AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## Oct. 17, 2011

## 10:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

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| 10:00 AM | Welcome  Upcoming closures/times off  Nov. 11 – Veterans Day - Open Saturday, Nov. 12  Mary Ann’s schedule  Vacations  Work schedule clarifications & adjustments    Operations   * Student assistants      * Area updates:   Circulation  Connect Cards    Reference  Kayce on Mondays (4 – 8 p.m. Oct. 24)  APA & MLA Workshops    AV  Eric not here on Mondays  Everette after 3 p.m. Monday - Thursday    Office    News  Performance Evaluations – esp. goals  New Copier in Student Services  Training at 1:30 Tuesday, Oct. 18  User ID required     * Concerns     Campus/LRC   * Benefits Fair – Thursday Oct. 20, 2 – 4:30 p.m. * Haunted College – Friday, October 28 * **SACS: November 7 – 10!** (2 committee members at Charlotte Nov. 7) - What we need to know and do -   Town Hall meetings to be announced soon  Discussion |  |