*Minutes*

August 20, 2013 at 10:00 a.m. in I-122

|  |  |  |
| --- | --- | --- |
|  | Present | Absent |
| Dr. Denis G. Wright | X |  |
| Dr. Marie Collins | X |  |
| Dr. Eileen DeLuca | X |  |
| Jeff Gibbs | X |  |
| Dr. Erin Harrel | X |  |
| Dr. John Meyer | X |  |
| Mary Myers | X |  |
| Dr. Edith Pendleton | X |  |
| Dr. Thomas Rath | X |  |
|  |  |  |
| Michelle Fanslau | X |  |

1. **Any issues**
   1. Overrides on classes worked out? Most have been worked out. Some faculty do not want to take extra students in their classes.
   2. The drop being so late makes this term tricky. Some sections were teaming and now we do not know if the students will re-register.
   3. Eventually we will have an enrollment cut-off date for baccalaureate programs
   4. Dr. Davis is working on the process of how students are dropped. No matter which method is developed for dropping students, there is always some type of issue.
   5. Most times, late drops come back. We need data showing which late drops are re-registering. It is problematic when students are unable to enroll in their first class.
   6. Upper-division classes are full and there are no new faculty to staff new sections
   7. Is it that we have more new students then we had before? The School of Education has 70 pending enrollment. Dr. Harrel could have added more classes if she knew earlier.
   8. Dr. Wright is in favor of not dropping very often. Have an early summer drop to maintain priority registration. Then do not drop again.
   9. A financial aid deadline is necessary and it has to be firm.
   10. We need an idea of where students are in the testing process.
   11. We need more enrollment predictors
   12. People who start late, usually do poorly in classes, retention, etc.
   13. We can have two drop systems, one for lower level and one for baccalaureate
   14. Problem with VA and State Workers coming in late to register
   15. Conflict with online courses. Students enrolling in online courses because there were no open on-campus sections.
   16. We can create exceptions for an increase percentage of faculty load for online sections.
   17. Where are we programmatically?
   18. What is the mix on new and returning students?
   19. Two more orientations. One the first day of classes and one the second day of classes.
2. **Dean of Pure and Applied Sciences**
   1. Position was offered to someone. Candidate may not be able start the position until January 1.
   2. General discussion about the position
3. **Any response about the VPAA meeting yesterday**
   1. Dr. Pendleton thought it went well
   2. Dr. Meyer agreed
4. **Committees**
   1. Can there be faculty who represent the schools on executive committee of the Faculty Senate?
   2. Going forward, maybe it is time to have a geographic representative and a school representative
   3. Recommendations from committees need to move forward
   4. Dr. Wright would like to see career and student services as part of screening committees
5. **Dean of Arts, Humanities, and Social Sciences**
   1. Dr. Cahill will lead the screening committee and select the committee members
6. **Issues**
   1. Dr. Collins – load issues. Is Dr. Wright open to redefining load hours when necessary? Yes
      1. Dr. Harrel uses student counts to determine load hours
      2. Deans need to get their proposals on paper and Dr. Wright will review recommendations
   2. Dr. Pendleton asked about the dissemination of CCSSEE information to faculty. Dr. DeLuca will follow-up

The next meeting will be Tuesday, September 3, 2013 at 10:00 a.m. in I-122