

Minutes

QEP Implementation Team Meeting

S-262D

September 17, 2013, 1:00-2:00 p.m.

| | | | |
|---------------|-----------------------|-----------------------|-----------------------|
| Eileen DeLuca | <i>Present</i> | Martin Tawil | <i>Present</i> |
| Kathy Clark | <i>Present</i> | Whitney Rhyne | <i>Present</i> |
| Tom Rath | <i>Present</i> | Laura Antczak | <i>Present</i> |
| Duke Dipofi | <i>Absent</i> | Cindy Lewis | <i>Present</i> |
| Denis Wright | <i>Absent</i> | Guest: Kevin Coughlin | <i>Present</i> |

Minutes

1. QEP Assessment Updates:
 - a. Dr. Coughlin presented the term-to-term and year-to-year retention study (see attached results).
 - b. Eileen shared the fall 2013 Career Survey Results (see attached). As in fall 2012 and spring 2013, the “Health Sciences” category had the highest number of student respondents. The committee discussed how these data inform the possible implementation of interest-based tracks. If 40% of the sections would be related to Health Professions, we would need a way to recruit more Health Professions faculty to teach the course. Ideas suggested:
 - i. Advertising full-time SLS positions with Health Sciences background as a preferred qualification.
 - ii. Finding more faculty lines for Health Sciences with an expectation that part of their load would be fulfilled by teaching SLS 1515.
 - iii. Piloting a few sections of interest-based tracks taught by Health Sciences professionals who would help create curriculum that could be implemented in future sections.
 - c. Year 1 Assessment Overview Document for Convocation: Eileen, Whitney, and Dr. Trogan have met regularly to design document. A final draft will be ready by early next week.
 - d. Eileen shared the within-course success rates from summer 2013:

Table 1

SLS 1515 Within-Course Success Rates (%Passing, A-C)

| | Semester | | |
|--------|--------------|----------------|----------------|
| | Fall 2012 | Spring 2013 | Summer 2013 |
| Campus | | | |

| | | | |
|----------------------|--------------|--------------|--------------|
| Charlotte | 74.4% | 82.8% | 76.9% |
| Collier | 83.9% | 69.2% | 93.3% |
| Hendry Glades | 86.7% | 52.6% | 84.2% |
| Lee | 74.9% | 70.2% | 87.0% |
| <u>College Total</u> | <u>77.0%</u> | <u>70.1%</u> | <u>87.0%</u> |

2. The group discussed a possible QEP update at a future BOT meeting. Cindy shared that there will only be certain BOT meetings where updates will be allowed. Eileen will talk to Dr. Wright.
3. Spring Schedule: Eileen has scheduled spring sections for all campuses. The initial section counts are as follows. She will adjust according to enrollment.
 - a. Charlotte-4 sections
 - b. Collier-15 sections
 - c. Hendry/Glades-2 sections
 - d. Lee-30 sections
4. Eileen reminded members about the upcoming FOE Conference (February 14, 2014) and FYE Conference. (February 15-18, 2014). The proposal deadlines are as follows:
 - a. FYE Proposal Deadline: October 11, 2013
 - b. FOE Proposal Deadline: December 14, 2013

Check out: <http://www.sc.edu/fye/annual/schedule.html>

Martin Tawil, Kelley Newhouse, and Kathy Clark will attend.

Eileen asked Implementation Team members to let her know if they planned to attend. Also, other SLS 1515 faculty will be invited to attend and possibly non-SLS faculty who are interested in supporting first-year students and leading future trainings.

5. Eileen shared information on the 34th International Conference on Critical Thinking and Educational Reform, July 26-31, 2014 in Berkeley, California. Pre-conference (July 26-27).

Check out: <http://www.criticalthinking.org/pages/calendar-of-events-in-critical-thinking/639>

Rebecca Gubitti, Kelley Newhouse, and Martin Tawil will attend.

6. Subcommittee reports:

- a. FYE Programs: Whitney reported that this past Saturday (Sept. 14), 21 students and 22 Edison representatives volunteered more than 140 hours with Habitat for Humanity. On Lee campus, over 500 students have already signed in for FYE events and workshops. Charlotte campus will have its first FYE service event on Oct. 6th helping with a benefit to support a fallen law enforcement officer and Edison Alumnus who was killed in the line of duty. Charlotte campus will also have a supply drive for an animal hospital during the month of November. On 9/21, Lee and Collier campus will help with the International Coastal Cleanup at Bonita Beach. All workshop flyers are posted on the FYE webpage:
<http://www.edison.edu/fye/workshops>.
- b. Training and Development
 - i. Fall Schedule: The fall schedule of trainings is complete but the Edison Online staff has not yet created a calendar where trainings can be viewed across the semester. They promise to have the calendar out soon. The first meeting will be on Thursday. Eileen asked the committee to discuss ways to improve trainings, discuss the possibility of a December mini-conference, recruit faculty to attend FYE and Critical Thinking conferences, and design a face-to-face Canvas training specifically for SLS 1515 faculty.
 - ii. Critical Thinking Trainings: Catherine Wilkins, Phil Wisely, and Cindy Campbell will lead these trainings. The schedule is being finalized.
- c. Orientation/Advising/Registration: Laura reported that the first OAR meeting will be this Wednesday, Sept. 18th. The group will discuss how the Cornerstone Hold process worked for fall 2013 registration. They will also discuss updates to the catalog as related to SB 1720.
- d. Curriculum: Martin discussed the charge of the committee. The QEP Curriculum Committee meeting will be canceled for September. The group will continue to review textbook options and possibly begin plans for creating a custom textbook. The group discussed problems with students not purchasing a textbook. One issue is related to the books coming in late, past the financial aid deadline. Cindy shared that students should be allowed to buy books past the deadline if they work with the bookstore staff.
- e. Early Alert: Whitney reported that a few faculty members had voiced concerns that they had experienced trouble submitting Early Alerts via the online submission form. The Early Alert submission form has been updated to give faculty a big green box with a check mark and successful submission message after submitting an Early Alert. If a faculty does not fill in all the required fields, a red error message will appear directing them back to the appropriate field. The submission form was always functioning but it now more user-friendly.

- f. Eileen will send a message to all SLS 1515 faculty encouraging Early Alert use.
 - g. Marketing: Whitney reported that the next First Year Experience Community Update for October is set to feature Dr. Holley as the featured faculty member along with FYE Programming activities
7. Eileen provided an update about the Jeremy Scahill speaking event on November 12. Check out <http://dirtywars.org/>.

Minutes submitted by Eileen DeLuca