

## SUMMARY REPORT

### Curriculum Committee

Edison State College  
Friday, April 26, 2013, in AA-177 at 1:00

**Members constituting quorum:** Jennifer Grove, Don Ransford, Anna Angstrom, Mary Conwell, Cathleen Doheny, Michelle Fanslau, Jim Langlas by proxy, Melanie Lemaster, Sharon Lusignan, Sabine Maetske, Amanda Pollitt, Tom Rath, Lisa Rice, John Salem, Amy Trogan, Joan VanGlabek, and Ann Wilson.

Agenda:

1. **Guest Speaker:** Dr. Denis Wright, VPAA and Provost, told the committee that he respects the committee and its decisions, but he will always reserve the right to veto any recommendation that he finds is not viable. He welcomed being asked to return to meetings and an open door for any committee members who has concerns.

2. **Action Item Proposal: Dissolution of GESR**

**Explanation:** The Faculty Senate has dissolved the SAC committee and with it, the subcommittee that reviewed the General Education Outcomes (the grid) for each new course proposal and any changes in established courses. The subcommittee was established when all syllabi were required to show competencies, which placed an undue burden upon this committee. Next year, each department will likely have a curriculum specialist who would be responsible for verifying the outcomes. The chair asked what the committees' views were after pointing out where the institution is with the assessment grid, i.e., every syllabus should be up to par with the exception of the third column of the assessment/outcomes grid. Without the subcommittee, the curriculum members would be responsible for all wording in Section I through V. One member wanted to know if the proposed specialists would be meeting for continuity, etc. Dr. Wright answered that they could, but he did not think it would have to be regularly scheduled. When questioned on the specialists themselves, there was no concrete information, so the committee felt we should see how Fall 2013 worked without the subcommittee.

**Recommendation:** In a voice vote, the committee agreed that the GESR subcommittee would not be reinstated at this time, the curriculum specialists should be trained, and the committee would revisit this decision in January of 2014 (and in subsequent years in April) to re-evaluate. Applicable date is Fall 2013.

**Status:** *Denis H. Wright approved 6/10/13*

3. **Election:** Dr. Jennifer Grove remained the Chair and Professor Don Ransford remained the Vice-Chair positions on the Curriculum Committee for the 2013 -2014 academic year through the 2014-2015 academic year through an election by acclamation.

**4. Roster:** The chair thanked Priscila Barravecchia, Christina Berdeaux, Sabine Maetzke, Tom Rath, and Amy Teprovič for their service. Dean Mary Myers will be the representative of Dean's Counsel. Scott Kirkpatrick, Michael Beane, Jiesha Stephens will represent SGA. The other ex-officio members and two faculty spots will be named in the fall. One member asked if Faculty Senate's call for volunteers had been forwarded, and the chair affirmed.

**5. Curriculum Committee Manual:**

While many specific changes will have to be made, one addition is the charge for the Dean's Council. During our active months, curriculum is on the Dean's Council agenda. The chair proposes adding the following statement to the manual: "While the council may not change the content of the course, it is responsible for verifying viability and discussing any cross-curricular obstacles. The minutes/comments from the council that would impede approval by the Curriculum Committee are sent to the Director of the VPAA's office and back to the faculty member or curriculum specialist for addressing." One member asked if the Chair of Dean's Council or the VPAA agreed with this charge, and Dr. Wright said he concurred with the statement as these are the two basic functions. Tom Rath gave the Dean's Council approval. Since the manual is voted upon in September, no motion was made at this time. A committee of Jennifer Grove, Don Ransford, Michelle Fanslau, Judi Grassso, Amy Trogan, Ann Wilson, and Laura Weir (Faculty Senate) will be reviewing, updating, and clarifying the manuals and proposal forms.

Respectfully submitted,

Jennifer L Grove, Ph.D.  
Curriculum Committee Chair