1. Minutes from the October 4, 2013 meeting were approved.
2. Judith Paltro and Gerri-anne were unable to attend the math department meeting to discuss textbook selections. Dobin Anderson agreed to create a screencast recording to inform faculty of the textbook selection requirements.
3. All textbook selections committees reported that textbooks are starting to be received at the campuses. Faculty will start their reviews.
4. Theo Koupelis did not attend the meeting. The Collier faculty reported that the Collier Faculty Senate discussed adjunct faculty evaluations. Evaluations are to be conducted for new adjunct faculty and high school dual-enrollment faculty. It was also stated that a stipend and contract will be given to those full time faculty member who conduct the evaluations. Math faculty stated that they would like to view the evaluation form.
5. There was no follow-up on items from the October 4th meeting.
6. It was announced that all faculty teaching MAT 1033 in the spring semester must attend one of two workshops. The workshops will be held on Saturday November 16, 2013 and Friday November 22, 2013. Locations and times were not available.
7. Revisions of the departmental exams were discussed. The reasons for revision were discussed and it was decided to use the same exams with minor tweaking for the Fall 2013 exam period. A motion was made and then approved to use the same departmental exams as in the previous semester.

Faculty Present:

Lee Campus: Rona Axelrod, Don Warren, Juan Zaragoza, Cheban Acharya, Djordie Bulj, Douglas Magomo, Ivana Ilic, Ivan Melendez-Leon, Terry Zamor

Charlotte Campus: John Salem, Ron Smith, Marjie Thrall-Moller

Collier Campus: Joan VanGlabek, Tatiana Arzivian, Michael Chiacchiero

Hendry Glades: Sandra Seifert

Missing: JoAnn Lewin, Laurice Garrett, Don Ransford (all 3 attending AMATYC Conference), Christy Smith (out sick), and James Daniels (with a student)