EDISON STATE COLLEGE CHARLOTTE CAMPUS FACULTY SENATE MINUTES

September 6th, 2013

The meeting was called to order at 1:00 p. m. by the Charlotte Campus president John Pelot. Fourteen members were present:Jed Wolfson, George Manacheril, Bill Van Glabek, Marilyn Herlin, Thomas Donaldson, Wanda Day, Rebecca Harris, John Pelot, Natala Orobelo, Bill Wilcox, Jennifer Barreto, and by PolyCom Amanda Lehrian, Sandra Seifert, and ArenthiaHerren.

1. Announcements:
2. Approval of minutes:

Approved.

1. Elections:
2. Standing Committees:
3. The By-Laws Committee is to report action done. By-Laws Committee is to give repot by next senate meeting.
	1. Motion passed to have By-Laws Committee to ad-hoc COPs.
4. A list of members in all committees will be acquired. Is there a cap of 8-12 members in all committees?
	1. Motion passed to have Amanda obtained list
5. Faculty Staff:
6. Full-time position for Faculty Staff assistant. Need to address to Dr. Rath and Dr. Land.
7. Technology requests:
8. Can PolyCom training sessions be done better? Request to require materials sent in advance of training sessions. Request for training to improve presentation, perhaps use webinars. Needs to be brought to attention of Dr. Wright, IT, HR, and Professor Development Committee.
9. New Business:
10. Need person to follow COP schedule and work with the master scheduler. Need lines defined on full-time schedules versus the adjunct schedules. To be brought up at Executive meeting to Dr. Wright.
	1. Motion passed to address issue at meeting
11. The meeting was adjourned at 2:07 p. m.

Secretary,

Jennifer Barreto