

QEP Assessment Subcommittee  
 Wednesday, October 16, 2013  
 3:00-4:00 p.m.  
 S-262D

Eileen DeLuca-co-chair	<b><i>Present</i></b>	Scott Van Selow	<b><i>Present</i></b>
Kevin Coughlin-co-chair	<b><i>Present</i></b>	Amy Trogan	<b><i>Absent</i></b>
Crystal Revak	<b><i>Present</i></b>	Susan Marcy	<b><i>Present</i></b>
Monica Moore	<b><i>Present</i></b>	Abby Willcox	<b><i>Absent</i></b>
Jeff Gibbs	<b><i>Absent</i></b>	Laura Alvarez	<b><i>Present</i></b>
Sabine Maetzke	<b><i>Present</i></b>		

1. Eileen welcomed participants and a new member, Sabine Maetzke, Professor of Psychology.
2. The committee reviewed a draft of the QEP Annual Report.
  - a. In the QEP submitted to SACS COC, the group proposed submitting an annual report by July 1 each year. Since summer term data is not available until early fall, the committee agreed that October 15 is a more appropriate deadline for each year's annual report.
  - b. The summary booklet that was distributed at Convocation was well-received. For the next year, it was suggested that highlights from the report are included in Convocation presentations.
  - c. Journal and Final Essay data:
    - i. "Clarity" continues to be the domain in which the students receive the lowest scores.
    - ii. The committee discussed additional ways to support students' writing. Monica shared that she is working with Dr. Martin Tawil to provide further training to the Academic Success Center Instructional Assistants. Dr. Tawil will review expectations for the Journal and Final Essay assignments. In addition, they are working on a "Journal 101" workshop for students. Susan suggested adding a series of workshops related to various writing genres. Kevin discussed writing instruction he has given in his SLS 1515 course with the focus on creating a thesis statement.
  - d. CCTDI:
    - i. Students continue to have positive gains across all domains.
    - ii. The students continue to have the lowest scores in "Truth-Seeking."
    - iii. Eileen is working with Jane Bigelow on creating a TLC workshop on engendering "Truth-Seeking" behaviors among students.
  - e. SmarterMeasure:
    - i. Students had positive gains in all four domains. Students continue to have significant gains in Technology Knowledge and Technology Competency.

- ii. The addition of technology workshops and more technology focus in class may account for the gains.
  - iii. Scott suggested adding a "Movie Maker" workshop to the Technology Tuesday series. Rachelle Hopkins may be able to lead a workshop for students. Eileen will ask Whitney Rhyne to contact Rachelle. Scott suggested that he may be able to lead a workshop for faculty.
- f. Survey data:
- i. Academic Success Centers had high utilization reports from the students. Monica confirmed increased usage in 2012-2013.
  - ii. Sabine suggested that Peer Tutoring may benefit from increased advertising. Monica shared that a new position of "coordinator" was created and recently filled. Lee Campus peer tutoring has recently relocated. Rachel Lieberman is working on outreach.
  - iii. It was noted that participation in Service Saturdays and Career Activities decreases in the summer terms. Eileen will share these data with New Student Programs, Student Life, and the Career Center to encourage the development of more activities for students during the summer term.
  - iv. The committee notes for self-report of improvement in skills, the highest areas continue to be "using small group communication skills," "participating and asking questions when appropriate," and "thinking critically about texts and lectures" are the areas that the course seems to have the greatest impact on. Areas that the course has impact on, but could increase include "forming a relationship with other students," and "meeting with the professor outside of class for help." Faculty will be encouraged to promote these success strategies.
  - v. The committee agreed to set a goal of 75% usage or application for Cognitive, Goal attainment and Campus engagement survey items (Table 9, 10, 12).
  - vi. The committee agreed to set a goal of 30% of students reporting substantial improvement for the skills items (table 11).
- g. SENSE, CCSSE, SIR II:
- i. The new goal set by the QEP Assessment subcommittee has been entered into the 2013-2014 QEP unit plans:  
*During the 2013-2014 academic year, ESC's scores will be 3% above the comparative "extra-large college" weighted scores.*
  - ii. Susan suggested that all SIR II data be combined into one table and all SENSE and CCSSE data be combined into one table.
3. Final QEP Impact report submitted to SACS COC will be limited to 10 pages. The interim report will either be due in September 2016 or March 2017.

Minutes submitted by Eileen DeLuca