


## AGENDA

Department Meeting  
Friday, December 13, 2013  
11:30 p.m., H 218

- I. Welcome
  - Success and Accomplishments
  - Fall Semester Thanks and Recognitions
- II. Printing and Photocopying
- III. Literacy Council Program
- IV. Senate Bill 1720
- V. QEP Update
- VI. General Reminders
  - Spring 2014 Syllabi
  - Student Satisfaction Surveys
  - End-of-Semester Procedures
- VII. Anything else
- VIII. Holiday Luncheon 

### Upcoming Scheduled Meetings

- ☞ Adjunct Faculty – Thursday, January 9, 2013, 4:30 p.m., H 223
- ☞ Full Time Faculty – Friday, January 10, 2013, 2:30 p.m., I 122 (note time change)



Division of College and Career Readiness  
**DEPARTMENT OF DEVELOPMENTAL STUDIES**  
 Department Meeting – Friday, December 13, 2013

Please print your name in the left column and sign in the right column.

Printed Name	Signature
Tom Mohuwdro	<i>Tom Mohuwdro</i>
Robert Olancin	<i>Robert Olancin</i>
PAT NEWELL	<i>Pat Newell</i>
Wanda Day	<i>Wanda Day</i>
Karen Buonocore	<i>Karen Buonocore</i>
Lucinda Nowall	<i>Lucinda Nowall</i>
Dayami Martinez	<i>Dayami Martinez</i>
EVA ALI	<i>Eva Ali</i>
Caroline Seefchak	<i>Caroline Seefchak</i>
Cynthia Baker	<i>Cynthia Baker</i>
<del>Michelle A. Horocz</del>	<del><i>Michelle A. Horocz</i></del>
Jennifer Grove	<i>Jennifer Grove</i>
Esleen Refuck	<i>Esleen Refuck</i>
Kelley Newhouse	<i>Kelley Newhouse</i>
Rebecca Gobitti	<i>Rebecca Gobitti</i>
Joe Roles	<i>Joe Roles</i>
Cathy Vaché	<i>Cathy Vaché</i>
Milemaat	<i>M. Milemaat</i>



# MINUTES

**All Campuses Department Meeting and Holiday Luncheon  
Division of College and Career Readiness  
Department of Developmental Studies  
Friday, December 13, 2013**

## Attendance

Eileen DeLuca, Dean, College and Career Readiness	Present	Sabine Eggleston, Professor, Developmental Math	Present	Joseph Roles, Professor, Developmental Math	Present
Caroline Seefchak, Chair, Developmental Studies,	Present	Bert Lawrence, Professor, Developmental Math	Present	Candace Rosene, Professor, Developmental Math	Present
Cynthia Baker, Professor, Developmental Math	Present	Melanie LeMaster, Professor, Developmental Reading	Present	Dayami Martinez, Professor, EAP	Present
Jennifer Barreto, Professor, Developmental Math	Present	Karen Maguire, Professor, Developmental Reading	Present	W. Troy Tucker, Professor, EAP	Present
Karen Buonocore, Professor, Developmental Math	Present	Jaime Marecz, Professor, Developmental Math	Present	Cathy Vache, Professor, Developmental Math	Present
Rebecca Gubitti Developmental Math	Present	Tom Mohundro, Professor, Developmental English	Present	Terry Zamor, Professor, Developmental Math	Excused
S. Renee Hester, Professor, Developmental Reading	Present	Pat Newell, Professor, Developmental Math	Present	Wanda Day, Professor, Developmental Reading	Present
Jennifer Grove, Professor, Developmental English	Present	Robert Olancin, Professor, EAP	Present		

Guests: Please refer to sign-in sheet

This was a short meeting that preceded a traditional gathering of all employees in the Department of Developmental Studies for a holiday luncheon.

Caroline Seefchak welcomed everyone. For successes and accomplishments, everyone concurred that we had made it through the fall semester and the Senate Bill 1720 course revisions.

Caroline gave certificates of appreciation to the following:

Professor Sabine Eggleston, Lead Faculty, Developmental Mathematics

Professor Jaime Marecz, Recording Secretary for Department Meetings

Professors Karen Buonocore and Cathy Vache, Chairpersons of the Sunshine Committee

Dr. Eileen DeLuca spoke about SB 1720 and then gave a QEP update to all faculty.

The meeting adjourned for the holiday luncheon.

The next meeting of the Department of Developmental Studies is scheduled for Friday, January 10, 2014.