AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## August 10, 2011

## 10:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

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| 10:00 AM | Welcome   * Upcoming closures/times off   Mary Ann’s schedule  Vacations  Semester Break, Labor Day  Classes Begin August 23    Operations   * Student assistants   Changes!     * Area updates:   Circulation  Issuing new library cards – avoiding duplication  Email overdue notices and ILL notifications  Reserves – a surprise    Reference    AV  Streaming Video  New computers  Office    News  Space Shuttle Tile  Stacey!  MS Office 2010 – on library computers 8/22 (now in  ASC)   * Concerns     Campus/LRC   * Professional Development Days 8/15 – 8/22; Convocation 8/18 * Shuttle Tile Unveiling – maybe 8/22, 9:30 a.m. * Welcome Week 8/23 – 9/1 * President’s BBQ – 8/25, 5-8 p.m. Library will be on tour   Discussion |  |