AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## Dec. 7, 2011

## 10:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

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| 10:00 AM | Welcome  Upcoming closures/times off Winter Break: Dec. 17 thru Jan. 2; return Jan. 3 Mary Ann’s schedule Vacations Operations* Student assistants

 Work until Dec. 9; Start again Jan. 9 * Area updates:

 Circulation Connect Cards – Aleph will upload all banner IDs on Dec.  19, and again on Jan. 3. After that, new students  upload on Fridays as usual. Everyone must present Connect Card to check out materials including reserves Reference Kayce finished – Evaluation sent  AV  Eric not here on Mondays Everette after 3 p.m. Monday - Thursday   Office  News LIS2004 on campus; Spring B Only First Cornerstone Course sections begin in January Library Workshops for Spring – Research 101, APA, MLA Book Discussions, Spring Semester - 2 * Concerns

 Library Hours for Exam Week – evaluate for spring semester  Campus/LRC * Holiday Party – Thursday Dec. 8, 11 – 1:30; Bring food and gift!

Discussion |  |