



**Early Alert Meeting Minutes
Friday March 21st at 10:00am
Locations: Lee S-262D, J-118, G-109**

Whitney Rhyne	Present	Kristi Rickman	Present
Candace Rosene	Absent	Kristin Corkhill	Present
Catherine Vache	Present	Linda Freeman	Absent
Christina Seado Vasquez	Present	Linda Johnsen	Present
Christy Gilfert	Absent	Loretta Fritsche	Present
Cindy Enslin	Present	Lynn Gledhill	Absent
Dawn Kulpanowski	Absent	Melanie LeMaster	Present
Frances O. Thomas	Present	Monica Moore	Present
Helen Algernon	Absent	Nadine Niforos	Present
Jill Rhode	Absent	Susan Potts	Present
Karen Miller	Present	Thomas Mohundro	Absent
Kim Turano	Present		

Spring Early Alert Submissions

Whitney welcomed the group and started the meeting by reviewing the current spring semester Early Alert submissions. To date, we have received 855 alerts college-wide. The number of Early Alert submissions is more than the previous fall semester. During the fall term, we received 622 alerts college-wide. The increase of alerts submitted during the fall semester over the spring semester seems unique because fall is typically a larger semester with more students. One reasons for the influx could be due to the

superior service provided by the early alert representatives, the ease of use regarding the new submission process, the placement changes due to SB 1720, or a combination.

Susan inquired about the number of students who were alerted in gateway classes specifically ENC 1101 and MAT 1033. Monica mentioned the number of students visiting the Tutor Center has not increased. Kim noted that the number of students using tutor.com has increased.

3C Program

Monica Moore introduced a new program at Edison called 3C= College Community Collaboration. The program is in partnership with the Gulf Coast Literacy Council.

Volunteers help EAP and 2nd language students with vocabulary and articulating. The program was started this fall and is looking to be continued. Attached, please find a flyer regarding the program.

Review of Early Alert Submission Questions

The group reviewed the current Early Alert submission form and identified the following suggested changes:

- Student has never attended class selection for question one
- Addition of week 1-3 drop down and week 4-6 drop down, etc.
- Question regarding if the professor accepts late work / resubmissions, or gives extra credit
- A question regarding if the student has the opportunity to catch up / be successful in the course

- The addition of unknown as a selection for the question does the student exhibit a willingness to improve academic performance
- Adding a line to the question relating to medical issues, asking the professor if the student has been referred to Student Services
- Adding a question regarding what actions the professor would like the EA representative to take.
- Deleting some of the repetitive metrics in the 2nd question regarding students student habitats.

Student Success Discussion

The group entered into discussion about students who are not succeeding and if there are any ramifications. Susan noted that once a student has a GPA below 2.0, they are identified as being on Academic Warning and are limited to 12 credit hours. If their GPA continued to diminish the student will be placed on Academic Probation and limited to 9 credit hours. The group talked about rehabilitation efforts for the student through required student success workshops for students who have not been successful focusing on time management, study skills, note taking, etc. The group also talked about how this may be less of a problem once all students are required to take SLS 1515 since they will all be learning those success skills in their Cornerstone Experience course.

Fall Semester Student Success Results

Whitney reviewed the Lee campus fall semester student success results which are below. Whitney noted that over 50% of the students who were alerted persisted to the following semester. College-wide success data will be provided to the group via email.

Number of Students Enrolled for Spring	Number of Students not Enrolled for Spring	Number of Duplicate Students for Spring	Total
234	204	22	460
50.87%	44.35%	4.78%	100.00%

Letter Grade	Number of Students	% of Students
A	6	1.30%
B	21	4.57%
C	64	13.91%
D	32	6.96%
F	190	41.30%
I	2	0.43%
Dropped	2	0.43%
Withdrew	121	26.30%
Duplicates	22	4.78%
Total	460	100.00%

Minutes submitted by Whitney Rhyne