**MEMORANDUM**

TO: Edison State College **CURRICULUM COMMITTEE MEMBERS**

FROM: Professor Jennifer Grove, Chair (x 1380)

DATE: February 25, 2014

PLACE: Lee Campus, AA - 177

SUBJECT: **MEETING Agenda – FRIDAY, February 28, 2014, AT 1:00 PM**

1. **Action item:** New Course Proposal – **PHI 2930 Special Topics in Philosophy**

The proposal adds a repeatable course, effective Summer 2014. Presenter: Russell Swanson

1. **Action item:** New Course Proposal – **HIM 2048 Healthcare Codes Sets, Clinical**

**Terminologies and Classification Systems**

The proposal adds a new course to the HIMT inventory. Presenter: Deborah Howard

1. **Action item:** Program/Catalog change – **AS Health Information Technology**

This proposal is dependent on the acceptance of Action item 2 as it adds the new course to and updates the basic coding course of the program. Presenter: Deborah Howard

4. **Action item:** New Course Proposal – **NUR 1001C Transition to Professional Nursing**

The proposal adds a course to the AS Nursing program to accommodate the changes to the overall program. Presenter: Gayle Wetzel

5. **Action item:** New Course Proposal – **NUR 2520 Mental Health Nursing Concepts**

To accommodate changes to the overall program, the proposal resurrects and updates a course that had been discontinued from the AS Nursing program. Presenter: Gayle Wetzel

6. **Action item:** New Course Proposal – **NUR 2520L Mental Health Nursing Clinical**

To accommodate changes to the overall program, the proposal resurrects and updates a course that had been discontinued from the AS Nursing program. Presenter: Gayle Wetzel

7. **Action item:** Change to Course Proposal – **NUR 1022L Fundamentals of Nursing Clinical**

The proposal makes changes to the prerequisites, co-requisites, credit/clock hours, and contact hours. Presenter: Gayle Wetzel

8. **Action item:** Change to Course Proposal – **NUR 1211L Adult Nursing I Clinical**

The proposal makes changes to the prerequisites, credit/clock hours, contact hours, course description, and learning outcomes. Presenter: Gayle Wetzel

9. **Action item:** Change to Course Proposal – **NUR 2310L Pediatric Nursing Clinical**

The proposal makes changes to the prerequisites, co-requisites, credit/clock hours, and contact hours. Presenter: Gayle Wetzel

10. **Action item:** Change to Course Proposal – **NUR 2424L Maternal Nursing Clinical**

The proposal makes changes to the prerequisites, credit/clock hours, and contact hours. Presenter: Gayle Wetzel

11. **Action item:** Change to Course Proposal – **NUR 2260L Advanced Adult**

**Nursing II Clinical**

The proposal makes changes to the course title, prerequisites, co-requisites, credit/clock hours, contact hours, course description, and learning outcomes. Presenter: Gayle Wetzel

12. **Action item:** Change to Course Proposal – **NUR 1060L Health Assessment Lab**

The proposal makes changes to the prerequisites. Presenter: Gayle Wetzel

13. **Action item:** Change to Course Proposal – **NUR 1511 Introduction to Mental Health**

**Concepts in Nursing**

The proposal makes changes to the prerequisites, course description, general topic outline, learning outcomes, and restriction code. Presenter: Gayle Wetzel

14. **Action item:** Change to Course Proposal – **NUR 2424 Maternal Nursing Concepts**

The proposal makes changes to the prerequisites, credit/clock hours, and contact hours. Presenter: Gayle Wetzel

15. **Action item:** Change to Course Proposal – **NUR 2941 Clinical Preceptorship**

The proposal makes changes to the prerequisites and course description.

Presenter: Gayle Wetzel

16. **Action item:** Change to Course Proposal – **NUR 1022 Fundamentals of Nursing**

The proposal makes changes to the prerequisites, credit/clock hours, contact hours, course description, general topic outline, learning outcomes, and restriction code.

Presenter: Gayle Wetzel

17. **Action item:** Change to Course Proposal – **NUR 1060 Health Assessment**

The proposal makes changes to the prerequisites. Presenter: Gayle Wetzel

18. **Action item:** Change to Course Proposal – **NUR 2260 Advanced Adult Nursing II**

The proposal makes changes to the course title, prerequisites, co-requisites, credit/clock hours, contact hours, and learning outcomes. Presenter: Gayle Wetzel

19. **Action item:** Change to Course Proposal – **NUR 2810 Professional Issues and Role**

**Development**

The proposal makes changes to the prerequisites. Presenter: Gayle Wetzel

20. **Action item:** Change to Course Proposal – **NUR 2310 Pediatric Nursing Concepts**

The proposal makes changes to the prerequisites, co-requisites, credit/clock hours, and contact hours. Presenter: Gayle Wetzel

21. **Action item:** Change to Course Proposal – **NUR 2140 Advanced Pharmacological**

**Concepts**

The proposal makes changes to the course title and prerequisites. Presenter: Gayle Wetzel

22. **Action item:** Change to Course Proposal – **NUR 1211 Adult Nursing I**

The proposal makes changes to the prerequisites, credit/clock hours, and contact hours. Presenter: Gayle Wetzel

23. **Action item:** Change to Course Proposal – **NUR 1023L Fundamentals of Nursing**

**Practicum**

The proposal makes changes to the prerequisites, co-requisites, course description, general topic outline, learning outcomes, and restriction code.

Presenter: Gayle Wetzel

24. **Action item:** New Course Proposal – **ACG 2021 Financial Accounting**

The proposal adds a course to AS Accounting Technology and CCC Accounting Technology Management. Presenter: Leroy Bugger

25. **Action item:** New Course Proposal – **ACG 2450 Accounting Software Applications**

The proposal adds a course to AS Accounting Technology and CCC Accounting Technology Management. Presenter: Leroy Bugger

26. **Action item:** New Course Proposal – **ACG 3401 Accounting Information Systems**

The proposal adds an elective course for BAS SMAN students. Presenter: Leroy Bugger

27. **Action item:** New Course Proposal – **ACG 3632 Auditing Theory and Application I**

The proposal adds an elective course for BAS SMAN students. Presenter: Leroy Bugger

28. **Action item:** New Course Proposal – **ACG 4123 Intermediate Accounting III**

The proposal adds an elective course for BAS SMAN students. Presenter: Leroy Bugger

29. **Action item:** Change of Program – **AS Accounting Technology**

The proposal makes changes to the Gen. Ed. and core requirements.

Presenter: Douglas Nay

30. **Action item:** Change of Certificate – **Cert Accounting Technology Management**

The proposal makes changes to the core requirements. Presenter: Douglas Nay

31. **Action item:** Change of Program – **AS Business Administration and Management**

The proposal makes changes to the core requirements, electives, requirements, and program

length. Presenter: Douglas Nay

32. **Action item:** Change of Certificate – **Cert Small Business Management**

The proposal makes changes to the core requirements. Presenter: Douglas Nay

33. **Action item:** Change of Program – **AS Computer Programming and Analysis**

The proposal makes changes to the Gen. Ed. requirements. Presenter: Douglas Nay

34. **Action item:** Change of Program – **AS Criminal Justice Technology**

The proposal makes changes to the electives. Presenter: Douglas Nay

35. **Action item:** Change of Program – **BAS Public Safety Administration**

The proposal makes changes to the electives.

Presenter: Douglas Nay

36. **Action item:** Change of Course Proposal – **ACG 1001 Financial Accounting I**

The proposal makes changes to the course description, general topic outline, and learning

outcomes. Presenter: Douglas Nay

37. **Action item:** Change of Course Proposal – **ACG 2011 Financial Accounting II**

The proposal makes changes to the course description, general topic outline, and learning

outcomes. Presenter: Douglas Nay

38. **Action item:** Change of Course Proposal – **ACG 2071 Managerial Accounting**

The proposal makes changes to the course prerequisites, general topic outline, and learning

outcomes. Presenter: Douglas Nay

39. **Action item:** Change of Course Proposal – **ACG 2500 Governmental and Not-for-Profit**

**Accounting**

The proposal makes changes to the course prerequisites, and learning outcomes.

Presenter: Douglas Nay

40. **Action item:** Change of Course Proposal – **ACG 2930 Special Topics/Capstone:**

**Accounting**

The proposal makes changes to the course prerequisites. Presenter: Douglas Nay

41. **Action item:** Change of Course Proposal – **Tax 2000 Federal Tax Accounting I**

The proposal makes changes to the course prerequisites and learning

outcomes. Presenter: Douglas Nay

42. **Action item:** Change of Course Proposal – **Tax 2010 Federal Tax Accounting II**

The proposal makes changes to the course prerequisites, course description, and learning

outcomes. Presenter: Douglas Nay

43. **Action item:** Change of Course Proposal – **Tax 2401 Trusts, Estates, Gifts: Accounting**

**and Taxation**

The proposal makes changes to the course prerequisites, course description, and learning

outcomes. Presenter: Douglas Nay

44. **Action item:** New Course Proposal – **SLS 1949 Experience Internship**

The proposal adds an internship for non-AS students. Presenter: Douglas Nay

45. **Action item:** New Course Proposal – **ENT 2012 Entrepreneurship Management**

The proposal adds an internship the AS BAMA and Entrepreneurship CCC.

Presenter: Douglas Nay

46. **Action item:** Change to Course Proposal – **FIN 2001 Business Finance**

The proposal makes changes to the prerequisites. Presenter: Douglas Nay

47. **Action item:** Change to Course Proposal – **GEB 2930 Special Topics/Capstone for**

**Business**

The proposal makes changes to the prerequisites. Presenter: Douglas Nay

48. **Action item:** Change to Course Proposal – **ETD 1949 Engineering Technology**

**Internship I**

The proposal makes changes to the prerequisites, credit type, course description, and learning outcomes. Presenter: Douglas Nay

49. **Action item:** Change to Course Proposal – **CTS 2655 Internetworking with CISCO**

**Routers**

The proposal makes changes to the prerequisites, credit type, course description, and learning outcomes. Presenter: Douglas Nay

50. **Action item:** Change to Course Proposal – **GEB 3949 Business Internship II**

The proposal makes changes to the course number, prerequisites, course description, and learning outcomes. Presenter: Douglas Nay

51. **Action item:** Change to Course Proposal – **ETD 2949 Engineering Technology**

**Internship I**

The proposal makes changes to the prerequisites, course description, and learning outcomes. Presenter: Douglas Nay

52. **Action item:** Change to Course Proposal – **GEB 1011 Introduction to Business**

The proposal makes changes to the course description and learning outcomes.

Presenter: Douglas Nay

53. **Action item:** Change to Course Proposal – **GEB 1949 Business Internship I**

The proposal makes changes to the prerequisites, course description, general topic outline, and

learning outcomes. Presenter: Douglas Nay

54. **Action item:** Change to Course Proposal – **FIN 3414 Financial Management II**

The proposal makes changes to the course description, general topic outline, and

learning outcomes. Presenter: Douglas Nay

55. **Action item:** Change to Course Proposal – **ETD 1103C Engineering Graphics I**

The proposal makes changes to the course description, general topic outline, and

learning outcomes. Presenter: Douglas Nay

56. **Action item:** Change to Course Proposal – **ENT 3003 Introduction to Entrepreneurship**

The proposal makes changes to the course title and description.

Presenter: Douglas Nay

57. **Action item:** Change to Course Proposal – **ENT 4004 Entrepreneurship II**

The proposal makes changes to the course description and general topic outline.

Presenter: Douglas Nay

58. **Action item:** Change to Course Proposal – **HFT 1949 Hospitality Management**

**Internship I**

The proposal makes changes to the course prerequisites, description and learning outcomes.

Presenter: Douglas Nay

59. **Action item:** Change to Course Proposal – **HFT 2410 Front Office Procedures**

The proposal makes changes to the course description general topic outline, and learning

outcomes. Presenter: Douglas Nay

60. **Action item:** Change to Course Proposal – **HFT 2501 Hospitality Sales Promotion**

The proposal makes changes to the topic outline and learning outcomes.

Presenter: Douglas Nay

61. **Action item:** Change to Course Proposal – **HFT 2949 Hospitality Management**

**Internship II**

The proposal makes changes to the prerequisites, description, and learning outcomes.

Presenter: Douglas Nay

62. **Action item:** Change to Course Proposal – **MNA 2300 Personnel Administration**

The proposal makes changes to the credit type and learning outcomes.

Presenter: Douglas Nay

63. **Action item:** Change to Course Proposal – **MNA 2345 Supervision**

The proposal makes changes to the credit type and learning outcomes.

Presenter: Douglas Nay

64. **Action item:** Change to Course Proposal – **MAN 1949 Management Internship I**

The proposal makes changes to the prerequisites, course description, and learning outcomes.

Presenter: Douglas Nay

65. **Action item:** Change to Course Proposal – **MAN 2021 Management Principles**

The proposal makes changes to the course description, topic outline, and learning outcomes.

Presenter: Douglas Nay

66. **Action item:** Change to Course Proposal – **MAN 2582 Introduction to Project**

**Management**

The proposal makes changes to the course title to Principles of Project Management.

Presenter: Douglas Nay

67. **Action item:** Change to Course Proposal – **MAN 2949 Management Internship II**

The proposal makes changes to the course number, description, and learning outcomes.

Presenter: Douglas Nay

68. **Action item:** Change to Course Proposal – **MAN 3039 Project Management Certification**

The proposal makes changes to the learning outcomes and major restriction code.

Presenter: Douglas Nay

69. **Action item:** Change to Course Proposal – **MAN 3046 Leadership and Team**

**Development**

The proposal makes changes to the course description and learning outcomes.

Presenter: Douglas Nay

70. **Action item:** Change to Course Proposal – **MAN 3120 Organizational Behavior and**

**Leadership**

The proposal makes changes to the course description, outline, and learning outcomes.

Presenter: Douglas Nay

71. **Action item:** Change to Course Proposal – **MAN 3301 Human Resources Management**

The proposal makes changes to the course description, outline, and learning outcomes.

Presenter: Douglas Nay

72. **Action item:** Change to Course Proposal – **MAN 3303 Leadership and Management**

**Practices**

The proposal makes changes to the course description and learning outcomes.

Presenter: Douglas Nay

73. **Action item:** Change to Course Proposal – **MAN 3641 Organizational Research**

The proposal makes changes to the course description, outline, and learning outcomes.

Presenter: Douglas Nay

74. **Action item:** Change to Course Proposal – **MAN 4113 Understanding and Managing**

**Diversity**

The proposal makes changes to the course description, outline, and learning outcomes.

Presenter: Douglas Nay

75. **Action item:** Change to Course Proposal – **MAN 4701 Business Ethics and Society**

The proposal makes changes to the general topic outline and learning outcomes.

Presenter: Douglas Nay

76. **Action item:** Change to Course Proposal – **MAN 4720 Strategic Management and**

**Organizational Policy**

The proposal makes changes to the course description, outline, and learning outcomes.

Presenter: Douglas Nay

77. **Action item:** Change to Course Proposal – **MAN 4915 Management Capstone**

The proposal makes changes to the course description, topic outline, and learning outcomes.

Presenter: Douglas Nay

78. **Action item:** Change to Course Proposal – **MAR 1949 Marketing Internship I**

The proposal makes changes to the course prerequisites, description, and learning outcomes.

Presenter: Douglas Nay

79. **Action item:** Change to Course Proposal – **MAR 2949 Marketing Internship II**

The proposal makes changes to the course prerequisites, description, and learning outcomes.

Presenter: Douglas Nay

80. **Action item:** Change to Course Proposal – **Marketing**

The proposals change MAR 2011 *Marketing* and MAR 2141 *International Marketing and*

*Business Practices* to transferrable college credit. Presenter: Douglas Nay

81. **Action item:** Change to Course Proposal – **MKA 1161 Introduction to Customer Service**

The proposal makes changes to the credit type and learning outcomes.

Presenter: Douglas Nay

82. **Action item:** Change to Course Proposal – **MKA 1511 Advertising and Sales Promotion**

The proposal makes changes to the credit type and learning outcomes.

Presenter: Douglas Nay

83. **Action item:** Change to Course Proposal – **MKA 2021 Salesmanship**

The proposal makes changes to the credit type and learning outcomes.

Presenter: Douglas Nay

84. **Action item:** Change to Course Proposal – **SLS 1331 Personal Business Skills**

The proposal makes changes to the course description, outline, and learning outcomes.

Presenter: Douglas Nay

85. **Action item:** Change to Course Proposal – **COP 1949 Computer Programming**

**Internship I**

The proposal makes changes to the course prerequisites, description, and learning outcomes.

Presenter: Douglas Nay

86. **Action item:** Change to Course Proposal – **COP 2949 Computer Programming**

**Internship II**

The proposal makes changes to the course prerequisites, description, and learning outcomes.

Presenter: Douglas Nay

87. **Action item:** Change to Course Proposal – **COP 1000 Introduction to Computer**

**Programming**

The proposal makes changes to the course description and learning outcomes.

Presenter: Scott Vanselow

88. **Action item:** Change to Course Proposal – **COP 1170 Visual Basic Programming**

The proposal makes changes to the course description, topic outline, and learning outcomes.

Presenter: Scott Vanselow

89. **Action item:** Change to Course Proposal – **COP 2171 Visual Basic Programming II**

The proposal makes changes to the course description, topic outline, and learning outcomes.

Presenter: Scott Vanselow

90. **Action item:** Change to Course Proposal – **COP 1224 Programming with C++**

The proposal makes changes to the course description, topic outline, and learning outcomes.

Presenter: Scott Vanselow

91. **Action item:** Change to Course Proposal – **COP 1822 Internet Programming HTML**

The proposal makes changes to the general topic outline and learning outcomes.

Presenter: Scott Vanselow

92. **Action item:** Change to Course Proposal – **COP 2360 C# Programming I**

The proposal makes changes to the prerequisites, course description, topic outline, and

learning outcomes. Presenter: Scott Vanselow

93. **Action item:** Change to Course Proposal – **COP 2362 C# Programming II**

The proposal makes changes to the prerequisites, course description, topic outline, and

learning outcomes. Presenter: Scott Vanselow

94. **Action item:** Change to Course Proposal – **COP 2700 Database Programming**

The proposal makes changes to the course description, topic outline, and learning outcomes.

Presenter: Scott Vanselow

95. **Action item:** Change to Course Proposal – **COP 2800 JAVA Programming**

The proposal makes changes to the general topic outline and learning outcomes.

Presenter: Scott Vanselow

96. **Action item:** Change to Course Proposal – **COP 2823 Advanced Microsoft Web**

**Development**

The proposal makes changes to the course description and learning outcomes.

Presenter: Scott Vanselow

97. **Action item:** Change to Course Proposal – **COP 2830 Internet Programming HTML II**

The proposal makes changes to the course description, topic outline, and learning outcomes.

Presenter: Scott Vanselow

98. **Action item:** Change to Course Proposal – **CNT 1949 Networking Internship I**

The proposal makes changes to the course prerequisites, description, and learning outcomes.

Presenter: Douglas Nay

99. **Action item:** Change to Course Proposal – **CNT 2949 Networking Internship II**

The proposal makes changes to the course prerequisites, description and learning outcomes.

Presenter: Douglas Nay

100. **Action item:** New Program Proposal– **AS Network Systems Technology**

Presenter: Douglas Nay

101. **Action item:** New Certificate Proposal– **CCC in Business Development and**

**Entrepreneurship** Presenter: Douglas Nay

102. **Action item:** Change to Course Proposal – **CIS 2321 Data Systems and Management**

The proposal makes changes to the course title, description, general topic outline, and learning

outcomes. Presenter: Vincent Butler

103. **Action item:** Change to Course Proposal – **CNT 1000 Computer Networking Essentials**

The proposal makes changes to the credit type, course description, general topic outline, and learning outcomes. Presenter: Vincent Butler

104. **Action item:** Change to Course Proposal – **CNT 1512 Computer Networking Essentials**

The proposal makes changes to the course description and learning outcomes.

Presenter: Vincent Butler

105. **Action item:** Change to Course Proposal – **CTS 2120 Computer and Network Security**

The proposal makes changes to the credit type, prerequisites, course description and learning outcomes. Presenter: Vincent Butler

106. **Action item:** Change to Course Proposal – **CTS 2321 Linux Internet Servers**

The proposal makes changes to the credit type and learning outcomes.

Presenter: Vincent Butler

107. **Action item:** Change to Course Proposal – **CGS 1000 Computer Literacy**

The proposal makes changes to the course description, topic outline, and learning outcomes.

Presenter: Jennifer Cohen and Deborah Johnson

108. **Action item:** Change to Course Proposal – **CGS 1100 Computer Applications**

**for Business**

The proposal makes changes to the course description, topic outline, and learning outcomes.

Presenter: Andrew Blitz and Deborah Johnson

109. **Action item:** Change to Course Proposal – **CGS 2260 Computer Hardware and**

**Software Maintenance**

The proposal makes changes to the credit type, course description, topic outline, and learning outcomes. Presenter: Andrew Blitz and Jennifer Cohen

110. **Action item:** Change to Course Proposal – **CGS 2511 Advanced Spreadsheet Computing**

The proposal makes changes to the prerequisites, credit type, course description, topic outline,

and learning outcomes. Presenter: Deborah Johnson

111. **Action item:** Change to Course Proposal – **CTS 2306 Configuring Windows**

The proposal makes changes to the prerequisites and learning outcomes.

Presenter: Andrew Blitz

112. **Action item:** Change to Course Proposal – **CTS 2334 Microsoft Windows Server**

The proposal makes changes to the prerequisites, credit type, course description, topic outline,

and learning outcomes. Presenter: Andrew Blitz

113. **Action item:** Change to Course Proposal – **CTS 2346 Microsoft Windows Server**

**Administration**

The proposal makes changes to the prerequisites, credit type, and learning outcomes.

Presenter: Andrew Blitz

114. **Action item:** New Course Proposal – **CTS 2339 Microsoft Exchange Server**

The proposal adds an email server course to the AS Networking Systems Technology

inventory. Presenter: Andrew Blitz

115. **Action item:** Change to Course Proposal – **ETD 1530 Drafting and Design (Manual)**

The proposal makes changes to the credit type and learning outcomes.

Presenter: Munir Al-Suleh

116. **Action item:** Change to Course Proposal – **EGS 1001 Introduction to Engineering**

The proposal makes changes to the general topic outline and learning outcomes.

Presenter: Munir Al-Suleh

117. **Action item:** Change to Course Proposal – **GIS 1040 Geographic Information Systems**

The proposal makes changes to the general topic outline and learning outcomes.

Presenter: Munir Al-Suleh

118. **Action item:** Change to Course Proposal – **SUR 1100C Surveying**

The proposal makes changes to the credit type, general topic outline, and learning outcomes.

Presenter: Munir Al-Suleh

119. **Action item:** Change to Course Proposal – **SUR 2140C Advanced Surveying**

The proposal makes changes to the credit type, general topic outline, and learning outcomes.

Presenter: Munir Al-Suleh

120. **Action item:** Change to Course Proposal – **GIS 1045 Customization**

The proposal makes changes to the general topic outline and learning outcomes.

Presenter: Munir Al-Suleh

121. **Action item:** Change to Course Proposal – **BCN 1272 Blueprint Reading**

The proposal makes changes to the credit type and learning outcomes.

Presenter: Munir Al-Suleh

122. **Action item:** Change to Course Proposal – **BCN 2710 Construction Procedures**

The proposal makes changes to the general topic outline and learning outcomes.

Presenter: Munir Al-Suleh

123. **Action item:** Change to Course Proposal – **BCT 17760 Building Codes**

The proposal makes changes to the credit type and learning outcomes.

Presenter: Munir Al-Suleh

124. **Action item:** Change to Course Proposal – **BCT 1773 Building Construction Estimating,**

**Scheduling and Cost Control**

The proposal makes changes to the credit type and learning outcomes.

Presenter: Munir Al-Suleh

125. **Information item:**

The Learning Outcomes of the following courses in the School of Business and Technology

were updated to be in compliance with requirements of the college: ARC 1211, BCN 1040,

BCN 1230C, BCT 2730, COP 2228, ETD 1320, ETD 1390, ETD 2340, GEB 4375, MAN 4402,

RMI 2001.

126. **Information item**

The following will be discontinued in the School of Business and Technology:

ACG 2100, ACG 2110, ACG 2360, AS Networking Services Technology, Cert Information

Technology Management