

QEP
Orientation, Advising, and Registration (OAR) Committee
10/16/13
S-262D with Video Conferencing

Laura Antczak	Present	Denise Swafford	Absent
Andrae Jones	Present	Dr. Eileen DeLuca	Present
Brooke Goehring	Present	Linda Johnsen	Present
Christina Seado Vasquez	Present	Mark Bukowski	Present
Dr. Christy Gilfert	Present	Mary Sue Chupak	Present
Cindy Lewis	Present	Whitney Rhyne	Present

Cornerstone Hold

Laura began the meeting by reviewing action items from the 9/18 QAR meeting. The first item discussed was moving the starting date of the cornerstone hold to one day following the add/drop date for students entering the Spring semester. The add / drop date is January 13th therefore the cornerstone hold is set to become active on January 14th. Testing currently places this hold on those requiring it.

Milana has set the cornerstone hold for students currently enrolled in SLS 1515 for the Fall term to expire on Oct. 17th so that students will be able to preview the schedule on Oct. 18th and have the ability to register for classes on Oct. 21st.

Cornerstone Hold Reports

Several reports are needed. Laura will work with Milana to get a report which details:

1. Students who failed to enroll into SLS 1515 during their first semester.
2. Students who did not pass SLS 1515 (passing is defined as earning a "C" or better)

For the Fall 2013 semester, report #2, detailing students who did not successfully pass, should run on Dec. 14th, the day after final grades are due. Those students who did not successfully complete SLS 1515 should have the hold placed back on their account. The committee noted that students will have already had the ability to register for their Spring courses. The report should also indicate if the student has registered for their Spring term classes. If so, some intervention is needed to get them back into SLS 1515 for the Spring semester.

The PI Hold (Prep Institute Compliance Hold) was explained as a hold that is placed on the student automatically after the student fails to enroll in their required developmental course. This hold then forces the student to see an Advisor prior to registering for their next semester of classes. The PI hold ensures that the student knows the appropriate classes that he/she should enrolled into.

Timing of New Student Orientations

Daily Payment Drop

During the last OAR meeting, Cindy Lewis brought up a problem regarding the daily payment drop. Cindy stated that the daily payment drop does not allow students enough time to get through the Financial Aid process. The group proposed the idea of a payment drop every other night or 2 or 3 times a week so that students can get through the Financial Aid process.

Admission Deadline

The group entered into discussion regarding the last Orientation date as it relates to the admissions deadline. The last day to apply for the Spring semester is Saturday January 4th. Classes start on Monday January 6th. One idea was to consider a completed application as one that includes high school transcripts.

Mark noted that the Admissions Office will communicate with applicants prior to the college closing for winter break and outline expectations. The group talked about the need to move up the enrollment dates and entered into discussion regarding the college calendar and Calendar committee.

Late Registration Fee

Another concern to consider is the fact that we orient students after the late registration fee is applied. The late registration fee for the spring semester is applied on Jan. 6th.

There was some discussion of a report that Dr. Davis requested showing the success rates of students in relation to the timing in which they enrolled. The committee members who had received this report stated that they believe it confirms our belief that students who enroll later in the enrollment process achieve less success and are retained at a lower rate.

The group decided that the last New Student Orientation session for students wanting to start in the Spring semester should be held on Thursday, January 9th.

Strategies to fill SLS 1515 for Spring 2014

SLS 1515 Flyer

The group entered into conversation regarding getting students enrolled into SLS 1515, Cornerstone Experience. The group mentioned the need for a flyer that Advisors could hand out to students. Whitney had a flyer prepared and shared it with the group. Dr. DeLuca suggested adding the website to the flyer and denoted many individuals find the website even before enrolling at Edison.

Students who did not take SLS 1515 in Fall but need to take it in Spring 2014

The Cornerstone hold is on and active for students who should have taken SLS 1515 in the Fall but who did not and now need to take the course in the spring. Those students will need to meet with an Advisor prior to registering for classes due to the hold.

Students that did not pass SLS 1515 in Fall 2013

Laura will work with Milana to get a report that will be run on Dec. 14th, the day after final grades are due. Students who do not successfully complete SLS 1515 should have the hold placed back on their account. Some type of intervention is needed to get them back into SLS 1515 for the Spring semester.

Promote at New Student Orientation

With SB 1720 legislation, most students will not be required to take SLS 1515 during the Spring 2014 and Summer 2014 semesters. Students need to know the benefit of taking the course and should be encouraged to do so. Peer Architects at New Student Orientation can be a strong motivating factor.

Dr. DeLuca shared the SLS 1515 class section offerings by campus for the Spring semester:

Lee	30 sections
Collier	15 sections
Charlotte	3 sections
H/G	2 sections

Catalog language-advising

Dr. DeLuca reiterated two points relating to the Catalog language. She confirmed that this year the catalog language states that students must successfully complete the course with a "C" or better. She also stated that transfer students with 30 or more hours are not required to take the SLS 1515 course. Transfer students with less than 30 hours are required to take SLS 1515.

The group discussed that SLS 1515 is not a requirement for certain degree programs but that for identified students, it is a college graduation requirement.

Catalog language-EAP students

Attached, please find Dr. DeLuca's attachment regarding EAP catalog language and the time and rationale for when EAP students should take SLS 1515.