

September 7, 2012

The meeting was called to order at 1:05 P. M. by the district president Dr. Bill Wilcox. Sixteen members were present: Jennifer Barreto, Jennifer Cohen, Bill Van Glabek, Janice Jaén, Cynthia Chaussé, Rebecca Harris, Wanda Day, Natala Orobello, Thomas Donaldson, Tonia East, George Manacheril, John Pelot, Marilyn Herlin, Arenthia Herren, Lyman O'Neal, and Bill Wilcox. Christy Smith was excused.

- I. Announcements:
- II. Old Business:
The minutes for March 30, 2012 and August 31, 2012 were approved.
- III. Shared Governance: Committee Structure
 - A. There was a discussion of the August 31, 2012 Faculty Senate proposal on Academic Committees.
 1. The process to fill the individual committees:
 - a. Advertise committee needs during convocation, followed by an email from the District Faculty Senate President requesting faculty self-nomination.
 - b. Develop a pool of faculty interested in each committee.
 - c. The Faculty Senate Executive Committee will review nominations, identify areas of low participation, possibly re-advertise, and then select committee members to replace members cycling off.
 - d. Faculty members not selected to serve on a committee but who are still interested in participating may form Senate Discussion Groups to foster more inclusive faculty deliberations and improve decision making.
 - e. The Faculty Senate will report new membership to standing Committee Chairs, to the Vice President of Academic Affairs, to the Campus Presidents, and to the College President.
 - f. The membership will be renewed annually during the Fall Duty Days. There may be a different number of members on the different committees.
 2. The selection of the Committee Chair:
 - a. The candidates for Chair will be identified through nominations or self-nominations from the committee members, with the final selection based on committee vote.
 - b. The Chairs will serve two-year terms, cycling in April of each year.

- B. There was a meeting with Dr. Allbritten on September 6, 2012 dealing with the nature of Academic Committees.
 - C. The group discussed how to best fully vet the Senate proposal on Academic Committees.
 - D. The Draft List of Edison State College Committees/Discussion Groups from September 4, 2012 was presented to the members.
 - 1. The faculty was asked to nominate themselves for committees/discussion groups.
 - 2. The Safety Committee/Discussion Group gave a brief report.
 - E. There are several current vacancies of Committee Chairs:
 - 1. The Senate Executive Committee proposes that the previous or current appointed Chairs will convene a meeting on the third Friday of September on the 21st, 2012.
 - 2. The following committees have an appointed Chair or no Chair at all:
 - a. Student Assessment: Scott Van Selow was recently appointed by the Vice President of Academic Affairs.
 - b. Academic Standards: Ron Smith is stepping down at the end of the term.
 - c. Academic Technology: Scott Van Selow is stepping down.
 - d. Professional Development: Caroline Seefchak will be stepping down at the end of the term.
 - F. A clarification on policy needs to be made for students who are dropped once (or even twice) from a course for non-payment of fees and then who later attempt to enter the course.
- IV. The meeting was adjourned at 2:03 P. M.

Secretary,
Janice Jaén