## NEW program or Certificate PROPOSAL FORM

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| --- | --- |
| ACADEMIC AREA: | School of Health Professions |
| PROPOSEd by: | STacey Brown |
| PRESENTER: | STacey brown |
| SUBMISSION DATE: | 3/9/2014 |
| select one: | NEW AS DEGREE |
| Program OR CERTIFICATE Name: | Human SERVICES, Generalist, AS |

### SECTION I

**program or certificate Description:**

Attach the proposed catalog page with program information, along with samples of curricula for similar programs or certificates at other institutions.

Human Services, AS  
  
The program in Human Services prepares students to work in the fields of counseling and human services, social work and rehabilitation, mental health and administration. The primary purpose of the Human Service Practitioner is to assist individuals and communities to function as effectively as possible. A strong desire to help others is an important consideration for a career as a Human Services Professional.   
  
Graduates of the program may be employed in a wide variety of community agencies that serve clients of all ages. Human Services graduates may assist in providing client services in a wide variety of fields, such as alcohol and chemical dependency, psychology, rehabilitation, social work, education, social and community services, youth services or dependent care.   
  
The field of Human Services is currently ranked as one of the fastest growing occupations in the country. Current occupational employment and wages data for Human Services are published by the UnitedStates Department of Labor’s Bureau of Labor Statistics at www.bls.gov/oes/current/oes211093.htm.  
  
CURRICULUM OPTIONS:  
The Human Services Associate of Science degree program offers two tracks:  
• Associate of Science Generalist Track: Prepares students for entry level positions in the field of Human Services.  
• Associate of Science Addiction Study Track: Prepares students for entry level positions in the field of Human Services helping those affected with alcoholism and addictions.  
  
College Credit Certifications (CCC)   
\*These certifications can be earned separately or concurrently with your Associate of Science degree.  
• Addiction Studies  
• Human Services Assistant  
• Youth Development  
  
INTERNSHIP REQUIREMENTS:  
There are two internships in the Human Services Program requiring:  
• College approved criminal records check and drug testing at the applicant’s expense   
• Immunization and health records  
• Students are expected to provide their own transportation to and from their assigned sites.  
  
ACCREDITATION:  
The Human Services Program AS degree is not currently accredited by The Council for Standards in Human Services Education (CSHSE); however, students will be eligible to sit for the Human Services-Board Certified Practitioner(HS-BCP™) examination after the completion of the AS program and 3 years of work experience with a minimum of 4,500 hours.  
  
APPLICATION PROCESS:   
Students must meet the college admissions requirements. No additional application process is required for the Human Services Program.  
  
BACCALAUREATEDEGREE CONSIDERATION:  
Students who are interested in pursuing a Baccalaureate Degree should consider completing the Associate of Arts (AA) degree program, instead of the Associate of Science (AS) degree program, for application and transfer to university programs. Human Services Core Coursework may be selected to meet the 24 elective credit hours required for the AA degree and to complement interest in the Human Services area.  
  
  
HUMAN SERVICES, AS DEGREE PROGRAM OFSTUDY  
Generalist Track  
GENERALEDUCATION COURSEWORK: Courses must be selected from those listed in the General Education Program Guide. 15 CREDIT HOURS  
ENC 1101 Composition I 3  
SPC 1017  
OR  
SPC 2023 Fundamentals of Speech Communication  
OR  
Introduction to Public Speaking 3  
PSY2012 General Psychology I 3  
HUMANITIES Any Listed Course in Humanities Section 3  
MATHEMATICS Any Listed Course in Mathematics Section 3  
  
  
ELECTIVE COURSEWORK:  
Choose three courses from the suggested coursework listed below to compliment the Human Services curriculum.  
 9 CREDIT HOURS  
HUS 1640 Principles of Youth Work 3  
HUS 2411  
 Introduction to Chemical Dependencies 3  
HUS 2404 Working with Alcoholics and Other Drug Abusers 3  
HUS 2428 Treatment and Resources in Substance Abuse 3  
DEP 2004 Human Growth and Development 3  
PHI 2600 Critical Thinking 3  
  
SYG 1000 Intro to Sociology 3  
CLP 1001 Personal and Social Adjustment 3  
BSC 1084C Anatomy and Physiology 3  
  
  
HUMAN SERVICES CORE COURSEWORK 41 CREDIT HOURS  
HUS 1001 Introduction to Human Services 3  
HUS 1013 Self Esteem in Human Services 3  
HUS 1111 Introduction to Intra/Inter Personal Processes 3  
HUS 1320 Theories and Foundations of Crisis Intervention 2  
HUS 1400 Alcoholism and Other Drug Abuse 3  
HUS 2200 Dynamics of Groups and Group Counseling 3  
HUS 2302 Basic Counseling Skills 3  
HUS 2315 Studies in Behavioral Modification 3  
HUS 2540 Building Stronger Families 3  
HUS 2525 Issues in Mental Health 3  
HUS 1551 Multicultural Perspectives in Human Services 3  
HUS 2500 Issues and Ethics in Human Services 3  
HUS 2842L Counseling Residency I 3  
HUS 2843L Counseling Residency II 3  
 TOTAL DEGREE PROGRAM, HUMAN SERVICES, AS 65 CREDIT HOURS

**similar programs or programs at other colleges/universities:**

**St. Petersburg college:  
Human services professionals work in a variety of settings with people from diverse backgrounds to help improve their quality of life. Our programs help you gain the needed skills to enter and succeed in this field. Our programs:  
o Prepare you for quick entry-level employment  
o Reflect an interdisciplinary approach to psychology, mental health, addictions, counseling, social work, sociology and youth development  
o Emphasize interviewing/assessing, addiction counseling, intervention techniques, knowledge of adaptive and maladaptive behavior patterns, communication skills and ethical issues  
•   
Human Services  
Our associate degrees transfer to the bachelor's degree in Health Services Administrationat SPC.  
o Human Services: Alcohol/Substance Abuse A.S. degree   
 Addiction Studies Certificate   
o Human Services: Social Services A.S. degree   
 Youth Development Professional Certificate   
 Maternal and Child Health Applied Technology Diploma  
  
  
PALM BEACH STATE:  
Human Services  
If you are a caring and concerned person, who is searching for a career that can help improve the lives of others, then the Human Services Program may be for you! This degree program is designed with three tracks: traditional human services, addiction studies and youth development.  
  
The general Human Services track will prepare the student for an entry level position as a human services specialist in areas such as children's services; family counseling; working with juveniles and adolescents; drug and alcohol abuse; the elderly, socially and economically handicapped; mentally or emotionally handicapped and others.  
   
The Addiction Studies track prepares students for employment as chemical dependency practitioners, addiction specialists and substance abuse counselors. The program provides the academic training necessary to obtain state certification.  
   
The Youth Development track will prepare the student for an entry-level position as a youth worker in areas such as recreation programs; youth counselor; social and human services assistant; child, family and school social work; social and community service program directors and other youth service occupations in community-based, residential, group home and other youth work environments.  
The Human Services program transfers directly into the Palm Beach State College Bachelor of Applied Science degree in Supervision and Management, and there is a transfer agreement in place that allows the Human Services general track students to transfer directly into FAU's Bachelor of Social Work program.  
  
In the Human Services program:  
  
Core courses are taught by licensed mental health professionals  
Field work provides hands-on experience, networking opportunities and job prospects  
Scholarships are available to qualified students  
More than 90% of graduates go on to pursue four-year degrees in social work or psychology  
For Information Contact:   
Suzie Duff at 561-868-3461 or email duffs@palmbeachstate.edu  
  
Are you an addictions professional? Palm Beach State College offers non-credit CAP continuing education courses. Click here to learn more.**

**DESCRIBE THE PROCESS BY WHICH THE NEED FOR THE NEW PROGRAM or certificate WAS IDENTIFIED:**

Many students who are interested in the current Human services as degree program (with the focus on addiction studies) do not want to work in the field of addictions. students have expressed an interest in a general approach to human services to allow for a more diverse career opportunity in working with the elderly, youth and other areas.

**PROJECT AVERAGE ENROLLMENT FOR CORE COURSES:**

30-50 students

**DESCRIBE HOW THIS PROJECTION WAS DETERMINED:**

based on current enrollment numbers in the HUS proram

### SECTION II

**LIST PERSONNEL RESOURCES REQUIRED FOR IMPLEMENTATION IN ADDITION TO EXISTING RESOURCES:**

|  |  |  |
| --- | --- | --- |
| FACULTY POSITION(S) (LIST DISCIPLINE) | FULL TIME OR ADJUNCT? | tOTAL ANNUAL EXPENSES |
| **Program director** | **full time (already in place)** |  |
|  |  |  |
|  |  |  |
|  | | |
| **staff POSITION(S) (List title)** | **FULL TIME OR part time?** | **tOTAL ANNUAL EXPENSES** |
| **adjunct professors** | **part time (already in place)** |  |
| **adjunct professors (to be hired)** | **part time** |  |
|  |  |  |

**Describe library resources needed to support this program or certificate. Explain rationale for response, even if answer is none:**

current resources are adequate for support for the program.

**Describe technology, facility, laboratory, or other resources needed to support this program or certificate:**

new adjunct instructors with areas of expertise may be added to teach specialty courses. NO new technology, lab or other resources are needed to support this program.

**list estimated annual amount required for educational materials/supplies or other operating expenses for implementation:**

none beyond normal operating expenses.

**identify the funding source to be used for personnel and operating expenses:**

human services budget and general operating fund.

### SECTION III

**PROVIDE JUSTIFICATION FOR CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION):**

currently, the human services, as degree is a 73 hour program with a focus on addictions studies. adding this new human servies, as degree, generalist is a 65 hour program. all of the current courses in the HUS program may be applied to the generalist degree. the addition of new courses have been suggested in the course proposals. other colleges offering the as in human services offer these two “tracks” (addictions and generalist). the addition of this new as degree program will bring edison state college into the range of the other colleges in the state offing similar programs. students have expressed a desire for this new program, as a more generalist approach is desired by some.

**nOTE:**Changes for the Fall 2014 Term must be submitted by the January 2014 deadline and approved no later than the February 2014 Curriculum Committee meeting prior to the start of the next academic year. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate dean as well as the Vice President, Academic Affairs to begin in either the spring or summer term.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

FALL 2014

TYPE IN TERM IF “EXCEPTION” AND OBTAIN BOTH SIGNATURES BELOW OR TYPE “NA”

**oRDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:



SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:



**FACULTY ENDORSEMENTS:**PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA



**DEPARTMENT CHAIRs / PROGRAM COORDINATOR ENDORSEMENT:**

 3/9/2014

**DEAN ENDORSEMENT:**

 3/13/2014

**DEANS’ COUNCIL Review – verified by:**

 3/17/2014

**sacs liasion endorsement:**

 PLEASE SELECT TODAY’S DATE

*All new programs or certificates may require*

*pre-approval from SACS prior to implementation.*

**FOR CURRICULUM COMMITTEE MEETING DATE: March 28, 2014**

Completed curriculum proposals must be uploaded to the dropbox by the deadline. Please refer to the *Curriculum Committee Critical Dates for Submission for Proposals* document available in the document manager in the MyEdisonState Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents