

February 7, 2014

12:00 p.m. - 1:00 p.m.

ROOMS: LEE (I-122), COLLIER (G-109), CHARLOTTE (J-118), HENDRY/GLADES (A-110)

<b>Facilitator</b>	Peggy Romeo, Chair
<b>Topics from Agenda</b>	Transfer of Grades vs. Credits; Workforce Courses
<b>Attendees</b>	Peggy Romeo; Cynthia Enslin; Eileen DeLuca; Natala Orobello; Don Warren; Cindy Campbell; Pat Newell; Kathleen Lanigan; Ron Smith; Marcela Trevino
<b>Absent</b>	Kevin Coughlin; David Luther; Christy Gilfert

<b>Discussions</b>		
<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
1.	<b>Transfer of Grades vs. Credits</b>	<p>After reviewing the 2004 AACRAO survey of best practices report, Committee members voted to recommend changing to transfer of credits instead of our current practice of transferring grades.</p> <p>The Committee based their decision on the following:</p> <ul style="list-style-type: none"> <li>Bringing in credits only will erase failing grades from a student's transcript. In either case, the student will have to repeat failed courses.</li> <li>Edison will be keeping in practice with the AACRAO survey of best practices.</li> </ul> <p>P. Romeo will inform Dr. Wright of the Committee's decision.</p>
2.	<b>Workforce Courses as AA Electives</b>	<p>The Committee began constructing the following preliminary list of criteria to be used to determine if a course should be used designated an AA course which can be used as an elective:</p> <ul style="list-style-type: none"> <li>The content of the course should be broad in scope and clearly broad enough to radiate into other programs or degrees.</li> <li>The course should relate to our current Gen. Ed. competencies.</li> <li>There should be evidence that other accredited institutions have similar AA designations for the same course.</li> <li>The course designation shall be faculty driven and defended.</li> </ul> <p>Before going further with the list, the Committee requested we obtain answers to several questions from Dr. Wright.</p> <p>P. Romeo will email the following questions to Dr. Wright and forward the response to the Committee.</p> <ul style="list-style-type: none"> <li>Do we really need the AS distinction other than as a means to signify the course cannot be counted as an AA elective?</li> </ul>

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		<ul style="list-style-type: none"> <li>• Can a course be designated as both AA and AS?</li> <li>• What role should the Gen. Ed. competencies play? Some of the AS courses we looked at show the course is meeting all 5 of the current Gen. Ed. competencies?</li> <li>• Should our current Gen. Ed. competencies be reexamined for all courses? Or is that happening now? If so, are we doing this <i>Workforce Course</i> task prematurely?</li> <li>• Can we ask for individual courses to be defended? That is, can we ask the Chair or program coordinator, in conjunction with their faculty to make a case for why a course previously designated as AS should be considered as an AA elective?</li> <li>• Once a course is changed from AS to AA elective, can any student take the course, or only those enrolled or accepted into a particular program?</li> </ul>
3.	<b><i>Mandatory First-day Attendance</i></b>	With only two more meetings scheduled for the semester, unless we finish our <i>Workforce Courses as AA Electives</i> task before the last meeting in May, we tabled <i>Mandatory First-Day Attendance</i> until next academic year.
4.	<b><i>Election of Chair 2014/2015 Year</i></b>	P. Romeo reminded everybody that sometime during one of our next two meetings, it will be time to elect a new Chair for the 2014/2015 academic year. The Chair must be a full-time faculty member.
5.	<b><i>Next Meeting</i></b>	<p>The meeting adjourned at 1:00 pm.</p> <p>There will be no March meeting due to Spring Break. The next meeting is scheduled for April 4, 2014 @ noon.</p> <p>Since P. Romeo will be attending a conference in Boston the April 4, this meeting will be facilitated by R. Smith.</p>