, votes taken.

Bonnie Etheridge offered to put the dates into the same schedule she had prepared for the 12 month employees. She will then forward it to Lisa McGarity and then on to the appropriate parties.

Next meeting Friday, January 25 at 11 am.