***Minutes***

Mathematics Department Meeting

Dr. Theo Koupelis, Associate Dean

November 5, 2012 at 3:30 p.m. in U-204B

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| **Administration** |  |  |  |
| Theo Koupelis | x |  |  |
| Thomas Rath | x |  |  |
| **Faculty** |  |  |  |
| ChebanAcharya | x |  |  |
| Tatiana Arzivian |  |  |  |
| Rona Axelrod | x |  |  |
| Michael Chiacchiero | x |  |  |
| James Daniels | x |  |  |
| Laurice Garrett | x |  |  |
| IvanaIlic | x |  |  |
| JoAnn Lewin | x |  |  |
| Ivan Melendez-Leon | x |  |  |
| Douglas Magomo | x |  |  |
| Marjie Moller | x |  |  |
| Don Ransford | x |  |  |
| FarzanRiazati |  | x |  |
| John Salem |  | x |  |

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| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Sandra Seifert | x |  |  |
| Christy Smith | x |  |  |
| Ron Smith | x |  |  |
| Joan Van Glabek | x |  |  |
| Don Warren | x |  |  |
| Juan Zaragoza | x |  |  |
|  |  |  |  |
| **Adjunct Faculty** |  |  |  |
| Bibiana Lopez-Segoviano | x |  |  |
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|  |  |  |  |
| **Guests** |  |  |  |
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1. Approval of Minutes
	* The minutes were approved with the following corrections:
		1. Tatiana Arzivian, Michael Chiacchiero, Ivan Melendez-Leon and John Salem were present in the October 12th meeting.
2. Matters arising:
	* Theo Koupelis suggested that he be listed as a guest on the attendance list since his attendance depends on departmental invitation.
	* Members were encouraged to continue working and contributing towards the restructuring of the School of Arts and Science initiatives under way.
		1. Members were encouraged to give their feedback through survey monkeys and emails correspondence to the acting Dean.
3. Associate Chair/Department Chair Draft Document Discussion
	* 1. Members were encouraged to embrace this unique chance of redefining these administrative roles while carefully understanding the duties and responsibilities of others.
		2. Members were encouraged to continue reviewing this document for the final draft.
4. MAC1105/1106/1140, MAC1147/1114/1140
* Don Ransford reported that there no policy at FGCU that students who transfer with MAC1114 AND MAC1140 are being required to take MAC1147.
* It was agreed that the credit issue surrounding the “mutual exclusive” option was a software problem that could be resolved easily.
	+ It was resolved that IT would be tasked to program the software in such a way that a student cannot take credit for both classes for the same material, else by January’s meeting, if this fails then the “mutual exclusive” option would prevail.
* Prerequisites
	+ MAC1140, MAC1106 were approved with recommendation to remove the “testing” option.
	+ MAC1147: need MAC1105 with a minimum grade of “B” with prior knowledge of high school trigonometry.
1. Modification if necessary and Approval of 2012-13 Unit Plan
	* No modifications done.
2. Time limits for acceptance of credit for courses
	* After deliberations, the matter was postponed to next meeting.
3. Update on common final exams
	* Course coordinators to work on possible changes that should be effected before the finals are given. There may be additional changes to the exams in the spring.
4. Reminder: do peer observations and be sure to submit your documentation!
5. Adjourn