

Minutes

November 12, 2013 at 10:00 a.m. in I-122

	Present	Absent
Dr. Denis G. Wright	X	
Dr. Marie Collins	X	
Dr. Eileen DeLuca	X	
Jeff Gibbs	X	
Dr. Erin Harrel	X	
Dr. Theo Koupelis	X	
Dr. John Meyer	X	
Mary Myers	X	
Dr. Edith Pendleton	X	
Dr. Thomas Rath	X	
Michelle Fanslau	X	

I. Meeting minutes from Oct. 29th meeting

- a. Approval not required. Send corrections to Michelle.

II. SB 1720 Update

- a. Dr. Wright is working with mathematics task force
- b. Dr. DeLuca working with the reading and student services task forces
- c. Faculty are working on courses that need to be developed
- d. Student Affairs is charged with implementing meta-majors
 - i. There are eight meta-majors that go into effect in fall 2014
 - ii. The meta-majors give advisors an idea what courses students should be taking from the first semester.
 1. Intent is that students are not taking excessive credits
 - iii. MAPS, My Academic Plan. If students choose a course that is not in their meta-major, they will be aware they chose a course out of the meta-major
 - iv. Student Affairs needs help from the Schools to build the meta-majors that will need to be operationalized soon.

- v. Will the admissions applications be updated? Laura Antczak will have the applications ready for fall 2014.
- vi. Some schools are using data to guide students.
- vii. Structured developmental advising is important
- viii. Dr. Wright thought that the high schools had to have students declare their interests. They will start in middle school this year. The schools are working on transition programs.
- ix. Some Edison schools have advising-type people; this may be an opportunity for them to have a better opportunity to work with advisors.
- x. What is the default meta-major for an undeclared major? There is not one at this time.
- xi. Advisors may offer “choose your major workshops” and career assessments as part of the admissions process.
 - 1. Career services should be involved in these workshops
- xii. There will be much more front end work for students to enroll and register
- xiii. There will be more opportunities for Schools to promote their programs

III. Dean’s Council Curriculum Items

- a. Tabled to the next meeting

IV. Community/Public Service format, etc. (attached)

- a. Presented to the Deans. If Deans have any issues with the checklists, let Michelle know.
- b. Jeff Gibbs asked about contractual agreement, this only applies for actual contracts and not events hosted by the College.
- c. Dr. Wright spoke with Mark Lupe about possible training on what to look for when preparing contracts.

V. Great Teacher’s Seminar – January 2nd and 3rd

- a. Dr. Wright met with the 4 people who acted as facilitators for the first Great Teacher’s Seminar.
 - i. There were some issues with attending on Saturday
 - ii. This time, the two days will be during the two days when faculty return from winter break
 - iii. The seminar will begin with lunch at noon on Thursday, and continue all day on Friday.

- iv. This event will be every year, but in the fall
- v. Some deans would still like to have school or division meetings during duty days
- vi. Dr. Wright will send this information to the discipline chairs

VI. Six month check-up visit

- a. Sometime in the next month, as part of the meetings Dr. Wright has with the Deans each month, Dr. Wright wants a 20 minute meeting with each dean on how things are working between Dr. Wright and the Deans. Each Dean will have 20 minutes.
- b. Deans should be scheduling a monthly meeting with Dr. Wright
- c. Dr. Wright will send out questions for Deans to reflect on before the 20 minute meeting

VII. Midyear budget outcomes

- a. Dr. Wright followed up with Gina and Toby. The response was that if you do not have available funding you cannot do anything.
- b. Dr. Wright thought there would be mid-year budget funding for one-time expenses, etc.
- c. The mid-year budget is the adjustment of current funds only
- d. Dr. Wright is requesting a more extended discussion on the midyear budget
- e. All Deans have lapse salaries in their budgets. Can the lapse salaries be moved and used for one-time expenses?
- f. Dr. Wright does not know if there will be any conversation on mid-year budget additions

VIII. Use of FT faculty as adjunct faculty mentors/classroom evaluators (draft feedback)

- a. Dr. Wright would like to send this information out to the Deans one more time as the final draft. Then he will share it with everyone.
- b. Some of Dr. Collins' programs have prescribed plans for evaluation of adjunct faculty, these plans can be used. Make sure this information is clarified in the correspondence that is sent out.
- c. Twelve-month employees cannot be considered full-time faculty for mentoring purposes

IX. Other items

- a. Dr. Pendleton, update on AVPAA search. The chair of the screening committee will relay comments to Dr. Wright to finalize the process.
 - i. Ron Dente has asked that we no longer use surveys to gain feedback. He is concerned about public records and ranking.
- b. The Associate Dean for the School of Business and Technology is currently in the finalization process
- c. The Dean, Arts, Humanities, and Social Sciences is at the interview stage
- d. Associate Dean of Nursing has 4 qualified candidates
- e. Are there any changes to the general education requirements that would affect AS programs? Not at this time, but if there are changes they would be effective Fall 2015
 - i. Under the new legislation, communications no longer requires Composition II and Speech
 - ii. Deans setting up baccalaureate and 2 + 2 programs, changes in general education requirements should be considered
 - iii. What are Dr. Wright's thoughts on faculty joining groups meeting with the President and the Deans being notified afterward?
 1. Dr. Wright is not sure what the process should be in these types of situations. The best thing to do is to ask the person to let you know in the future.
 2. Dr. Wright is welcomes any from the Deans
- f. Dr. Meyer attended OESC and NCWE conferences in the past few weeks and wanted to make some announcements
 - i. Whatever is happening here with regard to workforce is the same elsewhere
 - ii. OESC has \$5 million for colleges to request funding for industry certification training
 - iii. Any ESC student, at any time who earns an industry certification, we need to turn it in to the state. The data is due by June 1, 2014. We need to get this data to apply for the funding. It counts for anyone who started in Summer 2013 through Spring 2014
- g. There is an issue with the coding of students as dual enrollment

- X. Presentation by Dr. Meyer, the School of Business and Technology
- a. The recruitment materials were designed by eStudio
 - b. Unlike workforce education in the School of Health Professions and the School of Education, there is much more flexibility in the workforce programs in the School of Business and Technology
 - c. AS Aviation may be a 2 + 2 with Broward
 - d. For minors (concentrations) they would be 12 hours
 - e. Dr. Meyer may want to survey dual enrollment students
 - f. Program coordinators replacing chairs effective Spring 2014
 - g. FRC-TEC grant is difficult to administer
 - h. TAACCT, the first portion to be complete will be the training center. The training center will be in Moore Haven
 - i. Workforce Now initiative has been very useful for ESC with regard to identifying training needs and professional contacts
 - j. Edison just joined the Southwest Florida Economic Development Alliance, which is showing signs of regional focus
 - k. Hertz information technology personnel has been meeting with ESC students
 - l. Questions or comments?

Next meeting is Tuesday, November 26, 2013 at 10 AM in I-122

The School of Business and Technology

John Meyer



EDISON STATE
COLLEGE



Agenda

- Our Existing Programs
- Potential Programs
- Organizational Structure
- Grants
- Community Initiatives
- Upcoming Spring
- Wrap up/Questions

Existing Programs

- 2 BAS Degrees
 - Public Safety Administration
 - Supervision and Management
- 9 AS Degrees
 - Accounting, Architecture, Business, Civil Engineering, Computer Networking, Computer Programming, Crime Scene, Criminal Justice, Paralegal
- 7 College Credit Certificates
- We are Workforce Ed

Potential New or Expanded Programs

- AS Business Analytics
 - Health Informatics
- AS Logistics
- AS Aviation
- Minors in SMAN
 - Health
 - Accounting
 - Information Technology
 - Entrepreneurship
 - Project Management

Organization

- Dean and Associate Dean
 - Retention Coordinators
 - Staff assistants
- Program coordinators replacing chairs
 - Business
 - Public safety
 - Paralegal
 - Computer science
- 18 Full Time Faculty
- 50+ adjuncts

Grants Under SoBT Management

- Perkins
 - ~\$520,000 for workforce ed equipment and staff
- FRC-TEC
 - ~75,000+ over 3 years
- TAACCCT
 - ~\$1.4 million for heartland workforce training
- NSF
 - ~\$90,000 remaining for sustainability initiatives and joint education either with SUS or K-12

SoBT Community Initiatives

- **Workforce Now**
 - Joint venture with FGCU and HU
 - 3 white papers plus a regional economic report
 - Preliminary acceptance at NCWE for next year
- **Horizon Council Subcommittee**
 - Fundamental skills
- **Workforce Board Subcommittee**
 - Future workforce needs
- **Southwest Fl Economic Development Alliance**
 - <http://www.swfleda.com/>

SoBT Community Initiatives

- Articulation Agreements
 - K-12 career academies and PSAV
 - HU, SMAN to MS MIS
 - Statewide PSAD to FSU MS CJ
- Economics Article for Currents Magazine
- Junior Achievement
- Hertz
- Americas Gateway
- Airglades/FedEx

Upcoming

- The Move to K Building!
- AS degree completion programs on other campuses
- A new Paralegal/Business faculty member
- Two faculty members retiring...
- Several “beta” courses – AFIX, FARO, Advanced Windows
- Foundational skills internship



Questions or Comments?

