

Copies of the agenda and all documentation are available for review in the libraries of the campuses located in Charlotte, Collier, and Lee Counties and the Hendry/Glades Center, and are also available on the Edison State College website at [www.edison.edu/district/board/meetings.php](http://www.edison.edu/district/board/meetings.php)

Agenda  
Edison State College  
District Board of Trustees  
Lee Campus – Building I, Room 223  
November 27, 2012  
2:00 p.m.

**Call to Order**

**Pledge to Flag**

**Introduction of Guests and Public Comment**

**Reports to the District Board of Trustees**

*Faculty Senate Report*  
(Presenter: Dr. Bill Wilcox)

*SGA Report*  
(Presenter: Dr. Russell Watjen)

- Education students and Kappa Delta Epsilon members:
  - Kristen Bates
  - Caitlin Jones

*Legal Update Report*  
(Presenter: Mr. Mark Lupe)

*President's Report*  
(Presenter: Dr. Jeff Allbritten)

**Old Business – None**

**New Business**

**Other Business**

Vote to Take Action On

1. Approval of Minutes Regular Meeting October 23, 2012  
(Presenter: Mrs. Starnes-Bilotti) (Page 1)
2. ~~Approval and Acceptance of a Bid Proposal for the Renovation of Building A on the Collier Campus and Authorizing the Administration to Award Contract~~  
(Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 20) (See #5)

3. ~~Approval of Rank Ordering of MEP Engineering Firms and Authorizing the Administration to Award a One Year Contract, with an Option to Extend for One Additional Year, for MEP Services for Projects of \$1,000,000.00 or Less~~  
Approval of Rank Order of Mechanical, Electrical and Plumbing (MEP) Engineering Firms and Authorize Administration to Enter into a Continuing Services Contract with Selected MEP Engineering Firms for Construction Projects in Which the Estimated Construction Cost of Each Individual Project Under the Contract Does Not Exceed \$2 Million and Engineering Fees Do Not Exceed \$200K (Presenter: Mr. Nice /Board Liaison: Mr. Chapman) (Page 22)
4. Approval to Award the Status of "Pre-Qualified" General Contractors for the Period January 1, 2013 through December 31, 2013  
(Presenter: Mr. Nice/ Board Liaison: Mr. Chapman) (Page 25)
5. Approval of Bid Response and Authorize Administration to Enter into a Lump Sum Construction Contract for the Remodel of Building A on the Collier Campus  
(Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 28)
6. Approval to Remove College Property from Inventory  
(Presenter: Mrs. Doeble/ Board Liaison: Mr. Webb) (Page 30)
- 6(a). Approval of the Edison State College Housing Scholarship  
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 34a)

#### Consent Agenda

7. Approval of Personnel Actions  
(Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 35)

#### Information Only

8. Edison State College Monthly Financial Report  
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 42)

#### Written Reports – None

#### Professional Development

- *Government Relations Update* (Presenter: Mr. Matthew Holliday, Director, Government Relations)
- *MOOC Update* (Presenter: Mary Myers, Dean, Edison Online – Elearning)

#### **President's Comments**

#### **Board Members' Comments**

#### **Adjournment**

**Reconvene:**

The Edison State College District Board of Trustees reconvenes as the Edison State College Charter Schools Governing Board

Agenda  
Edison State College  
Charter Schools Governing Board  
Lee Campus – Building I, Room 223  
November 27, 2012

**Introduction of Guests and Public Comment**

**Reports to the Charter Schools Governing Board:**

*ECHS - Lee Report*  
(Presenter: Brian Botts, Principal)

**Old Business – None**

**New Business**

**Other Business**

Vote to Take Action On – None

Information Only

1. Edison State College Collegiate High Schools Monthly Financial Report  
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 48)

Written Reports

2. Monthly Report on Edison Collegiate High School – Charlotte (Page 53)
3. Monthly Report on Edison Collegiate High School – Lee (Page 55)

**President's Comments**

**Board Members' Comments**

**Adjournment**

**DRAFT**  
Minutes  
Edison State College  
District Board of Trustees  
Collier Campus – Building M, Room 201  
October 23, 2012  
2:00 p.m.

**Call to Order**

The District Board of Trustees of Edison State College met in regular session in Collier County, Florida, on October 23, 2012 at 2:00 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair  
Sankey E. "Eddie" Webb, III, Vice Chair  
Ann Berlam  
Brian Chapman, Jr.  
Dr. Randall Parrish, Jr.  
Braxton Rhone  
Christopher Vernon

Absent: Julia Perry

Others: Dr. Jeffery S. Allbritten, President  
June Hollingshead, Recorder  
Danessa Stevens, Executive Assistant

**Pledge to Flag**

**Introduction of Guests and Public Comment – None**

**Reports to the District Board of Trustees**

Faculty Senate Report (Presenter: Dr. Bill Wilcox)

Dr. Joan Van Glabek, President, Collier Campus Faculty Senate, introduced Bill Shuluk, Lee Campus Reference Librarian, who spoke on behalf of the faculty librarians' role and gave an overview of their operations, specifically: (1) Instruction – The libraries are a vital part of the academic mission of the College, providing over 300 lectures per year on research as well as program-specific topics, teaching an online research course, providing an instructional approach to reference desk services, and working as a team at all levels toward a common mission. (2) Assessment – A general student survey is conducted in Spring, and a faculty survey is conducted at all three campuses and the Hendry/ Glades Center. (3) Collections management – A detailed look at content is given to support curriculum with effective delivery, and is refined on an on-going basis. Issues facing this unit include CCLA support, current academic reorganization, and technological delivery of content.

SGA Report (Presenter: Dr. Russell Watjen)

Dr. Russell Watjen introduced SGA members Jacob Winge, Collier Campus SGA President, and Joe Garita, SGA Senator, FCSSGA District #1 Legislative Liaison, and Collier Campus PTK President. Their presentation included a video clip with comments from Senator Garrett Richter and Representative Kathleen Passidomo. The presentation also included fostering leadership through critical thinking, public speaking, professional development, networking, and conferences at the FCSSGA, District #1 level. SGA events include leadership conferences, Florida Model Legislature which provides hand-on experiences, leadership retreats, "Meeting and Greeting Senators and Representatives 101", and "Rally in Tally" where students meet with Senators and Representatives. The report ended with Representative Matt Hudson's video segment applauding the College and SGA.

SACS Update Report (Presenter: Dr. Jeff Stewart)

Dr. Stewart, Vice President, Institutional Research and Accountability, noted that "Town Hall" meetings were held at all four College locations last week, and shared a SACS timeline. The first draft of the monitoring report will be presented to the SACS Leadership Team November 30<sup>th</sup>. The final draft, due to SACS on February 18, 2013, will be made public via the accreditation website and sent to the printers on February 1, 2013. A SACS on-site visit is scheduled for April 8-10, 2013. A review and vote by the Commission on Colleges will be held in June, 2013.

Dr. Stewart addressed *Comprehensive Standard 3.3.1.1: Institutional Effectiveness: Educational Program*, advising that a draft narrative has been started and that all academic programs will complete Institutional Effectiveness plans by mid-November. With regard to *Comprehensive Standard 3.3.1.5: Institutional Effectiveness: Community Public Service*, work with Continuing Education and the TLC has been ongoing to ensure that IE Reports and Plans are complete and available. All areas of the institution are complying with the COP "General Regulation for Community/Public Service Events."

President's Report (Presenter: Dr. Jeff Allbritten)

Dr. Allbritten's report to the Board featured the culmination of work since his first day in office, July 31, 2012, i.e., an evolving organizational framework that includes realignments, reallocations, and reassignments. (See Attachment #1 to the minutes). These are the priorities that were used to underpin this framework:

- Organize for efficiency and effectiveness
- Commit to a design consistent with Edison's ongoing accreditations
- Maximize budget distribution to best serve the students of Edison State College
- Continuously assess & align personnel descriptions to meet the needs of students & this region
- Create data systems that maximize data driven decisions
- Create an academic structure that is clear, focused, and meets program needs
- Focus on leadership development
- Commit to continuous diagnosis, assessment, and improvement

Dr. Allbritten shared the overall budget implications of the changes being made. The approximate \$644,000 implementation cost is achieved through projected savings on eliminated positions (\$570,000) and reallocated personnel funds (\$74,000) – no new personnel dollars. In addition, a hold has been placed on all open positions – (a total of approximately \$2 M) – while a priority review of these positions is undertaken.

Chair's Report (Presenter: Mrs. Starnes-Bilotti)

Mrs. Starnes-Bilotti shared highlights of the Florida State Board of Education's Trustee Training which she attended October 7-8 with Dr. Allbritten. Adam Hollingsworth, the Governor's Chief of Staff, emphasized the importance of Board Chairs staying in contact with each other, learning how other colleges deal with similar issues, and having regular study sessions and facilitator-led retreats. Chancellor Randy Hanna stressed the benefits of budget workshops for trustees, and also addressed presidential evaluations. Dr. Dennis Gallon, President of Palm Beach State College, differentiated policy matters and administration, the line that should be drawn between the two, and the need for trustee training in these areas. Mrs. Starnes-Bilotti also spoke about the possibility of the Board as a whole evaluating itself every 3-4 years.

**Old Business – None**

**New Business**

Agenda Item #1. Approval of Minutes Regular Meeting September 25, 2012 (Presenter: Mrs. Starnes-Bilotti) (Page 1)

MOTION by Randy Parrish, seconded by Brian Chapman, to approve the minutes of the Regular Meeting September 25, 2012, as presented. Approved unanimously.

Agenda Item #2. Approval of the GMP (Guaranteed Maximum Price) for the Remodeling and Renovations to "G" Information Technology Building on the Lee Campus (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 6)

MOTION by Braxton Rhone, seconded by Chris Vernon, to approve the Guaranteed Maximum Price (GMP) for the remodeling and renovations to Building "G", the Information Technology building, on the Lee Campus in the amount of \$621,000 from PECO funds, as presented. Approved unanimously.

Agenda Item #3. Approval of Rank Ordering for Professional Services of a Construction Management Firm for the Lee Campus Addition to Taeni Hall and Authorizing the Administration to Award Contract (Presenter: Mr. Nice /Board Liaison: Mr. Chapman) (Page 9)

MOTION by Brian Chapman, seconded by Randy Parrish, to approve the rank ordering of construction management firms for the Lee Campus addition to Taeni Hall as presented in order of preference (1) Gulfpoint Construction, (2) Wright Construction, (3) Owen-Ames-Kimball, (4) Gilbane Building Company, (5) Core Construction, and (6) DeAngelis Diamond; and to authorize the Administration to enter into a contract for such services, as presented. Approved unanimously.

Agenda Item #4. Approval of Rank Ordering of Architectural Firms and Authorizing the Administration to Award a Contract(s) for Continuing Services for Architectural Services for Projects of \$1,000,000.00 or Less (Presenter: Mr. Nice /Board Liaison: Mr. Chapman) (Page 11)

MOTION by Brian Chapman, seconded by Ann Berlam, to approve the rank ordering of architectural firms as presented in order of preference: (1) BSSW Architects, Inc., (2) HADP Architecture, Inc., (3) Parker Mudgett Smith Architects, Inc., (4) Burt Hill/Pollock Kreig Architects, Inc, and (5) RG Architects; and to authorize the Administration to enter into contract for continuing services for architectural services for projects of \$1,000,000.00 or less, as presented. Approved unanimously.

Agenda Item #5. Approval of the Lee Campus Collegiate High School Audited Financial Report for Fiscal Year Ended June 30, 2012 (Presenter: Mrs. Doeble /Board Liaison: Mr. Webb) (Page 13) (Backup in Rear)

MOTION by Eddie Webb, seconded by Braxton Rhone, to approve the Lee Campus Collegiate High School Audited Financial Report for Fiscal Year Ended June 30, 2012, as presented. Approved unanimously.

Agenda Item #6. Approval of the Charlotte Campus Collegiate High School Audited Financial Report for Fiscal Year Ended June 30, 2012 (Presenter: Mrs. Doeble/ Board Liaison: Mr. Webb) (Page 14) (Backup in Rear)

MOTION by Eddie Webb, seconded by Chris Vernon, to approve the Charlotte Campus Collegiate High School Audited Financial Report for Fiscal Year Ended June 30, 2012, as presented. Approved unanimously.

**Other Business – None**

Consent Agenda

Agenda Item #7. Collegiate High Schools' Consent Agenda – Budget Amendments (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 15)

MOTION by Braxton Rhone, seconded by Ann Berlam, to approve the Collegiate High Schools' Consent Agenda – Budget Amendments, as presented. Approved unanimously.

District Board of Trustees/Minutes  
October 23, 2012  
Page five

Agenda Item #8. Financial Services Consent Agenda – Budget Amendments  
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 19)

MOTION by Chris Vernon, seconded by Brian Chapman, to approve the Financial Services Consent Agenda – Budget Amendments, as presented. Approved unanimously.

Agenda Item #9. Approval of Personnel Actions (Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 22)

MOTION by Braxton Rhone, seconded by Brian Chapman, to approve the Personnel Consent Agenda Actions, as presented. Approved unanimously.

Information Only

Agenda Item #10. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 29)

Mrs. Doeble presented the College Monthly Financial Report for information only.

Agenda Item #11. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 35)

Mrs. Doeble presented the Collegiate High Schools Monthly Financial Report for information only.

Written Reports

Agenda Item #12. Monthly Report on Edison Collegiate High School – Lee (Page 41)

A written report was provided for information only.

Agenda Item #13. Monthly Report on Edison Collegiate High School – Charlotte (Page 43)

A written report was provided for information only.

Professional Development

Edison Collegiate High School - Lee (Presenter: Dr. Brian Botts, Principal)

Dr. Botts' presentation opened with a YouTube video of the Lee Collegiate High School and was followed by comments from student Ben Sund and his father,



Gregory Sund. Ben shared what was different about this STEM-focused learning environment. Examples included involvement in the community with a garden project, and engineering mousetrap cars which involved more creative thinking processes. Mr. Sund spoke to the creativeness of the teachers and their personalized, unique approach to each child, as well as the fact that each learning activity presented has a real life impact.

Dr. Botts presented an overview of the Lee Collegiate High School by addressing the following questions:

- Who? An open enrollment policy collegiate high school.
- What? A focus on STEM through the content demands of critical thinking and communication, process management and experimental design.
- When does it all happen? Through a different use of time which often encompasses blended class times, “Crabby Days”, Curve Ball Meetings for teachers, cross-curricular planning, and field-based learning and challenges for teachers.
- Why? Because either the system exists for the students, or the students exist for the system, Dr. Botts constantly seeks to find win-win situations and to stay on the front edge of technology.
- Where does the collegiate high school fit in? In relationships with local businesses, including the Chamber of Commerce, Algenol, ECHO, SMART Companies, ChildCare of SW Florida, the Lee County Sheriff’s Department, and the Edison Ford Estates (creating a robot).
- How? By beginning with the end in mind with the high school embedded in our state college; by holding students to high standards while supporting each of them.

### **President’s Comments**

- Dr. Allbritten expressed his gratitude for being back on the Collier Campus, and thanked the SGA students for staying for the entire Board meeting.
- Dr. Allbritten will attend a Market Watch Summit later in the week attended by the Governor, and will travel to Atlanta over the coming weekend to meet with Dr. Belle Wheelan and Dr. Barry Goldstein of SACS regarding the changes being implemented at Edison State College.
- During the last week in September, Dr. Allbritten and Matt Holliday, Director of Government Relations, met with the Governor’s Chief of Staff, 11 legislative committee staffers, and State Representative Maureen O’Toole regarding workforce development initiatives.
- October 7<sup>th</sup> – 9<sup>th</sup>, Dr. Allbritten attended the SBOE Trustees Training with Board Chair, Mrs. Marjorie Starnes-Bilotti.
- On October 13, Dr. Allbritten attended and performed at the Charlotte POPS, and will do the same at the Lee POPS on October 27.

- Dr. Allbritten will be attending the Council of Presidents and Association of Florida Colleges (AFC) Convention at the end of October, and is looking forward to revitalizing the College's AFC chapter.
- The review committee for the Provost's position has completed a job profile and the position should be advertised soon in the Chronicle of Higher Education. The screening committee will be announced soon. A new Provost should be in place by January 2013.
- Dr. Allbritten expressed his appreciation for the Board's support and for their approval of Dr. Henry Peel's permanent position, and he congratulated Teresa Morgenstern on her promotion to Director of Communications and Public Information Officer.

### **Board Members' Comments**

### **Adjournment**

MOTION by Braxton Rhone, seconded by Eddie Webb, to adjourn the Board meeting at 4:45 p.m. Approved unanimously.

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Dr. Jeffery S. Allbritten  
College President  
District Board of Trustees

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Marjorie Starnes-Bilotti, Chair  
District Board of Trustees

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Date

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Date



# Organizational Framework

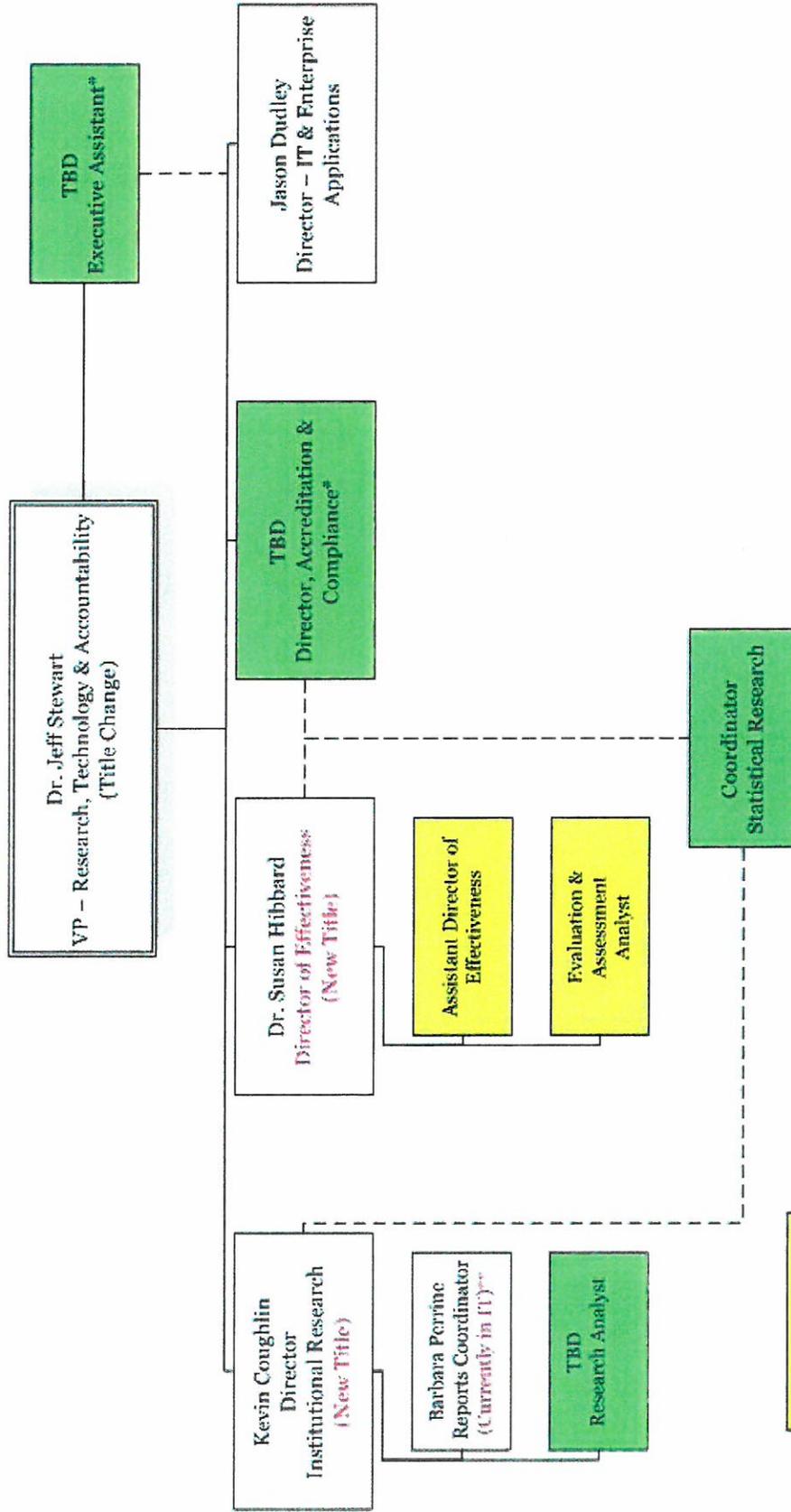
**Dr. Jeff S. Allbritten**  
**President**

**Board of Trustee Presentation**  
**October 23, 2012**

# Division of Research, Technology & Accountability

(Title Change)

Proposed Organizational Structure – 10/11/2012



\* includes independent auditing of registrar and other areas of compliance including IPEDS & HEOA

\*\* includes State of Florida and Federal reporting functions

New Position

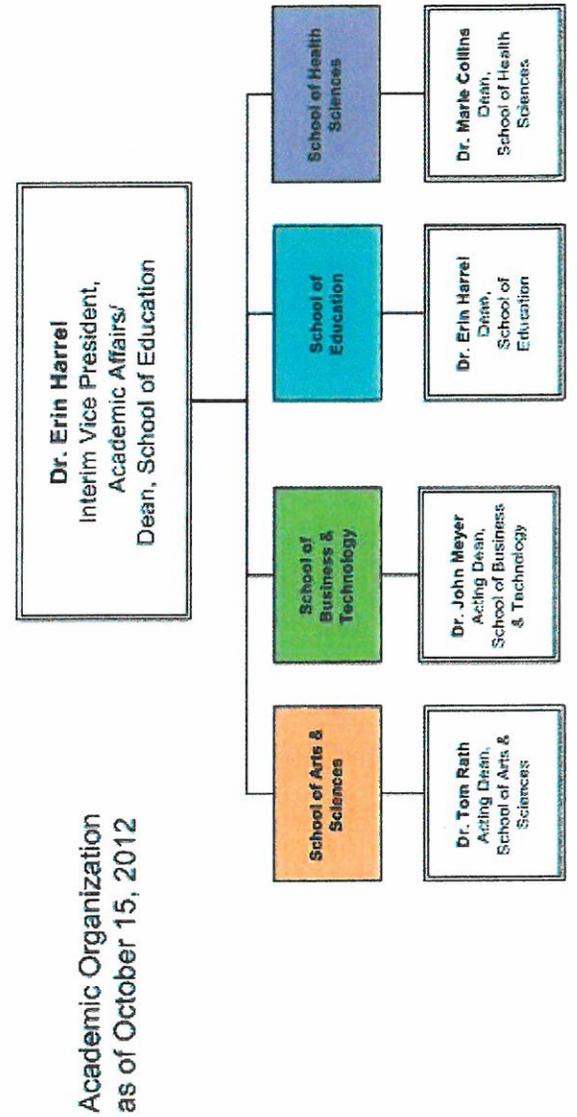
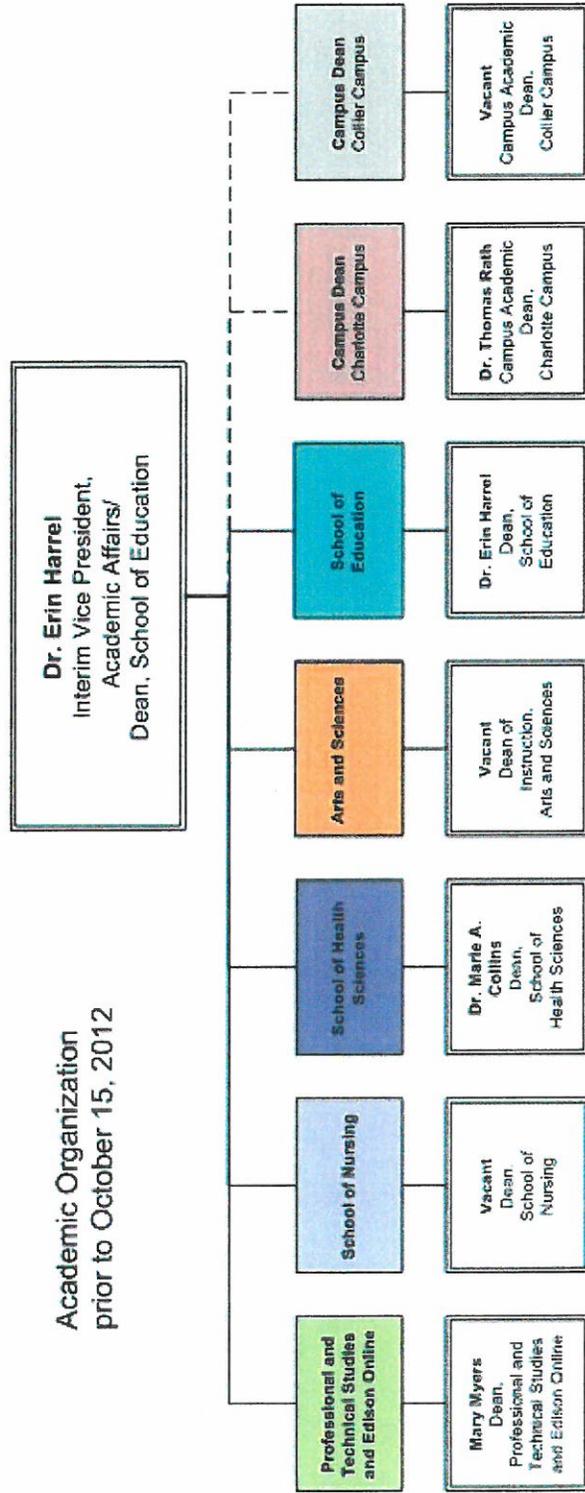
Reclassified Position



## Division of Research, Technology & Accountability

- The Division of Research and Accountability will become the **Division of Research, Technology, and Accountability**.
- Serves in a monitoring capacity for the registrar's office (addressing a major SACS finding).
- Moving IT to this division clarifies data ownership and focuses IT services in 3 areas – Administrative Services, Enterprise Services, and Academic Computing.
- Budget implications – reallocation of approximately \$135,000 for new or reclassified positions. Reallocation of \$145,000 for VP position – no new personnel dollars.

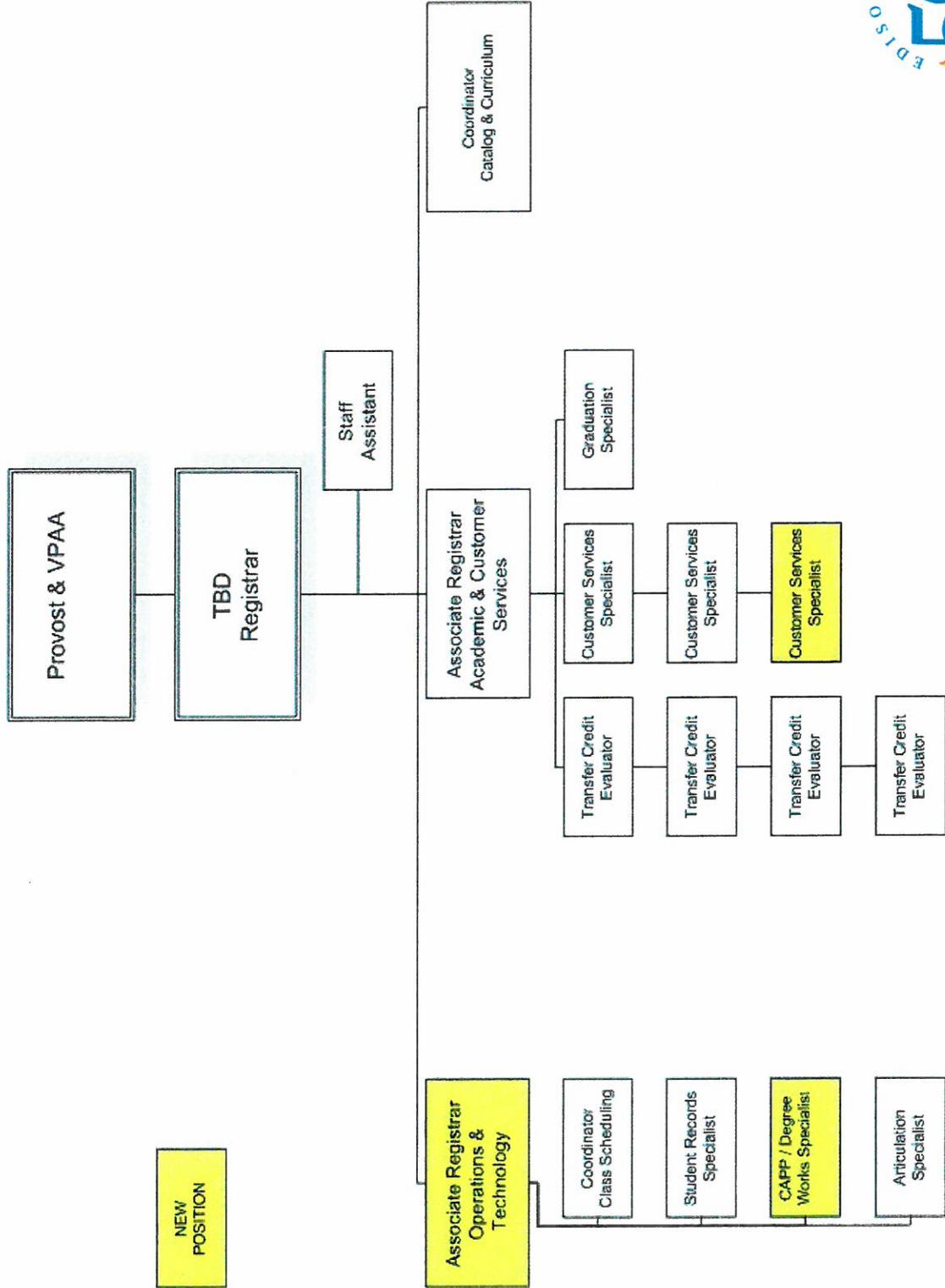
# Academic Affairs



## Division of Academic Affairs

- The **Division of Academic Affairs** includes 4 schools –
  - School of Arts and Sciences – Charlotte Campus,
  - School of Business and Technology – Collier Campus
  - Schools of Education and Health Sciences – Lee Campus
  - Director of the Hendry / Glades Center will meet regularly with these deans.
- Faculty members report to their academic schools, a practice that is typical at many colleges and universities (addressing a major SACS finding).
- Registrar moves to this division.
- Budget implications – reallocation of approximately \$115,000 for new or reclassified positions in Registrar’s office with no new personnel dollars and reduction of 3 deans positions (\$300,000) and reduction of positions due to restructuring the School of Business and Technology (\$130,000) with an approximate \$430,000 in projected personnel cost savings.

Potential Organizational Structure  
Edison State College  
Office of the Registrar





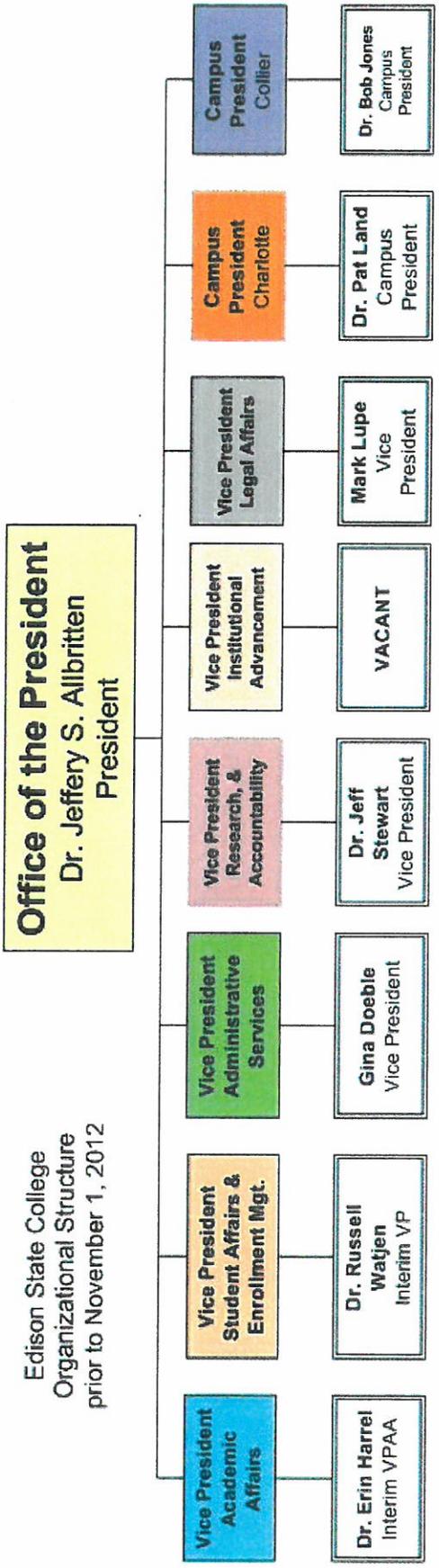
## Division of Administrative Services

- IT moves to the Division of Research, Technology, and Accountability.
- HR moves to this division, aligning personnel with payroll and budget.
- The Office of Financial Aid remains in this division for fiscal oversight and becomes a part of the enrollment management process.
- Edison State Chief of Police reports directly to VP of Administrative Services.
- Budget implications – no initial budget impact.

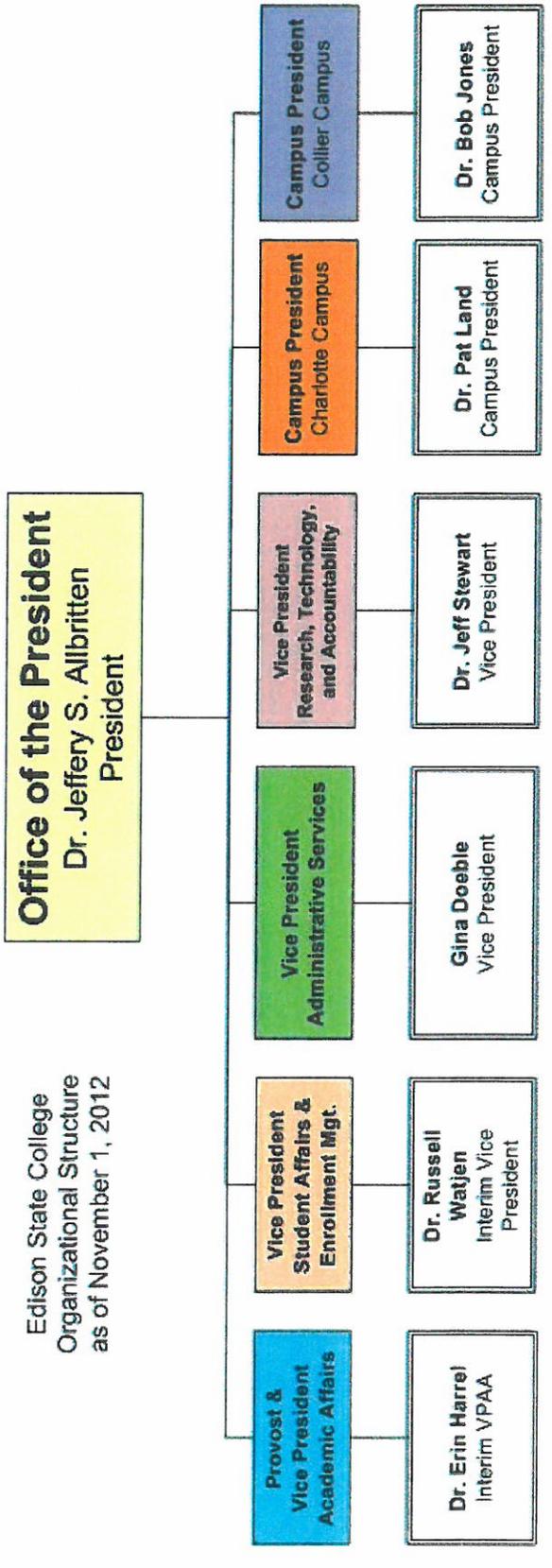
## Division of Student Affairs & Enrollment Mgt.

- The Office of Financial Aid remains in the Division of Administrative Services and becomes a part of the enrollment management team.
- Registrar moves to the Division of Academic Affairs.
- An Associate Vice President of Student Affairs and Enrollment Management position will be created.
- Budget implications – approximate \$20,000 for position reclassifications through reallocation of personnel funds – no new personnel dollars.

Edison State College  
Organizational Structure  
prior to November 1, 2012



Edison State College  
Organizational Structure  
as of November 1, 2012



# Office of the President

**Office of the President**  
Dr. Jeffery S. Allbritten  
President

Special Assistant to the  
President / Chief of Staff  
**Dr. Henry Peel**

**Director Governmental  
Relations**  
Matthew Holiday

**General Counsel**  
Mark Lupe

**Public Information  
Officer**  
Teresa Morgenstern

**Executive Director  
College Foundation**  
Kevin Miller



## **Office of the President**

**Reduction in the number of vice president positions (from 5 to 4).**

**Special Assistant to the President / Chief of Staff, Dr. Henry Peel.**

**The Office of General Counsel, Mark Lupe.**

- This office will no longer carry the title of Vice President.
- HR moves from this office to the Division of Administrative Services.

**Studio Edison State, Teresa Morgenstern.**

- In-house agency to handle marketing, communications, and public relations.

**The Office of Development, Kevin Miller.**

- Vice President for Institutional Advancement will not be filled.

**The Office of Legislative Affairs, Matt Holliday.**



**Overall budget implications:**

the approximate \$644,000 implementation cost is achieved through projected savings on eliminated positions (\$570,000) and reallocated personnel funds (\$74,000) – no new personnel dollars.



**PLEASE NOTE:**

Item #2 (Pages 20 and 21) has been replaced by Item #5 (Pages 28 and 29).

Meeting of the  
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES  
November 27, 2012

AGENDA ITEM: 3

**Approval of Rank Order of Mechanical, Electrical and Plumbing (MEP) Engineering Firms and Authorize Administration to Enter into a Continuing Services Contract with Selected MEP Engineering Firms for Construction Projects in which the Estimated Construction Cost of each Individual Project under the Contract does not Exceed \$2 Million and Engineering Fees do not exceed \$200K**

RECOMMENDATION:

**The Administration recommends District Board of Trustees approval of the rank order of MEP Firms and authorizes Administration to enter into a Continuing Services Contract with the top 3 ranked MEP Engineering Firms.**

STAFF ANALYSIS:

In accordance with Florida Statute 287.055, an Edison State College Evaluation Team met on 10/9/12 to review six (6) qualification statements received in response to Request for Qualifications #12-07 Professional Services of Mechanical, Electrical and Plumbing (MEP) Engineering Firms for Minor Projects on a Continuing Basis. Four (4) Firms were selected to be interviewed by the Evaluation Team on 10/22/12.

It is recommended that Administration be authorized to enter into a continuing services contract with the top three (3) ranked MEP Engineering Firms to provide engineering services as needed for individual budgeted projects with an estimated construction cost less than \$2 Million. Projects will be assigned taking into consideration an equitable rotation, expertise and experience with the particular type of project under consideration and any unique qualifications offered by a particular firm.

The top three (3) ranked MEP Engineering Firms are as follows in rank order:

1. OCI Associates, Inc.
2. TLC Engineering for Architecture, Inc.
3. Matern Professional Engineering, Inc.

DIRECT FISCAL IMPACT:

FISCAL IMPACT \_\_\_\_\_ Yes \_\_\_\_\_ No  X  N/A

Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

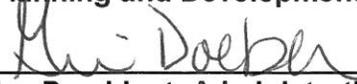
Will this action result in a Budget Amendment? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, indicate the dollar amount: \$ \_\_\_\_\_

Attachment



REQUESTED BY:   
Director, Facilities Planning and Development

FUNDING VERIFIED AND APPROVED BY:   
Vice President, Administrative Services

APPROVED FOR AGENDA BY:   
President

RFQ 12-07 Professional Services of  
Mechanical, Electrical and Plumbing Engineering Firms  
For Minor Projects on a Continuing Basis

	<b><u>MEP Engineering Firms</u></b> <b><u>Recommended for Award of Continuing Contract</u></b>
1	OCI Associates, Inc.
2	TLC Engineering for Architecture, Inc.
3	Matern Professional Engineering, Inc.

Meeting of the  
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES  
November 27, 2012

AGENDA ITEM: 4

Approval to Prequalify General Contractors for the Calendar Year  
January 1, 2013 through December 31, 2013

RECOMMENDATION:

The Administration recommends District Board of Trustees approval to grant Prequalification Status to General Contractors and authorizes Administration to issue a Certificate of Prequalification to each General Contractor (GC) that defines the maximum size project the GC is prequalified to bid on and the dollar value of work the GC will be permitted to have under contract at any one time.

STAFF ANALYSIS:

Pursuant to Board Rule 6Hx6:2.11 and State Requirements for Educational Facilities-SREF (2007, revised November 2009) Chapter 4, Section 4.1, Request for Qualifications #12-08 Construction Services College Wide/Annual 2013 Prequalification for Projects of all Dollar Levels was published. Thirty-four (34) General Contractors submitted Prequalification Applications. An Edison State College Evaluation Team reviewed the Applications to determine if the prequalification conditions were met satisfactorily. The list of General Contractors recommended for prequalification status is attached.

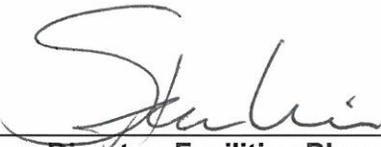
Prequalification of General Contractors is applicable to bids and construction management and any other construction services application and include project types such as remodeling, renovation and new construction. Prequalified General Contractors will be invited for calendar year 2013 to submit bids/proposals/qualifications for future budgeted construction projects. For construction projects over \$500K, Administration will seek Board Approval prior to entering into a subsequent contract.

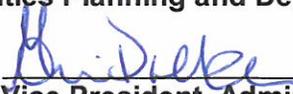
DIRECT FISCAL IMPACT:

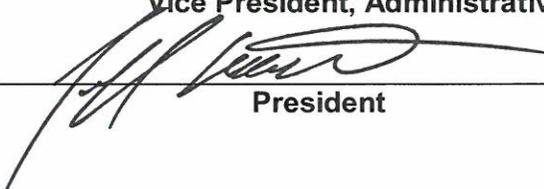
FISCAL IMPACT     Yes     No     N/A

Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_  
Will this action result in a Budget Amendment?     Yes     No  
If yes, indicate the dollar amount: \$ \_\_\_\_\_

Attachments

REQUESTED BY:  \_\_\_\_\_  
Director, Facilities Planning and Development

FUNDING VERIFIED AND APPROVED BY:  \_\_\_\_\_  
Vice President, Administrative Services

APPROVED FOR AGENDA BY:  \_\_\_\_\_  
President

RFQ 12-08 Construction Services District Wide:  
Annual/2013 Prequalification for Projects of all Dollar Levels

Vendors Recommended for Prequalification Status 2013

	<b><u>GENERAL CONTRACTOR</u></b>
1	AIM Construction Contracting, LLC
2	Allstate Construction, Inc.
3	Biltmore Construction Co., Inc.
4	Brasfield & Gorrie, LLC
5	Brooks & Freund, LLC
6	Chris-Tel Company of SWFL, Inc. dba Chris-Tel Construction
7	Clark Florida Builders LLC
8	Compass Construction, Inc.
9	Core Construction Services of Florida, LLC
10	DeAngelis Diamond Construction, Inc.
11	Facchina Construction of Florida, LLC
12	Fowler Construction and Development, Inc.
13	GATES Butz Institutional Construction, LLC
14	Gilbane Building Company
15	Gulfpoint Construction Company, Inc.
16	Hardin Construction Company, LLC
17	James A. Cummings, Inc.
18	J. Kokolakis Contracting, Inc.
19	J.L. Wallace, Inc.
20	Lodge Construction, Inc.
21	Maddox Construction Company
22	Made in Rio, Inc.
23	Manhattan Construction (Florida), Inc.
24	MLB Construction Services, LLC
25	OAK/Florida, Inc. DBA Owen-Ames-Kimball Company
26	Skanska USA Building Inc.
27	Stevens Construction, Inc.
28	Surety Construction Company
29	Target Builders Construction Management, Inc.
30	Walbridge Aldinger Company
31	WELBRO Building Corporation
32	Whiting-Turner Contracting Company
33	Willis A. Smith Construction, Inc.
34	Wright Construction Group, Inc.



**EDISON STATE  
COLLEGE**

**CERTIFICATE OF PREQUALIFICATION**

<Sample>

This Certifies that

**Vendor**

Is a State of Florida licensed Certified General Contractor and has fulfilled the Edison State College Prequalification requirements for Contractors to bid on the college's construction service solicitations.

Contractor's prequalification is limited for projects with an estimated construction value/size

As defined below:

**Allowed Maximum Dollar Value of One Project**

**\$.....**

**And**

**Allowed Maximum Dollar Value under Contract**

**At any one time \$.....**

**Prequalification is for a one year time period 1/1/2013-12/31/2013**

Note: Contractors prequalification status can be suspended or revoked by the college pursuant to college procedure and State Requirements for Educational Facilities (SREF) (2007), revised November 2009, Chapter 4, Section #4.1 procedures.

\_\_\_\_\_  
Edison Employee Name  
Edison Employee Title

\_\_\_\_\_  
Edison VP Name  
Edison VP Title

Meeting of the  
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES  
November 27, 2012

AGENDA ITEM: 5

**Approval of Bid Response and Authorize Administration to Enter into a Lump Sum Construction Contract for the Remodel of Building A on the Collier Campus**

RECOMMENDATION:

**The Administration recommends District Board of Trustees approval of the bid response and authorizes Administration to enter into a lump sum construction contract with a Prequalified General Contractor for the purpose of remodeling Building A on the Collier Campus.**

STAFF ANALYSIS:

In accordance with Florida Statute 287.057 and State Board of Education Administrative Rule 6A-14.0734, the College issued an Invitation to Bid to the College's thirty-eight (38) prequalified general contractors for the remodel of Building A on the Collier Campus. Nine (9) firms submitted bid responses.

Facilities Planning and Management, along with the Architect of Record, reviewed and verified the bid responses and recommends awarding the lump sum construction contract to the lowest responsive bidder meeting specifications, GATES Butz Institutional Construction, LLC dba GATES.

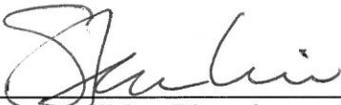
FISCAL IMPACT     Yes     No     N/A

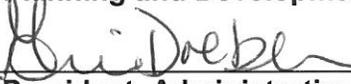
Funding Source: Bonds & PECO    Amount: \$788,808.00

Will this action result in a Budget Amendment?     Yes     No

If yes, indicate the dollar amount: \$ \_\_\_\_\_

Attachment

REQUESTED BY:   
Director, Facilities Planning and Development

FUNDING VERIFIED AND APPROVED BY:   
Vice President, Administrative Services

APPROVED FOR AGENDA BY:   
President

Invitation to Bid #12-04  
 Collier Campus, Building 'A' Remodel  
 Vendor Bid Responses

	<u>VENDOR</u>	<u>BASE BID + ALTERNATES 1-8</u>
	Fowler Construction and Development	NO BID
<b>1</b>	<b>GATES Butz Institutional Construction, LLC dba GATES</b>	<b>788,808</b>
2	DeAngelis Diamond Construction Inc.	803,115
3	Gulfpoint Construction Company, Inc.	807,000
4	Maddox Construction Company	807,840
5	J.L. Wallace, Inc.	809,738.60
6	O-A-K/Florida, Inc. dba Owen-Ames-Kimball Company	837,404
7	Brooks & Freund, LLC	846,487
8	MLB Construction Services, LLC	973,500
9	Made in Rio, Inc.	1,101,588.25





EDISON STATE COLLEGE  
 INVENTORY REMOVAL LISTING  
 November 27, 2012- DISTRICT BOARD OF TRUSTEES WRITE-OFF

Non-Capitalized Items (Cost \$1,000 to \$4,999)

Property Number	Reason	Description	Acq. Date	Cost
971	Obsolete	Servo Ventilator 900B	4/4/1996	3,750.00
2049	Obsolete	IBM 4224-201 Printer	8/19/1988	2,520.00
2814	Obsolete	IBM 4019 Laser Printer	10/5/1990	1,493.38
3133	Obsolete	Spectrophotometer Model 20E	3/13/1992	1,162.17
3321	Obsolete	HP ScanJet Printer	9/18/1992	1,212.00
3328	Obsolete	HP LaserJet 3050 Printer	10/16/1992	1,322.04
3628	Obsolete	HP 3320 Printer	9/24/1993	1,642.85
3985	Obsolete	Power Book 500 Series	4/7/1995	2,462.00
4121	Obsolete	Toshiba Falcon 2X CDR	5/26/1995	3,120.50
4131	Obsolete	IBM Think Pad	5/12/1995	2,589.00
4132	Obsolete	IBM Think Pad	5/12/1995	2,589.00
4268	Obsolete	PC Power Macintosh w/ Monitor	12/15/1995	1,868.00
4307	Obsolete	Apple PowerMac w/ Monitor	10/20/1995	2,333.00
4366	Obsolete	15"Goldstar T/Screen Monitor	5/24/1996	1,334.62
4491	Obsolete	HP LaserJet C8061 Printer	10/25/1996	1,215.00
5000	Obsolete	Compound Microscope	2/6/1997	1,044.75
5263	Obsolete	LCD Projector Panel	6/19/1997	1,937.93
5265	Obsolete	Pentascanner Cable Tester	6/26/1997	3,509.01
5590	Obsolete	Scanmark Reader	1/7/1998	3,825.00
5657	Obsolete	HP Laserjet 4000n Printer	5/20/1998	1,279.35
5756	Broken	Bungalow	7/16/1998	4,977.00
6050	Obsolete	Dell PowerEdge 2300 Server	11/3/1999	2,419.00
6061	Obsolete	Dell PowerEdge 2400 Server	11/3/1999	2,419.00
6255	Obsolete	Prophy Jet 30	6/25/1999	1,262.00
6413	Missing	HP LaserJet 4050n Printer	11/10/1999	1,218.99
6589	Obsolete	HP LaserJet 4050n Printer	4/26/2000	1,178.07
6604	Obsolete	HP Color Laserjet 4500n Printer	5/11/2000	2,397.87
6849	Obsolete	Dell PowerEdge 2400 Server	8/30/2000	3,557.00
6927	Obsolete	Power Book 500 Series	4/7/1995	2,462.00
6962	Obsolete	Pace Tech Vital Sign	9/7/2000	2,300.00
6970	Obsolete	Dell OptiPlex GX150	10/11/2000	2,080.00
6983	Obsolete	Dell OptiPlex GX150	10/11/2000	2,080.00
7116	Obsolete	Panasonic Mini-DVD Camcoder	10/25/2000	1,943.00
7210	Obsolete	Spacelabs Multiparameter	1/16/2001	2,195.00
7212	Obsolete	Mortara ELI 200 EKG	1/16/2001	1,100.00

7547	Obsolete	Cavitron Jet w/SPS	6/6/2001	1,156.00
7549	Obsolete	Cavitron Jet w/SPS	6/6/2001	1,156.00
7620	Obsolete	Cavitron Jet w/SPS	6/6/2001	1,156.00
7621	Obsolete	Cavitron Jet w/SPS	6/6/2001	1,156.00
7622	Obsolete	Cavitron Jet w/SPS	6/6/2001	1,156.00
7623	Obsolete	Cavitron Jet w/SPS	6/6/2001	1,156.00
7764	Obsolete	Elmo EV-400AF Visual Presenter	12/12/2001	2,018.26
7945	Obsolete	Elmo EV-400AF Visual Presenter	4/26/2002	2,229.00
8212	Obsolete	Dell OptiPlex GX260	10/3/2002	1,158.00
8242	Obsolete	Dell OptiPlex GX260	10/1/2002	1,120.00
8310	Obsolete	Dell OptiPlex GX260	10/25/2002	1,119.00
8327	Obsolete	Dell OptiPlex GX260	12/4/2002	1,068.00
8335	Obsolete	Elmo EV-200AF Doc. Camera	12/4/2002	1,336.66
8336	Obsolete	Elmo EV-200AF Doc. Camera	12/4/2002	1,336.66
8416	Obsolete	Dell OptiPlex GX260	1/15/2003	1,068.00
8417	Obsolete	Dell OptiPlex GX260	1/15/2003	1,068.00
8530	Obsolete	Dell OptiPlex GX260	4/7/2003	1,046.00
8554	Obsolete	Dell OptiPlex GX260	4/7/2003	1,184.00
8557	Obsolete	Dell Latitude C610	4/7/2003	1,880.00
8668	Broken	YSI Model 85 Meter	5/13/2003	1,305.60
8677	Obsolete	Dell OptiPlex GX260	6/2/2003	1,040.00
8678	Obsolete	Dell OptiPlex GX260	6/2/2003	1,040.00
8709	Obsolete	Dell OptiPlex GX260	6/2/2003	1,246.00
8710	Obsolete	Dell OptiPlex GX260	6/2/2003	1,246.00
8711	Obsolete	Dell OptiPlex GX260	6/2/2003	1,246.00
8712	Obsolete	Dell OptiPlex GX260	6/2/2003	1,246.00
8713	Obsolete	Dell OptiPlex GX260	6/2/2003	1,246.00
8714	Obsolete	Dell OptiPlex GX260	6/2/2003	1,246.00
8715	Obsolete	Dell OptiPlex GX260	6/2/2003	1,246.00
8716	Obsolete	Dell OptiPlex GX260	6/2/2003	1,246.00
8735	Obsolete	HP LaserJet 4300dtn Printer	6/10/2003	2,001.93
8781	Obsolete	Dell OptiPlex GX260	6/17/2003	1,095.00
8832	Obsolete	Dell OptiPlex GX260	6/17/2003	1,058.00
8966	Obsolete	Gateway 500SE Workstation	6/30/2003	1,178.00
8968	Obsolete	Gateway 500SE Workstation	6/30/2003	1,178.00
8969	Obsolete	Gateway 500SE Workstation	6/30/2003	1,178.00
8970	Obsolete	Gateway 500SE Workstation	6/30/2003	1,178.00
8974	Obsolete	Gateway 500SE Workstation	6/30/2003	1,178.00
8975	Obsolete	Gateway 500SE Workstation	6/30/2003	1,178.00
8976	Obsolete	Gateway 500SE Workstation	6/30/2003	1,178.00
8977	Obsolete	Gateway 500SE Workstation	6/30/2003	1,178.00
8979	Obsolete	Gateway 500SE Workstation	6/30/2003	1,178.00

8984	Obsolete	Prophy Jet Air Polishing System	4/9/2002	1,082.55
9035	Obsolete	Gateway 500SE Workstation	6/30/2003	1,178.00
9081	Broken	HP LaserJet 4200n Printer	7/30/2003	1,257.95
9091	Obsolete	HP LaserJet 4300n Printer	9/3/2003	1,596.98
9092	Obsolete	HP LaserJet 4300n Printer	9/3/2003	1,596.98
9094	Obsolete	Dell Latitude D600	9/29/2003	2,109.00
9099	Obsolete	HP LaserJet 4200n Printer	9/17/2003	1,517.39
9120	Obsolete	Dell OptiPlex GX270	10/9/2003	1,467.00
9255	Broken	Dell W5300 Mono Laser Printer	2/18/2004	1,413.50
9256	Obsolete	Dell OptiPlex GX270	2/2/2004	1,393.39
9265	Obsolete	HP LaserJet 4200n Printer	2/19/2004	1,269.14
9326	Obsolete	Dell OptiPlex GX270	6/3/2004	1,135.31
9327	Obsolete	Dell OptiPlex GX270	6/3/2004	1,135.31
9329	Obsolete	Dell OptiPlex GX270	6/3/2004	1,135.31
9388	Obsolete	Dell OptiPlex GX270	6/10/2004	1,135.31
9491	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9509	Obsolete	Dell OptiPlex GX270	6/14/2004	1,135.31
9625	Obsolete	Dell Latitude D600	6/16/2004	1,135.31
9626	Obsolete	Dell OptiPlex GX270	6/16/2004	1,143.01
9727	Obsolete	Hitachi CP-X880 Projector	6/7/2004	3,975.00
9822	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9848	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9864	Obsolete	Dell W5300 Mono Laser Printer	6/16/2004	1,400.50
9878	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9882	Obsolete	Dell OptiPlex GX270	6/16/2004	1,135.31
9949	Obsolete	Dell Optiplex GX270	6/16/2004	1,135.31
10007	Obsolete	ASK Proxima C420 Projector	6/25/2004	3,200.00
10012	Obsolete	ASK Proxima C420 Projector	6/25/2004	3,200.00
10094	Obsolete	Toshiba Portege M200	10/5/2004	2,840.52
10101	Obsolete	Toshiba Portege M200	10/5/2004	2,840.52
10172	Obsolete	Dell OptiPlex GX280	9/30/2004	2,042.48
10616	Obsolete	Dell OptiPlex GX280	2/1/2005	2,570.90
10744	Obsolete	HP LaserJet 4350n Printer	5/26/2005	1,407.68
10781	Obsolete	Dell OptiPlex GX280	6/14/2005	1,091.53
10783	Obsolete	Dell OptiPlex GX280	6/14/2005	1,091.53
10786	Obsolete	Dell OptiPlex GX280	6/14/2005	1,091.53
10787	Obsolete	Dell OptiPlex GX280	6/14/2005	1,091.53
10788	Obsolete	Dell OptiPlex GX280	6/14/2005	1,091.53
10814	Obsolete	Dell OptiPlex GX280	6/15/2005	1,023.75
10817	Obsolete	Dell OptiPlex GX280	6/15/2005	1,023.75
10846	Obsolete	Dell OptiPlex GX280	6/21/2005	1,173.13
10851	Obsolete	Dell OptiPlex GX280	6/21/2005	1,173.10

10866	Obsolete	Dell OptiPlex GX280	6/21/2005	1,173.10
11215	Obsolete	Procurve 2650 Network Switch	8/19/2005	1,310.39
11263	Obsolete	Cavatron Jet w/SPS	11/10/2005	1,310.30
11265	Broken	HP 3700n Printer	11/5/2005	1,364.94
11456	Obsolete	Dell OptiPlex GX620	6/15/2006	1,238.76
11860	Returned	63" Phillips Plasma Screen TV	6/12/2007	0.00
11861	Returned	63" Phillips Plasma Screen TV	6/12/2007	0.00
11863	Broken	Intravenous Pump - Plum XL	6/28/2007	1,760.00
11933	Broken	Intra Oral Camera	6/20/2007	2,396.00
11988	Broken	Canon DR-3080C II	11/20/2007	2,143.00
11997	Broken	ITC System Card Reader	12/14/2007	2,897.00
12083	Broken	Dell OptiPlex 755	5/15/2008	1,164.40
13333	Missing	Multi Function Tester 3000A	3/24/2010	2,994.67
Total Items 132				\$ 212,206.79
<b>Capitalized Items (Cost &gt;\$5,000)</b>				
867	Obsolete	Bear 5 Ventilator	7/1/1985	17,905.00
2992	Obsolete	Controller 3174-W-1 Expnsn	7/1/1991	13,129.00
3781	Obsolete	INDY Multi Media	7/1/1994	9,617.31
5672	Broken	Shelving 8" High Pebble	07/01/998	6,111.40
6856	Obsolete	Dell PowerEdge 4400	7/1/2000	7,308.00
6955	Obsolete	1991Ford Ambulance E-350Diesel	7/1/2000	8,572.00
7278	Obsolete	Dell PowerEdge 2500 Server	7/1/2000	6,020.95
9468	Surplus	JLG Vertical Lift-Model 25AM	6/22/2004	8,450.00
9989	Obsolete	ASK C420 Projector	6/17/2004	6,379.95
10036	Obsolete	ASK C420 Projector	6/30/2004	6,379.95
10723	Obsolete	Dell PowerEdge 1850 Server	5/23/2005	5,019.00
11217	Obsolete	Procurve 5308XL Network Switch	8/19/2005	8,459.55
11223	Trade-In	ID 500 Bundle System w/laptop	9/15/2005	12,195.00
Total Items 13				\$ 115,547.11
<b>Grand Total</b>				<b>\$ 327,753.90</b>

Meeting of the  
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES  
August 14, 2012

AGENDA ITEM: 6(a)

**Approval of the Edison State College Housing Scholarship**

**RECOMMENDATION:**

The Administration recommends District Board of Trustees approval to award housing scholarships.

**STAFF ANALYSIS:**

Florida Statute 1009.23(8) allows a Florida College to assess a financial aid fee not to exceed five percent of the total student tuition. The statute further requires that a minimum of 75% of these funds are awarded based on financial need and the remainder of the fee may be used for other purposes as approved by the board.

It is recommended that the Board of Trustees approve the administration to award need based housing scholarships from the financial aid fee.

**DIRECT FISCAL IMPACT:**

FISCAL IMPACT \_\_\_\_\_ Yes \_\_\_\_\_ No  X  N/A

Funding Source: Financial Aid Fee Amount: \$ N/A

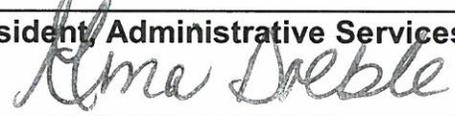
Will this action result in a Budget Amendment? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, indicate the dollar amount: \$ \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

  
Vice President, Administrative Services

VERIFIED AND APPROVED BY: \_\_\_\_\_

  
Vice President, Administrative Services

APPROVED FOR AGENDA BY: \_\_\_\_\_

  
President

Meeting of the  
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES  
November 27, 2012

AGENDA ITEM: 7

**Approval of Personnel Actions**

**RECOMMENDATION:**

**The Administration recommends District Board of Trustees approval of the attached list of Personnel Consent Agenda actions.**

**STAFF ANALYSIS:**

Personnel Consent Agenda actions are consistent with Florida Statute 1001.65(3), Florida Department of Education, Administrative Rule 6A-14.0261, Board Policy 6Hx6: 5.02, and approved practices of the district and are deemed routine in nature. It is recommended that the attached list of Personnel Consent Agenda actions be approved.

During the time period since the last Board meeting, personnel changes have occurred. The attached list reflects 88 appointments, 0 request for authorizations, 51 compensation/status changes, 32 special actions, 5 leaves and 19 employee departures/retirements.

These actions have been reviewed by appropriate supervisors and approved by designated College administrators. It is recommended that these actions be approved.

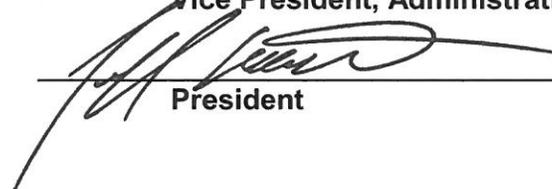
**FISCAL IMPACT**     Yes     No     N/A

Funding Source: operating funds    Amount: \$ 40,551.71  
Will this action result in a Budget Amendment?     Yes     No  
If yes, indicate the dollar amount: \$ \_\_\_\_\_

Attachment

**REQUESTED BY:**   
Director, Human Resources/Assistant General Counsel

**FUNDING VERIFIED AND APPROVED BY:**   
Vice President, Administrative Services

**APPROVED FOR AGENDA BY:**   
President

**I. APPOINTMENTS**

			Base Pay	Benefits	Total & Fringe	Allowances
<b><u>A. Regular Full Time - Salaried</u></b>						
Gordon	Cody	Instructional Assistant	\$ 25,800.00	\$ 11,449.22	\$ 37,249.22	
Macander	Pamela	Staff Assistant	\$ 25,800.00	\$ 11,449.22	\$ 37,249.22	
Shannon	Robert	Assistant Course Designer	\$ 25,800.00	\$ 11,449.22	\$ 37,249.22	
Van Rooyen	Aimee	Student Services Specialist	\$ 25,800.00	\$ 11,449.22	\$ 37,249.22	
Fike	Adriane	Student Support Services Specialist	\$ 27,956.64	\$ 11,817.79	\$ 39,774.43	
Benson	John	Academic Advisor	\$ 29,354.48	\$ 12,056.68	\$ 41,411.16	
Davis	Jacquelyn	Academic Advisor	\$ 29,354.48	\$ 12,056.68	\$ 41,411.16	
Hartsell	Angela	Coordinator, Adaptive Services	\$ 30,822.20	\$ 12,307.51	\$ 43,129.71	
Delgado	Noelle	Upward Bound Coordinator	\$ 32,363.31	\$ 12,570.89	\$ 44,934.20	
Graff	David	Education Specialist, Rookery Bay	\$ 33,981.48	\$ 12,847.43	\$ 46,828.91	
Carr	Thomas	Campus Coordinator, Admissions and Enrollment	\$ 35,680.55	\$ 13,137.81	\$ 48,818.36	
Matro-Atkins	Clorinda	Dental Clinical Associate	\$ 37,464.58	\$ 13,442.70	\$ 50,907.28	
Seado Vasquez	Christina	Campus Coordinator, Student Services	\$ 38,592.00	\$ 13,635.37	\$ 52,227.37	
Ward	Barbara	Clinical Coordinator, Nursing	\$ 50,000.00	\$ 15,585.00	\$ 65,585.00	
Newberry	Jean	Clinical Coordinator, Cardiovascular Technology & Respiratory Care <sup>2</sup>	\$ 52,044.00	\$ 15,934.32	\$ 67,978.32	
Brown	Stacey	Program Director, Human Services <sup>2</sup>	\$ 55,000.00	\$ 16,439.50	\$ 71,439.50	
Washburn	Joseph	Program Director, Emergency Services Program <sup>2</sup>	\$ 55,000.00	\$ 16,439.50	\$ 71,439.50	

**B. Temporary Full Time - Salaried**

House	Tracy	OPS College Temp	\$ 4,141.80	\$ 316.85	\$ 4,458.65	
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**C. Temporary Part Time - Salaried (Limited Term)**

Baumgardner	Paul	Clinical Associate	\$ 200.60	\$ 2.91	\$ 203.51	
Copeland	Kori	Clinical Associate <sup>2</sup>	\$ 200.60	\$ 2.91	\$ 203.51	
Vanderlinde	Sheila	Clinical Associate	\$ 567.00	\$ 8.22	\$ 575.22	
Foster	Karen	Clinical Associate	\$ 634.50	\$ 9.20	\$ 643.70	
Barkley	Rodney	Clinical Associate	\$ 648.00	\$ 9.40	\$ 657.40	
Targete	Irmine	Clinical Associate	\$ 675.00	\$ 9.79	\$ 684.79	
Arnsdorff	Katherine	Clinical Associate	\$ 945.00	\$ 13.70	\$ 958.70	
Lambert	Jenneine	Clinical Associate	\$ 1,431.00	\$ 20.75	\$ 1,451.75	
Rennie	Susan	Clinical Associate	\$ 1,800.00	\$ 26.10	\$ 1,826.10	
DiSarro	Concetta	Clinical Associate	\$ 2,000.00	\$ 29.00	\$ 2,029.00	
Jimenez	Michael	Fire Academy Coordinator	\$ 2,250.00	\$ 172.13	\$ 2,422.13	
Pericles	Amuela	Clinical Associate	\$ 2,268.00	\$ 32.89	\$ 2,300.89	
Holbrook	Angela	Clinical Associate	\$ 3,300.00	\$ 47.85	\$ 3,347.85	
Greer	Kameron	Clinical Associate	\$ 3,699.00	\$ 53.64	\$ 3,752.64	

**D. Regular Part Time - Hourly**

Ortiz	Kimberly	Cashier	\$ 13.25	\$ 1.81	\$ 15.06	
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**E. Temporary Part Time - Hourly**

Amaro-Perez	Diana	Student Assistant	\$ 7.75		\$ 7.75	
Axelrod	Jacob	Student Assistant	\$ 7.75		\$ 7.75	
Beal	William	Student Assistant	\$ 7.75		\$ 7.75	
Benjumea	Pablo	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Berdeaux	Christina	Student Assistant, Work Study <sup>2</sup>	\$ 7.75		\$ 7.75	
Carter	Crishawnda	Student Assistant	\$ 7.75		\$ 7.75	
Carter	Christopher	Student Assistant	\$ 7.75		\$ 7.75	
Colon	Imari	Student Assistant	\$ 7.75		\$ 7.75	
D'Auteuil	Kayla	Student Assistant	\$ 7.75		\$ 7.75	
Dawson	Samuel	Student Assistant	\$ 7.75		\$ 7.75	
DeJong	Rachel	Student Assistant	\$ 7.75		\$ 7.75	
Donahue	Morgan	Student Assistant	\$ 7.75		\$ 7.75	
Fisher	Alicia	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Garcia	Kassandra	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Gonzalez	Tatianna	Student Assistant	\$ 7.75		\$ 7.75	
Guzman	Ruben	Student Assistant	\$ 7.75		\$ 7.75	

**I. APPOINTMENTS, continued**

<b><u>E. Temporary Part Time - Hourly, continued</u></b>			<b><u>Base Pay</u></b>	<b><u>Benefits</u></b>	<b><u>Total &amp; Fringe</u></b>	<b><u>Allowances</u></b>
Jean	Sineta	Student Assistant <sup>2</sup>	\$ 7.75		\$ 7.75	
Jimenez Narvaez	Mateo	Student Assistant	\$ 7.75		\$ 7.75	
Jimenez	Pedro	Student Assistant, Work Study <sup>2</sup>	\$ 7.75		\$ 7.75	
Lanza	James	Student Assistant	\$ 7.75		\$ 7.75	
Leask	Gilliam	Student Assistant	\$ 7.75		\$ 7.75	
Little	Brittany	Student Assistant, Work Study <sup>2</sup>	\$ 7.75		\$ 7.75	
Mota	Amber	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Nicolas	Rosa	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Pierrelus	Paula	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Reyes	Ruben	Student Assistant	\$ 7.75		\$ 7.75	
Rochez	Justo	Student Assistant <sup>2</sup>	\$ 7.75		\$ 7.75	
Robinson	Dominic	Student Assistant	\$ 7.75		\$ 7.75	
Rubio	Laura	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Ruth	Jesse	Student Assistant, Work Study <sup>2</sup>	\$ 7.75		\$ 7.75	
Shann	Norman	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Tirpak	Stephanie	Student Assistant, Work Study <sup>2</sup>	\$ 7.75		\$ 7.75	
Valentine	Courtney	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Velez	Edgar	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Veliz	Rolando	Student Assistant	\$ 7.75		\$ 7.75	
Whipple	Virgil	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Zambrano	Norma	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Aylward	Therese	OPS College Temp	\$ 10.00	\$ 0.77	\$ 10.77	
Bailey	Angela	OPS College Temp	\$ 10.00	\$ 0.77	\$ 10.77	
Bauer	Susan	OPS College Temp	\$ 10.00	\$ 0.77	\$ 10.77	
Fenwick	Joan	OPS College Temp <sup>2</sup>	\$ 10.00	\$ 0.77	\$ 10.77	
Harriott	James	Peak Partner	\$ 10.00	\$ 0.77	\$ 10.77	
Hayward	Thomas	OPS College Temp	\$ 10.00	\$ 0.77	\$ 10.77	
Macenas	Nick	Peak Partner	\$ 10.00	\$ 0.77	\$ 10.77	
OBoute	Ted	OPS College Temp	\$ 10.00	\$ 0.77	\$ 10.77	
Salmon	Elizabeth	Peak Partner <sup>2</sup>	\$ 10.00	\$ 0.77	\$ 10.77	
Guckenheimer	Leonard	Substitute Classroom Teacher	\$ 11.50	\$ 0.88	\$ 12.38	
Hauer	Kellie	Substitute Classroom Teacher <sup>2</sup>	\$ 11.50	\$ 0.88	\$ 12.38	
Polk	Jennifer	Substitute Classroom Teacher <sup>2</sup>	\$ 11.50	\$ 0.88	\$ 12.38	
Singhal	Shebani	Substitute Classroom Teacher <sup>2</sup>	\$ 11.50	\$ 0.88	\$ 12.38	
George	Carolyn	Edison Online Proctor	\$ 12.50	\$ 0.96	\$ 13.46	
Smith	Judy	Edison Online Proctor <sup>2</sup>	\$ 12.50	\$ 0.96	\$ 13.46	
Wood	Donald	Substitute Classroom Teacher	\$ 12.50	\$ 0.96	\$ 13.46	
Grey	Mary Ann	OPS College Temp	\$ 13.25	\$ 1.01	\$ 14.26	
Auer	Amanda	OPS College Temp	\$ 20.00	\$ 1.53	\$ 21.53	

**II. SALARY/COMPENSATION CHANGES**

The following current employees received salary or compensation changes due to position reclassification, budgeted salary increase, increased work hours, duty days or duties or a degree level change.

<b><u>A. Salary Adjustment</u></b>			<b><u>Change in Compensation</u></b>	<b><u>Additional Fringe Benefits</u></b>	<b><u>Additional Salary + Fringe</u></b>	<b><u>New Base Salary</u></b>
Hepner	Roy	Professor of Anthropology & Physiology, Biology <sup>1</sup>	\$ 800.00	\$ 112.72	\$ 912.72	\$ 55,666.91
Collins	Marie	Dean, School of Health Sciences <sup>1</sup>	\$ 14,000.00	\$ 2,392.60	\$ 16,392.60	\$ 119,000.00

**B. Promotions and Position Reclassifications**

Promotion is defined as an appointment to a higher pay grade through reclassification of the current position or appointment into a higher level position. The College classifies positions based on a variety of factors including the nature of the duties assigned, the percentage of workload performing the duties, and state and/or college guidelines. Employment classifications and reclassifications are used to ensure a uniform and consistent determination of salaries and equitable alignment of positions.

Roman	Evelyn	Senior Staff Assistant	\$ 1,408.68	\$ 240.74	\$ 1,649.42	\$ 29,582.28
Gallagher	Patrick	Sergeant, Public Safety <sup>1</sup>	\$ 3,680.55	\$ 629.01	\$ 4,309.56	\$ 35,680.55
Howard	Jaimee	Center Coordinator, Student Life	\$ 7,723.91	\$ 1,320.02	\$ 9,043.93	\$ 35,680.55
Richardson	Latoria	Supervisor, Cashiering Services	\$ 6,563.31	\$ 1,121.67	\$ 7,684.98	\$ 32,363.31



**II. SALARY/COMPENSATION CHANGES, Continued**

			Additional	Additional	Additional	Base
			Compensation	Fringe	Salary	Salary
<b>C. Additional Compensation</b>				Benefits	+ Fringe	
Additional compensation for additional duties assigned on temporary basis; amount not added to base salary.						
Comstock	Pamela	Coordinator, Retention/Student Success	\$ 714.00	\$ 122.02	\$ 836.02	
Discenza	Tobias	Director, Budget & Financial Planning <sup>1</sup>	\$ 1,666.64	\$ 284.83	\$ 1,951.47	
Porter	Kathleen	Accounting Manager <sup>1,2</sup>	\$ 2,715.91	\$ 464.15	\$ 3,180.06	
Meyer	John	Acting Dean, School of Business and Technology <sup>1</sup>	\$ 5,000.00	\$ 854.50	\$ 5,854.50	

**D. Test Proctoring**

Test proctoring for college aptitude and placement tests.

Cass	Bert	Classroom Teacher	\$ 75.00	\$ 12.82	\$ 87.82	
Engelhart	Crystal	Guidance Counselor	\$ 75.00	\$ 12.82	\$ 87.82	
Mitchell	Michael	Classroom Teacher	\$ 75.00	\$ 12.82	\$ 87.82	
Foster	Amber	Guidance Counselor	\$ 150.00	\$ 25.64	\$ 175.64	

**E. Lead Money Program**

The Florida Teachers Lead Program is a legislatively authorized program (F.S. 1012.71) which provides funds for classroom teachers to purchase, on behalf of the school district or charter school, classroom materials and supplies for students. These funds are intended to supplement the materials and supplies otherwise available to classroom teachers. The amount for each school district is calculated by the Commissioner of Education and the total district appropriation must be divided equally among eligible teachers, guidance counselors and media specialists. Recipients must sign a statement acknowledging receipt of the funds and an understanding of the purpose of the funding. The school districts notified the charter schools of the calculated amount per teacher.

Bentley	Donald	Guidance Counselor	\$ 184.18	-	\$ 184.18	
Buck	Kelly	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Clinton	Melanie	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Duda	Joseph	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Duty	Tobie	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Frye	Joshua	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Hill	Rebecca	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Hantzeas	Sophy	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Jamison	Dale	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Miller	Faneromeni	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Spadoni	Kathleen	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Walker	Therese	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Olson	Heather	Classroom Teacher	\$ 184.18	-	\$ 184.18	
Cass	Bert	Classroom Teacher	\$ 206.00	-	\$ 206.00	
Engelhart	Crystal	Guidance Counselor	\$ 206.00	-	\$ 206.00	
Foster	Amber	Guidance Counselor	\$ 206.00	-	\$ 206.00	
Kothe	Melanie	Guidance Counselor	\$ 206.00	-	\$ 206.00	
Laskowski	Beth	Classroom Teacher	\$ 206.00	-	\$ 206.00	
Nolan	Dawn	Classroom Teacher	\$ 206.00	-	\$ 206.00	
Mitchell	Michael	Classroom Teacher	\$ 206.00	-	\$ 206.00	
Porter	Amy	Classroom Teacher	\$ 206.00	-	\$ 206.00	
Schmidt	Blake	Classroom Teacher	\$ 206.00	-	\$ 206.00	
Souter	Jessica	Classroom Teacher	\$ 206.00	-	\$ 206.00	
Sutton	Jesse	Guidance Counselor	\$ 206.00	-	\$ 206.00	
Williams	Paige	Guidance Counselor	\$ 206.00	-	\$ 206.00	
Winters	Kristina	Classroom Teacher	\$ 206.00	-	\$ 206.00	

**II. SALARY/COMPENSATION CHANGES, continued**

			Annual Travel Allowance	Fringe Benefits	Total with Fringe
<b>F. Travel Allowance</b>					
Information Technology staff member required to travel from Lee Campus to Hendry Glades Center weekly.					
Green	Jason	Desktop Support Technician	\$ 3,000.00	\$ 512.70	\$ 3,512.70

**G. Florida Department of Law Enforcement (FDLE) Salary Incentive**

In accordance with Florida Administrative Code 11B-14.003, eligible full time law enforcement personnel receive salary incentive payments for educational degrees and Florida Department of Law Enforcement (FDLE) training. FDLE notifies the College of eligible personnel and the appropriate amount of the incentive based on an employee's continuing education and full time status.

			Previous Incentive Amount	New Annual Incentive Amount	Increase in Fringe Benefits	Total Additional Annual Compensation
Gallagher	Patrick	Police Officer	\$ -	\$ 720.00	\$ 123.05	\$ 843.05
Sly	Cindy	Police Officer <sup>1</sup>	\$ -	\$ 1,440.00	\$ 246.10	\$ 1,686.10

**III. SPECIAL ACTIONS****A. Committee Chair-Fall 2012**

Committee chairs are leading specific academic-related committees under the direction of the Vice President, Academic Affairs during the fall 2012 semester. Committee chairs may receive additional compensation, release time or combination of compensation and release time.

			Contract Amount	Fringe Benefits	Total with Fringe
Romero	Peggy	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50
Wilkins	Catherine	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50

**B. Independent Study**

An independent study option is available to students on a limited basis if a regularly scheduled class has been cancelled or not offered due to low enrollment, a student is unable to complete a scheduled course due to a medical issue or learning disability, or the student is in his/her last semester and a course required for graduation is not being offered. Instructors are compensated \$200.00 per student.

Bogar	Catherine	Special Contract	\$ 200.00	\$ 27.30	\$ 227.30
Bunting	Eleanor	Special Contract	\$ 200.00	\$ 27.30	\$ 227.30
Conwell	Mary	Special Contract	\$ 200.00	\$ 27.30	\$ 227.30
Maetzke	Sabine	Special Contract	\$ 200.00	\$ 27.30	\$ 227.30
Curls	Jacqueline	Special Contract	\$ 600.00	\$ 81.90	\$ 681.90
Wilson	Marjorie	Special Contract	\$ 600.00	\$ 81.90	\$ 681.90
Angstrom	Anne	Special Contract	\$ 1,000.00	\$ 136.50	\$ 1,136.50
Magnozzi	Carla	Special Contract	\$ 1,000.00	\$ 136.50	\$ 1,136.50
Mangene	Pamela	Special Contract	\$ 1,200.00	\$ 163.80	\$ 1,363.80
Nisson	Michael	Special Contract <sup>2</sup>	\$ 1,400.00	\$ 191.10	\$ 1,591.10
Fahey	Dennis	Special Contract <sup>2</sup>	\$ 3,000.00	\$ 409.50	\$ 3,409.50

**C. Epic Training**

Provided training to Nursing students and staff on the Lee Memorial Health Systems new electronic medical record system, utilizing EPIC Systems Corporation software.

Roche	Gary	Special Contract	\$ 472.50	\$ 64.50	\$ 537.00
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**D. Interim Program Director, Emergency Services**

Provides interim support as the Program Director, Emergency Services position for Fall Semester 2012.

DiSarro	Dennis	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50
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**E. Curriculum/Course Development**

Development includes activities such as designing online or baccalaureate course, conducting program assessments, revising current curriculum, writing of the competency matrices, development of textbook changes, and developing adjunct support programs and curriculum plans.

Blitz	Andrew	Special Contract	\$ 2,019.00	\$ 275.59	\$ 2,294.59
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**F. Moore Observatory**

The Director of the Moore Observatory will be responsible to develop public education and astronomical viewing, work with campus personnel to promote use of the Observatory, and oversee maintenance of the facility and related equipment.

Hanson	David	Special Contract <sup>2</sup>	\$ 3,000.00	\$ 409.50	\$ 3,409.50
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**III. SPECIAL ACTIONS, continued**

			<b>Contract Amount</b>	<b>Fringe Benefits</b>	<b>Total with Fringe</b>
<b>G. Science Laboratory Support</b>					
Supporting lab function, due to vacancy, prepares laboratory for Charlotte Science faculty and their classes during Fall Semester 2012.					
Jensen	Susan	Special Contract <sup>2</sup>	\$ 2,040.00	\$ 278.46	\$ 2,318.46

**H. Writing Center**

Provides administrative overview of the Writing Center including but not limited to coordinating Writing Center events, chairing the English Department Writing Center Committee and serving as liaison between the English Department and Writing Center during Fall 2012 Semester.

Ambrose	Martha	Special Contract	\$ 1,250.00	\$ 170.63	\$ 1,420.63
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**I. Orchestra Conductor, Lee Pops Event**

Served as orchestra conductor for the Lee Pops concert in October 2012.

Smith	Thomas	Special Contract	\$ 590.00	\$ 80.54	\$ 670.54
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**J. Moving Allowance**

One-time allowance approved to cover moving expenses for Special Assistant to the President.

Peel	Henry	Special Assistant to the President <sup>1</sup>	\$ 5,000.00	\$ 382.50	\$ 5,382.50
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**K. Release Time**

			<u>Fall 2012</u>	<u>Spring 2013</u>
Conwell	Mary	Lead Faculty, Paralegal Studies	3 Hours	3 Hours
Wilcox	William	District Faculty Senate President	3 Hours	3 Hours

**IV. STATUS CHANGE/LEAVE**

**A. Status/Title Change/Transfer**

		<u>From</u>	<u>To</u>
Coughlin	Kevin	Dean, Institutional Research, Effectiveness and Planning	Acting Registrar
Crawford	Sherolyn	Staff Assistant	Staff Assistant
Dome	Ashley	Financial Aid Services Specialist	Student Admissions Specialist
Jones	Robert	Collier Campus President/Interim Director, Hendry/ Glades Center	Collier Campus President
Loftin	Michelle	Financial Aid Processing Specialist	Financial Aid Services Specialist
Lupe	Mark	Vice President, Legal Affairs & General Counsel	General Counsel
Rath	Thomas	Campus Academic Dean	Acting Dean, School of Arts & Sciences
Stewart	Jeffrey	Vice President, Institutional Research & Accountability	Vice President, Research, Technology & Accountability

**B. FMLA**

Ebanks	Terry	Academic Advisor
Longwell	Elizabeth	Financial Aid & Academic Advising Specialist
Roman	Lizzette	Financial Aid Services Specialist

**C. Leave Without Pay**

Hibbard	Susan	Director, Assessment
Neubert	Heather	Academic Advisor

**V. DEPARTURES**

Cole	Maryanne	Professor, English
Desir	Philindz	Student Assistant, Work Study
Donaldson	Penny	Administrative Assistant
Donlan	Francesca	Campus Coordinator, Marketing and College Relations
Estrada	Erica	Student Assistant
Holliday	Tamara	Coordinator, Legal and Risk Management Compliance
Hymes	Darron	Officer
Lopez	Maria	Student Assistant
McKinney	Eric	Campus Coordinator, Marketing and College Relations
Pletcher	Hayley	Student Assistant
Polanco	Guillermo	Director, Accounting Services
Robertson	William	Clinical Coordinator, EMS
Spears	Cliff	Edison Online Proctor <sup>2</sup>

**V. DEPARTURES, Continued**

Spears	Linda	Edison Online Proctor <sup>2</sup>
Townsend	Krista	Instructional Assistant
Verstyak	Nadiya	Student Assistant
Willison	Lauren	Coordinator, Student Orientation

**VI. RETIREMENT**

Hurst	Jeannette	Staff Assistant	
McCartney King	Stephanie	Professor, Accounting	Entering Retirement Incentive Program (RIP) November 1, 2012.

**VII. RECOMMENDATION, SENIOR MANAGEMENT SERVICE CLASS IMPLEMENTATION**

It is the intent of the Board to implement F.S.121.055. Senior Management Service Class for the position of Special Assistant to the President.

<b><u>VIII. Faculty Member Count</u></b>	<b><u>Full Time Faculty</u></b>	<b><u>Temp Faculty</u></b>	<b><u>Adjunct Faculty</u></b>	<b><u>Total Faculty</u></b>
	174	4	397	575

Meeting of the  
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES  
November 27, 2012

**AGENDA ITEM:** 8

**Edison State College Monthly Financial Report**

**RECOMMENDATION:**

**INFORMATION ONLY**

**STAFF ANALYSIS:**

Table #1

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the same period from the prior year. It is provided to give the reader an indication of how the College's financial position is growing on an incremental basis from year to year.

Table #2

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the budgeted sources and uses of operating funds for the current fiscal period. It is provided to give the reader an indication of how the College is performing in relation to its current operating budget.

These reports summarize the College's performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the College.

**FISCAL IMPACT**      \_\_\_\_\_ Yes      \_\_\_\_\_ No        X   N/A

Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Will this action result in a Budget Amendment?      \_\_\_\_\_ Yes      \_\_\_\_\_ No

If yes, indicate the dollar amount: \$ \_\_\_\_\_

Attachment

**REQUESTED BY:** \_\_\_\_\_

*[Signature]*  
**Vice President, Administrative Services**

**FUNDING VERIFIED AND APPROVED BY:** \_\_\_\_\_

*[Signature]*  
**Vice President, Administrative Services**

**APPROVED FOR AGENDA BY:** \_\_\_\_\_

*[Signature]*  
**President**

**MONTHLY FINANCIAL REPORTS**  
**INFORMATION AGENDA**  
**FINANCIAL REPORT**

**EDISON STATE COLLEGE**

**OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY**

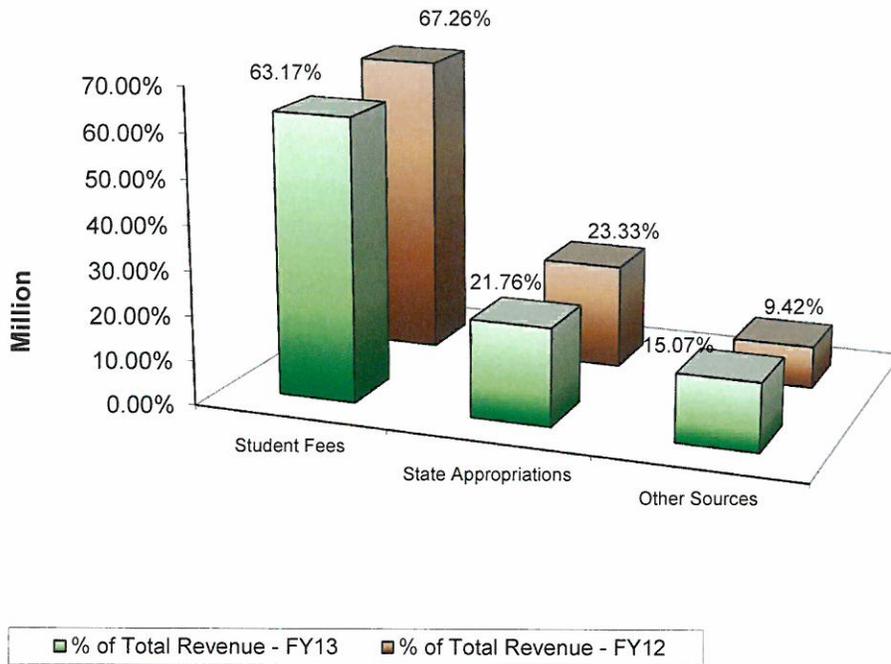
**COMPARISON OF CURRENT YEAR TO PRIOR YEAR**

**for Fiscal Year Ending June 30, 2013**

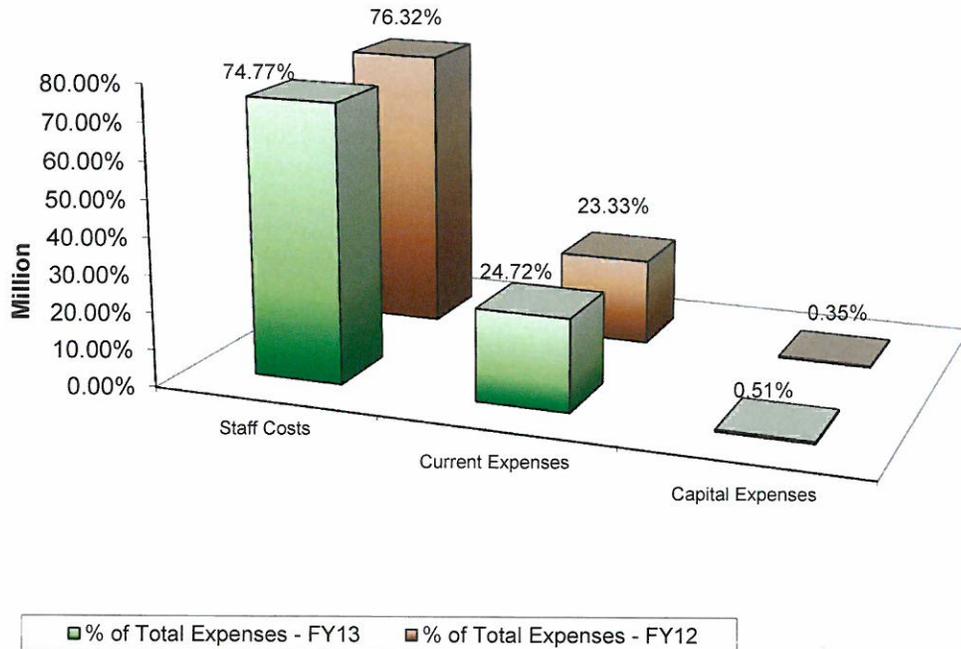
Table #1

	Month Ending		Increase / (Decrease)	
	October 31, 2012	October 31, 2011	from Prior Year	
	Actual	Actual		
	(Year To Date)	(Year To Date)	Amount	%
<b>SOURCES OF FUNDS</b>				
Student Fees	\$ 20,149,092	\$ 21,017,497	\$ (868,405)	-4.1%
Support from State Govt.	6,940,645	7,288,725	(348,080)	-4.8%
Support from Fed. Govt.	20,212	22,522	(2,310)	-10.3%
Sales & Services	104,941	121,798	(16,857)	-13.8%
Transfers (from other funds)	332,261	541,494	(209,233)	-38.6%
Other Sources	57,318	75,920	(18,602)	-24.5%
Fund Balance Transfers	4,292,532	2,180,488	2,112,044	96.9%
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 31,897,000</b>	<b>\$ 31,248,444</b>	<b>\$ 648,556</b>	<b>2.1%</b>
<b>USES OF FUNDS</b>				
<b>Staff Costs</b>				
Executive & Mgt. Staff	\$ 1,247,778	\$ 1,345,202	\$ (97,424)	-7.2%
Instructional Staff	4,052,934	3,727,717	325,217	8.7%
Other Professional Staff	2,035,662	2,117,657	(81,995)	-3.9%
Tech., Clerical & Trade Staff	1,470,031	1,443,121	26,910	1.9%
Instructional & Other Temp. Professionals [Adjuncts]	2,472,924	2,966,800	(493,876)	-16.6%
Student Employment	96,957	132,655	(35,698)	-26.9%
Benefits	2,340,633	2,318,346	22,287	1.0%
<b>Total Staff Costs</b>	<b>\$ 13,716,919</b>	<b>\$ 14,051,500</b>	<b>\$ (334,581)</b>	<b>-2.4%</b>
<b>Current Expenses</b>				
Travel	\$ 129,167	\$ 135,384	\$ (6,217)	-4.6%
Operating Expenses	1,369,999	1,532,085	(162,086)	-10.6%
Rental - Facilities & Equipment	92,367	158,019	(65,652)	-41.5%
Insurance	530,839	490,551	40,289	8.2%
Utilities	447,662	481,132	(33,470)	-7.0%
Contract Services	1,949,525	1,480,557	468,968	31.7%
Transfers (to other funds)	15,390	2,189	13,201	603.1%
Other Expenses	489	15,772	(15,283)	-96.9%
<b>Total Current Expenses</b>	<b>\$ 4,535,440</b>	<b>\$ 4,295,689</b>	<b>\$ 239,750</b>	<b>5.6%</b>
<b>Capital Expenditures</b>				
Capital Expenditures	\$ 94,329	\$ 63,875	\$ 30,455	47.7%
<b>Total Capital Expenditures</b>	<b>\$ 94,329</b>	<b>\$ 63,875</b>	<b>\$ 30,455</b>	<b>47.7%</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$ 18,346,688</b>	<b>\$ 18,411,064</b>	<b>\$ (64,375)</b>	<b>-0.3%</b>

**EDISON STATE COLLEGE**  
**% of Total Revenue by Source of Funds - as of October 31st**



**EDISON STATE COLLEGE**  
**% of Expenses by Category- as of October 31st**



**MONTHLY FINANCIAL REPORT  
INFORMATION AGENDA  
FINANCIAL REPORT**

**EDISON STATE COLLEGE**

**OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY**

**COMPARISON OF CURRENT YEAR ACTUAL TO CURRENT YEAR REVISED BUDGET**

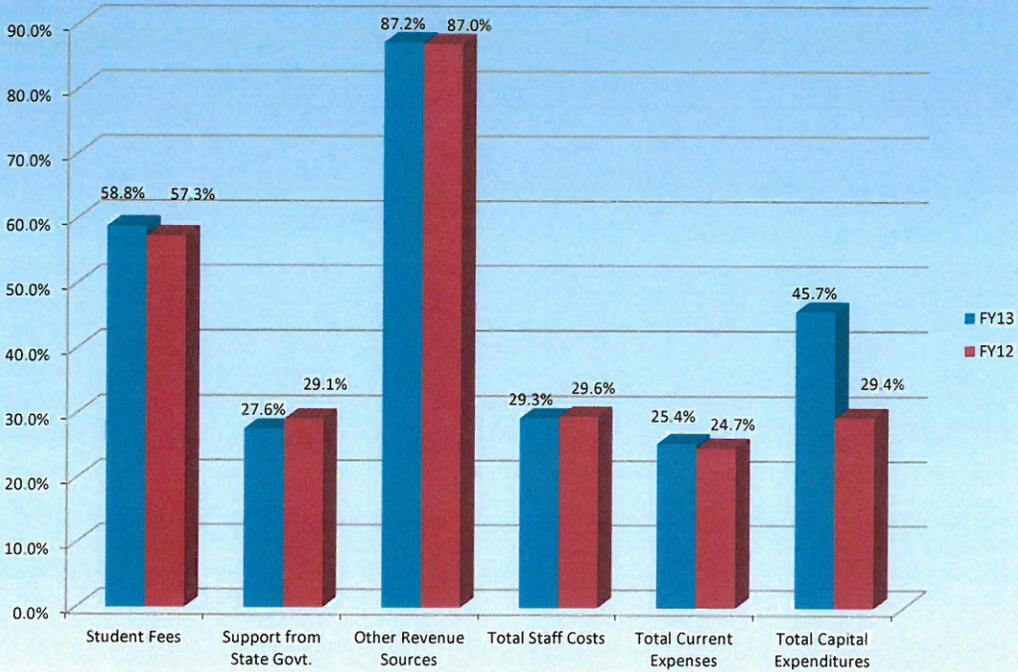
Table #2

for Fiscal Year Ending June 30, 2013

	Month Ending October 31, 2012		Variance Amount	% of Revised Budget
	Revised Budget	Actual		
<b>SOURCES OF FUNDS</b>	(Total Year)	(Year To Date)		
Student Fees	\$ 34,270,343	\$ 20,149,092	\$ 14,121,251	58.8%
Support from State Govt.	25,144,443	6,940,645	18,203,798	27.6%
Support from Fed. Govt.	129,108	20,212	108,896	15.7%
Gifts, Contributions, Grants & Contracts	251,616	-	251,616	0.0%
Sales & Services	245,473	104,941	140,532	42.8%
Transfers (from other funds)	332,261	332,261	-	100.0%
Other Sources	261,186	57,318	203,868	21.9%
Fund Balance Transfers	4,292,532	4,292,532	-	100.0%
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 64,926,962</b>	<b>\$ 31,897,000</b>	<b>\$ 33,029,962</b>	<b>49.1%</b>
<b>USES OF FUNDS</b>				
<b>Staff Costs</b>				
Executive & Mgt. Staff	\$ 4,509,411	\$ 1,247,778	\$ 3,261,633	27.7%
Instructional Staff	14,192,222	4,052,934	10,139,288	28.6%
Other Professional Staff	7,015,800	2,035,662	4,980,138	29.0%
Tech., Clerical & Trade Staff	4,998,544	1,470,031	3,528,513	29.4%
Instructional & Other Temp. Professionals	6,779,149	2,472,924	4,306,225	36.5%
Student Employment	467,860	96,957	370,903	20.7%
Benefits	8,882,446	2,340,633	6,541,813	26.4%
<b>Total Staff Costs</b>	<b>\$ 46,845,432</b>	<b>\$ 13,716,919</b>	<b>\$ 33,128,513</b>	<b>29.3%</b>
<b>Current Expenses</b>				
Travel	\$ 629,371	\$ 129,167	\$ 500,204	20.5%
Operating Expenses	6,463,098	1,369,999	5,093,099	21.2%
Rental - Facilities & Equipment	698,705	92,367	606,337	13.2%
Insurance	823,738	530,839	292,899	64.4%
Utilities	2,558,262	447,662	2,110,599	17.5%
Contract Services	5,628,344	1,949,525	3,678,819	34.6%
Transfers (to other funds)	15,390	15,390	-	100.0%
Other Expenses	35,009	489	34,520	1.4%
Reserves	700,000	-	700,000	0.0%
Budget Contingency	323,302	-	323,302	0.0%
<b>Total Current Expenses</b>	<b>\$ 17,875,219</b>	<b>\$ 4,535,440</b>	<b>\$ 13,339,779</b>	<b>25.4%</b>
<b>Capital Expenditures</b>				
Capital Expenditures	\$ 206,311	\$ 94,329	\$ 111,982	45.7%
<b>Total Capital Expenditures</b>	<b>\$ 206,311</b>	<b>\$ 94,329</b>	<b>\$ 111,982</b>	<b>45.7%</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$ 64,926,962</b>	<b>\$ 18,346,688</b>	<b>\$ 46,580,274</b>	<b>28.3%</b>



### Edison State College % of Budget thru October 31



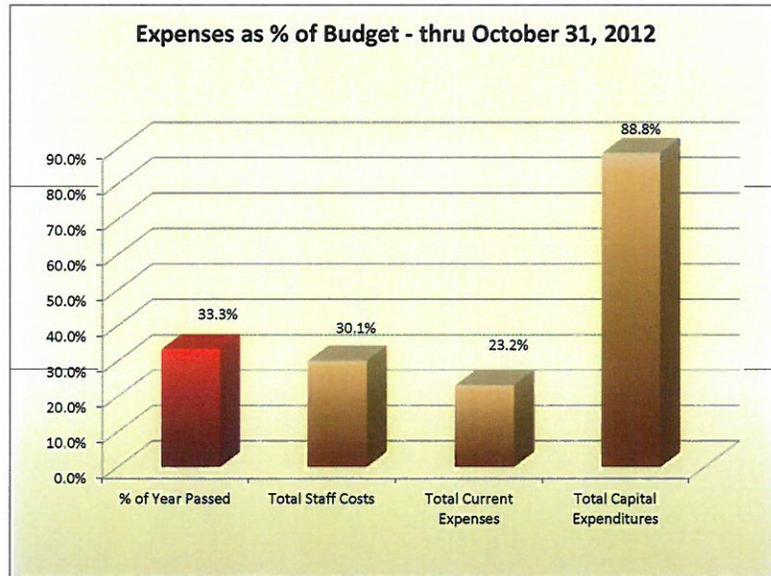
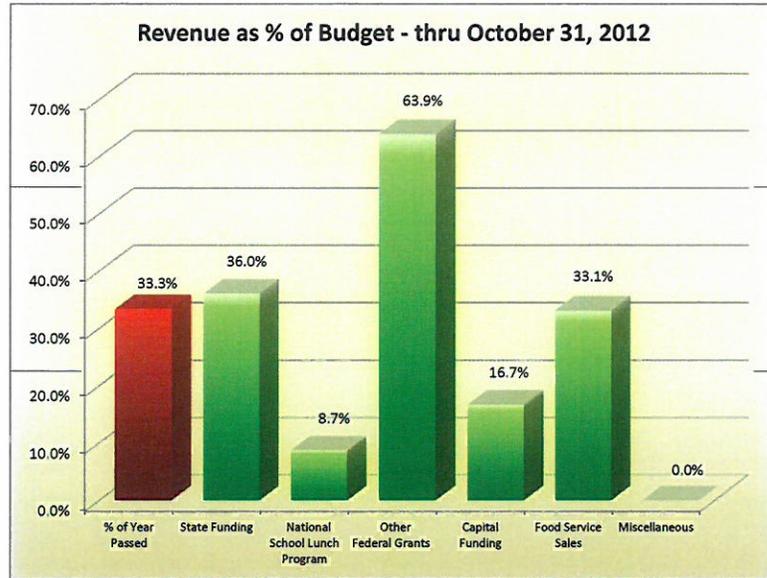
**Reconvene as**  
**Edison State College**  
**Charter Schools Governing Board**



**EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL**  
**CURRENT OPERATING BUDGET**  
**FOR THE FISCAL YEAR ENDING JUNE 30, 2013**  
as of October 31, 2012

**Table 1**  
**CHARLOTTE CAMPUS**

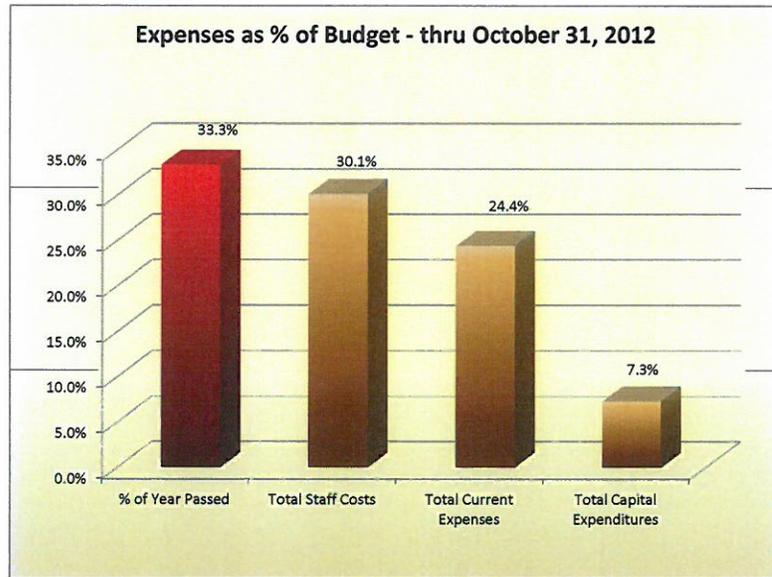
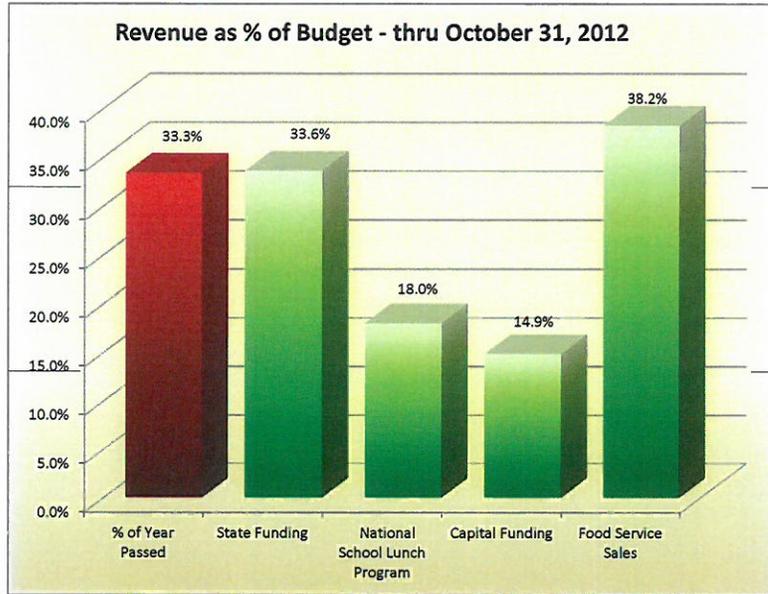
<b>SOURCES OF FUNDS</b>	<b>Revised Budget (Total Year)</b>	<b>Actual (Year To Date)</b>	<b>Variance Amount</b>	<b>% of Revised Budget</b>
State Funding	\$ 1,859,120	\$ 669,623	\$ 1,189,497	36.0%
<i>Federal Grant Funding</i>				
National School Lunch Program	47,750	4,146	43,604	8.7%
Other Federal Grants	30,448	19,462	10,986	63.9%
Capital Funding	208,278	34,758	173,520	16.7%
Food Service Sales	75,000	24,844	50,156	33.1%
Miscellaneous	-	717	(717)	0.0%
Other Sources	2,530	2,530	-	100.0%
Fund Balance Transfer	87,080	-	-	0.0%
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 2,310,206</b>	<b>\$ 756,080</b>	<b>\$ 1,467,046</b>	<b>32.7%</b>
<b>USES OF FUNDS</b>				
<b>Staff Costs</b>				
Instruction	\$ 600,801	\$ 177,387	\$ 423,414	29.5%
Instructional Support	55,162	21,950	33,212	39.8%
Administration	238,556	77,119	161,437	32.3%
Benefits	259,592	71,084	188,508	27.4%
<b>Total Staff Costs</b>	<b>\$ 1,154,111</b>	<b>\$ 347,540</b>	<b>\$ 806,571</b>	<b>30.1%</b>
<b>Current Expenses</b>				
Travel	\$ 31,305	\$ 13,871	\$ 17,434	44.3%
Transportation	75,163	14,452	60,711	19.2%
Operating Expenses	290,767	169,366	121,401	58.2%
Facility Lease	208,278	-	208,278	0.0%
Rental	800	800	-	100.0%
Utilities	60,000	9,596	50,404	16.0%
Contract Services	20,906	5,227	15,679	25.0%
Food Service	122,750	34,173	88,577	27.8%
Transfers Out	251,616	-	251,616	0.0%
Other Expenses	3,500	-	3,500	0.0%
<b>Total Current Expenses</b>	<b>\$ 1,065,085</b>	<b>\$ 247,485</b>	<b>\$ 817,600</b>	<b>23.2%</b>
<b>Capital Expenditures</b>				
Capital Expenditures	\$ 91,011	\$ 80,781	\$ 10,230	88.8%
<b>Total Capital Expenditures</b>	<b>\$ 91,011</b>	<b>\$ 80,781</b>	<b>\$ 10,230</b>	<b>88.8%</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$ 2,310,206</b>	<b>\$ 675,806</b>	<b>\$ 1,634,401</b>	<b>29.3%</b>



EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL  
 CURRENT OPERATING BUDGET  
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013  
 as of October 31, 2012

Table 2  
 LEE CAMPUS

SOURCES OF FUNDS	Revised Budget (Total Year)	Actual (Year To Date)	Variance Amount	% of Revised Budget
State Funding	\$ 1,525,783	\$ 512,523	\$ 1,013,260	33.6%
<i>Federal Grant Funding</i>				
National School Lunch Program	43,034	7,757	35,277	18.0%
Capital Funding	164,887	24,509	140,378	14.9%
Food Service Sales	59,487	22,741	36,746	38.2%
Miscellaneous	2,000	1,596	(1,596)	79.8%
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 1,795,191</b>	<b>\$ 569,126</b>	<b>\$ 1,224,065</b>	<b>31.7%</b>
<b>USES OF FUNDS</b>				
<b>Staff Costs</b>				
Instruction	\$ 503,711	\$ 148,708	\$ 355,003	29.5%
Instructional Support	55,673	18,742	36,931	33.7%
Administration	165,831	55,105	110,726	33.2%
Benefits	228,331	64,824	163,507	28.4%
<b>Total Staff Costs</b>	<b>\$ 953,546</b>	<b>\$ 287,379</b>	<b>\$ 666,167</b>	<b>30.1%</b>
<b>Current Expenses</b>				
Travel	\$ 9,500	\$ 875	\$ 8,625	9.2%
Transportation	225,000	66,314	158,686	29.5%
Operating Expenses	116,705	69,685	47,020	59.7%
Facility Lease	164,887	-	164,887	0.0%
Insurance	11,700	11,688	12	99.9%
Utilities	40,000	10,735	29,265	26.8%
Contract Services	15,111	12,489	2,622	82.6%
Food Service	102,521	29,875	72,646	29.1%
Transfers Out	35,000	-	35,000	0.0%
Other Expenses	91,221	-	91,221	0.0%
Contingency	15,000	-	15,000	0.0%
<b>Total Current Expenses</b>	<b>\$ 826,645</b>	<b>\$ 201,661</b>	<b>\$ 624,984</b>	<b>24.4%</b>
<b>Capital Expenditures</b>				
Capital Expenditures	\$ 15,000	\$ 1,099	\$ 13,901	7.3%
<b>Total Capital Expenditures</b>	<b>\$ 15,000</b>	<b>\$ 1,099</b>	<b>\$ 13,901</b>	<b>7.3%</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$ 1,795,191</b>	<b>\$ 490,139</b>	<b>\$ 1,305,052</b>	<b>27.3%</b>



Meeting of the  
EDISON STATE COLLEGE CHARTER SCHOOLS GOVERNING BOARD  
November 27, 2012

AGENDA ITEM: 2

Monthly Report on Edison Collegiate High School – Charlotte

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report, for informational purposes only, requires no action by the Board. The report provides an update on operations at ECHS – Charlotte.

FISCAL IMPACT    \_\_\_\_\_ Yes    \_\_\_\_\_ No    \_\_\_x\_\_\_ N/A

Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Will this action result in a Budget Amendment?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

If yes, indicate the dollar amount: \$ \_\_\_\_\_

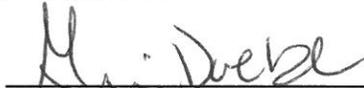
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REQUESTED BY:



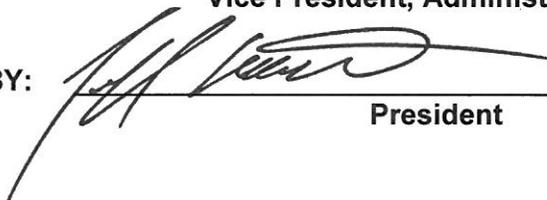
Principal, ECHS - Charlotte

FUNDING VERIFIED AND APPROVED BY:



Vice President, Administrative Services

APPROVED FOR AGENDA BY:



President





## **Board of Trustees Report November 2012**

On November 9, 2012 Edison Collegiate High School – Charlotte was named a high-performing charter school by the Florida Department of Education. In addition to the honor that comes with this designation, ECHS – Charlotte will be able to retain 98% of FEFP money from the state (instead of the current 95%); receive a 15-year contract from the Charlotte County Public Schools at contract renewal time (instead of the current 5-year contract); and increase student body size without asking permission from CCPS, although, of course, space would be a major consideration in any decision to increase.

Freshmen and sophomores have received results of the ACT Explore and ACT Plan tests taken in October to assess college readiness. In every instance ECHS – Charlotte students scored better than the national average. The national ACT Explore composite score for freshmen was 16.2; the ECHS average composite was 17.9. The national ACT plan composite score for sophomores was 17.2; the ECHS average composite score was 20.1. Teachers are analyzing student responses to individual questions in order to determine additions to their curricula; for example, the English teachers will be placing great emphasis on the use of transitional statements to help their students write more organized papers. Guidance counselors are analyzing individual student scores in order to determine which students might need to be assigned to an intensive reading course or which students could benefit from tips in how to avoid test anxiety.

In the most spirited Spirit Week ever, the girls took to the field in powder-puff flag football (sophomores triumphed) and the boys demonstrated their cheerleading talents (with a trio of seniors capturing top honors). We began Spirit Week with a carnival, two powder-puff games, and a bonfire; we ended the week with powder-puff finals, the cheerleading contest (in which faculty members Cass, Catanzarite, Mitchell, and Schmidt danced, tumbled, and somersaulted their way into the students' hearts), a tug-of-war between classes, a dizzy bat contest, and a semi-formal dance. What fun it was to see our dual-enrollment seniors participating side by side with the freshmen! And how exciting it was to see how many parents and little brothers and sisters came out to support the activities.

Spanish teacher Melanie Kothe, the new sponsor of the Drama Club and Thespian Troupe 7670, has a record number of students participating in drama activities, even without the benefit of a theatre class. At district theatre competition, seniors Carlos Maas, Eryne Phillips, and Miranda Halaby and junior Meshella Del Gaudio were chosen to compete at the state level with their vignette, "Fugue." In December, Maas, senior Joy Wolfahrt, sophomore Kole Terry, and freshmen Mariano Brignoni and Kelly Keene will perform a one-act play, "Couch Potato" in a second district competition.

Meeting of the  
EDISON STATE COLLEGE CHARTER SCHOOLS GOVERNING BOARD  
November 27, 2012

AGENDA ITEM: 3

Monthly Report on Edison Collegiate High School – Lee

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report is for informational purposes only and requires no action by the Board. It provides an update on the daily operations of ECHS – Lee.

FISCAL IMPACT \_\_\_\_\_ Yes \_\_\_\_\_ No  X  N/A

Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Will this action result in a Budget Amendment? \_\_\_\_\_ Yes \_\_\_\_\_ No

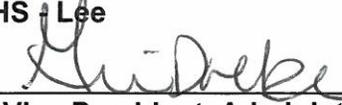
If yes, indicate the dollar amount: \$ \_\_\_\_\_

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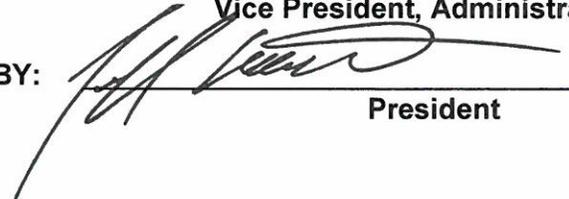
REQUESTED BY: \_\_\_\_\_

  
Principal, ECHS – Lee

FUNDING VERIFIED AND APPROVED BY: \_\_\_\_\_

  
Vice President, Administrative Services

APPROVED FOR AGENDA BY: \_\_\_\_\_

  
President



Even as a Presidential election dominated the nations focus, the idea of STEM education and preparing STEM teachers and students with STEM skills is so compelling that it had a place on that national stage. This only serves to re-affirm the importance of ECHS – Lee’s commitment to critical thinking and communication skills. New efforts to work outside our building this month include the launch of a Teen Trendsetters club. This club connects successful high school students with willing elementary schools to provide a “reading buddy” for elementary students. The club provides books to read together a couple times a month, material for little kids to take home, and helps elementary students see why school and reading are so important. ECHS – Lee serves one elementary school in all three LCSD attendance zones. Our students totally enjoy the process and are starting to invite friends to participate. A parallel effort has nearly 50 other elementary students matched with an ECHS – Lee sophomore who provides several books each year and corresponds with students like a traditional pen pal program called Literacy Buddies. We hope that supporting these elementary initiatives will help young students begin to realize the benefits of critical thinking and communication early in their academic career. Our presence at local robotics and STEM tour engineering competitions also serves this important community role.

As a collaborative effort designed to highlight our trademark skills of communication and critical thinking, both sophomores and freshmen completed landmark activities this month. Sophomore students worked the blue print to product process both ways and learned the basics of drafting and design. One part of the project involved them getting 2D shop drawings and having to physically manufacture a series of shapes that fit together like a puzzle. If they read the drawings wrong, the shapes didn’t fit and many students experienced the frustrating experience of not paying attention to detail and or giving into the temptation to just copy what someone else was doing. Given that they all had different blueprints but didn’t know it, some learned the hard way but are better for it. The other half of the project involved the free design of a pinewood derby car and then producing “as built blueprints” that showed a calculated center of gravity. Freshmen students took a trip to ECHO to see how basic engineering and critical thinking skills have an impact in third world countries -- not so much an academic impact, but a survival-based idea of no water or no food. In the end, students are combining their hands-on learning in Physics about simple machines and efficiency with the idea of creating a practical implement that a third world tribe could use. The project will culminate in the actual fabrication of that implement using discarded machinery collected from local businesses.

A second cohort of eligible dual enrollment students took the PERT test and 27 of 28 students passed two or more sections. This tremendous success remains a tribute to the hard work of teachers and students alike and confirms our commitment to having high academic standards for kids. By the end of November, we will open a registration process for next year. We are currently receiving 5 – 10 calls a day for information about registering for next year.