

April 4, 2014

12:00 p.m. - 1:00 p.m.

ROOMS: LEE (I-122), COLLIER (G-109), CHARLOTTE (J-118), HENDRY/GLADES (A-110)

Facilitator	Peggy Romeo, Chair (Ron Smith as proxy)
Topics from Agenda	AS Courses Suitable for Conversion to AA/AS
Attendees	Cynthia Enslen; Eileen DeLuca; Natala Orobello; Don Warren; Christy Gilfert; Cindy Campbell; Pat Newell; Kathleen Lanigan; Ron Smith
Absent	David Luther, Peggy Romeo

Discussions		
No.	Topic	Highlights
1.	Approval of February Meeting Minutes	The minutes from the February 7 th meeting were approved as is. C. Gilfert moved, N. Orobello second. All approved.

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<p>2. Review of Discussion: Designation of AA courses: Dr. Wright</p>	<p>The discussion about what constituted an AA course and how were AA courses so designated was carried over from the February meeting. P. Romeo and R. Smith had a meeting with the VPAA and Provost, Dr. Wright.</p> <p>A March 31st memo from P. Romeo detailed the outcome:</p> <ul style="list-style-type: none"> • Do we really need the AS distinction other than as a means to signify the course cannot be counted as an AA elective? Yes, if the course is an AA, then it is also AS. But not the other way around. So, if not designated, course is both, but if we do not want it to be AA, then it must say AS. We can designate in catalog that “this course cannot be counted toward your AA degree.” • Can a course be designated as both AA and AS? Explained in above statement. • What role should the Gen. Ed. competencies play? Some of the AS courses we looked at show the course is meeting all 5 of the current Gen. Ed. competencies? None..... not to be considered. • Should our current Gen. Ed. competencies be reexamined for all courses? Or is that happening now? If so, are we doing this <i>Workforce Course</i> task prematurely? They are currently being looked at for change, but doesn’t make a difference for our choice. • Can we ask for individual courses to be defended? That is, can we ask the Chair or program coordinator, in conjunction with their faculty to make a case for why a course previously designated as AS should be considered as an AA elective? Yes • Once a course is changed from AS to AA elective, can any student take the course, or only those enrolled or accepted into a particular program? Yes, but may be subject to the program and therefore stated in the catalog something along the line that only students admitted into the program may enroll in the course. This would be up to the program coordinator along with faculty teaching for the program. <p>Several members of the Committee reviewed and commented.</p>
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<p>3.</p>	<p><i>Workforce Petition for AA courses</i></p>	<p>Relating to General Competencies, E. DeLuca said the implementation for the general core course options is 2015-2016.- There is currently a General Education Committee led by Dr. Laura Weir that is working on the implementation plan. That team may suggest changes for the current General Education competencies. She also mentioned that there is a one-year “moratorium” on new four-year degrees in the State Colleges. The committee members concluded that the push for AA designations might slow due to the moratorium.</p> <p>C. Gilfert said that her experience is that some AA students would favor any effort by the College to convert AS to AA/AS so that they could count these as electives. A course that is often mentioned is the AS course in <i>Marketing</i>. She continued that a program area need NOT allow others into their courses – even if they were converted to AA. AA does not preclude pre-requisites.</p>
<p>4.</p>	<p><i>Criteria for AA courses</i></p>	<p>C. Enslin asked how we would designate AS to AA conversions.</p> <p>C. Gilfert thinks that actual designation should come from the curriculum committee.</p> <p>N. Orobello said that the Curriculum committee and Academic Standards could work together to format a form for the departments (schools) to fill out.</p> <p>D. Warren concurred but wondered if the schools could use guidance.</p> <p>E. Deluca said that a bullet point list might work nicely for such a process.</p>
<p>5.</p>	<p><i>Next Meeting</i></p>	<p>The Committee was reminded that a new chair must be elected at the next meeting. The floor was opened for nominations, but members decided that they needed more time to consider.</p> <p>The meeting adjourned at 12:40 pm.</p>