AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## July 17, 2013

## 10:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

|  |  |  |
| --- | --- | --- |
| 10:00 AM | Welcome  Upcoming closures/times off      Operations   * Student assistants   Fall Schedule ASAP  Volunteer – Robert – 4 hrs/week through July   * Area updates:   Circulation  Kindle Fire – 3  Textbook Reorganization    Reference  Computer software update    Office  Saving personal documents & pics on computers  WEPA     * News   SWFLN Meeting Friday afternoon     * Campus/LRC   QEP Modules  Classes Begin Wed., August 21    Discussion  Planning for Fall Semester:  Student Worker Training – Set date  Welcome letter (email) to students |  |