AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## Dec. 7, 2011

## 10:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

|  |  |  |
| --- | --- | --- |
| 10:00 AM | Welcome  Upcoming closures/times off  Winter Break: Dec. 17 thru Jan. 2; return Jan. 3  Mary Ann’s schedule  Vacations    Operations   * Student assistants   Work until Dec. 9; Start again Jan. 9     * Area updates:   Circulation  Connect Cards – Aleph will upload all banner IDs on Dec.  19, and again on Jan. 3. After that, new students  upload on Fridays as usual.  Everyone must present Connect Card to check out  materials including reserves  Reference  Kayce finished – Evaluation sent    AV  Eric not here on Mondays  Everette after 3 p.m. Monday - Thursday    Office    News  LIS2004 on campus; Spring B Only  First Cornerstone Course sections begin in January  Library Workshops for Spring – Research 101, APA, MLA  Book Discussions, Spring Semester - 2     * Concerns   Library Hours for Exam Week – evaluate for spring semester    Campus/LRC   * Holiday Party – Thursday Dec. 8, 11 – 1:30; Bring food and gift!   Discussion |  |