

Addictions Studies

These courses are designed for those who are interested in attaining certification from the Florida Certification Board to be Addictions Counselors or for those who have an interest in the addictions or mental health fields. There are no prerequisites for the courses. They are open to anyone, whether or not they wish to seek certification. These courses provide the necessary education hours to apply for the FCB exam to become a Certified Addictions Professional (CAP) or a Certified Associate Addictions Professional (CAAP). Hours are divided into counseling and addictions hours. Florida Keys Community College will award certificates of completion to those students who complete 30-credit hours in the program. For those seeking certification, the HIV and Ethics courses are required. The FCB written certification exam may be taken after completion of education hours and one year experience in the mental health or addictions field. Volunteer work may be counted. Students may select specific courses of interest to meet the required education hours for the FCB. Please note that the college does not give the state exam or the certification. Both are given by the Florida Certification Board.

Prerequisite Courses for Those Seeking FCB Certification (6 credits required)

HUS 1400 Introduction to Chemical Dependency (2)
HUS 1480 HIV and the Substance Abuser (1)
HUS 1500 Ethics for Addictions Professional (3)

Career Pathway Courses (24 credits required)

HUS 1337 Overview of Client Screening, Intake, Diagnostic Assessment and Orientation (1)
HUS 1348 Overview of the Criminal Justice Approach to Chemical Dependency (1)
HUS 1400 Introduction to Chemical Dependency (2)
HUS 1415 Case Management in Human Services (3)
HUS 1421 Assessment and Treatment Planning in Addictions (2)
HUS 1422 Communication Skills Using Therapeutic Communication in Chemical Dependency (1)
HUS 1423 Group Counseling in Substance Abuse (2)
HUS 1424 Counseling the Chemically Dependent Client I (2)
HUS 1426 Counseling the Chemically Dependent Client II (2)
HUS 1443 Family Counseling in Addictions (1)
HUS 1444 Co-dependency (1)
HUS 1450 Dual Diagnosis - Substance Abuse and Other Mental Disorders (1)
HUS 1470 Addictions Counseling and the Law (1)
HUS 1480 HIV and the Substance Abuser (1)
HUS 1481 Multicultural Counseling in Addictions Counseling (1)
HUS 1500 Ethics for Addictions Counselors (3)
HUS 1681 Pharmacology of Drugs of Abuse (2)
HUS 2019 Stress Management (2)
HUS 2303 Counseling Theory (3)
HUS 2320 Introduction to Crisis Intervention (3)
HUS 2460 relapse Prevention (1)
HUS 2482 Issues of Intimacy/Sexuality in Addictions Counseling (1)
HUS 2930 Course Review and Exam Preparation (1)

Total Credits Required: 38

2011-2012

**Florida Department of Education
Curriculum Framework**

Program Title: Addiction Studies
Career Cluster: Human Services

CCC	
CIP Number	0317040602
Program Type	College Credit Certificate (CCC)
Program Length	39 credit hours
CTSO	NOHSE; SOHSE and HOSA
SOC Codes (all applicable)	31-9099; 21-1023
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Human Services AS/AAS degree program (0317040600).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Human Services career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Human Services career cluster.

This program is designed to prepare students for employment as clinical specialists, human services practitioners, chemical dependency practitioners, addictions specialists, substance abuse counselors, and social services practitioners (27308111) SOC Code 21-1023 (Mental Health and Substance Abuse Social Workers) or to provide supplemental training for persons previously or currently employed these occupations.

The present education options include two tracks in the Human Services AS and AAS degrees are offered, Track I is a generalists program to prepare mental health/human services practitioners, (65 Credit hours) while Track II is a program designed for students who wish to be specially prepared to assist in helping those affected by problems with addictions (73 credit hours).

The **Addiction Studies Program College Credit Certificate** will provide a quicker and less intensive route for practitioners in the field to obtain their certification in addictions (CAP) provided by the Florida Certification Board.

The content includes, but is not limited to, personal awareness, history and present status of addictions/mental health/human services movement, interdisciplinary addiction professional roles and functions, human growth and development, adaptive and maladaptive patterns of behavior, case management, various treatment modalities, and therapeutic interventions, interpersonal communications, assessment, evaluation, working knowledge of DSM diagnostic criteria, etiology of addictions, psychopharmacology, pharmacology of abused substances, information management, employability skills, health and safety, including CPR, universal precautions and AIDS training.

This certificate focuses on teaching broad, transferable skills and stresses understanding and demonstration of the human services profession, with an emphasis on addictions. In addition, the College Credit Certificate will provide a vital workforce development initiative to aid students and community agencies in obtaining certification, with corresponding increases in salary and employment.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

This program meets the Department of Health HIV/AIDS and domestic violence education requirements. Upon completion of this program the instructor will provide a certificate to the student verifying that the HIV/AIDS and domestic violence requirements have been met.

If students in this program are seeking a licensure, certificate or registration through the Department of Health, please refer to 456.0635 F.S. for more information on disqualification for a license, certificate, or registration through the Department of Health.

The colleges and universities offering this College Credit Certificate are encouraged to become providers for the Florida Certification Board, which is the only certifying board authorized by the Florida Statutes and the Florida Administrative Code (FAC) addressing substance abuse services.

The Florida Certification Board has specified the definitions and roles of an addiction professional.

This program includes transdisciplinary foundations and builds on the competencies required for professional practice foundations. Education is required in psychopharmacology, the etiology and course of abuse, the pharmacology of substances which are consciousness altering and subject to abuse, case record keeping, methods of intervention, identifying and using appropriate resources, current federal and states rules and regulations governing the treatment of individuals abusing consciousness altering drugs, and the scope and limits of ethical expectations in the treatment of individuals abusing consciousness altering substances.

The program is designed to provide the academic and addiction-specific education requirement of the Florida Certification Board.

Career and Technical Student Organization (CTSO)

The National Organization for Human services Education (NOHSE), Southern Organization for Human Services Education (SOHSE) and HOSA (Health Occupations Students of America) are the appropriate professional organizations for providing leadership training experiences and reinforcing specific skills. Student organizations, when provided, shall be an integral part of the instructional program, and the activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.064, F.A.C.

In addition, involvement in the Florida Alcohol and Drug Abuse Association (FADAA) and other addictions related professional associations is strongly encouraged.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

Human Services Core: The Human Services Core is a core of basic knowledge necessary for any Human Services career. Students who have previously completed the Human Services Careers Core or any other health occupations program do not have to repeat standards 01-09.

Human Services Core – Basic Human Services Worker, OC 31-9099 All other Health Careers Core

- 01.0 Demonstrate Knowledge Of The Human Services Delivery System And Human Services Occupations
- 02.0 Demonstrate The Ability To Communicate And Use Interpersonal Skills Effectively
- 03.0 Demonstrate Legal And Ethical Responsibilities
- 04.0 Demonstrate An Understanding Of And Apply Wellness And Disease Concepts
- 05.0 Recognize And Practice Safety And Security Procedures
- 06.0 Demonstrate An Understanding Of Information Technology Applications In Human Services
- 07.0 Demonstrate Employability Skills
- 08.0 Demonstrate Knowledge Of Blood Borne Diseases, Including HIV/AIDS
- 09.0 Apply Basic Math And Science Skills

Mental Health and Substance Abuse Social Workers Professional Practice Standards
SOC Code 21-1023

- 10.0 Demonstrate knowledge of professional/ethical foundations
- 11.0 Demonstrate proficiency in client assessment and evaluation.
- 12.0 Demonstrate proficiency in case management and the process of care planning.
- 13.0 Demonstrate proficiency in clinical documentation.
- 14.0 Demonstrate proficiency in client intervention.
- 15.0 Demonstrate proficiency in ability to establish and participate in community outreach.
- 16.0 Demonstrate On-going professional development.

Substance Abuse Intervention Transdisciplinary Foundations to be completed in addition to intended outcomes:

- 17.0 Demonstrate an understanding of psychopharmacology.
- 18.0 Demonstrate an understanding of the methods of identifying addiction.
- 19.0 Demonstrate knowledge of the theories of addiction and the causes of abuse.
- 20.0 Demonstrate an understanding of treatment knowledge.
- 21.0 Demonstrate competencies of practice.
- 22.0 Demonstrate and understand of the need for professional readiness.

2011-2012

**Florida Department of Education
Student Performance Standards**

Program Title: **Addiction Studies**
CIP Number: **0317040602**
Program Length: **39 credit hours**
SOC Code(s): **31-9099; 21-1023**

This certificate program is part of the Human Services AS/AAS degree program (0317040600). At the completion of this program, the student will be able to:

Human Services: The Core is a core of basic Knowledge necessary for any Human Services career. Students who have previously completed the Human Services Careers Core or any other Human Services occupations program do not have to repeat standards 01-9.

01.0 Demonstrate knowledge of the human services delivery system and human services occupations. -- The student will be able to:

- 01.01 Identify the basic components of the human services delivery system including public, private, government and non-profit.
- 01.02 Identify common methods of payment for human services.
- 01.03 Describe the various types of human services providers and the range of services available including resources to victims of domestic violence and family violence.
- 01.04 Describe the composition and functions of a human services team.
- 01.05 Identify the general roles and responsibilities of the individual members of the human services team.
- 01.06 Identify the roles and responsibilities of the client within the human services delivery system.
- 01.07 Identify characteristics of effective teams.
- 01.08 Recognize methods for building positive team relationships.
- 01.09 Analyze attributes and attitudes of an effective leader.
- 01.10 Recognize factors and situations that may lead to conflict.
- 01.11 Demonstrate effective techniques for managing team conflict.
- 01.12 Describe factors that influence the current delivery system of human /social services
- 01.13 Explain the impact of emerging issues including technology, bioethics and socioeconomics on human services delivery systems.

02.0 Demonstrate the ability to communicate and use interpersonal skills effectively. -- The student will be able to:

- 02.01 Develop basic communication and active listening skills.
- 02.02 Develop basic observational skills and related documentation strategies in written and oral form.
- 02.03 Identify characteristics of successful and unsuccessful communication including client resistance.
- 02.04 Respond effectively to verbal and non-verbal cues.

- 02.05 Compose written communication using correct spelling, grammar, formatting and confidentiality.
 - 02.06 Use appropriate technical terminology and abbreviations.
 - 02.07 Recognize the importance of courtesy and respect for clients and other human services workers and maintain good interpersonal relationships.
 - 02.08 Recognize the importance of client educations regarding rendering of services.
 - 02.09 Adapt communication skills to varied levels of understanding and cultural orientation including diverse age, cultural, economic, sexual orientation, ethnic and religious groups.
 - 02.10 Recognize elements of communication using a sender-receiver model.
 - 02.11 Distinguish between and report subjective and objective information.
 - 02.12 Report relevant information in order of occurrence.
- 03.0 Demonstrate legal and ethical responsibilities.--The student will be able to:
- 03.01 Discuss the legal framework of the human services occupations including scope of practice legislation.
 - 03.02 Explain practices that could results in malpractice, liability and/or negligence.
 - 03.03 Demonstrate procedures for accurate documentation and record keeping.
 - 03.04 Interpret agency/facility policy and procedures.
 - 03.05 Explain the "Patient's Bill of Rights".
 - 03.06 Identify standards of the Health insurance Portability and Accountability Act (HIPAA).
 - 03.07 Describe informed consent.
 - 03.08 Explain the laws governing harassment, labor and employment.
 - 03.09 Differentiate between legal and ethical issues in human services.
 - 03.10 Describe a code of ethics consistent with the human services occupation.
 - 03.11 Identify and compare personal, professional, and organizational ethics.
 - 03.12 Recognize the limits of authority and responsibility of human service workers.
 - 03.13 Recognize and report illegal and/or unethical practices of human services workers.
 - 03.14 Recognize and report abuse including child abuse, elderly abuse, domestic violence and neglect.
- 04.0 Demonstrate an understanding of and apply wellness and disease concepts. --The student will be able to:
- 04.01 Identify psychological reactions to illness including defense mechanisms.
 - 04.02 Identify complimentary and alternative health practices.
 - 04.03 Discuss the adverse effects of the use of alcohol, illegal drugs, steroids and other high-risk behaviors on the human body.
 - 04.04 Explain the basic concepts of positive self image, wellness and stress.
 - 04.05 Develop a wellness and stress control plan that can be used in personal and professional life.
 - 04.06 Recognize the steps in the grief process.
- 05.0 Recognize and practice safety and security procedures.--The student will be able to:
- 05.01 Recognize safe and unsafe working conditions and report safety hazards.

- 05.02 Demonstrate personal safety procedures based on Occupations Safety and Health Administration (OSHA) and Centers for Disease Control (CDC) regulations (including standard precautions.
 - 05.03 Describe fire, safety, disaster and evacuations procedures.
 - 05.04 Discuss Joint Commission (JCAHO) patient safety goals (www.jcaho.org)
 - 05.05 Recognize adverse drug related emergencies
 - 05.06 Describe legal parameters relating to the administration of emergency care.
- 06.0 Demonstrate an understanding of information technology applications in healthcare. --
The student will be able to:
- 06.01 Describe the uses of computers in human services
 - 06.02 Define terms and demonstrate basic computer skills.
 - 06.03 Recognize technology applications in human services
 - 06.04 Interpret information from electronic documents.
 - 06.05 Identify methods of communication to access and distribute data such as fax, e-mail and internet.
- 07.0 Demonstrate employability skills. --The student will be able to:
- 07.01 Identify personal traits or attitudes desirable in a member of the Human Services team.
 - 07.02 Define basic professional standards of human services workers as they apply to dress, language, informed consent, confidentiality and behavior (i.e. courtesy and self-introductions).
 - 07.03 Identify documents that may be required when applying for a job.
 - 07.04 Write an appropriate resume.
 - 07.05 Conduct a job search.
 - 07.06 Complete a job application form correctly.
 - 07.07 Demonstrate competence in job interview techniques.
 - 07.08 Recognize levels of education, credentialing requirements, employment opportunities, workplace environments and career growth potential.
 - 07.09 Identify acceptable work habits.
 - 07.10 Recognize appropriate professional behavior.
 - 07.11 Compare careers within the human services career pathways
- 08.0 Demonstrate knowledge of blood borne diseases, including HIV/AIDS.--The student will be able to:
- 08.01 Recognize emerging diseases and disorders
 - 08.02 Distinguish between fact and fallacy about the transmission and treatment of diseases caused by blood borne pathogens including Hepatitis B.
 - 08.03 Identify community resources and services available to the individuals with diseases caused by blood borne pathogens.
 - 08.04 Identify "at risk" behaviors which promote the spread of diseases caused by blood borne pathogens and the public education necessary to combat the spread of these diseases.
 - 08.05 Demonstrate knowledge of the legal aspects of HIV/AIDS, including testing.

09.0 Apply basic math and science skills. -- The student will be able to:

- 09.01 Draw, read, and report on graphs, charts and tables.
- 09.02 Measure time, temperature, distance, capacity, and mass/weight.
- 09.03 Demonstrate ability to evaluate and draw conclusions.
- 09.04 Organize and communicate the results obtained by observation and experimentation.
- 09.05 Ask appropriate scientific questions and recognize what is involved in experimental approaches to the solution of such questions.
- 09.06 Calculate ratios.

Mental Health and Substance Abuse Social Workers SOC Code 21-1023 Professional Standards

10.0 Demonstrate knowledge of professional/ethical foundations.--The student will be able to:

- 10.01 Use effective self-disclosure.
- 10.02 Identify and express own feelings congruently.
- 10.03 Demonstrate verbal response denoting responsibility for self, i.e. "I" statements.
- 10.04 Demonstrate ability to engage in non-defensive self-exploration.
- 10.05 Assess with accuracy the impact of one's own needs, values, behaviors and motives and limitation on ones self and others.
- 10.06 Demonstrate genuineness, congruence, empathy, warmth, acceptance and respect.
- 10.07 Relate interdisciplinary human service trends, issues, laws and regulations to current practice.
- 10.08 Describe the interdisciplinary Human services system and tell how it may be accessed.
- 10.09 Describe the relationship of the Interdisciplinary Human services systems with the legal system.
- 10.10 Describe local community resources and referral processes.
- 10.11 Describe the development of Human Services professionals.
- 10.12 Describe the role and function of the Interdisciplinary Human services practitioner in inpatient, outpatient and other programs in the service delivery system.
- 10.13 Describe the role and function of the potential Interdisciplinary Human Service practitioner with current and emergency target populations.
- 10.14 Recognize the limits of one's competence and perform only those functions for which one is properly trained.

11.0 Demonstrate proficiency in client assessment and evaluation.--The student will be able to:

- 11.01 Describe clients with accuracy and identify current problems, precipitating events, and behavioral consequences.
- 11.02 Describe with accuracy significant events in the client's personal and social history.
- 11.03 Demonstrate ability to make accurate observations and related assessments.
- 11.04 Demonstrate ability to assess crisis situations and implement appropriate actions.
- 11.05 Recognize the measurement and assessment techniques used to evaluate intelligence, adaptive behavior, learning problems and affective characteristics.
- 11.06 Demonstrate recognition of when, where and how to refer clients to other professionals and/or community resources.
- 11.07 Describe the roles and functions of the potential mental health or Human Services practitioners with current and emergency target populations.
- 11.08 Obtain and review referral collateral information.
- 11.09 Demonstrate ability to coordinate and conduct a client intake.
- 11.10 Determine client eligibility and or appropriateness for program.
- 11.11 Demonstrate ability to provide program orientation.
- 11.12 Demonstrate ability to initiate case files.
- 11.13 Manage client data.
- 11.14 Conduct assessment.

- 11.15 Identify client goals.
 - 11.16 Identify support systems.
 - 11.17 Provide crisis management.
 - 11.18 Demonstrate an understanding of the process and procedures of informed consent.
 - 11.19 Identify biological, psychosocial, spiritual and cultural needs.
- 12.0 Demonstrate proficiency in case management and the process of care planning. --The student will be able to:
- 12.01 Demonstrate skills in the development and implementation of case management plans.
 - 12.02 Demonstrate the ability to develop an appropriate discharge plan.
 - 12.03 Demonstrate recognition of when, where and how to refer clients to other professionals and or community resources.
 - 12.04 Develop rapport and trust with clients.
 - 12.05 Determine course of action for identified biological, psychosocial, spiritual and cultural concerns.
 - 12.06 Prioritize needs.
 - 12.07 Develop plan of care.
 - 12.08 Facilitate discharge planning, including identification of future needs.
 - 12.09 Review and revise treatment plan.
 - 12.10 Consult with support systems and referral resources.
 - 12.11 Conduct individual, group and family counseling.
 - 12.12 Participate in the appropriate and effective sharing of client information in staff meetings.
 - 12.13 Participate in quality assurance and peer review process.
- 13.0 Demonstrate proficiency in clinical documentation.--The student will be able to:
- 13.01 Describe legal implications of charting and observation notes.
 - 13.02 Demonstrate knowledge of accepted principles of client record management.
 - 13.03 Protect client rights and confidentiality in preparation and handling of records, especially in relation to communication of client information with third parties.
 - 13.04 Record progress of client in relation to treatment goals and objectives.
 - 13.05 Collect data to generate reports.
- 14.0 Demonstrate proficiency in client intervention.--The student will be able to:
- 14.01 Demonstrate knowledge of terminology associated with psychological disorders.
 - 14.02 Demonstrate knowledge of major diagnostic categories.
 - 14.03 Recognize various levels of adaptive and maladaptive behavior patterns and social functioning.
 - 14.04 Demonstrate understanding of the addictive process and its physical, psychological and emotional effects on the dependent individual and affected family.
 - 14.05 Identify with accuracy basic assumptions of intervention techniques associated with current major therapeutic approaches.
 - 14.06 Utilize intervention techniques relative to client and other settings.
 - 14.07 Utilize group intervention techniques relative to group purpose and client population.

- 14.08 Plan and implement structured group experiences.
 - 14.09 Recognize and assess the degree of severity in a crisis situation and demonstrate crisis intervention skills.
 - 14.10 Demonstrate skills in the development and implementation of case management plans.
 - 14.11 Demonstrate knowledge of psychotropic medications, actions, and reactions.
 - 14.12 Use one to one relationships with the client based on understanding of psychodynamics.
 - 14.13 Demonstrate sensitivity to client's verbal and nonverbal communication.
 - 14.14 Interact with clients in a way which communicates respect for the worth and uniqueness of each client and for the client's right to self-determination.
 - 14.15 Obtain meaningful information leading to an appropriate intervention.
 - 14.16 Establish effective working relationships with staff, supervisors and community resources personnel.
- 15.0 Demonstrate proficiency in ability to establish and participate in community outreach.--
The student will be able to:
- 15.01 Describe the Interdisciplinary Human Services system and tell how it may be accessed.
 - 15.02 Describe the relationship of the Interdisciplinary Human Services system with the legal system.
 - 15.03 Describe local community resources and referral process.
 - 15.04 Describe continuum of care and resources available to individuals, families and communities.
 - 15.05 Coordinate services and collaborates with community agencies.
 - 15.06 Demonstrate knowledge of HIV/AIDS and other STD counseling principles.
- 16.0 Demonstrate engagement in ongoing professional development.--The student will be able to:
- 16.01 Recognize the necessity of continued professional development and upgrading of skills.
 - 16.02 Interpret and apply information from current professional literature to improve client care and enhance professional growth.
 - 16.03 Recognize the importance of individual, ethnic and cultural differences that influences client behavior and apply this understanding to clinical practice.
 - 16.04 Utilize a range of supervisory options to process personal feelings and concerns about clients.
 - 16.05 Conduct self-evaluations of professional performance applying ethical, legal and professional standards to enhance self-awareness and performances.
 - 16.06 Obtain appropriate continuing professional education.
 - 16.07 Participate in ongoing supervision and consultation.
 - 16.08 Develop and utilize strategies to maintain one's own physical and mental health.

Transdisciplinary Foundations (Addictions Core Competencies) (17.0 – 22.0)

17.0 Demonstrate an understanding of psychopharmacology.--The student will be able to:

- 17.01 Identify and describe commonly abused substances.
- 17.02 List as exhaustively as possible the substances which current research shows to have an affect on behavior.
- 17.03 Describe cross-addiction.
- 17.04 Describe drug interactions and drug half-life.
- 17.05 Identify and describe medical effects of addiction not caused by drugs and alcohol.
- 17.06 Summarize the drug taxonomy.
- 17.07 Identify and describe psycho-active medications and their effect on behavior.

18.0 Demonstrate an understanding of the methods of identifying addiction.--The student will be able to:

- 18.01 Infer patterns of progression in addictions.
- 18.02 Identify the effects of addiction upon diverse populations.
- 18.03 Assess the ways in which denial is revealed.
- 18.04 Evaluate the features of its effects on family relationships caused by one or more members of the family being involved in addiction.
- 18.05 Explain the causal conditions and process of addiction.
- 18.06 Discuss the disease concept of addiction.
- 18.07 Discuss the phases of recovery and relapse.

19.0 Demonstrate a knowledge of the theories of addiction and the causes of abuse.--The student will be able to:

- 19.01 Demonstrate an understanding of a variety of models and theories of addiction and other problems related to substance use.
- 19.02 Recognize the social, political, economic, and cultural context within which addiction and substance abuse exist, including risk and resiliency factors that characterize individuals and groups and their living environments.
- 19.03 Describe the behavioral, psychological, physical, and social effects of psychoactive substance addiction on the user and addiction and substances on the user and significant others.
- 19.04 Recognize the potential for substance use disorders to mimic a variety of medical and psychological disorders and the potential for medical and psychological disorders to co-exist with addiction and substance abuse (i.e., dual diagnoses).

20.0 Demonstrate an understanding of treatment knowledge. --The student will be able to:

- 20.01 Describe the philosophies, practices, policies, and outcomes of the most generally accepted and scientifically supported models of treatment, recovery, relapse prevention, and continuing care for addiction and other substance-related problems.
- 20.02 Recognize the importance of family, social networks, and community systems in the treatment and recovery process.
- 20.03 Demonstrate an understanding of the importance of research and outcome data and their application in clinical practice.

- 20.04 Understand the value of an interdisciplinary approach to addiction prevention and treatment.
- 21.0 Demonstrate competencies of practice. -- The student will be able to:
- 21.01 Demonstrate an understanding of the established diagnostic criteria for substance use disorders and describe treatment modalities and placement criteria within the continuum of care.
 - 21.02 Describe a variety of helping strategies for reducing the negative effects of substance use, abuse, and dependence.
 - 21.03 Tailor helping strategies and treatment modalities to the client's stage of dependence, change, or recovery.
 - 21.04 Provide treatment services appropriate to the personal and cultural identity and language of the client.
 - 21.05 Adapt practice to the range of treatment settings and modalities.
 - 21.06 Be familiar with medical and pharmacological resources in the treatment of substance use disorders.
 - 21.07 Demonstrate an understanding of the variety of insurance and health maintenance options available and the importance of helping clients access those benefits.
 - 21.08 Recognize that a crisis may indicate an underlying substance use disorder and may be a window of opportunity for change.
 - 21.09 Demonstrate an understanding of the need for and the use of methods for measuring treatment outcomes.
- 22.0 Demonstrate an understanding of the need for professional readiness.--The student will be able to:
- 22.01 Demonstrate an understanding of diverse cultures and incorporate the relevant needs of culturally diverse groups, as well as people with disabilities, into clinical practice.
 - 22.02 Demonstrate an understanding of the importance of self-awareness in one's personal, professional and cultural life.
 - 22.03 Demonstrate an understanding of the addiction professional's obligations to adhere to ethical and behavioral standards of conduct in the helping relationship.
 - 22.04 Demonstrate an understanding of the importance of ongoing supervision and continuing education in the delivery of client services.
 - 22.05 Demonstrate an understanding of the obligation of the addiction professional to participate in prevention as well as treatment.
 - 22.06 Demonstrate an understanding of and apply setting-specific policies and procedures for handling crisis or dangerous situations, including safety measures for clients and staff.

College Credit Certificate (CCC) Programs in Addiction Studies offered at Other Florida Community /State Colleges

Miami Dade College

“Associate of Science in Human Services Addictions Studies” and offers the CCC

<http://www.attcnetwork.org/dasp/statedegree/statedegreedt.asp?instId=984>

Palm Beach State

“Associate of Science in Addiction Studies and CCC”

<http://www.palmbeachstate.edu/crm/documents/News2012/120625AddictionStudies.pdf>

St. Pete College

“AS Degree in Human Services – Alcohol/Drug Abuse” and CCC

<http://www.spcollege.edu/courses/program/ADS-CT>

Florida Keys Community College

offers no AS degree... only offers the CCC

<http://www.fkcc.edu/skins/userfiles/file/Addition%20Studies%20Cert.pdf>

COLLEGE CREDIT CERTIFICATE
PROGRAM OF STUDY: ADDICTION STUDIES (65078)
EFFECTIVE TERM: Summer 2014 (2013-3)

I. GENERAL EDUCATION REQUIREMENTS

1. MAJOR COURSE REQUIREMENTS (39.00 credits)

Must take 3.0 credits from the following group.

- HUS 1428 - Addiction Treatment Delivery Systems (3 credits) HUS 2902 - Directed Independent Study In Addiction Treatment (3 credits)

- - - And - - -

Must take 36.0 credits from the following group.

- | | |
|--|--|
| <input type="checkbox"/> <u>HUS 1302</u> - Basic Counseling Skills (3 credits) | <input type="checkbox"/> <u>HUS 2493</u> - Addiction Counseling Competencies (3 credits) |
| <input type="checkbox"/> <u>HUS 1421</u> - Assessment and Treatment Planning in Addictions (3 credits) | <input type="checkbox"/> <u>HUS 2500</u> - Issues & Ethics in Human Services (3 credits) |
| <input type="checkbox"/> <u>HUS 1423</u> - Group Counseling in Substance Abuse (3 credits) | <input type="checkbox"/> <u>HUS 2941</u> - Human Services Addiction Counseling Practicum (3 credits) |
| <input type="checkbox"/> <u>HUS 1440</u> - Family Issues in Chemical Dependency (3 credits) | <input type="checkbox"/> <u>PSB 2442</u> - The Psychology of Addiction (3 credits) |
| <input type="checkbox"/> <u>HUS 1475</u> - Addiction Counseling and the law (3 credits) | <input type="checkbox"/> <u>SOP 2772</u> - Human Sexuality (3 credits) |
| <input type="checkbox"/> <u>HUS 2303</u> - Counseling Techniques (3 credits) | |

The following course(s) are not allowed for credit in this area.
 All Labs

* End of Program Sheet *



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Human Services

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Human Services Certificate

- Human Services
- Addiction Studies
- Youth Development

Human Services AS Degrees

- General
- Addictions
- Youth Development

Florida Certification Board

Non-credit CAP Courses

Fieldwork sites

QUICK LINKS

Human Services

If you are a caring and concerned person, who is searching for a career that can help improve the lives of others, then the Human Services Program may be for you! This degree program is designed with three tracks: traditional human services, addiction studies and youth development.

- The general **Human Services** track will prepare the student for an entry level position as a human services specialist in areas such as children's services; family counseling; working with juveniles and adolescents; drug and alcohol abuse; the elderly, socially and economically handicapped; mentally or emotionally handicapped and others.
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For Information Contact:

Suzie Duff at 561-868-3461 or email duffs@palmbeachstate.edu

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-->> **HELP SUPPORT** the Human Services program scholarship by using <http://www.goodsearch.com/> for your web search needs. Simply open the site and select Palm Beach State College as the charitable organization to support.



Palm Beach State College

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4200 Congress Avenue, Lake Worth, FL 33461
561-868-3350 Toll Free: 866-576-7222

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Health Programs

SPC > Academics > Health Programs > Human Services > Human Services

8+1

Human Services Programs

Health Advising

Academic Support

Health Education Center

Human Services

Human services professionals work in a variety of settings with people from diverse backgrounds to help improve their quality of life. Our programs help you gain the needed skills to enter and succeed in this field. Our programs:

- Prepare you for quick entry-level employment
- Reflect an interdisciplinary approach to psychology, mental health, addictions, counseling, social work, sociology and youth development
- Emphasize interviewing/assessing, addiction counseling, intervention techniques, knowledge of adaptive and maladaptive behavior patterns, communication skills and ethical issues

Spring 2014 Course Schedule

Tentative Full Year Course Schedule

Essential Student Functions

Student Handbook

Student Assistance Program

Connections Program

New Initiative Program Learning Support Commons



Human Services

Our associate degrees transfer to the bachelor's degree in Health Services Administration at SPC.

- Human Services: Alcohol/Substance Abuse A.S. degree
 - Addiction Studies Certificate
- Human Services: Social Services A.S. degree
 - Youth Development Professional Certificate
 - Maternal and Child Health Applied Technology Diploma

St. Petersburg College
P.O. Box 13489
St. Petersburg FL 33733-3489
727-341-4772



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Miami Dade College

Miami Dade College Program Sheets

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Program Sheets

COLLEGE CREDIT CERTIFICATE
PROGRAM OF STUDY: ADDICTION STUDIES (65078)
EFFECTIVE TERM: Summer 2014 (2013-3)

I. GENERAL EDUCATION REQUIREMENTS

1. MAJOR COURSE REQUIREMENTS (39.00 credits)

Must take 3.0 credits from the following group.

[HUS 1428](#) - Addiction Treatment Delivery Systems (3 credits)

[HUS 2902](#) - Directed Independent Study In Addiction Treatment (3 credits)

- - - And - - -

Must take 36.0 credits from the following group.

[HUS 1302](#) - Basic Counseling Skills (3 credits)

[HUS 1421](#) - Assessment and Treatment Planning in Addictions (3 credits)

[HUS 1423](#) - Group Counseling in Substance Abuse (3 credits)

[HUS 1440](#) - Family Issues in Chemical Dependency (3 credits)

[HUS 1475](#) - Addiction Counseling and the law (3 credits)

[HUS 2303](#) - Counseling Techniques (3 credits)

[HUS 2493](#) - Addiction Counseling Competencies (3 credits)

[HUS 2500](#) - Issues & Ethics in Human Services (3 credits)

[HUS 2941](#) - Human Services Addiction Counseling Practicum (6 credits)

[PSB 2442](#) - The Psychology of Addiction (3 credits)

[SOP 2772](#) - Human Sexuality (3 credits)

Questions? Visit [Ask MDC](#).

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-

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 - [Maternal and Child Health Applied Technology Diploma](#)

39 credit hours

Addiction Studies Certificate

- [About](#)
- [Careers](#)
- [Curriculum](#)
- [Skills](#)
- [Contacts](#)
- [Learning Plan](#)



- This program prepares you for entry level work in the field of alcohol and substance abuse prevention or addiction treatment. The Human Services Program is a single-source provider with the [Florida Certification Board \(FCB\)](#).

Features

- Meets the educational requirements for taking these examinations through the Florida Certification Board: Certified Addiction Specialist (CAS), Certified Addiction Counselor (CAC) and Certified Addiction Professional
- Takes four terms to complete
- Transfers to our A.S. in Human Services

Continuing your Education

- This certificate transfers to our A.S. degree in [Human Services: Alcohol/Substance Abuse](#), which transfers to our bachelor's degree in [Health Services Administration](#).

30 credit hours

Youth Development Professional Certificate



- The human services profession is undergoing changes as rehabilitation efforts shift toward prevention, early intervention and developing healthy children, families and communities. This certificate prepares para-professionals to work in this dynamic field and focus on working with children and youth.

Features

- Prepares you for quick entry into a career
- Is affordable
- Takes 3 terms to complete
- Transfers to our A.S. in Human Services

Continuing Your Education

- This certificate transfers to our A.S. degree in [Human Services: Social Services](#), which transfers to our bachelor's degree in [Health Services Administration](#).



Human Services

○ [Human Services Certificate](#)

- [Human Services](#)
- [Addiction Studies](#)
- [Youth Development](#)
-

○ [Human Services AS Degrees](#)

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- [General](#)
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○ [Non-credit CAP Courses](#)

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○ [QUICK LINKS](#)



[HOME](#) > [Programs](#) > [Human Services](#) > [Home Page](#)



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Palm Beach State College

2013 - 2014

**Florida Department of Education
Curriculum Framework**

Program Title: Youth Development
Career Cluster: Human Services

CCC	
CIP Number	0351150404
Program Type	College Credit Certificate (CCC)
Program Length	30 credit hours
CTSO	HOSA
SOC Codes (all applicable)	21-1093 Social and Human Service Assistants
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Statewide Articulation	http://www.fldoe.org/workforce/dwdframe/artic_frame.asp

Purpose

This certificate program is part of the Human Services AS degree program (1351150400).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Human Services career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Human Services career cluster.

The content includes but is not limited to knowledge of the human services system, roles of human service workers in various settings specifically youth work environments. Students must be able to demonstrate a knowledge of human development as it relates to specific age groups; develop a professional awareness of youth work; understand and implement a youth development approach in various environments; develop a capacity to design and implement programs consistent with the needs of youth in relation to available community resources.

This College Credit Certificate program is designed to be the first educational step to a professional career in Human Services with emphasis in Youth Services or other positions that

are a part of the social services delivery SOC Code 21-1093 (Social and Human Service Assistants). It will provide credit course work and field experience for those employed in youth service occupations as well as those who seek to enter the profession without experience.

The College Credit Certificate will focus on broad introductory principles of human services specific to the good practices and techniques of a youth development approach. Course work will prepare students to function as youth workers in community-based, residential, group home and other youth work environments.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students. Clinical experiences are provided and may be in the form of practicums, internships or apprenticeships.

Special Notes

Career and Technical Student Organization (CTSO)

HOSA (Health Occupations Students of America) is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations' plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Articulation

For details on articulation agreements which correlate to programs and industry certifications refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate knowledge of the health care delivery system and health occupations.
- 02.0 Demonstrate the ability to communicate and use interpersonal skills effectively.
- 03.0 Demonstrate an understanding of information technology applications in healthcare.
- 04.0 Demonstrate knowledge of professional/ethical foundations.
- 05.0 Demonstrate proficiency in ability to establish and participate in community outreach.
- 06.0 Demonstrate engagement in on-going professional development.
- 07.0 Demonstration knowledge of a youth development approach in community-based, Residential, group home and other youth work environments.
- 08.0 Demonstrate an understanding of the principles and stages of normal human growth and development and the challenges of each stage.
- 09.0 Demonstration and practical application of behavior management theories in a youth work environment.
- 10.0 Demonstrate knowledge and understanding of family and community characteristics and the influence of social problems on today's children/youth.
- 11.0 Demonstration knowledge and application of youth development principles and "best practices" in the implementation of a developmentally appropriate after school program.

2013 - 2014

**Florida Department of Education
Student Performance Standards**

Program Title: Youth Development
CIP Number: 0351150404
Program Length: 30 credit hours
SOC Code(s): 21-1093

This certificate program is part of the Human Services AS degree program (1351150400). At the completion of this program, the student will be able to:

- 01.0 Demonstrate knowledge of the health care delivery system and health occupations--The student will be able to:
 - 01.01 Identify the basic components of the health care delivery system including public, private, government and non-profit.
 - 01.02 Describe the various types of healthcare providers and the range of services available including resources to victims of domestic violence.
 - 01.03 Describe the composition and functions of a healthcare team.
 - 01.04 Identify the general roles and responsibilities of the individual members of the healthcare team.
 - 01.05 Identify characteristics of effective teams.
 - 01.06 Recognize methods for building positive team relationships.
 - 01.07 Analyze attributes and attitudes of an effective leader.
 - 01.08 Recognize factors and situations that may lead to conflict.
 - 01.09 Demonstrate effective techniques for managing team conflict.
 - 01.10 Describe factors that influence the current delivery system of healthcare.
 - 01.11 Explain the impact of emerging issues including technology, epidemiology, bioethics and socioeconomics on healthcare delivery systems.

- 02.0 Demonstrate the ability to communicate and use interpersonal skills effectively--The student will be able to:
 - 02.01 Develop basic speaking and active listening skills.
 - 02.02 Compose written communication using correct spelling, grammar, formatting and confidentiality.
 - 02.03 Adapt communication skills to varied levels of understanding and cultural orientation including diverse age, cultural, economic, ethnic and religious groups.
 - 02.04 Recognize elements of communication using a sender-receiver model.
 - 02.05 Distinguish between and report subjective and objective information.

- 03.0 Demonstrate an understanding of information technology applications in healthcare--The student will be able to:
 - 03.01 Describe the uses of computers in healthcare. .
 - 03.02 Define terms and demonstrate basic computer skills.
 - 03.03 Recognize technology applications in healthcare.

04.0 Demonstrate knowledge of professional/ethical foundations--The student will be able to:

- 04.01 Relate interdisciplinary human service trends, issues, laws and regulations to current practice.
- 04.02 Describe the interdisciplinary Human Services system and tell how it may be accessed.
- 04.03 Describe the relationship of the Interdisciplinary Human Services systems with the legal system.
- 04.04 Describe the development of Human Services professionals throughout history as well as their current role.
- 04.05 Define the role and function of the Interdisciplinary Human Services practitioner in inpatient, outpatient and other programs in the service delivery system.
- 04.06 Describe the role and function of the potential Interdisciplinary Human Services practitioner with current and emergency target populations.
- 04.07 Demonstrate professionalism and uphold ethical standards and other professional guidelines in the field while engaging in continuous learning, advocacy and leadership opportunities.

05.0 Demonstrate proficiency in ability to establish and participate in community outreach--
The student will be able to:

- 05.01 Describe the Interdisciplinary Human Services system including the academic disciplines of sociology, psychology, and anthropology and tell how they are assessed.
- 05.02 Identify local community resources and describe the referral process.
- 05.03 Describe continuum of care and resources available to individuals, families and communities.
- 05.04 Coordinate services and collaborates with community agencies.

06.0 Demonstrate engagement in ongoing professional development--The student will be able to:

- 06.01 Recognize the necessity of continued professional development and upgrading skills.
- 06.02 Interpret and apply information from current professional literature to improve client care and enhance professional growth.
- 06.03 Recognize the importance of individual, ethnic and cultural differences that influences client behavior and apply this understanding to clinical practice.

07.0 Demonstration knowledge of a youth development approach in community-based, residential, group home and other youth worker environments--The student will be able to:

- 07.01 Develop an understanding of youth work as a profession.
- 07.02 Describe the role of the youth worker as they relate to the management, organization and development of effective youth organizations.
- 07.03 Distinguish between the asset and deficit models of adolescent development.
- 07.04 Identify social problems unique to adolescent development.
- 07.05 Identify characteristics of a successful youth organization.
- 07.06 Design a youth program and intervention strategy consistent with the needs of youth and available resources.

- 07.07 Evaluate programs based upon the needs of youth and available resources.
- 08.0 Demonstrate an understanding of the principles and stages of normal human growth and development and the challenges of each stage--The student will be able to:
- 08.01 Compare differences among theoretical perspectives on human growth and development.
 - 08.02 Demonstrate an understanding of and describe the characteristics associated with the three domains of human growth and development.
 - 08.03 Demonstrate an understanding of the varying influences on the domains of human development.
 - 08.04 Demonstrate an understanding of and describe changes in the cognitive development changes across the lifespan.
 - 08.05 Demonstrate an understanding of and describe changes in the biosocial development across the lifespan.
 - 08.06 Demonstrate an understanding of and describe changes in psychosocial and psychosexual development across the lifespan.
 - 08.07 Define and identify potential threats to normal human growth and development across the lifespan.
 - 08.08 Demonstrate awareness of controversies surrounding human growth and developmental theories.
 - 08.09 Identify health promotion and disease prevention educational needs for individuals across the lifespan.
 - 08.10 Discuss issues surrounding death and dying as it pertains to individuals across the lifespan and their families.
- 09.0 Demonstration and practical application of behavior management theories in a youth work environment--The student will be able to:
- 09.01 Identify and define the components of four theoretical models of behavior management.
 - 09.02 Identify, define and synthesize the causes of dysfunctional behavior.
 - 09.03 Identify, define and synthesize and apply the techniques of basic behavior and cognitive behavioral models in a youth work environment.
 - 09.04 Demonstration knowledge of behavior management techniques in and outside of the after school setting.
 - 09.05 Observe, document and provide feedback on behavioral/learning patterns of children/youth.
 - 09.06 Initiate and facilitate a partnership with families to address developmental and behavioral issues experienced by their child/youth.
- 10.0 Demonstrate knowledge and understanding of family and community characteristics and the influence of social problems on today's children/youth--The student will be able to:
- 10.01 Demonstrate an understanding of current social problems in America and categorize them as inequality, changing values or deviance.
 - 10.02 Compare the effectiveness of various techniques of intervention for social improvement.
 - 10.03 Define and identify social problems within society including mental illness, crime, juvenile delinquency, economic insecurity, and explain why they are regarded as a social problem; causes, solutions and consequences.

- 10.04 Integrate the various theories of family systems and the effect of social problems into planning family support activities.
 - 10.05 Incorporate all aspects of the cultural diversity of the community in comprehensive services for families.
 - 10.06 Initiate collaborative relationships with agencies and community resources to meet the developmental and educational needs of families in the community.
- 11.0 Demonstration knowledge and application of youth development principles and best practices in the implementation of a developmentally appropriate youth program--The student will be able to:
- 11.01 Develop a program mission and purpose integrating current youth development theories, research and policies on programming.
 - 11.02 Develop age appropriate curriculum that reflects the families, children and youth served in the community.
 - 11.03 Demonstrate knowledge of and apply sound practices in compliance with regulations governing youth programming.
 - 11.04 Promote and build relationships between the family, school and community to support the program mission and purpose.
 - 11.05 Demonstrate knowledge of regulations and procedures by planning for, establishing and maintaining a safe, clean and healthy environment for children/youth.
 - 11.06 Design and implement an inclusive curriculum to support physical, cognitive, social and emotional development that applies current theories and research to meet the individual needs of all children/youth served.
 - 11.07 Promote meaningful engagement, leadership and guidance of the children/youth through respect of cultural diversity and positive interactions between adult and children/youth.
 - 11.08 Analyze and integrate child/youth assessment data for individualized or programmatic improvement.
 - 11.09 Promote program improvement and sustainability through strategic planning, goal setting, needs assessment and program evaluation.
 - 11.10 Demonstrate use of assessment tools and evaluation to determine the quality and effectiveness of a youth program.
 - 11.11 Articulate, analyze and apply current theory, research and policies for personnel and fiscal management to maintain highly skilled staff and a fiscally sound program.
 - 11.12 Develop a recruitment, selection and retention plan for staff that incorporates professional development and growth plans utilizing the core competency frameworks.