

APPROVED



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Minutes
Edison State College District Board of Trustees
Business Affairs & Facilities Committee
September 24, 2013
1:15 – 2:45 p.m.
Lee Campus, Room A-137

The Business Affairs & Facilities Committee met in Lee County, Florida, on September 24, 2013 at 1:20 p.m.

Present: Braxton C. Rhone
Sankey "Eddie" Webb, III
Dr. Jeff Stewart
Gina Doeble

Others Present: Dr. Henry Peel
Dr. Erin Harrel
Ron Dente
Steve Nice
Toby Discenza
Judy Pultro
Joan Fenwick, Recorder

Public Comment: None

Current Agenda Items:

1. Introduction to new Committee process.
Gina welcomed all present to the first Business Affairs & Facilities Committee meeting. She requested that everyone take turns with a brief introduction.
2. Personnel Consent Item Format.
Ron Dente discussed the new format for Personnel items; changes were made and info is being provided in accordance with Florida statute. Braxton Rhone will present this item at the September 24, 2013 Board of Trustees meeting.
3. Collegiate High School Teachers' Salary Increase.
Dr. Harrel explained the process for the distribution of funds. The Board will take action on this item at the September 24, 2013 meeting, with Braxton Rhone presenting on behalf of the Committee.

4. Review ESC Monthly Financial Report.
Gina Doeble explained this report, which shows a two-year comparison between the operating budget and actual expense. Mr. Webb will present this report at the September 24, 2013 meeting. Mr. Rhone inquired about a five-year comparison in future reports.

5. Review ESC Collegiate High School Monthly Financial Report.
Discussion was held regarding both Lee and Charlotte High Schools' budgets; Judy Pultro explained the high school lunch program to the Committee. Mr. Webb will present this item at the September 24, 2013 Board of Trustees meeting.

6. Print Management Contract.
Judy Pultro discussed the Print Management Contract and handed out backup information. This will provide more consistency and will save the College a substantial amount of money on copiers/printers. The Board will take action on this item, with Mr. Rhone presenting at the October 22, 2013 BOT meeting.

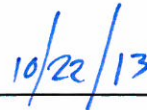
7. General Discussion on Upcoming Facility Projects.
Steve Nice discussed the upcoming Facility Projects and handed out back up for the below listed projects. Discussion was held.
 - General Renovations for Lee Campus Leonhardt Hall (Bldg. H)
 - General Renovations for Lee Campus Robinson Hall (Bldg. I)
 - General Renovations for Lee Campus Presidio Tech Center (Bldg. G)Mr. Webb will present this item at the October 22, 2013 BOT meeting.

8. Other Business.
Gina Doeble asked the Committee members for suggestions/ideas for future meetings, i.e., College Investment Policy. Dr. Peel called for a committee report.

The meeting was adjourned at 2:42 p.m.



Member
District Board of Trustees



Date