AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## May 18, 2011

## 10:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

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| 10:00 AM | Welcome* Upcoming closures/times off

 Mary Ann’s schedule Vacations Operations* Student assistants

 Areas of responsibility  * Area updates:

 Circulation Write down door count when opening Reference Ready Reference shelf AV  Office Order deadline Friday News Library 3-year plan * Concerns

  Campus/LRC * Note summer hours for campus departments

Discussion |  |