

I found a Book in the Catalog, Now What?

Here, we're going to show you how to use the catalog record to locate a book that you found in the online catalog in the library building.

EDISON STATE COLLEGE

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Search Results Search History

Paul, Gregory S.:
 The Princeton field guide to dinosaurs /Gregory S. Paul.
 Princeton, N.J. : Princeton University Press, c2010.
 320 p. : ill. (some col.), col. maps ; 29 cm.
 ISBN 9780691137209 (hardcover : alk. paper) :
 OCLC (OCOLC)587248983

This is the catalog record for the book, *The Princeton Field Guide to Dinosaurs*. Notice **four** important things about this record.

Show only available items:

College/Campus	Collection	Call Number	Description	Due	Note	Request
Edison State/Charlotte	Circulation	QE861.4 .P387 2010		Available		Request

1. The book is located on the Charlotte campus, if you're not at Charlotte you will have to request the book. See "How to Search the Catalog" for help with making a request.

2. The book is in Circulation, this means you can check it out.

3. The call number. This will lead you to the book on the shelf. Find out more about that below.

4. This book is listed as available; this means it's sitting on the shelf ready for you to check out

A book's call number can tell you a lot if you know how to read it. Academic libraries like the libraries at Edison State College use the Library of Congress' classification system to catalog and shelve our books. The Library of Congress call number tells you where the book is located in the stacks (the shelving used to house the collection) along with information about the subject area and publication date. Here's the link to the Library of Congress Classifications

<http://www.loc.gov/catdir/cpsolcco/>

Here's the call number for *The Princeton Field Guide to Dinosaurs*:

Call Number

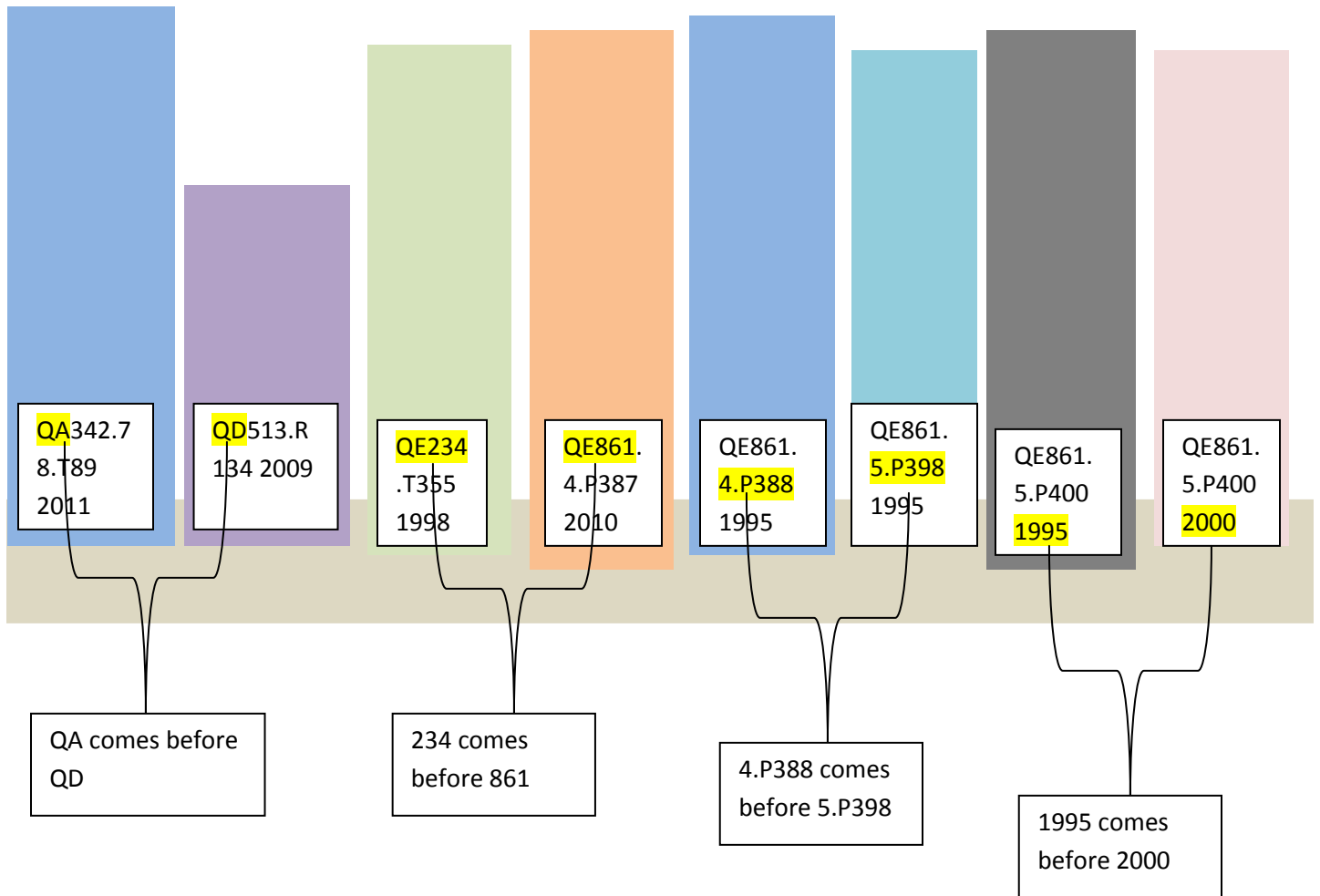
QE861.4 .P387 2010

First, notice the letters, these tell us that the book will be found in the shelving section with the Qs or QEs to be more specific. It also tells us that this is a Science book because the Library of Congress uses Q as the class for Science. QE is an even more specific subclass that deals with Geology.

The numbers that come after the letters break down the subcategory of QE even further. Books classified in the QE760.8-899.2 category, deal with Paleozoology (basically prehistoric animals). Probably most important to you is that the numbers help you know how much farther down the shelving you should go when you get to the QE section, if you see QE 232 you know you need to keep walking.

The last four numbers are the date that this edition of *The Princeton Field Guide to Dinosaurs* was published. This is helpful if you know you need a specific edition or you must use the most current information available. Seeing a call number for a book on dinosaurs that ends with 1984 vs. one that ends in 2013, you know the edition that is 28 years older might not be the best choice.

When you get to the stacks this is what you will see on the shelves: The highlighted sections show which order to go in while looking for a book



Once you have your book in hand, make your way to the circulation desk in your campus' library and use your **Edison Connect Card** to **check out your book for 3 weeks**. If your book has not been requested by someone else, you can **renew your book two times** to extend your loan period. Make sure you **return your book on time!**

YOU MUST HAVE YOUR CONNECT CARD WITH YOU IN ORDER TO CHECK OUT A BOOK!