

Minutes

QEP Implementation Team Meeting

S-262D

January 21, 2014, 1:30-2:30 p.m.

Eileen DeLuca	Present	Martin Tawil	Absent
Kathy Clark	Present	Whitney Rhyne	Absent
Tom Rath	Present	Laura Antczak	Present
Christy Gilfert	Present	Cindy Lewis	Present
Denis Wright	Absent		

1. Spring Schedule

- a. Enrollment: Eileen shared the spring term enrollment data.

Campus	Sections	Enrollment
Charlotte	4	74
Collier	10	157
Hendry Glades	2	40
Lee	20	379
College Total	36	650

- i. Charlotte: Average of 18 students per section.
 - ii. Collier: Average of 16 students per section.
 - iii. Hendry/Glades: Average of 20 students per section.
 - iv. Lee: Average of 19 students per section.
- b. Spring 2013 enrollment is a little more than double of that in Spring 2012. In Spring 2012 students who tested in two or more developmental sections were required to take course. Currently, students who test into any number are required to take course.
- i. SB 1720 legislation allowed exempt students to opt out of testing, so some students pass through the loophole for spring and summer.
 - ii. Students who did not successfully complete the course in fall 2013 did not have the hold put back on. The OAR committee will work with Milana on a solution.

- c. The group discussed issues that arose due to the drop for non-payment deadline running at a late date, the O/C report not reflecting the drop until the first day of classes, and orientations running so far into the first week of classes.
2. Budget:
- a. The committee reviewed the QEP budget for 2013-2014. Charlotte the budget provides for a Charlotte Campus Lead Faculty and FYE Coordinator (which will be a Coordinator of New Student Programs). The group discussed how the position may or may not overlap with Charlotte campus positions. Christy will review the Coordinator of New Student Programs job description. Eileen will work with budget office to post positions soon. Other faculty positions for Lee and Collier will be requested in the upcoming budget cycle.
 - b. The 2014-2015 budget includes a budget for Peer Architects that is based on only students testing into developmental courses taking the course. Therefore, it does not provide adequate funding. Eileen will request additional funds during the budget cycle. The group also strategized other ways to support the program. Whitney and Eileen are exploring required service hours as a way to have coverage in the FYE Office and workshops. The will begin with the School of Education. Laura suggested that there is some HR red tape involved in making sure service hours are distinguished from the duties of employees. She is working on that process with Presidential Scholars and will communicate with the group about the best way to design a service-hour component in support of the Cornerstone Experience.

Minutes submitted by Eileen DeLuca