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Academic Technology Committee
Minutes
1/20/12

1. Office 2010 / Windows 7 Update
2. Survey Update
3. Canvas Training / Certification
4. Outlook Update
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## Attendance

| Name | Present | Absent without contribution / prior notification | Absent with contribution / prior notification |
|------|---------|--------------------------------------------------|-----------------------------------------------|
| **Andrae Jones** | | x | |
| **Mark Savage** | x | | |
| **Connie Allen** | x | | |
| **Eleanor Bunting** | x | | |
| **George Manacheril** | x | | |
| **Jamie Marecz** | x | | |
| **Steve Nice** | x | | |
| **Martin Dubetz** | x | | |
| **Mary Myers** | | | |
| **Robert Anderson** | x | | |
| **Rona Axelrod** | x | | |
| **Scott VanSelow** | x | | |
| **Tatiana Arzivian** | x | | |
| **William Dwyer** | x | | |

**Office 2010 / Windows 7 From Steve and Mark**
discussing with Dean this Wednesday
on a request basis at this point
also find out about technical feasibility of install Chrome and possibly vote next meeting to support

**Survey from Scott**
survey is now in Collaborations tool of Committee site
revise as needed today, Dobin will use EOL survey account to create
Dobin will send to Erin's office to be distributed

**Canvas From Dobin**
29 % on online courses moved to Canvas
month long cohort with survey at end
2 modules - working independently and with group
open to online and blended instructors first
funding fully by EOL at this time
combining pedagogy with technical training
tickets.instructure.com to report issues / help desk
still paying for CE6 can use through December
budgets need to be aligned
IT and EOL will meet and update next meeting
From Mark
Integration / Single sign on coming this summer hopefully

**Outlook from Mark**
Storage has been surveyed and quotas looked at, bigger issues
Still on a request basis
Issues with portal mail slowdown
Outlook team led by Dirk developing schedule, could be weeks or months
Need for Outlook training
Major budget issues, will learn more about funding next week
"real ugly"

**Other Business**
textbooks - Dobin attending symposium, working with Erin, at a standstill
attending next dept. chair meeting to recruit and inform
cannot use course fees for textbooks per state law