

## MINUTES – ACADEMIC STANDARDS COMMITTEE

*November 1, 2013*

*12:00 p.m. - 1:00 p.m.*

*ROOMS: LEE (I-122), COLLIER (G-109), CHARLOTTE (J-118), HENDRY/GLADES (A-110)*

<b>Facilitator</b>	Peggy Romeo, Chair
<b>Topics from Agenda</b>	Catalog Choice for Graduating Students; Mandatory First-Day Attendance; Transfer of Grades vs. Credits; Workforce Courses
<b>Attendees</b>	Peggy Romeo; Cynthia Enslin; Eileen DeLuca; Natala Orobello; Christy Gilfert; David Luther; Don Warren; Kevin Coughlin; Marcela Trevino; Ron Smith; Cindy Campbell; Kathleen Lanigan
<b>Absent</b>	Pat Newell

<b>Discussions</b>		
<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
1.	<b><i>December meeting?</i></b>	Although not on the agenda, but due to the different scheduling and also the intensity of finals' week, the committee decided not to meet in December. This decision is also in keeping with the other standing committees who will not meet again until January. We also discussed the possibility of meeting the first week of May if we cannot wrap everything up in our last scheduled meeting in April.
2.	<b><i>Editing of new policy for catalog choice for graduating students</i></b>	K. Coughlin supplied the committee with the latest version of the new policy vs. old policy for catalog choice. The committee made minor editing suggestions. Since the committee only proposed minor changes and in order to save meeting time, a decision was made for remaining editing suggestions to be done via email. K. Coughlin will make the changes and email copies to the committee for further suggestions.
3.	<b><i>Mandatory first-day attendance</i></b>	<p>Since the committee Chair (P. Romeo) was scheduled to report to the Faculty Senate directly following the meeting and they were interested in the first-day attendance topic, the committee deviated from the agenda by skipping directly to an email request from full-time faculty member Jennifer Grove concerning the issue.</p> <ul style="list-style-type: none"> <li>While discussion centered on pros and cons for mandatory first-day attendance, it quickly became apparent that this issue overlapped with our late registration policy and our drop/add period.</li> <li>It also became evident that perhaps certain programs or courses may benefit from mandatory first-day attendance while others may be at a disadvantage.</li> <li>Knowing that some professors will embrace the policy while others will not, we may want to establish a policy which would allow professors to choose to apply the rule.</li> </ul>

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		With time running short, the committee decided to reexamine this issue, along with our late registration policy and our drop/add period during our next meeting.
4.	<b><i>Transfer of grades vs. credits</i></b>  <b><i>Workforce courses</i></b>	Due to time limitation and the thorough discussion of above three topics, these remaining two items on the agenda were tabled for further discussion during our next meeting.
5.	<b><i>Next Meeting</i></b>	The meeting adjourned at 1:00 pm. The next meeting is scheduled for January 3, 2014 @ noon.