*Minutes*

May 27, 2014 at 10:00 a.m. in I-122

|  |  |  |
| --- | --- | --- |
|  | Present | Absent |
| Dr. Denis G. Wright | X |  |
| Dr. Emery Alford | X |  |
| Dr. Marie Collins | X |  |
| Dr. Eileen DeLuca | X |  |
| Jeff Gibbs | X |  |
| Dr. Erin Harrel | X |  |
| Dr. Theo Koupelis | X |  |
| Dr. John Meyer | X |  |
| Mary Myers | X |  |
| Dr. Edith Pendleton | X |  |
| Dr. Laura Weir | X |  |
|  |  |  |
| Michelle Fanslau | X |  |

1. **Minutes from May 13, 2014 meeting sent out. Any other changes?**
	1. Reviewed and minor edits made
2. **S-25 Update**
	1. See the handout
		1. Deans may find it less powerful. It will take away the deans’ power to control classrooms
		2. As courses are scheduled, S-25 will schedule the room
		3. We will monitor how it works
		4. Deans can go back and make changes after the scheduling is completed by S-25
		5. Rooms will be programmed correctly
		6. The big test for us will be in the summer when we rebuild the entire schedule
		7. Send Michelle the name for the person from the school or division for the S-25 committee
		8. Scheduled to be implemented for Spring 2015
		9. There will be problems and things to work out
			1. What is the back up if it does not work?
		10. There will be a freeze point when things will need to go to central scheduling
		11. The schedule of how we do the schedule will change with S-25 assigning the rooms
		12. How does it work systemically?
		13. Classrooms that are off-line may be put back online
		14. We have to remember about liability issues with the labs
			1. All students will have access to chemicals
			2. Restrictions will be permitted for the scheduling of labs
		15. The computer classrooms are problematic
			1. Perkins grant classrooms
			2. Some disciplines asking for more computer classrooms
3. **New organizational chart for Academic Affairs**
	1. Typo, correct Coordinator of Academic “Successment” to “Assessment”
4. **Internship programs**
	1. Send Dr. Wright what the schools and divisions do with internship programs
	2. We have a board member who is requesting what we do with internships
	3. Because we have primarily lower-level students, we may not have as many internship students
	4. Dr. Wright will send the website the board member is referring to when asking about internships at Edison
	5. Many of our students are already working or prepared to work when they finish
5. **Institutional Memberships**
	1. Cancel National Association of Developmental Education
	2. Cancel Florida Developmental Educational Association
	3. Cancel Community College Baccalaureate Association
	4. Previously, these membership fees were paid by the departments
		1. Will now be brought under the vice presidents’ budgets
6. **PR Funds use this year**
	1. Going into next year, nothing will change
		1. Problematic that the deans are unable to view how much has been used
		2. Dr. Wright will ask Deb to send updates out to the deans.
7. **Portfolio review ad-hoc committee update**
	1. Dr. Meyer will have an update at the next meeting
8. **Faculty searches update**
	1. Dr. Harrel is done hiring
	2. Dr. Koupelis is done hiring
	3. Permission was given to hire the Humanities faculty for Charlotte.
	4. Political science and history are in progress
	5. EMS finishing up
	6. Nursing is done
	7. Two for fall in School of Business and Technology
	8. Hendry/Glades, Collier, and Lee SLS are in progress. There were many qualified applicants
9. **Other items?**
	1. Can we request from the academic unit the ability to update our computers?
	2. Name change issues
		1. Things are behind schedule
		2. Michelle will send out the color codes to the Deans
		3. Combined order through the bookstore for shirts. Need clarification of the vendors
		4. School of Education on building U
	3. Dr. DeLuca has scheduled the Cornerstone summer training institute.
		1. Dates are June 25-27, 2014
		2. Be sure to see Dr. Mark Taylor.
	4. The ceremony renaming Hancock Park to the Kurt Donaldson Park was very nice. Dr. Koupelis said it was impressive how many people Kurt Donaldson had positive experiences with while coaching.

Next meeting is Tuesday, June 10, 2014 at 10 AM in I-122