



Early Alert Agenda
Friday February 21st, 2014 at 10:00am
Locations: S-262D, J-118, G-109

Whitney Rhyne	Present	Kim Turano	Absent
Candace Rosene	Absent	Kristi Rickman	Present
Catherine Vache	Absent	Kristin Corkhill	Absent
Christina Seado Vasquez	Absent	Laura Alvarez	Present
Christy Gilfert	Absent	Linda Freeman	Present
Cindy Enslin	Absent	Linda Johnsen	Absent
Dawn Kulpanowski	Absent	Lynn Gledhill	Absent
Frances O. Thomas	Absent	Melanie LeMaster	Absent
Helen Algernon	Absent	Monica Moore	Absent
Jill Rhode	Present	Susan Potts	Absent
Karen Miller	Absent	Thomas Mohundro	Absent

Whitney welcomed everyone to the meeting and introduced a new addition to the committee, Kristi Rickman who is the Associate Dean of Student Affairs. Kristi spoke about her role at Edison and introduced the Behavioral Intervention and Recommendation Team (BIRT) in which she leads. BIRT is intended to meet two distinct objectives. First, the BIT enhances institutional awareness of potential threats to campus safety. Second, the BIT can provide students, faculty and staff with opportunities to assess and manage problematic behavior before this behavior becomes a formal violation of the Student Code of Conduct. BIT encourages faculty, staff, and students to report behavioral issues that represent disruptions that may affect the learning environment.

Whitney highlighted initiatives that have been completed since our last Early Alert meeting which included:

- The new Early Alert Submission going live
- The addition of Excel spreadsheets that tracks each submission via campus location and automatically populates additional information (each campus contact has access to this sheet)
- The start of term Early Alert email was sent to all Faculty and staff on Tuesday 1/21/14 reminding faculty or Early Alert and introducing the new form.
- Implementation of new withdrawal letter request process

The next college-wide communication will go out Tuesday 2/25/14. The group reviewed the document and did not find any need for revisions.

The group then reviewed the Withdrawal Letter and entered into conversation regarding the effects of withdrawing on a student who receives the Pell Grant. The committee recommended an additional statement to encourage students to see their advisor.

Whitney shared data regarding the early alerts submitted college-wide during the fall semester. Please refer to the information provided below.

Fall 2013 Early Alert Summary of Courses & Professors			
	Total Early Alerts Submitted	Number of Early Alerts Professors	Number of Early Alert Different Courses
College-wide information	622	150	73
Lee Campus	460	101	39
Charlotte Campus	70	25	18
Collier Campus	92	24	16
Hendry / Glades Center			

Course Level	Number of Students	Percentage of Students
Developmental	98	16.44%
EAP	2	0.34%
1000	339	56.88%
2000	147	24.66%
3000	8	1.34%
4000	2	0%
Total	596	100.00%

Student Profile Summary – Fall 2013

GENDER	
FEMALE	46.78%
MALE	51.77%
U/D	1.45%
Total	100.00%

Asian	1.29%
Black or African American	20.74%
Hispanic or Latino	11.41%
Hispanic or Latino / White	10.13%
Native Hawaiian / Pacific Islander	0.48%
American Indian or Alaskan Native	0.80%
Undisclosed	3.86%
White	51.29%
Total	100.00%

DE	6.75%
Traditional	67.36%
Mature	25.88%
Total	100.00%

0 CREDITS	33.60%
1 - 29 CREDITS	31.99%
30 - 59 CREDITS	19.61%
60 + CREDITS	14.79%
Total	100.00%

Full Time	48.39%
Part Time	51.61%
Total	100.00%

Whitney provided the number of early alert submissions for the current spring semester.

Lee campus: 257

Edison Online: 101

Collier: 69

Charlotte: 22

Hendry Glades: 0

The total number of early alerts currently received for this spring 2014 semester is 449 along with 12 withdrawal letter request.

Minutes submitted by: Whitney Rhyne