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| **Date** | | | **October 4, 2013** | | **Time** | **2:15pm – 4:00pm** |
| **Facilitator** | | | Jo Ann Lewin | | **Scribe** | Sandra Seifert |
| **Subject** | | | Mathematics Department Meeting | | | |
| **Attendees** | | | Lee Campus: Jo Ann Lewin, Don Ransford, Rona Axelrod, Laurice Garrett, Don Warren, Juan Zaragoza, Cheban Acharya, Djordje Bulj, Douglas Magomo, Ivana Ilic, Ivan Melendez-Leon  Hendry/Glades: Sandra Seifert  Collier: Joan Van Glabek, James Daniels, Michael Chiacchiero, Tatiana Arzivian  Charlotte: John Salem, Christy Smith, Marjorie Moller, Ron Smith | | | |
| **Visitors** | | | Theo Koupelis | | | |
| Key Points Discussed | | | | | |
| No. | Topic | | **Highlights** | | |
| I | Welcome and Minutes of September 13th 2013 | | Minutes were approved as a correct record without changes. | | |
| II | Faculty Observations | | 1. Department Chair and fulltime faculty to be involved in classroom evaluation of adjunct faculty, including Dual Enrollment faculty. 2. The evaluation form may be revised. | | |
| III | SB1720 Task Force Update: Laurice Garrett, Don Ransford, Marjie Moller, JoAnn Lewin (additional task force members are Sabine Eggleston, Karen Buonocore, Pat Newell and Dr. Wright) | | 1. Modularization already started with College Prep. 2. Possible modularization of MAT 1033    1. MAT 1033 proposed as the gateway for STEM track    2. MAT 1034 (to be determined) for non-STEM track 3. College Prep to follow one of the 4 pathways: Contextualized Courses, Modularization, Compressed Time Frame and Co-Requisite Course format. | | |
| IV | Learning Assessment Committee Update | | 1. There has been an informal first meeting 2. Plan to have a list of ongoing assessments | | |
| V | Memorization of Trig Identities | | 1. Concern was expressed that students not being required to memorize trig identities in MAC1114 and so are not able to use them in calculus. Discussion ensued. | | |
| VI | Honors Statistics | | 1. Call for interested professors for a new honors statistics course 2. Course to be offered in the Spring 2014 semester 3. Professors to indicate how they envision the course will be different from the regular statistics course. | | |
| VII | Calculator Discussion | | 1. Apps available to students that show details of solutions 2. Should we move to have classroom set of calculators for students? 3. Are Apps giving some students an unfair “edge”? 4. Professor Lewin will apply to the TI Volume Purchase Program for free calculators (TI-84 Plus C) and will check with Dr. Koupelis about whether our budget would allow us to purchase more calculators for classroom sets 5. Investigate the Press-to-Test option | | |
| VIII | Math Skills for Sciences | | 1. Reports what the science courses required 2. Some suggestions for science courses    1. A 1 credit course that addresses math prerequisites for science courses    2. Workshops on particular topics    3. Online component for needed functions and concepts | | |
| IX | Quantitative Reasoning Coordinator | | 1. Professor Ransford withdrew original description. 2. New description is: A fulltime faculty position to work across disciplines, FYE, sciences with regards to Quantitative Reasoning 3. The Mathematics Dept. to investigate further | | |
| X | Unit Plan | | 5 Units discussed   1. STEM Fair – Charlotte 2. Peer Observation 3. Community of Practice 4. Assisting underprepared students in MAT 1033 5. Departmental assessments | | |
| XI | Any other business | | Course Assessment to be the main topic in November meeting. | | |