

Calendar Planning Committee

Minutes, November 16, 2012

Meeting called to order by L. McGarity at 11 am.

Minutes from Nov. 9, 2012 approved

Discussion included:

Summer session 2013 final exam period so long that exam dates for summer overlap duty days for fall. Discuss possibly changing Summer 2013 finals from 5 days to 2 days. These changes would have to go to Dr. Harrel and BOT

August 15 or 16 for start date of fall 2013

220 total days for Fall Spring Summer (state mandate); 210 days excluding exam days.

August 19 final exams at Edison are too late to start classes for Fall 2013 since other schools start on the 19th (FGCU); student services needs time to process grades and financial aid

College-wide professional development discussed. Suggestion again for Friday afternoon for Student Services, possibly one in October and one in February, carefully chosen to cause the least disruption of services to students

Veteran's Day discussed again. Agreement to support continuation of celebrating the day (already in College Operating Procedures).

Discussion of fall 2013 duty days. Start date and end date discussed, 83 duty days in fall for faculty, exams to end Dec. 11 possibly with grades due Monday Dec. 16

Day of celebration mentioned.

Returned to discussion of 2013 – 2014. B. Etheridge to draft staff calendar, L. McGarity to draft faculty calendar with start dates of Aug. 15 vs. Aug. 16. Reminder that Saturday classes will have to have an exam date and a Dec. 13 grades due date pushes the Saturday exam to Dec. 7.

Next meeting Friday, November 30 at 11 am. (No meeting during Thanksgiving break)