## NEW program or Certificate PROPOSAL FORM

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| ACADEMIC AREA: | School of Health Professions |
| PROPOSEd by: | Stacey Brown, MA, LMHC |
| PRESENTER: | Stacey Brown, MA, LNHC |
| SUBMISSION DATE: | 2/6/2014 |
| select one: | NEW CERTIFICATE PROGRAM |
| Program OR CERTIFICATE Name: | Addiction Studies |

### SECTION I

**program or certificate Description:**

Attach the proposed catalog page with program information, along with samples of curricula for similar programs or certificates at other institutions.

In accordance with the Florida department of education Curriculum Framework for the AS degree in Human Services: The ADDICTION STUDIES certificate program is part of the Human Services AS/AAS degree program (0317040600).   
  
A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).  
  
This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Human Services career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Human Services career cluster.   
  
This program is designed to prepare students for employment as clinical specialists, human services practitioners, chemical dependency practitioners, addictions specialists, substance abuse counselors, and social services practitioners (27308111) SOC Code 21-1023 (Mental Health and Substance Abuse Social Workers)or to provide supplemental training for persons previously or currently employed these occupations.   
  
The present education options include two tracks in the Human Services AS and AAS degrees are offered, Track I is a generalists program to prepare mental health/human services practitioners, (65 Credit hours) while Track II is a program designed for students who wish to be specially prepared to assist in helping those affected by problems with addictions (73 credit hours).  
   
The Addiction Studies Program College Credit Certificate will provide a quicker and less intensive route for practitioners in the field to obtain their certification in addictions (CAP) provided by the Florida Certification Board.  
  
The content includes, but is not limited to, personal awareness, history and present status of addictions/mental health/human services movement, interdisciplinary addiction professional roles and functions, human growth and development, adaptive and maladaptive patterns of behavior, case management, various treatment modalities, and therapeutic interventions, interpersonal communications, assessment, evaluation, working knowledge of DSM diagnostic criteria, etiology of addictions, psychopharmacology, pharmacology of abused substances, information management, employability skills, health and safety, including CPR, universal precautions and AIDS training.   
  
This certificate focuses on teaching broad, transferable skills and stresses understanding and demonstration of the human services profession, with an emphasis on addictions. In addition, the College Credit Certificate will provide a vital workforce development initiative to aid students and community agencies in obtaining certification, with corresponding increases in salary and employment.

**similar programs or programs at other colleges/universities:**

SEE ATTACHED DOCUMENT WITH LINKS TO SIMILAR PROGRAMS AT OTHER FLORIDA SCHOOLS. THEY INCLUDE MIAMI DADE COLLEGE, ST. PETERSBURG COLLEGE, PALM BEACH STATE, AND FLORIDA KEYS COMMUNITY COLLEGE.

**DESCRIBE THE PROCESS BY WHICH THE NEED FOR THE NEW PROGRAM or certificate WAS IDENTIFIED:**

EDISON’S HUMAN SERVICES PROGRAM WAS INITIALLY DEVELOPED WITH A FOCUS IN THE AREA OF ADDICTION STUDIES TO MEET COMMUNITY NEEDS. THE PROPOSAL FOR THIS CCC WAS DELAYED WHILE THE COLLEGE AWAITED SACS CLEARANCE. EDISON STUDENTS HAVE SHOWN CONSISTENT INTEREST AND ENROLLMENT IN HUS COURSES WHICH LEAD TO THIS CCC.

**PROJECT AVERAGE ENROLLMENT FOR CORE COURSES:**

BASED ON REPORTS FROM THE REGISTRAR, THE HUMAN SERVICES ASSOCIATE OF SCIENCE DEGREE PROGRAM HAS APPROXIMATELY 180 STUDENTS ENROLLED AND ON TRACK TO MEET THE REQUIREMENTS OF THIS CERTIFICATE.

**DESCRIBE HOW THIS PROJECTION WAS DETERMINED:**

REPORT REQUESTED FROM COORDINATOR, STUDENT INFORMATION SYSTEMS.

### SECTION II

**LIST PERSONNEL RESOURCES REQUIRED FOR IMPLEMENTATION IN ADDITION TO EXISTING RESOURCES:**

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| --- | --- | --- |
| FACULTY POSITION(S) (LIST DISCIPLINE) | FULL TIME OR ADJUNCT? | tOTAL ANNUAL EXPENSES |
| **Pharmacology** | **adjunct** | **adjunct salary for 3 hour class based on degree as per the Wages and salary schedule x2** |
|  |  |  |
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|  | | |
| **staff POSITION(S) (List title)** | **FULL TIME OR part time?** | **tOTAL ANNUAL EXPENSES** |
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**Describe library resources needed to support this program or certificate. Explain rationale for response, even if answer is none:**

No additional library resources are needed to support this certificate beyond those already in existance.

**Describe technology, facility, laboratory, or other resources needed to support this program or certificate:**

NO ADDITIONAL technology, facility, laboratory or other RESOURCES ARE NEEDED TO SUPPORT THIS CERTIFICATE BEYOND THOSE ALREADY IN EXISTANCE.

**list estimated annual amount required for educational materials/supplies or other operating expenses for implementation:**

EXPENSES WILL BE BASED ON THE COLLEGE’S MOST CURRENT WAGE AND SALARY SCHEDULE FOR ADJUNCT FACULTY. NO expenses BEYOND THOSE REQUIRED FOR TEACHING DIDACTIC COURSES (NO LABS/CLINICALS REQUIRED)

**identify the funding source to be used for personnel and operating expenses:**

HUMAN SERVICES PERSONNEL AND OPERATING BUDGET

### SECTION III

**PROVIDE JUSTIFICATION FOR CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION):**

The 39-credit College Credit Certificate is the technical core of the 73-credit A.S. degree. The coursework in this certificate satisfies the educational requirements for the Certified Addiction Specialist (CAS) examination, the Certified Addiction Counselor (CAC) examination and also the Certified Addiction Professional (CAP) examination through the Florida Certification Board.  
  
The CCC credits transfer fully into the A.S. degree.  
  
A wide range of individuals at different points in their careers can take advantage of these programs, from high school graduates to those who already have degrees but want specialized education in this field.  
  
1 - The Addiction studies program college credit certificate will enhance the professional credentialing of students who graduate from the Edison State College AS in Human Services thus improving their marketability and range of focus in the field.  
  
2 - Additionally, students who are not interested in pursuing the associate of science degree program but would like to pursue the CCC may do so to add to their professional credentialing thus improving their marketability and range of focus in the field of human services.  
  
3 - Another benefit of offering this CCC is for non-degree seeking students who may want to pursue the Certification in Addictions (CAP) from the Florida Certification Board may take these courses.

**nOTE:**Changes for the Fall 2014 Term must be submitted by the January 2014 deadline and approved no later than the February 2014 Curriculum Committee meeting prior to the start of the next academic year. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate dean as well as the Vice President, Academic Affairs to begin in either the spring or summer term.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

FALL 2014

NA

**oRDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:



SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:



**FACULTY ENDORSEMENTS:**PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA



**DEPARTMENT CHAIRs / PROGRAM COORDINATOR ENDORSEMENT:**

 2/6/2014

**DEAN ENDORSEMENT:**

 2/7/2014

**DEANS’ COUNCIL Review – verified by:**

 3/17/2014

**sacs liasion endorsement:**

 PLEASE SELECT TODAY’S DATE

*All new programs or certificates may require*

*pre-approval from SACS prior to implementation.*

**FOR CURRICULUM COMMITTEE MEETING DATE: March 28, 2014**

Completed curriculum proposals must be uploaded to the dropbox by the deadline. Please refer to the *Curriculum Committee Critical Dates for Submission for Proposals* document available in the document manager in the MyEdisonState Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents