AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## Sept. 20, 2011

## 10:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

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| 10:00 AM | Welcome (Welcome Stacey!)* Upcoming closures/times off

 Mary Ann’s schedule Vacations Work schedule clarifications & adjustments  Operations* Student assistants

 Duties & tasks defined Train on LC shelving * Area updates:

 Circulation ECHS – duplicate records New Edison ID cards Kindle  Reference Databases – EBSCO/Wilson transition Shelf-reading Schedule  AV  Streaming Video issues Two-way video Office  News Prof. Chausse’s classes – scavenger hunt Fall Library Workshops* Concerns

 Campus/LRC * Fall Party – October 5
* Pops – October 15
* Haunted College – October 28
* Relay for Life Team

Discussion |  |