

Minutes: QEP Assessment Subcommittee
 Wednesday, November 14, 2012
 1:00-2:00 p.m.
 S-262D

Eileen DeLuca-co-chair	Present	Scott Van Selow	Present
Kevin Coughlin-co-chair	Present	Amy Trogan	Present
Crystal Revak	Absent	Susan Marcy	Present
Monica Moore	Present		

1. The committee reviewed the SIR Summer 2012 SIR II data:

Departmental/ Unit Outcome	Measurement Method/ Assessment Tool	Outcome-Specific Goal (Performance Expectation)	Actual Results	Use of Results
Once fully implemented, the QEP will facilitate an increase in student retention rates, rates of persistence, and graduation rates.	Course Outcome items from SIR II: 29, 30, 31, 32, 33 and Student Effort and Involvement items: 34, 35 and 36	Beginning AY 2012-13, faculty results for these items will meet or exceed the comparative mean for four-year institutions.	For the summer 2012 SIR II administrations, the overall mean score for the "Course Outcome" Items was 4.39 which exceeds the comparative mean for four-year institutions (3.75). For the "Student Effort and Involvement" Items, the overall mean score was 4.17 which exceeds the comparative mean for four-year institutions (3.74).	The SIR II data from summer 2012 were reviewed at the QEP Implementation Team Meeting on October 18, the Community of Practice Meeting on October 22, and the QEP Assessment subcommittee meeting on November 14, 2012. The groups strategized ways to continue to exceed the stated goal in terms of student satisfaction with courses as measured by the SIR II. Also, an Early Alert committee was initiated in fall 2012 to help support SLS 1515 success and retention.
Through each phase of implementation, the QEP will foster increased rates of student satisfaction and student engagement. The success of this measure will be demonstrated	Faculty/Student Interaction items from SIR II: 11, 12, 13, 14 and 15 Subset of Active and Collaborative Learning items from CCSSE: 4f, 4g, 4h, and 4r	Beginning AY 2012-13, faculty results for these items will meet or exceed the comparative mean for four-year institutions.	For the summer 2012 administration, the overall mean score for the "Faculty-Student Interactions" Items was 4.82 which exceeds the comparative mean for four-year institutions (4.37).	The SIR II data from summer 2012 were reviewed at the QEP Implementation Team Meeting on October 18, the Community of Practice Meeting on October 22, and the QEP Assessment subcommittee meeting on November 14.

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through the quality of student/student, student/faculty, and student/college engagement.				The committees strategized ways to continue to exceed the stated goal in terms of student satisfaction with courses as measured by the SIR II. The College will continue to provide faculty training.
As the faculty complete the Cornerstone Experience Instructor professional development modules, they will apply newly obtained knowledge to their practices to promote critical thinking and enhance the likelihood of success for first-year students.	SIR II Communication items: 6, 7, 8, 9 and 10	Beginning AY 2012-13, faculty results for these items will meet or exceed the comparative mean for four-year institutions.	The overall mean score for the "Communication" Items was 4.73 which exceeds the comparative mean for four-year institutions (4.37).	The SIR II data from summer 2012 were reviewed at the QEP, Implementation Team Meeting on October 18, the Community of Practice Meeting on October 22, and the QEP Assessment subcommittee meeting on November 14. The groups strategized ways to continue to exceed the stated goal in terms of student satisfaction with course communication.

2. The group reviewed the 3rd draft of the Success Strategies survey. Changes suggested by Kevin, and Susan were incorporated, in addition to suggestion from members of the QEP Implementation Team. Scott suggested using a different approach to the rating scale to try to get a better measure of achievement. Kevin discussed how changing the verbiage would change the type of measurement and reporting. The group agreed to use the new verbiage.

3. Eileen gave an update on the Critical Thinking Journal Assessment. Through the Community of Practice sessions and the QEP Curriculum subcommittee, the faculty have discussed using a limited number of journals towards the end of the term as the measure of Critical Thinking achievement. The ten journal entry topics are being consolidated into seven topics. The minimum word count is being increased to 200 words. Once the topics are established, the faculty will agree to which journals will serve as the final three for reporting achievement.

4. Monica reported that the SmarterMeasure and CCTDI assessments are open for post-test administrations. She spoke to the faculty at a recent Community of Practice session. All faculty will have the students complete pre- and post-tests on campus to decrease the number of samples that will have to be discarded due to multiple attempts. The group discussed the

shortage of computer labs. Depending on the budget that remains, we may pilot the usage of tablets. Scott also suggested talking to the tech people to see if they have monitors and keyboards available. We could look into purchasing Raspberry Pi-type devices.

5. The SLS 1515 faculty will meet on December 1 to review the Group Project assignment guidelines and rubric. The team will practice using the rubric to score some samples and work on revising the guidelines and rubric so that they are more closely aligned to each other and to the stated learning outcomes.

6. Because this is the first semester of full implementation, Eileen suggested that the team hold focus group sessions. This is the first semester of a concentrated FYE program and the first semester where each section of the course has had an assigned Peer Architect (peer mentor). Eileen will send out a draft of the focus group questions to the committee for review. Kevin, Susan, Amy and Monica volunteered to lead a focus group session. Eileen will arrange dates, times, and provide food and refreshments. Eileen will work with Tom, Kathy, and Duke to set up sessions on the other campuses.

7. The Spring 2012 and Summer 2012 pilot data reports are finalized. They will be submitted to Canvas and be made available on the document manager.

Minutes submitted by Eileen DeLuca