



Minutes
Edison State College District Board of Trustees Meeting
Building AA, Room 177 – Lee Campus
August 27, 2013
3:00 p.m.

Call to Order

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on August 27, 2013 at 3:10 p.m. with the meeting called to order by Sankey E. "Eddie" Webb, III, Chair.

Present: Sankey E. "Eddie" Webb, III, Chair
Brian Chapman, Jr., Vice Chair
Tristan Chapman
Julia Perry
Braxton Rhone
Marjorie Starnes-Bilotti
Christopher Vernon

Others Present: Dr. Jeffery S. Allbritten, President
June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – None

Reports to the District Board of Trustees

President's Report (Presenter: Dr. Jeff Allbritten)

- Fall semester enrollment is better than anticipated, LightHouse Commons has 311 paid and moved-in students, and Convocation will be on September 27.
- July 23 Board retreat discussions included digital board materials, a new committee structure, consent agenda modifications, and the trademark situation with a potential name change.
- The Equity Report was received with zero findings and the Operational Audit with one finding regarding electronic transfer of funds which the Board addressed in July. Three members will attend the Trustees Commission Conference with Dr. Allbritten in September. Town Hall meetings are set for September 3 and 4 at all College locations. A 2% salary adjustment authorized in June will be effective in September 15 paychecks, retroactive to July 1.
- Goals for the coming year include refocusing recruiting and admissions strategies, creating robust residential life experiences to support the residence hall, studying the feasibility of returning athletics, and creating a Sponsored Programs Office and International Education Program.

- Dr. Allbritten shared summer activities by the following college divisions:
 - Academic Affairs – Dr. Wright held open forums with faculty on contract negotiations. Arts and Sciences was split into two schools: (1) Pure and Applied Sciences with Theo Koupelis as Dean, and (2) Arts, Humanities & Social Sciences. Dr. Wright and Dr. Harrel met with the five area school superintendents regarding recent dual enrollment legislative changes.
 - Student Affairs – Dr. Davis reorganized her structure and team, held a *Students of Promise* program for 23 students, and collaborated with Ms. Doeble in creating a triage team to build enrollment and housing occupancy.
 - Administrative Affairs – Major renovation and deferred maintenance projects were completed, including the HVAC systems and the Lee cafeteria renovation. Meetings were held with FGCU counterparts and board chairs on bonding for capital projects.
 - Research/Accountability – The athletics feasibility process began with a consultant team meeting, the Presidio agreement naming “G” Building was completed, and a space utilization review process was initiated.
 - Economic and Community Development – Dr. Allbritten appointed Drs. Land and Dr. Jones as new regional vice presidents for economic and community development, and held meetings with the Hertz Corporation and delegation members. Business and civic strategic reviews have begun.

Chair Eddie Webb asked the President for a report at the September Board meeting regarding the name change and trademark issue.

Legal Update Report (Presenter: Mr. Mark Lupe)

Mr. Lupe introduced the proposed Board of Trustees Policy 6Hx6:3.05 – *Award of a Continuing Contract and Evaluation of Continuing Contract and of Continuing Contract Track Faculty*, and will bring it for a vote at the September Board meeting.

Old Business – Presidential Compensation – A motion by Braxton Rhone was withdrawn at the last meeting. As the Board is charged to conduct an annual review of performance and compensation, there will be an action item at the September meeting where Mr. Webb will submit a proposal. All Trustees approved.

New Business – None

Other Business

Vote to Take Action On

Agenda Item #1. Approval of Minutes (a) Workshop July 23, 2013 (Page 1), and (b) Regular Meeting July 23, 2013 (Page 4)

MOTION by Braxton Rhone, seconded by Tristan Chapman, to approve the minutes of (a) Workshop July 23, 2013, as presented. Approved unanimously.

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Agenda Item #2. Approval to Accept the Audited Financial Report of Edison State College Foundation, Inc. for Fiscal Year Ended March 31, 2013 (Page 8) (Bound back-up)

MOTION by Marjorie Starnes-Bilotti, seconded by Julia Perry, to accept the Audited Financial Report of the Edison State College Foundation, Inc. for Fiscal Year Ended March 31, 2013, as presented. Approved unanimously.

Agenda Item #1. Approval of Minutes (a) Workshop July 23, 2013 (Page 1), and (b) Regular Meeting July 23, 2013 (Page 4)

MOTION by Braxton Rhone, seconded by Brian Chapman, to approve the minutes of (b) Regular Meeting July 23, 2013, as presented. Approved unanimously.

Agenda Item #3. Approval of the Edison State College Foundation, Inc. Audit Review Checklist (Page 9)

MOTION by Chris Vernon, seconded by Brian Chapman, to approve the Edison State College Foundation, Inc. Audit Review Checklist, as presented. Approved unanimously.

Agenda Item #4. Approval to Certification of Compliance of Edison State College Foundation, Inc. (Page 11)

MOTION by Marjorie Starnes-Bilotti, seconded by Julia Perry, to approve the certification that the Edison State College Foundation, Inc. is in compliance with the regulations set for its operation. Approved unanimously.

Agenda Item #5. Approval to Accept the Edison State College Financing Corporation's Audited Financial Report for Fiscal Year Ended March 31, 2013 (Page 13) (Bound back-up)

MOTION by Braxton Rhone, seconded by Marjorie Starnes-Bilotti, to accept the Edison State College Financing Corporation's Audited Financial Report for Fiscal Year Ended March 31, 2013, as presented. Approved unanimously.

Agenda Item #6. Approval of the Edison State College Financing Corporation Audit Review Checklist (Page 14)

MOTION by Chris Vernon, seconded by Brian Chapman, to approve the Edison State College Financing Corporation Audit Review Checklist, as presented. Approved unanimously.

Agenda Item #7. Approval of the Certification of Compliance of Edison State College Financing Corporation (Page 16)

MOTION by Braxton Rhone, seconded by Tristan Chapman, to approve the certification that the Edison State College Financing Corporation is in compliance with the regulations set for its operation. Approved unanimously.

Agenda Item #8. Approval to Adjust Baccalaureate Tuition and Fees (Page 19)

MOTION by Braxton Rhone, seconded by Brian Chapman, to approve the adjustment of Baccalaureate tuition and fees, as presented. Approved unanimously.

Agenda Item #9. Approval of the Structure and Membership of Board Committees (Page 21)

MOTION by Chris Vernon, seconded by Braxton Rhone, to approve the structure and membership of Board committees, as presented. Approved unanimously.

Agenda Item #10. Approval for the Ratified Edison State College Collective Negotiations Agreement July 1, 2013 – June 30, 2016 (Page 24) (Bound back-up)

MOTION by Marjorie Starnes-Bilotti, seconded by Brian Chapman, to approve the Ratified Edison State College Collective Negotiations Agreement July 1, 2013 – June 30, 2016, as presented. Approved unanimously.

Consent Agenda

Agenda Item #11. Approval of Personnel Actions (Page 25)

MOTION by Chris Vernon, seconded by Brian Chapman, to approve the Consent Agenda Personnel Actions, as presented. Approved unanimously.

Information Only – The following items were presented for information only:

Agenda Item #12. Edison State College Foundation, Inc. – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exemption from Income Tax Form 990 (Page 42) (Bound back-up)

Agenda Item #13. Edison State College Foundation, Inc. First Quarter Financial Statements and Investment Report (Page 44)

Agenda Item #14. The Edison State College Foundation, Inc. Submission of the 2012 Federal IRS Return of Organization Exempt from Income Tax Form 990 (Page 51) (Bound back-up)

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Agenda Item #15. Edison State College Financing Corporation 1st Quarter
Financial Statements and Investment Report (Page 53)

Agenda Item #16. Edison State College Monthly Financial Report (Page 57)

Agenda Item #17. Edison State College Collegiate High Schools Monthly
Financial Report (Page 62)

Written Reports

Agenda Item #18. Edison Collegiate High School – Monthly Report (Page 67)

A written report was provided for information only.

Professional Development – None

President's Comments

Board Members' Comments

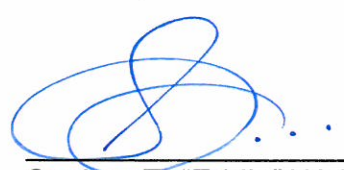
Adjournment – The meeting adjourned at 4:40 p.m.



Dr. Jeffery S. Allbritten
College President

Date

9/24/13



Sankey E. "Eddie" Webb, Chair
District Board of Trustees

Date

9/24/13