AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## Feb. 15, 2012

## 9:30 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

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| 10:00 AM | Welcome  Upcoming closures/times off We are NOT closed for President’s Day in Feb. Spring Break – March 4-11 (Open Sat. March 3) Mary Ann’s schedule Vacations Operations* Student assistants

 Annica starts?  * Area updates:

 Circulation  Reference  AV   Office Laura – Office Depot orders, fax reports, BOT records Mary Ann – Stats to Peggy, Pay-for-Print orders,  Eric – Recycle Toner, add stats  News LIS2004 on campus; Spring B  Library Workshops for Spring –APA, MLA Book Discussions, Spring Semester – Feb. 21 & Apr. 17 Unit Planning for 2012/13 begins  * Concerns

 Sheryl – Memorial Ideas  Search Committee Library Hours for Exam Week – Discuss for spring semester TLC Videos & 2-way video: QEP   Campus/LRC * Go Higher, Get Accepted – Monday, Feb. 20

Discussion |  |