AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## Feb. 15, 2012

## 9:30 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

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| 10:00 AM | Welcome  Upcoming closures/times off  We are NOT closed for President’s Day in Feb.  Spring Break – March 4-11 (Open Sat. March 3)  Mary Ann’s schedule  Vacations    Operations   * Student assistants   Annica starts?     * Area updates:   Circulation    Reference    AV    Office  Laura – Office Depot orders, fax reports, BOT records  Mary Ann – Stats to Peggy, Pay-for-Print orders,  Eric – Recycle Toner, add stats    News  LIS2004 on campus; Spring B  Library Workshops for Spring –APA, MLA  Book Discussions, Spring Semester – Feb. 21 & Apr. 17  Unit Planning for 2012/13 begins     * Concerns   Sheryl – Memorial Ideas  Search Committee  Library Hours for Exam Week – Discuss for spring semester  TLC Videos & 2-way video: QEP    Campus/LRC   * Go Higher, Get Accepted – Monday, Feb. 20   Discussion |  |