## change of COURSE PROPOSAL FORM

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| --- | --- |
| Academic area: | School of Education |
| PROGRAM: | BS Secondary Math Education |
| PROPOSEd by: | Joyce rollins |
| PRESENTER: | joyce rollins |
| SUBMISSION DATE: | 1/10/2014 |
| CURRENT COURSE PREFIX, NUMBER AND TITLE: | **MAE 4330C teaching Methods in secondary school mathematics with practicum** |

### SECTION I

|  |  |
| --- | --- |
| TYPE(S) OF COURSE CHANGE: | TYPE PROPOSED CHANGE HERE FOR EACH ITEM CHECKED: |
|  | lecture/lab course must have “c” / lab course must have “l” |
|  | type new COURSE TITLE HERE |
|  | ENTER NEW SCHOOL, DIVISION, OR DEPARTMENT |
|  | Admission into the Bachelor of Science in Education program or special permission from the dean of the school of education. ENC 1101, ENC 1102, 3 CREDITS OF COLLEGE LEVEL MATHEMATICS, EDM 3230, EDG 3410, EDG 4004 ALL WITH A GRADE OF “C” OR HIGHER |
| **DO YOU ANTICIPATE THAT STUDENTS WILL BE TAKING ANY OF THE PREREQUISITES LISTED FOR THIS COURSE IN DIFFERENT PARTS OF THE SAME TERM?** | NO |
|  | LIST ALL COREQUISITES IN SEQUENTIAL ORDER |
| **IS ANY COREQUISITE LISTED ON THIS COURSE LISTED AS A COREQUISITE ON ITS PAIRED COURSE?**  eXAMPLE: CHM 2032 IS A COREQUISITE FOR CHM 2032L AND CHM 2032L IS A COREQUISITE FOR CHM 2032. | SELECT ANSWER |
|  | Click here to ENTER THE NUMBER of CREDITS OR cLOCK HOURS |
|  | SELECT A CREDIT TYPE |
|  | Click here to enter CONTACT HOURS |
|  | SELECT GRADE MODE |
|  | |
| Type your course description as you would like it to appear in the catalog and syllabus. | |
|  | |
| Click here to enter topic outline. Feel free to use bullets to format the outline. | |

**** SELECT ANSWER

If yes, list below (for information purposes only). TYPE IN ALL OF THE LEARNING OUTCOMES, ASSESSMENTS, AND GENeral EDucation COMPETENCIES AS THEY SHOULD BE DISPLAYED IN THE SYLLABUS

|  |  |  |
| --- | --- | --- |
| LEARNING OUTCOMES | ASSESSMENTS | GENERAL EDUCATION COMPETENCIES |
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### SECTION II (must complete each item below)

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| If you intend to restrict student registration based on the students’ major(s), enter all applicable major restriction codes: | BS SEDM |
| Is this an “International or Diversity Focus” course? | NO |
| Is this a General Education course? | NO |
| Is this a Writing Intensive course? | NO |
| Is this an Honors Course? | NO |
| Is this a Repeatable Course?\*  (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3-credit hour course, can be repeated 1 time and a student can earn a maximum of 6 credits.)  \*not the same as Multiple Attempts or Grade Forgiveness  If “Yes”, what is the maximum number of credits a student can earn for this course? If “No”, enter NA. | NO  TYPE NUMBER HERE |
| Will these changes have an impact on other courses, programs, departments, or budgets? | NO |
| If “Yes”, please explain or submit comments below, if no enter NA | |
| CLICK HERE TO ENTER TEXT | |
| If “Yes”, have you discussed this proposal with anyone (from other departments, programs, or other institutions) regarding the impact? Were any agreements made? | |
| CLICK HERE TO ENTER TEXT | |

### SECTION III (MUST COMPLETE EACH ITEM BELOW)

**PROVIDE JUSTIFICATION FOR EACH CHANGE ON THIS PROPOSED CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION):**

mae 4330c IS A PRACTICUM COURSE REQUIRING 35 HOURS OF FIELD EXPERIENCE IN THE 9-12 CLASSROOM. EDG 4004( SPECIAL TOPICS I) IS REQUIRED BEFORE ANY FIELD EXPERIENCE BECAUSE STUDENTS GO THROUGH THE FINGERPRINTING PROCESS FOR THE COUNTY THEY WILL BE PLACED IN FOR FIELD EXPERIENCE DURING THIS COURSE. DISPOSITIONS AND EXPECTATIONS FOR SUCCESSFUL FIELD EXPERIENCE IS ALSO COVERED IN EDG 4004. PRACTICUM COURSES REQUIRE THE STUDENT TO TEACH WHOLE CLASS LESSONS IN THE FIELD. TO EFFECTIVELY PLAN AND TEACH WHOLE CLASS LESSONS STUDENTS SHOULD HAVE HAD MIDDLE AND SECONDARY CURRICULUM AND INSTRUCTION (EDM 3230). STUDENTS WILL ALSO NEED TO APPLY CLASSROOM MANAGEMENT TECHNIQUES WHILE TEACHING IN THE FIELD AS PART OF THE PRACTICUM EXPERIENCE, MAKING CLASSROOM MANAGEMENT (EDG 3410) NECESSARY.

**nOTE:** Changes for the Fall 2014 Term must be submitted by the January 2014 deadline and approved no later than the February 2014 Curriculum Committee meeting prior to the start of the next academic year. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate dean as well as the Vice President, Academic Affairs to begin in either the spring or summer term.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

FALL 2014

TYPE IN TERM IF “EXCEPTION” AND OBTAIN BOTH SIGNATURES BELOW OR TYPE “NA”

**oRDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:

dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:

VICE PRESIDENT, ACADEMIC AFFAIRS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FACULTY ENDORSEMENTS:**PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA



**DEPARTMENT CHAIR / PROGRAM COORDINATOR ENDORSEMENT:**

 1/10/2014

**DEAN ENDORSEMENT:**

 1/10/2014

**DEANS’ COUNCIL Representative:**

 3/17/2014

**FOR CURRICULUM COMMITTEE MEETING DATE: March 28, 2014**

Completed curriculum proposals must be uploaded to Dropbox by the deadline. Please refer to the *Curriculum Committee Critical Dates for Submission of Proposals* document available in the document manager in the MyEdisonState Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents