

Edison State College

Course Fee Budget Process

- ▶ The budgeting process will begin on November 1st of each year. Course fee justification worksheets should be completed by February 28th.
- ▶ Schools will complete justification worksheets every other year for current courses. Added or deleted courses will be adjusted each year. Edison Online will complete their worksheet each year.
- ▶ The Office of Financial Services will provide each Dean an Excel workbook which will include a worksheet for each course as well as a staffing plan. The Deans should work with appropriate staff and faculty to identify the goods/services the course fees will be used for.
- ▶ Course enrollment will be projected by the Office of Financial Services based upon past trends and future enrollment projections.

FY2014-15

School of Health Sciences

School of Education

School of Business & Technology

Edison Online

FY2015-16

School of Arts, Humanities & Social Sciences

School of Pure & Applied Sciences

College & Career Readiness

Edison Online