

Copies of the agenda and all documentation are available for review in the libraries of the campuses located in Charlotte, Collier, and Lee Counties and the Hendry/Glades Center, and are also available on the Edison State College website at www.edison.edu/district/board/meetings.php

Agenda
Edison State College
District Board of Trustees
Collier Campus – Building M, Room 201
October 23, 2012
2:00 p.m.

Call to Order

Pledge to Flag

Introduction of Guests and Public Comment

Reports to the District Board of Trustees

Faculty Senate Report
(Presenter: Dr. Bill Wilcox)

SGA Report
(Presenter: Dr. Russell Watjen)

- Jacob Winge, SGA President – Collier
- Joe Garita, SGA Senator; FCSSGA District #1 Legislative Liaison; and, PTK President – Collier

SACS Update Report
(Presenter: Dr. Jeff Stewart)

President's Report
(Presenter: Dr. Jeff Allbritten)

Old Business – None

New Business

1. Approval of Minutes Regular Meeting September 25, 2012
(Presenter: Mrs. Starnes-Bilotti) (Page 1)
2. Approval of the GMP (Guaranteed Maximum Price) for the Remodeling and Renovations to “G” Information Technology Building on the Lee Campus (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 6)

3. Approval of Rank Ordering for Professional Services of a Construction Management Firm for the Lee Campus Addition to Taeni Hall and Authorizing the Administration to Award Contract (Presenter: Mr. Nice /Board Liaison: Mr. Chapman) (Page 9)
4. Approval of Rank Ordering of Architectural Firms and Authorizing the Administration to Award a Contract(s) for Continuing Services for Architectural Services for Projects of \$1,000,000.00 or Less (Presenter: Mr. Nice /Board Liaison: Mr. Chapman) (Page 11)
5. Approval of the Lee Campus Collegiate High School Audited Financial Report for Fiscal Year Ended June 30, 2012 (Presenter: Mrs. Doeble /Board Liaison: Mr. Webb) (Page 13) (*Backup in Rear*)
6. Approval of the Charlotte Campus Collegiate High School Audited Financial Report for Fiscal Year Ended June 30, 2012 (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 14) (*Backup in Rear*)

Other Business – None

Consent Agenda

7. Collegiate High School's Consent Agenda – Budget Amendments (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 15)
8. Financial Services Consent Agenda – Budget Amendments (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 19)
9. Approval of Personnel Actions (Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 22)

Information Only

10. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 29)
11. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 35)

Written Reports

12. Monthly Report on Edison Collegiate High School – Lee (Page 41)

13. Monthly Report on Edison Collegiate High School – Charlotte (Page 43)

Professional Development

Edison Collegiate High School - Lee (Presenter: Dr. Brian Botts, Principal)

President's Comments

Board Members' Comments

Adjournment

DRAFT
Minutes
Edison State College
District Board of Trustees
Lee Campus – Board Room, I-223
September 25, 2012
2:00 p.m.

Call to Order

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on September 25, 2012 at 2:05 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Ann Berlam
Brian Chapman, Jr.
Dr. Randall Parrish, Jr.
Julia Perry
Christopher Vernon

Absent: Braxton Rhone – Out-of-State

Others: Dr. Jeffery S. Allbritten, District President
June Hollingshead, Recorder
Jeff Tuscan, Tuscan & Company, P.A.

Pledge to Flag

Introduction of Guests and Public Comment – None

- ~~Lee Campus – Mr. Charles A. Hidalgo~~ Cancelled at Mr. Hidalgo's request

Reports to the District Board of Trustees

Faculty Senate Report (Presenter: Dr. Bill Wilcox)

Dr. Wilcox introduced Professors Tina Ottman and Wendy Chase who presented a PowerPoint regarding STEAM (Science, Technology, Engineering, Arts and Mathematics). The focus of this presentation was the addition of Arts to the STEM curriculum and the connections between arts and science.

SGA Report

Student Government officers Ivan Guerrero, President, Stephania Romulus, Executive VP, Mario Lozano, Legislative VP, and Angelica Gonzales, Secretary, presented a PowerPoint overview of the Student Government Association, including on-campus and off-campus events, fundraisers, SGA traditions, the

Campus Activities Board, marketing events, leadership development, civic engagement, and faculty/student collaboration.

Legal Update Report (Presenter: Mr. Mark Lupe) – No report.

SACS Update Report (Presenter: Dr. Erin Harrel)

Dr. Harrel reported on the continuation of meetings with faculty, staff and administrators. A Canvas course has been created for entering and submitting monitoring reports. Weekly meetings are held regarding each area of non-compliance. Dr. Harrel expressed appreciation to Dr. Jeff Stewart, the new Vice President of Institutional Research and Accountability, for the progress made in institutional effectiveness with academic programs since his arrival at Edison. She said that one of the most significant changes is Dr. Allbritten's unveiling of the organizational framework in the academic units which will significantly help the College with 2.8 – Full-time Faculty, as well as 3.28 which addresses qualified academic administration in each of these areas. Nineteen new faculty members have been hired, and open faculty positions are filled. Department chairs are working on ways to demonstrate that they ensure the integrity of the academic programs, including adjuncts and common assessments. This is built into the Canvas course where the SACS information is hosted, as well as a timeline and all documentation. The monitoring report will be submitted to SACS in early February 2013.

President's Comments (Presenter: Dr. Jeff Allbritten)

Dr. Allbritten presented Ann Berlam with a 5-year employment recognition pin and gift from Human Resources.

Old Business – None

New Business

Agenda Item #1. Approval of Minutes Regular Meeting August 14, 2012 (Presenter: Mrs. Starnes-Bilotti) (Page 1)

MOTION by Marjorie Starnes-Bilotti, seconded by Ann Berlam, to approve the minutes of the regular meeting August 14, 2012, as presented. Approved unanimously.

Agenda Item #2. Approval to Change the Name of the Information Technology Administration Certificate Program to the Information Technology Support Specialist Certificate Program (Presenter: Dr. Harrel) (Page 6)

MOTION by Eddie Webb, seconded by Randy Parrish, to approve the Certificate Program name change, as presented. Approved unanimously.

Board of Trustees Minutes
September 25, 2012
Page three

Agenda Item #3. Approval of the Academic Improvement Trust Fund Plan for FY 2012-2013 (Presenter: Mr. Miller/Board Liaison: Mr. Chapman) (Page 8)

MOTION by Ann Berlam, seconded by Brian Chapman, to approve the Academic Improvement Trust Fund Plan for FY 2012-2012, as presented. Approved unanimously.

Agenda Item #4. Approval to Accept the Audited Financial Report of Edison State College Foundation, Inc. for Fiscal Year Ended March 31, 2012 (Presenter: Mr. Miller /Board Liaison: Mr. Chapman) (Page 16) (Bound booklet in rear)

MOTION by Brian Chapman, seconded by Julia Perry, to accept the Audited Financial Report of Edison State College Foundation, Inc. for Fiscal Year Ended March 31, 2012, as presented. Approved unanimously.

Agenda Item #5. Approval to Certification of Compliance of Edison State College Foundation, Inc. (Presenter: Mr. Miller/Board Liaison: Mr. Chapman) (Page 17)

MOTION by Brian Chapman, seconded by Randy Parrish, to certify that the Edison State College Foundation, Inc. is in compliance with the requirements set for its operation, as presented. Approved unanimously.

Agenda Item #6. Approval of Edison State College Foundation, Inc. Audit Review Checklist (Presenter: Mr. Miller/Board Liaison: Mr. Chapman) (Page 19)

MOTION by Brian Chapman, seconded by Eddie Webb, to approve the Edison State College Foundation, Inc. Audit Review Checklist, as presented. Approved unanimously.

Other Business – None

Consent Agenda

Agenda Item #7. Approval of Personnel Actions (Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 21)

MOTION by Ann Berlam, seconded by Randy Parrish, to approve the Personnel Consent Agenda Actions, as presented. Approved unanimously.

Information Only

Agenda Item #8. Edison State College Foundation, Inc. – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exemption from Income Tax Form 990 (Presenter: Mr. Miller /Board Liaison: Mr. Chapman) (Page 28) (Bound booklet in rear)

Mr. Miller presented this item for information only.

Board of Trustees Minutes
September 25, 2012
Page four

Agenda Item #9. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 30)

Mrs. Doeble presented the College Monthly Financial Report for information only.

Agenda Item #10. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 36)

Mrs. Doeble presented the Collegiate High Schools Monthly Financial Report for information only.

Written Reports

Agenda Item #11. Monthly Report on Edison Collegiate High School – Lee (Page 42)

A written report was provided for information only.

Agenda Item #12. Monthly Report on Edison Collegiate High School – Charlotte (Page 44)

A written report was provided for information only.

Professional Development

Quality Enhancement Plan (QEP) (Presenter: Dr. Harrel, Interim VP, Academic Affairs/Dean, School of Education & Charter Schools)

Dr. Tom Rath, Academic Dean, Charlotte Campus, QEP Co-chair, Professor Kathy Clark, Professor of Economics, Collier Campus, QEP Co-chair, and Dr. Eileen DeLuca, Dean, College and Career Readiness, QEP Director, presented a PowerPoint update of QEP. It included the history, development and future of QEP, goals and program outcomes, an implementation timeline, measures of achievement, and student testimonials. Students Rachel Gorski, Cynthia Gringas, and Kevin Vicens shared their QEP experiences. The website for QEP information is www.edison.edu/cornerstone.

President's Comments

- Dr. Allbritten marked his 8th week as President. During that time, events have included Convocation, the opening of a 1962 time capsule, opening day for student housing, Edison closing for a hurricane, a Civil Rights review, attending the Council of Presidents meeting in Tampa, communications with the Trustees and campus through "From the Desk of the President", and numerous calls and visits.

- In August, Dr. Allbritten welcomed Dr. Henry Peel, Special Assistant to the President.
- In September, Dr. Allbritten completed visits to all of the campuses in the form of town hall meetings, a practice he will continue. At the first general faculty meeting, he rolled out a new academic framework, effective October 15, comprised of four schools – the School of Arts and Sciences, the School of Education, the School of Health Sciences, and the School of Business and Technology. A premise for this framework is that we are one college, with four sites spanning five counties, serving Southwest Florida, the State of Florida and beyond.
- Dr. Allbritten welcomed Dr. Jeff Stewart, the new Vice President for Institutional Research and Accountability, and noted that searches for a Provost/Vice President of Academic Affairs and Dean, School of Arts and Sciences are underway with these positions expected to be filled by January 1, 2013.
- In October, Dr. Allbritten will be meeting with all divisions, and actively listening to all constituencies. The Financial Aid process will be under review, with assessments and decision-making forthcoming.
- Dr. Allbritten noted that there are now 301 contracts with student housing.

Board Members' Comments

Adjournment

MOTION by Chris Vernon, seconded by Ann Berlam, to adjourn the Board meeting at 4:05 p.m. Approved unanimously.

Dr. Jeffery S. Allbritten
College President
District Board of Trustees

Marjorie Starnes-Bilotti, Chair
District Board of Trustees

Date

Date

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
October 23, 2012

AGENDA ITEM: 2

Approval of the GMP (Guaranteed Maximum Price) for the Remodeling and Renovations to "G" Information Technology Building on the Lee Campus

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the GMP for the remodeling and renovation of the "G" Information Technology Building on the Lee Campus. Construction services include the development of a secure server room, general renovations to offices and utility areas serving faculty/staff and students.

STAFF ANALYSIS:

The project GMP includes all construction services defined in the project Scope of Work for the contractor. Architectural/Engineering services, Furniture and Equipment are not included in the GMP and constitute additional project costs within the total budget for this project.

FISCAL IMPACT Yes No N/A

Funding Source: PECO Amount: \$621,000.00
Will this action result in a Budget Amendment? Yes No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Director, Facilities Planning and Development

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President



The "Wright" Choice
Since 1946

5811 Youngquist Road
Fort Myers, FL 33912
(239) 481-5000 Phone
(239) 481-2448 Fax
CGC-038571

September 25, 2012

Edison State College
8099 College Parkway SW
Fort Myers, Florida 33912

Attention: Mr. Steve Nice
District Director – Facilities Planning & Management
Regarding: Lee Campus – Building G – Relocate Server Room & Misc. Renovations

Dear Mr. Nice:

Wright Construction Group would like to thank you for this opportunity to provide you with our proposal to perform the work required for the above referenced project.

Pursuant to your request, we propose to provide equipment, labor, materials, subcontractor participation, and supervision as required to perform the following **Scope of Work**:

- Provide all General Conditions including Project Manager and Superintendent.
- Provide temporary barricades, signage, or other safety requirements
- Building is to remain fully operational with all systems intact and working at all times.
- Maintain air quality and dust controls
- Maintain site appearance, safety, and cleanliness at all times
- Provide Selective Demolition as required for all trades.
- Provide Abatement services by a FDEP Certified Contractor to remove the acoustic ceiling tile mastic noted in Rm. G-118.
- Provide all Carpentry and Cabinetry
- Relocate/Reinstall/ Furnish and install new: Doors, Frames, Hardware, Glazing
- Provide Locksmith services for all new doors.
- Furnish and install all Sealants and Waterproofing
- Furnish and install all Metal Studs, Drywall partitions and ceilings. Includes installation and/or modification of existing walls to meet specified partition or fire rated assemblies.
- Provide all finishes including but not limited to: Painting, Flooring, Acoustical Ceilings as required
- Furnish and install all Miscellaneous Specialties including by not limited to: Corner Guards, Fire Extinguishers and Room Signage [2/90]
- Provide all HVAC work including relocating and servicing existing equipment. Furnish and install all new equipment, ductwork, VAV's as required. Verify Energy Management Controls compatible with existing campus systems
- Provide all Electrical work. Includes all support work required for installation of new Server Equipment and maintenance of existing systems
- Provide all Low Voltage and related work. Includes all support work required for installation of new Server Equipment and maintenance of existing systems
- Provide all Fire Alarm and Security Systems
- Provide all Final Testing and Certification/Commissioning as required and per the Documents
- Provide all Closeout Documents, As-Built Drawings [including CAD files on CD], Owner Training. Provide Owner Stock of all materials furnished and installed during this project.
- Provide P&P Bond, GL Insurance and Builder's Risk Insurance.



The "Wright" Choice
Since 1946

5811 Youngquist Road
Fort Myers, FL 33912
(239) 481-5000 Phone
(239) 481-2448 Fax
CGC-038571

September 25, 2012

Our proposed **Guaranteed Maximum Price** to perform the scope of work identified in this proposal, including the qualifications is: **\$621,000.00 (Six Hundred Twenty One Thousand and 00/100 Dollars)**.

Please contact me with any questions or comments regarding this proposal.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Fred Edman", with a long horizontal flourish extending to the right.

Fred Edman
President

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
October 23, 2012

AGENDA ITEM: 3

Approval of Rank Ordering for Professional Services of a Construction Management Firm for the Lee Campus Addition to Taeni Hall and Authorizing the Administration to Award Contract

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the rank ordering of construction management firms listed below in order of preference and authorizes the Administration to enter into a contract for such services.

STAFF ANALYSIS:

In accordance with Florida Statute 287.055, the Edison State College Selection Committee met on 9/24/12 to interview the final candidates in response to the Request for Qualifications RFQ #12-03 for Construction Management Services. Thirty-eight (38) prequalified firms received the Request for Qualifications and of those, nineteen firms (19) responded.

The firms interviewed are ranked in the following order of preference:

- | | |
|---------------------------|-----------------------------|
| 1. Gulfpoint Construction | 4. Gilbane Building Company |
| 2. Wright Construction | 5. Core Construction |
| 3. Owen-Ames-Kimball | 6. DeAngelis Diamond |

The Committee recommends selecting the top ranked firm based on their response to the RFQ and Interview responses.

FISCAL IMPACT Yes No N/A

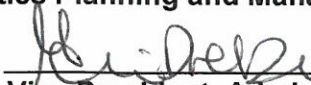
Funding Source: Capitol Improvement Fees Amount: \$ TBD

Will this action result in a Budget Amendment? Yes No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Director, Facilities Planning and Management

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President

Request for Qualifications #12-03
Professional Services of a Construction Manager for the Lee
Campus, Taeni Student Services Hall 2-Story Addition

	<i><u>Construction Management Services</u></i> <i><u>Firms in Rank Order</u></i>
1.	Gulfpoint Construction
2.	Wright Construction
3.	Owen-Ames-Kimball
4.	Gilbane Building Company
5.	Core Construction
6.	DeAngelis Diamond

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
October 23, 2012

AGENDA ITEM: 4

Approval of Rank Ordering of Architectural Firms and Authorizing the Administration to Award a Contract(s) for Continuing Services for Architectural Services for Projects of \$1,000,000.00 or Less

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the rank ordering of architectural firms listed below in order of preference and authorizes the Administration to enter into contract.

STAFF ANALYSIS:

In accordance with Florida Statutes 287.055, the Edison State College Architectural Services Evaluation Team met on 8/22/12 to review responses to the Request for Qualifications for Architectural Services RFQ #12-06 on a Continuing Basis for Projects of \$1,000,000.00 or less. The Evaluation Team reviewed responses from twelve (12) firms submitted.

On 9/5/12, the Evaluation Team interviewed each of the five(5) short listed firms and as a result of the interviews ranked them in the following order of preference.

1. BSSW Architects, Inc.
2. HADP Architecture, Inc.
3. Parker Mudgett Smith Architects, Inc.
4. Burt Hill/Pollock Kreig Architects, Inc.
5. RG Architects

It is recommended that the Administration be authorized to enter into a contract with each of the ranked firms for Architectural Services on a Continuing Basis for Projects of \$1,000,000.00 or less. These firms have successfully demonstrated their ability to perform.

FISCAL IMPACT _____ Yes _____ No _____ X _____ N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

REQUESTED BY: _____
Director, Facilities Planning & Management

FUNDING VERIFIED AND APPROVED BY: _____
Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____
President

Request for Qualifications #12-06
Professional Services of Architectural Firms
For Minor Projects on a Continuing Basis

	<u>Architectural Firms Recommended for Award of Continuing Contract</u>
1.	BSSW Architects, Inc.
2.	HADP Architecture, Inc.
3.	Parker/Mudgett/Smith Architects, Inc.
4.	Burt Hill/Pollock Kreig Architects, Inc.
5.	RG Architects, PA

Meeting of the
EDISON STATE COLLEGE CHARTER SCHOOLS' GOVERNING BOARD
October 23, 2012

AGENDA ITEM: 5

**Approval of the Lee Campus Collegiate High School Audited
Financial Report for Fiscal Year Ended June 30, 2012**

RECOMMENDATION:

**The Administration recommends the Governing Board's
approval of the Lee Campus Collegiate High School audited
financial report for the fiscal year ended June 30, 2012.**

STAFF ANALYSIS:

Florida Statute Section 1009.33(9)(j) states that the "governing body of the charter school shall be responsible for ensuring the charter school has retained the services of a certified public accountant for the annual financial audit and reviewing and approving the audit report". The attached audited financial report represents the activities and financial results of the Lee Collegiate High School's operations for the fiscal year ended June 30, 2012. Lee Collegiate High School's financial report was prepared by the College's Office of Financial Services in accordance with Generally Accepted Accounting Principles and audited by Clifton Larson Allen, LLP Certified Public Accountants. The CPA firm issued an unqualified opinion.

It is recommended that the Charter School's Governing Board approve the audited financial report as presented.

DIRECT FISCAL IMPACT:

Funding Source: N/A Amount: \$ N/A

Attachment

REQUESTED BY: *Dei Deke*
Vice President, Administrative Services

VERIFIED AND APPROVED BY: *Dei Deke*
Vice President, Administrative Services

APPROVED FOR AGENDA BY: *[Signature]*
President

Meeting of the
EDISON STATE COLLEGE CHARTER SCHOOLS' GOVERNING BOARD
October 23, 2012

AGENDA ITEM: 6

**Approval of the Charlotte Campus Collegiate High School
Audited Financial Report for Fiscal Year Ended June 30, 2012**

RECOMMENDATION:

**The Administration recommends the Governing Board's
approval of the Charlotte Campus Collegiate High School
audited financial report for the fiscal year ended June 30, 2012.**

STAFF ANALYSIS:

Florida Statute Section 1009.33(9)(j) states that the "governing body of the charter school shall be responsible for ensuring the charter school has retained the services of a certified public accountant for the annual financial audit and reviewing and approving the audit report". The attached audited financial report represents the activities and financial results of the Charlotte Collegiate High School's operations for the fiscal year ended June 30, 2012. Charlotte Collegiate High School's financial report was prepared by the College's Office of Financial Services in accordance with Generally Accepted Accounting Principles and audited by Clifton Larson Allen, LLP Certified Public Accountants. The CPA firm issued an unqualified opinion.


It is recommended that the Charter School's Governing Board approve the audited financial report as presented.

DIRECT FISCAL IMPACT:

Funding Source: N/A Amount: \$ N/A

Attachment

REQUESTED BY: 
Vice President, Administrative Services

VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President

Meeting of the
EDISON STATE COLLEGE CHARTER SCHOOLS GOVERNING BOARD
October 23, 2012

AGENDA ITEM: 7

**Collegiate High School's Consent Agenda – Budget
Amendments**

RECOMMENDATION:

The Administration recommends Governing Board's approval
of the Collegiate High School's Consent Agenda – Budget
Amendments.

STAFF ANALYSIS:

The Collegiate High School's Consent Agenda actions are consistent with the Charter School Contract in which the Governing Board "shall adopt and maintain the School's official operating budget and any subsequent amendments to the budget and exercise continuing oversight over the School's operation".

The attached reports compare the Original Approved Budget to the Revised Annual Budget for both Collegiate High Schools, reflecting the changes in resources that have occurred, or are anticipated to occur, in the current fiscal year.

- Table 1 represents the activity for the Charlotte Collegiate High School which includes an \$87,080 rollover of funds from the prior year as well as a reallocation of current funds to support the ongoing operations of the High School.
- Table 2 represents the activity for the Lee Collegiate High School which includes a reallocation of \$26,266 to support the ongoing operations of the High School.

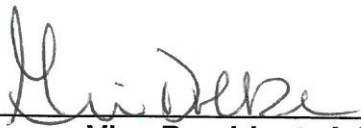
These actions result in a balanced budget for both High Schools.

The amendments have been reviewed by appropriate supervisors, approved by designated College administrators, and discussed with the Board liaison. It is recommended that these amendments be approved.

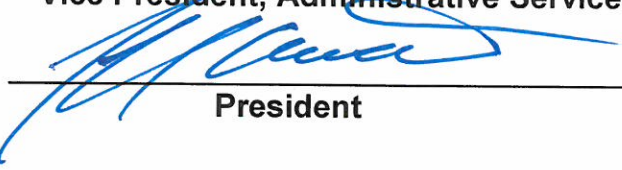
FISCAL IMPACT _____ Yes _____ No _____ N/A

Funding Source: see attached Amount: \$ 89,184
Will this action result in a Budget Amendment? X Yes _____ No
If yes, indicate the dollar amount: \$ 89,184

Attachment

REQUESTED BY: 
Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President

EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
 1ST QUARTER BUDGET AMENDMENTS
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013
 as of September 30, 2012

Table 1
 CHARLOTTE CAMPUS

SOURCES OF FUNDS	Original Budget (Total Year)	Revised Budget (Total Year)	Change from Original Budget	
			Amount	%
State Funding	\$ 1,859,120	\$ 1,859,120	\$ -	0.0%
<i>Federal Grant Funding</i>				
National School Lunch Program	35,000	47,750	12,750	26.7%
Other Federal Grants	27,358	30,448	3,090	10.1%
Capital Funding	208,278	208,278	-	0.0%
Food Service Sales	65,000	75,000	10,000	13.3%
Miscellaneous	-	-	-	0.0%
Other Sources	-	2,530	2,530	100.0%
Fund Balance Transfer	-	87,080	87,080	100.0%
TOTAL FUNDS AVAILABLE	\$ 2,194,756	\$ 2,310,206	\$ 115,450	5.0%
USES OF FUNDS				
Staff Costs				
Instruction	\$ 574,843	\$ 600,801	\$ 25,958	4.3%
Instructional Support	55,162	55,162	-	0.0%
Administration	238,556	238,556	-	0.0%
Benefits	247,319	259,592	12,273	4.7%
Total Staff Costs	\$ 1,115,880	\$ 1,154,111	\$ 38,231	3.3%
Current Expenses				
Travel	\$ 45,000	\$ 31,305	\$ (13,695)	-43.7%
Transportation	75,000	75,000	-	0.0%
Operating Expenses	293,124	276,315	(16,809)	-6.1%
Facility Lease	208,278	208,278	-	0.0%
Rental	-	800	800	100.0%
Utilities	60,000	60,000	-	0.0%
Contract Services	42,358	45,758	3,400	7.4%
Food Service	100,000	122,750	22,750	18.5%
Transfers Out	251,616	251,616	-	0.0%
Other Expenses	3,500	3,500	-	0.0%
Total Current Expenses	\$ 1,078,876	\$ 1,075,322	\$ (3,554)	-0.3%
Capital Expenditures				
Capital Expenditures	\$ -	\$ 80,773	\$ 80,773	100.0%
Total Capital Expenditures	\$ -	\$ 80,773	\$ 80,773	100.0%
TOTAL EXPENDITURES & TRANSFERS	\$ 2,194,756	\$ 2,310,206	\$ 115,450	5.0%

EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
 1ST QUARTER BUDGET AMENDMENTS
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013
 as of September 30, 2012

Table 2
 LEE CAMPUS

SOURCES OF FUNDS	Original Budget		Revised Budget		Change from Original Budget		
	(Total Year)		(Total Year)		Amount	%	
State Funding	\$	1,525,783	\$	1,525,783	\$	-	0.0%
<i>Federal Grant Funding</i>							
National School Lunch Program		51,300		43,034		(8,266)	-19.2%
Capital Funding		164,887		164,887		-	0.0%
Food Service Sales		79,487		59,487		(20,000)	-33.6%
Miscellaneous		-		2,000		2,000	100.0%
TOTAL FUNDS AVAILABLE	\$	1,821,457	\$	1,795,191	\$	(26,266)	-1.5%
USES OF FUNDS							
Staff Costs							
Instruction	\$	505,579	\$	503,727	\$	(1,852)	-0.4%
Instructional Support		53,040		55,673		2,633	4.7%
Administration		164,612		165,831		1,219	0.7%
Benefits		228,331		228,331		-	0.0%
Total Staff Costs	\$	951,562	\$	953,562	\$	2,000	0.2%
Current Expenses							
Travel	\$	12,500	\$	9,500	\$	(3,000)	-31.6%
Transportation		225,000		225,000		-	0.0%
Operating Expenses		74,500		83,800		9,300	11.1%
Facility Lease		164,887		164,887		-	0.0%
Insurance		8,000		11,700		3,700	31.6%
Utilities		50,000		40,000		(10,000)	-25.0%
Contract Services		33,000		33,000		0	0.0%
Food Service		130,787		102,521		(28,266)	-27.6%
Transfers Out		35,000		35,000		-	0.0%
Other Expenses		91,221		91,221		-	0.0%
Contingency		30,000		30,000		-	0.0%
Total Current Expenses	\$	854,895	\$	826,629	\$	(28,266)	-3.4%
Capital Expenditures							
Capital Expenditures	\$	15,000	\$	15,000	\$	-	0.0%
Total Capital Expenditures	\$	15,000	\$	15,000	\$	-	0.0%
TOTAL EXPENDITURES & TRANSFERS	\$	1,821,457	\$	1,795,191	\$	(26,266)	-1.5%

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
October 23, 2012

AGENDA ITEM: 8

Financial Services Consent Agenda – Budget Amendments

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the Financial Services Consent Agenda – Budget Amendments.

STAFF ANALYSIS:

Financial Services Consent Agenda actions are consistent with Florida Statute 1001.65(2), Florida Department of Education, Administrative Rule 6A-14.0716(3), Board Policy 6Hx6:1.02, and approved practices of the district and are deemed routine in nature.

Budget Amendments – Table #1

The attached report compares the Original Approved Budget to the Amended Annual Budget, reflecting the changes in resources that have occurred, or are anticipated to occur, in the current fiscal year. The budget amendments include a \$2.3 million rollover of funds from the prior year, as well as a reallocation of current funds to support the ongoing operations of the College. These amendments result in a balanced budget.

The amendments have been reviewed by appropriate supervisors, approved by designated College administrators, and discussed with the Board liaison. It is recommended that these amendments be approved.

FISCAL IMPACT Yes No N/A

Funding Source: See Attached Amount: \$ 2,360,156

Will this action result in a Budget Amendment? Yes No

If yes, indicate the dollar amount: \$ 2,360,156

Attachment

REQUESTED BY: Ali Debe
Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY: Ali Debe
Vice President, Administrative Services

APPROVED FOR AGENDA BY: [Signature]
President

**MONTHLY FINANCIAL REPORTS
FINANCIAL SERVICES CONSENT AGENDA
BUDGET AMENDMENTS**

Table #1

**EDISON STATE COLLEGE
CURRENT AND AMENDED OPERATING BUDGET BY FUNCTIONAL CATEGORY
FOR THE FISCAL YEAR ENDING JUNE 30, 2013**

SOURCES OF FUNDS	Original Budget	Amended Budget as of 9/30/2012	Budget Changes From Original Budget	
			Amount	%
Student Fees	\$ 36,202,365	\$ 36,126,527	\$ (75,838)	-0.21%
Support from State Govt.	25,144,443	25,144,443	0	0.00%
Support from Fed. Govt.	129,108	129,108	0	0.00%
Gifts, Contributions, Grants & Contracts	0	251,616	251,616	100.00%
Sales & Services	245,473	245,473	0	0.00%
Transfers (from other funds)	214,170	327,343	113,173	52.84%
Other Sources	492,682	261,066	(231,616)	-47.01%
Fund Balance Transfers	125,000	2,427,821	2,302,821	1842.26%
TOTAL SOURCES OF FUNDS	\$ 62,553,241	\$ 64,913,397	\$ 2,360,156	3.77%

USES OF FUNDS Functional Category	Original Budget	Amended Budget as of 9/30/2012	Budget Changes From Original Budget	
			Amount	%
Instructional	\$ 27,702,153	\$ 29,848,870	\$ 2,146,717	7.75%
Academic Support	7,740,729	7,541,245	(199,484)	-2.58%
Student Support	5,531,363	5,879,377	348,014	6.29%
Institutional Support	12,236,797	12,410,728	173,931	1.42%
Physical Plant	8,107,199	8,131,235	24,036	0.30%
Transfers (to other funds)	0	15,390	15,390	100.00%
Budget Holdback Contingency	700,000	700,000	0	0.00%
Budget Contingency	535,000	386,552	(148,448)	-27.75%
TOTAL USES OF FUNDS	\$ 62,553,241	\$ 64,913,397	\$ 2,360,156	3.77%

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
October 23, 2012

AGENDA ITEM: 9

Approval of Personnel Actions

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the attached list of Personnel Consent Agenda actions.

STAFF ANALYSIS:

Personnel Consent Agenda actions are consistent with Florida Statute 1001.65(3), Florida Department of Education, Administrative Rule 6A-14.0261, Board Policy 6Hx6: 5.02, and approved practices of the district and are deemed routine in nature. It is recommended that the attached list of Personnel Consent Agenda actions be approved.

During the time period since the last Board meeting, personnel changes have occurred. The attached list reflects 107 appointments, 2 request for authorizations, 12 compensation/status changes, 41 special actions, 2 leaves and 28 employee departures/retirements.

These actions have been reviewed by appropriate supervisors and approved by designated College administrators. It is recommended that these actions be approved.

FISCAL IMPACT Yes No N/A

Funding Source: operating funds Amount: \$ 246,798.92
Will this action result in a Budget Amendment? Yes No
If yes, indicate the dollar amount: \$ 215,177.42

Attachment

REQUESTED BY: 
Director, Human Resources/Assistant General Counsel

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President

I. APPOINTMENTS

<u>A. Regular Full Time-Salaried</u>			<u>Base Pay</u>	<u>Fringe Benefits</u>	<u>Total Salary & Fringe</u>	<u>Additional Allowances</u>
Conrod	Mary	Applications Support Specialist ¹	\$ 48,000.00	\$15,243.20	\$ 63,243.20	
Propper	Michele	Coordinator, Assessment and Student Success	\$ 45,000.00	\$14,730.50	\$ 59,730.50	
Turano	Thomas	Coordinator, Edison Online Training and Support	\$ 39,337.81	\$13,762.83	\$ 53,100.64	
Bobadilla	Luisa	Financial Aid and Academic Advising Specialist	\$ 29,354.48	\$12,056.68	\$ 41,411.16	
Thomas	Maxine	Administrative Assistant	\$ 29,354.48	\$12,056.68	\$ 41,411.16	
Abrams	Darrell	Maintenance Technician	\$ 29,351.00	\$12,056.09	\$ 41,407.09	
Antone	Michael	Maintenance Technician	\$ 27,956.64	\$11,817.79	\$ 39,774.43	
Beckman	Debra	Campus Administrative Support Associate	\$ 27,956.64	\$11,817.79	\$ 39,774.43	
Kaiser	David	Maintenance Technician	\$ 27,956.64	\$11,817.79	\$ 39,774.43	
Gregory	Regina	Staff Assistant	\$ 25,800.00	\$11,449.22	\$ 37,249.22	
Hyson	David	Public Safety Technician	\$ 25,800.00	\$11,449.22	\$ 37,249.22	
Shing	Christopher	Admissions Processing Specialist	\$ 25,800.00	\$11,449.22	\$ 37,249.22	

B. Regular Part Time-Hourly

Catellanos	Oscar	Instructional Assistant	\$ 14.16	\$ 1.93	\$ 16.09	
Knight	Mary	Office Assistant	\$ 12.07	\$ 1.65	\$ 13.72	
McArthur	Danielle	Office Assistant	\$ 12.07	\$ 1.65	\$ 13.72	

C. Temporary Part Time- Hourly

Auer	Amanda	OPS Temp	\$ 20.00	\$ 1.53	\$ 21.53	
Debrowski	Renee	Substitute Classroom Teacher	\$ 12.50	\$ 0.96	\$ 13.46	
Lisle	William	Substitute Classroom Teacher ²	\$ 12.50	\$ 0.96	\$ 13.46	
Hauer	Kellie	Substitute Classroom Teacher ²	\$ 11.50	\$ 0.88	\$ 12.38	
Adams	Tricia	Peer Architect	\$ 8.00			
Brady	Maureen	Peer Architect	\$ 8.00			
Cook	Ellen	Peer Architect	\$ 8.00			
Guifarro	Angello	Peer Architect ²	\$ 8.00			
Guifarro	Wuilliam	Peer Architect ²	\$ 8.00			
Alexandre	Juvenie	Student Assistant, Work Study	\$ 7.75			
Alisca	Lukens	Student Assistant, Work Study	\$ 7.75			
Balon	Samantha	Student Assistant	\$ 7.75			
Burgos-Pimental	Alexander	Student Assistant	\$ 7.75			
Butcosk	Marissa	Student Assistant	\$ 7.75			
Caserio	Anthony	Student Assistant	\$ 7.75			
Charles	Sephora	Student Assistant	\$ 7.75			
Coalson	Mathew	Student Assistant	\$ 7.75			
Creapeau	Marvin	Student Assistant, Work Study	\$ 7.75			
Davis	James	Student Assistant	\$ 7.75			
Desir	Philindz	Student Assistant, Work Study	\$ 7.75			
Duong	Anh	Student Assistant	\$ 7.75			
Estevez	Naomy	Student Assistant, Work Study	\$ 7.75			
Freeman	Margaret	Student Assistant	\$ 7.75			
Frometa	Jeanneth	Student Assistant, Work Study	\$ 7.75			
Gearing	Andrea	Student Assistant	\$ 7.75			
Garcia	Joseph	Student Assistant	\$ 7.75			
Gonzalez	Ana	Student Assistant	\$ 7.75			
Grant	Tylicia	Student Assistant, Work Study	\$ 7.75			
Grodem	Michael	Student Assistant	\$ 7.75			
Houghton	Kyle	Student Assistant	\$ 7.75			
Hyppolite	Patrick	Student Assistant, Work Study	\$ 7.75			
Leatherwood	Samuel	Student Assistant	\$ 7.75			
Lepere	Renee	Student Assistant	\$ 7.75			

I. APPOINTMENTS, continued

			<u>Base Pay</u>	<u>Fringe Benefits</u>	<u>Total Salary & Fringe</u>	<u>Additional Allowances</u>
<u>C. Temporary Part Time- Hourly, continued</u>						
Lohren	Jeanette	Peer Tutor	\$ 7.75			
Malagisi	Anthony	Peer Tutor	\$ 7.75			
Martin	Dianelis	Student Assistant	\$ 7.75			
Martinez	Angela	Student Assistant, Work Study ²	\$ 7.75			
Martinez	Maria	Student Assistant, Work Study	\$ 7.75			
Martinez	Richard	Student Assistant	\$ 7.75			
Massey	Shacoria	Student Assistant, Work Grant ²	\$ 7.75			
Meruvia Garron	Juan Pablo	Student Assistant	\$ 7.75			
Morrison	Lisa	Student Assistant	\$ 7.75			
Nault	Albert	Student Assistant	\$ 7.75			
Newton	Amy	Student Assistant	\$ 7.75			
Rangel	Rogelio	Student Assistant	\$ 7.75			
Robinson	Dominic	Student Assistant	\$ 7.75			
Romelus	Anne	Student Assistant, Work Study	\$ 7.75			
Romero	Eduardo	Student Assistant	\$ 7.75			
Russell	Jordan	Peer Tutor	\$ 7.75			
Seagle	Ashley	Student Assistant	\$ 7.75			
Shingler	Brittany	Student Assistant	\$ 7.75			
Soliz	Antonio	Student Assistant	\$ 7.75			
Sylvestre	Eric	Student Assistant, Work Study	\$ 7.75			
Tarlykova	Olga	Student Assistant	\$ 7.75			
Torres	Phlancia	Student Assistant, Work Study	\$ 7.75			
Weathers	Kareem	Student Assistant, Work Study	\$ 7.75			
Woods	Richard	Student Assistant	\$ 7.75			
Zaragoza	Abraham	Student Assistant	\$ 7.75			

D. Temporary Part Time- Salaried

Trawick	Angela	Clinical Associate ²	\$ 10,206.00	\$ 147.99	\$ 10,353.99	
Gomez	Julie	Clinical Associate	\$ 5,805.00	\$ 84.17	\$ 5,889.17	
Lambert	Jenneine	Clinical Associate	\$ 5,629.50	\$ 81.63	\$ 5,711.13	
Kameran	Greer	Clinical Associate ²	\$ 5,319.00	\$ 77.13	\$ 5,396.13	
Jean-Leon	Christine	Clinical Associate ²	\$ 4,995.00	\$ 72.43	\$ 5,067.43	
Nino	Elizabeth	Clinical Associate ²	\$ 4,185.00	\$ 60.68	\$ 4,245.68	
Eggerman	Karen	Clinical Associate	\$ 4,104.00	\$ 59.51	\$ 4,163.51	
Moore	Colleen	Clinical Associate	\$ 4,104.00	\$ 59.51	\$ 4,163.51	
Vanderlinde	Sheila	Clinical Associate	\$ 4,104.00	\$ 59.51	\$ 4,163.51	
Fritz	Judith	Clinical Associate	\$ 3,996.00	\$ 57.94	\$ 4,053.94	
Steiner	Shawn	Clinical Associate	\$ 3,996.00	\$ 57.94	\$ 4,053.94	
Coyle	Marcia	Clinical Associate	\$ 3,969.00	\$ 57.55	\$ 4,026.55	
Roland	Julissa	Clinical Associate	\$ 3,321.00	\$ 48.15	\$ 3,369.15	
Goodwin	Hope	Clinical Associate	\$ 3,294.00	\$ 47.76	\$ 3,341.76	
Dumont	Molly	Clinical Associate	\$ 3,186.00	\$ 46.20	\$ 3,232.20	
Morris	Beverly	Clinical Associate	\$ 3,186.00	\$ 46.20	\$ 3,232.20	
House	Tracy	OPS Temp	\$ 2,442.60	\$ 186.86	\$ 2,629.46	
Haugh	Jeffrey	Clinical Associate ²	\$ 2,425.00	\$ 35.16	\$ 2,460.16	
Windland	William	Clinical Associate	\$ 2,200.00	\$ 31.90	\$ 2,231.90	
Millot	Francis	Clinical Associate	\$ 2,125.00	\$ 30.81	\$ 2,155.81	
Clay	Deborah	Clinical Associate	\$ 2,106.00	\$ 30.54	\$ 2,136.54	
Wolf	Arthur	Clinical Associate ²	\$ 1,837.50	\$ 26.64	\$ 1,864.14	
Holbrook	Angela	Clinical Associate	\$ 1,750.00	\$ 25.38	\$ 1,775.38	
Dixon	Chaplin	Clinical Associate	\$ 1,364.00	\$ 19.78	\$ 1,383.78	
Wernert	Scott	Clinical Associate	\$ 875.00	\$ 12.69	\$ 887.69	
McSheehy	Michael	Clinical Associate	\$ 750.00	\$ 10.88	\$ 760.88	

I. APPOINTMENTS, continued

			<u>Base Pay</u>	<u>Fringe Benefits</u>	<u>Total Salary & Fringe</u>	<u>Additional Allowances</u>
<u>D. Temporary Part Time- Salaried, continued</u>						
Mesick	Troy	Clinical Associate	\$ 750.00	\$ 10.88	\$ 760.88	
Ausman	Jason	Clinical Associate ²	\$ 702.10	\$ 10.18	\$ 712.28	
Tillman	David	Clinical Associate	\$ 700.00	\$ 10.15	\$ 710.15	
Barkley	Rodney	Clinical Associate	\$ 648.00	\$ 9.40	\$ 657.40	
Pietripaoli	Antonio	Clinical Associate	\$ 550.00	\$ 7.98	\$ 557.98	
Nelmes	Kevin	Clinical Associate	\$ 500.00	\$ 7.25	\$ 507.25	
Esposito	Antonio	Clinical Associate	\$ 125.00	\$ 1.81	\$ 126.81	
Gastineau	Bruce	Clinical Associate	\$ 125.00	\$ 1.81	\$ 126.81	

E. Request for Authorization to Hire Administrator on Annual Contract

Morgenstern	Teresa	Director, Communications and Public Information Officer ¹	\$83,289.49	\$7,072.00	\$90,361.49	
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F. Request for Authorization to Hire Executive on Annual Contract

Peel	Henry	Special Assistant to the President ¹	\$ 169,500.00	\$ 34,326.00	\$203,826.00	
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II. SALARY/COMPENSATION CHANGES

The following current employees received salary or compensation changes due to position reclassification, budgeted salary increase, increased work hours, duty days or duties or a degree level change.

			<u>Change in Compensation</u>	<u>Additional Fringe Benefits</u>	<u>Additional Salary + Fringe</u>	<u>Base Salary</u>
<u>A. Additional Compensation</u>						
Additional compensation for additional duties assigned on temporary basis; amount not added to base salary.						
Rollins	Joyce	Professor, Education ²	\$ 11,148.92	\$ 1,521.83	\$ 12,670.75	\$ 52,124.32
Morgenstern	Teresa	Coordinator, Marketing and College Relations	\$ 3,335.34	\$ 455.27	\$ 3,790.61	\$ 39,323.24
Duda	Joseph	Classroom Teacher	\$ 420.00	\$ 69.93	\$ 489.93	\$ 41,600.00

B. Promotions and Position Reclassifications

Promotion is defined as an appointment to a higher pay grade through reclassification of the current position or appointment into a higher level position. The College classifies positions based on a variety of factors including the nature of the duties assigned, the percentage of workload performing the duties, and state and/or college guidelines. Employment classifications and reclassifications are used to ensure a uniform and consistent determination of salaries and equitable alignment of positions.

			<u>New Title</u>					
Stoeltzing	Dan	Manager, Web Services	\$ 13,753.25	\$ 2,350.43	\$ 16,103.68	\$ 52,716.42		
Porter	Kathleen	Accounting Manager	\$ 5,166.36	\$ 882.93	\$ 6,049.29	\$ 55,000.00		
Moreira	Rodolfo	Coordinator, Professional Development and	\$ 1,981.48	\$ 338.63	\$ 2,320.11	\$ 33,981.48		
Fritsch	Ann	Academic Advisor	\$ 1,610.63	\$ 275.26	\$ 1,885.89	\$ 33,823.30		
Campbell	Kelli	Admissions Processing Specialist	No pay change.					
Greene	Kian	Admissions Processing Specialist	No pay change.					
Myers	Mary	Dean, Edison Online	\$ (34,920.00)	\$ (4,766.58)	\$ (39,686.58)	\$ 100,880.00		

C. Salary Adjustment

Compensation added to base salary for additional responsibilities, advanced degree, additional graduate hours of study and/or credit for full time teaching experience in accordance with salary schedule ratified in Collective Negotiations Contract.

Nailler	Elaine	Professor, Nursing	\$ 400.00	\$ 54.60	\$ 454.60	\$ 55,266.91
Rattenborg	Oscar	Professor, Biology	\$ 200.00	\$ 27.30	\$ 227.30	\$ 55,066.91

25

III. SPECIAL ACTIONS

A. Department Chair-Fall 2012

			<u>Contract</u>	<u>Fringe</u>	<u>Total</u>
			<u>Amount</u>	<u>Benefits</u>	<u>with</u>
					<u>Fringe</u>
The Department Faculty Chair is responsible for providing academic direction and support for discipline-related issues district-wide, fostering interdisciplinary collaboration, and facilitating communication of College initiatives as they relate to the academic discipline.					
Worch	Richard	Special Contract	\$ 3,000.00	418.56	\$ 3,418.56

B. Independent Study

An independent study option is available to students on a limited basis if a regularly scheduled class has been cancelled or not offered due to low enrollment, a student is unable to complete a scheduled course due to a medical issue or learning disability, or the student is in his/her last semester and a course required for graduation is not being offered. Instructors are compensated \$200.00 per student.

Robertson	Mary	Special Contract ²	\$ 1,600.00	311.46	\$ 1,911.46
Al-Suleh	Munir	Special Contract ²	\$ 1,200.00	280.86	\$ 1,480.86
Cruz	Merita	Special Contract	\$ 1,200.00	280.86	\$ 1,480.86
Greggs	Shelley	Special Contract	\$ 1,200.00	280.86	\$ 1,480.86
Fahey	Dennis	Special Contract	\$ 1,000.00	265.56	\$ 1,265.56
Pollit	Amanda	Special Contract	\$ 1,000.00	265.56	\$ 1,265.56
Murphy	Gail	Special Contract	\$ 600.00	234.96	\$ 834.96
Walton	Mary Ann	Special Contract	\$ 600.00	234.96	\$ 834.96
Rollins	Joyce	Special Contract	\$ 400.00	219.66	\$ 619.66
Schaeffer	Elaine	Special Contract	\$ 200.00	204.36	\$ 404.36
Van Gaalen	Joseph	Special Contract	\$ 200.00	204.36	\$ 404.36
Vanselow	Scott	Special Contract	\$ 200.00	204.36	\$ 404.36
Witty	Michael	Special Contract	\$ 200.00	204.36	\$ 404.36

C. Honors Scholar Program

The Honors Scholar Program offers qualified students with high ability and motivation an enriched, challenging program. Honors courses offer innovative approaches to learning.

Van Boven	Harold	Special Contract	\$ 350.00	\$ 47.78	\$ 397.78
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D. Clinical Coordinator

The Clinical Coordinator for the Lee Campus Nursing Department manages the day to day clinical schedules of faculty and students.

Stevens	Rima	Special Contract	\$ 4,536.00	\$ 536.06	\$ 5,072.06
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E. Simulation Lab

Conducts simulations and and teaches companion lectures classes.

Victor	Chitra	Special Contract	\$ 4,746.60	\$ 552.17	\$ 5,298.77
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F. Course Design/Development

Faculty member will assist Edison Online course designers and faculty to enhance the online courses.

Sanders	Stefanie	Special Contract	\$ 5,700.00	\$ 625.11	\$ 6,325.11
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G. Charlotte Theatre Program

To serve as the Theatre Director on the Charlotte Campus for the Fall 2012 semester.

Ragan	Sherie	Special Contract	\$ 1,500.00	\$ 303.81	\$ 1,803.81
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H. Musical Support

Served as pianist for choir rehearsals and performances.

Griffin Seal	Mary	Special Contract	\$ 2,350.26	\$ 368.85	\$ 2,719.11
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I. EPIC System Training, Nursing Programs

Provided training to Nursing students and staff on the Lee Memorial Health Systems new electronic medical record system, utilizing EPIC Systems Corporation software.

Roche	Gary	Special Contract	\$ 2,160.00	\$ 354.30	\$ 2,514.30
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III. SPECIAL ACTIONS, continued

J. Student Resident Assistants-Fall 2012 Semester

			Contract		Fringe		Total
			Amount		Benefits		with
							Fringe

A Resident Assistant lives and works in Lighthouse Commons and is responsible for positively fostering a high-quality living and learning experience for residents. They identify and offer assistance to residents and colleagues on personal, academic wellness, or other special issues. Resident Assistants are compensated with one bedroom within the two bed/two bath apartment and a \$500.00 stipend per semester.

Burgos-Pimental	Alexander	Student Resident Assistant	\$ 500.00	\$	38.25	\$	538.25
Cajoux	Raphael	Student Resident Assistant	\$ 500.00	\$	38.25	\$	538.25
Flores	Giovanna	Student Resident Assistant ²	\$ 500.00	\$	38.25	\$	538.25
LaPaugh	Zachary	Student Resident Assistant ²	\$ 500.00	\$	38.25	\$	538.25
Lemaster	Benjamin	Student Resident Assistant	\$ 500.00	\$	38.25	\$	538.25
Martin	Danielis	Student Resident Assistant	\$ 500.00	\$	38.25	\$	538.25
Perez	Julio	Student Resident Assistant	\$ 500.00	\$	38.25	\$	538.25
Rubie	Niesha	Student Resident Assistant	\$ 500.00	\$	38.25	\$	538.25

K. Professional Development Facilitator

Through the Learning Center, served as the developer, presenter and/or facilitator of a professional development workshop for the other faculty.

Davis	Jacquelyn	Special Contract	\$ 250.00	\$	34.13	\$	284.13
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L. Release Time

			Fall 2012	Spring 2013
Axelrod	Rona	Chair, e-Learning	6 hours	6 hours
Cahill	Maria	Chair, English	6 hours	6 hours
Clark	Kathy	Chair, Social Sciences	6 hours	6 hours
Lewin	Jo Ann	Chair, Math	6 hours	6 hours
Nay	Douglas	Chair, Supervision and Management	6 hours	6 hours
Ottman	Christina	Chair, Science	6 hours	6 hours
Rollins	Joyce	Chair, School of Education	6 hours	6 hours
Seefchak	Caroline	Chair, College Prep and Developmental Studies	6 hours	6 hours
Swanson	Russell	Chair, Humanities and Fine Arts Department	6 hours	6 hours
Walters	Myra	Chair, Speech and Foreign Language	6 hours	6 hours
Worch	Richard	Chair, Criminal Justice	6 hours	6 hours

IV. STATUS CHANGE/LEAVE

A. FMLA

Uhler	Jill	Learning Resource Assistant
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B. Military Leave

Calabrese	Jason	Professor, English
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V. DEPARTURES

Agilar	Jacqueline	Student Assistant
Aguirre	Gladys	Student Assistant
Bossert	Nikki	Student Assistant
Coman	Andreea	Student Assistant
Fairchild	Kyle Lynn	Professor, Nursing
Fike	Joshua	Student Assistant
Garcia	Joseph	Student Assistant, Work Study
Haack	Aaron	Upward Bound Coordinator
Jean	Sineta	Student Assistant, Work Study
Junkin	Erin	Student Records Specialist ²
Kitson	Tyornna	Student Assistant
Macy	Drew	Coordinator, Adaptive Services
Massad	Mario	Peer Tutor
Massey	Shacoria	Student Assistant, Work Study
McGuire	Jennifer	Peer Tutor
Michel	Junior	Student Assistant
Michel	Ketia	Student Assistant
Murillo	Erika	Staff Assistant
Oliva	Jennifer	Student Assistant, Work Study
Parsons	Joy	Student Assistant
Patel	Khusbu	Student Assistant
Santiago Torres	Oscar	Student Assistant
Shannon	Robert	Student Assistant ²
Stadler	Shelby	Student Assistant
Turner	Laura	Network Technician
Urban	Leslie	Baccalaureate Specialist
Wickman	Albert	Peer Tutor

VI. RETIREMENT

Dabby	William	Professor, Physics
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Ending Deferred Retirement Option Program (DROP)

VIII. Faculty Member Count

<u>Full Time</u>	<u>Temp</u>	<u>Adjunct</u>	<u>Total</u>
<u>Faculty</u>	<u>Faculty</u>	<u>Faculty</u>	<u>Faculty</u>
176	4	392	572

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
October 23, 2012

AGENDA ITEM: 10

Edison State College Monthly Financial Report

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

Table #1

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the same period from the prior year. It is provided to give the reader an indication of how the College's financial position is growing on an incremental basis from year to year.

Table #2

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the budgeted sources and uses of operating funds for the current fiscal period. It is provided to give the reader an indication of how the College is performing in relation to its current operating budget.

These reports summarize the College's performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the College.

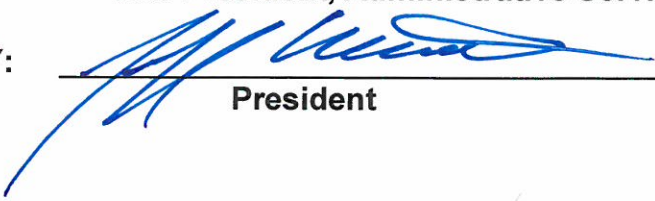
FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President

MONTHLY FINANCIAL REPORTS
INFORMATION AGENDA
FINANCIAL REPORT

EDISON STATE COLLEGE

OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY

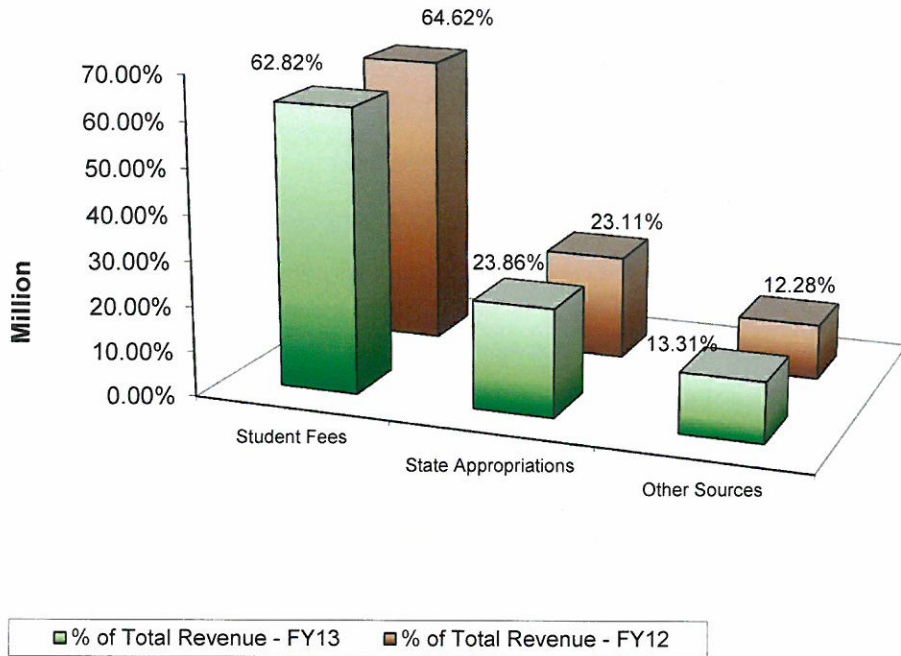
COMPARISON OF CURRENT YEAR TO PRIOR YEAR

for Fiscal Year Ending June 30, 2013

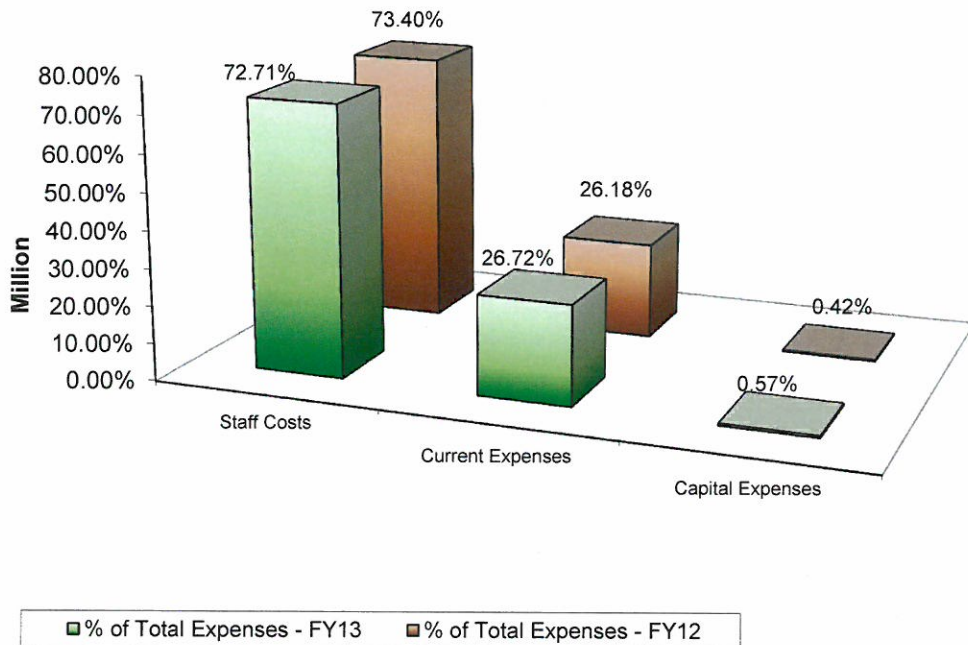
Table #1

	Month Ending		Increase / (Decrease)	
	September 30, 2012	September 30, 2011	from Prior Year	
	Actual	Actual	Amount	%
SOURCES OF FUNDS	(Year To Date)	(Year To Date)		
Student Fees	\$ 13,704,208	\$ 15,334,215	\$ (1,630,007)	-10.6%
Support from State Govt.	5,205,497	5,483,002	(277,505)	-5.1%
Support from Fed. Govt.	11,628	19,879	(8,250)	-41.5%
Sales & Services	92,366	108,529	(16,164)	-14.9%
Transfers (from other funds)	327,343	541,494	(214,151)	-39.5%
Other Sources	45,335	62,703	(17,368)	-27.7%
Fund Balance Transfers	2,427,821	2,180,488	247,333	11.3%
TOTAL FUNDS AVAILABLE	\$ 21,814,197	\$ 23,730,310	\$ (1,916,113)	-8.1%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 918,495	\$ 994,814	\$ (76,320)	-7.7%
Instructional Staff	2,665,823	2,450,294	215,529	8.8%
Other Professional Staff	1,525,660	1,572,419	(46,759)	-3.0%
Tech., Clerical & Trade Staff	1,084,246	1,076,165	8,081	0.8%
Instructional & Other Temp. Professionals [Adjuncts]	1,779,671	2,120,040	(340,369)	-16.1%
Student Employment	68,212	93,252	(25,040)	-26.9%
Benefits	1,610,132	1,670,894	(60,762)	-3.6%
Total Staff Costs	\$ 9,652,239	\$ 9,977,879	\$ (325,641)	-3.3%
Current Expenses				
Travel	\$ 75,341	\$ 101,412	\$ (26,071)	-25.7%
Operating Expenses	1,008,347	1,231,216	(222,869)	-18.1%
Rental - Facilities & Equipment	77,868	150,228	(72,360)	-48.2%
Insurance	528,069	494,748	33,320	6.7%
Utilities	300,559	321,250	(20,692)	-6.4%
Contract Services	1,541,446	1,242,665	298,780	24.0%
Transfers (to other funds)	15,390	2,189	13,201	603.1%
Other Expenses	464	15,743	(15,280)	-97.1%
Total Current Expenses	\$ 3,547,483	\$ 3,559,453	\$ (11,970)	-0.3%
Capital Expenditures				
Capital Expenditures	\$ 75,613	\$ 56,812	\$ 18,801	33.1%
Total Capital Expenditures	\$ 75,613	\$ 56,812	\$ 18,801	33.1%
TOTAL EXPENDITURES & TRANSFERS	\$ 13,275,334	\$ 13,594,144	\$ (318,809)	-2.3%

EDISON STATE COLLEGE
% of Total Revenue by Source of Funds - as of September 30th



EDISON STATE COLLEGE
% of Expenses by Category - as of September 30th



**MONTHLY FINANCIAL REPORT
INFORMATION AGENDA
FINANCIAL REPORT**

EDISON STATE COLLEGE

OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY

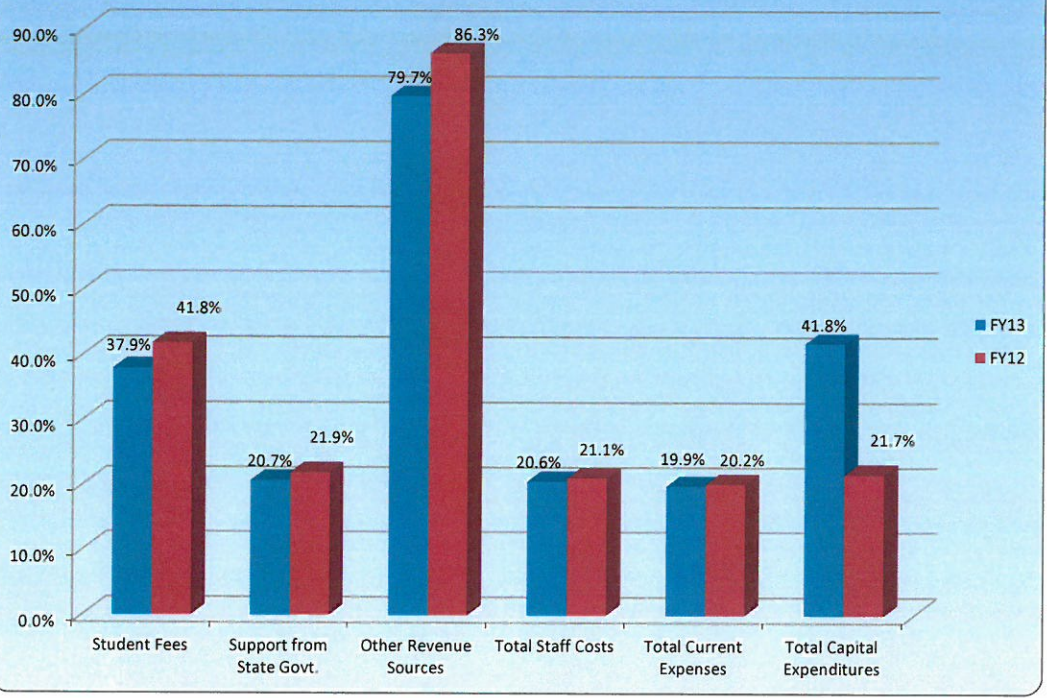
COMPARISON OF CURRENT YEAR ACTUAL TO CURRENT YEAR REVISED BUDGET

Table #2

for Fiscal Year Ending June 30, 2013

	Month Ending September 30, 2012		Variance Amount	% of Revised Budget
	Revised Budget	Actual		
SOURCES OF FUNDS	(Total Year)	(Year To Date)		
Student Fees	\$ 36,126,527	\$ 13,704,208	\$ 22,422,319	37.9%
Support from State Govt.	25,144,443	5,205,497	19,938,946	20.7%
Support from Fed. Govt.	129,108	11,628	117,480	9.0%
Gifts, Contributions, Grants & Contracts	251,616	-	251,616	0.0%
Sales & Services	245,473	92,366	153,107	37.6%
Transfers (from other funds)	327,343	327,343	-	100.0%
Other Sources	261,066	45,335	215,731	17.4%
Fund Balance Transfers	2,427,821	2,427,821	-	100.0%
TOTAL FUNDS AVAILABLE	\$ 64,913,397	\$ 21,814,197	\$ 43,099,199	33.6%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 4,498,080	\$ 918,495	\$ 3,579,585	20.4%
Instructional Staff	14,188,032	2,665,823	11,522,209	18.8%
Other Professional Staff	7,040,230	1,525,660	5,514,570	21.7%
Tech., Clerical & Trade Staff	4,999,498	1,084,246	3,915,252	21.7%
Instructional & Other Temp. Professionals	6,784,749	1,779,671	5,005,078	26.2%
Student Employment	467,860	68,212	399,648	14.6%
Benefits	8,882,987	1,610,132	7,272,855	18.1%
Total Staff Costs	\$ 46,861,436	\$ 9,652,239	\$ 37,209,197	20.6%
Current Expenses				
Travel	\$ 619,527	\$ 75,341	\$ 544,186	12.2%
Operating Expenses	6,384,480	1,008,347	5,376,133	15.8%
Rental - Facilities & Equipment	717,152	77,868	639,284	10.9%
Insurance	828,563	528,069	300,494	63.7%
Utilities	2,558,353	300,559	2,257,794	11.7%
Contract Services	5,626,094	1,541,446	4,084,648	27.4%
Transfers (to other funds)	15,390	15,390	-	100.0%
Other Expenses	35,009	464	34,546	1.3%
Reserves	700,000	-	700,000	0.0%
Budget Contingency	386,552	-	386,552	0.0%
Total Current Expenses	\$ 17,871,120	\$ 3,547,483	\$ 14,323,637	19.9%
Capital Expenditures				
Capital Expenditures	\$ 180,841	\$ 75,613	\$ 105,228	41.8%
Total Capital Expenditures	\$ 180,841	\$ 75,613	\$ 105,228	41.8%
TOTAL EXPENDITURES & TRANSFERS	\$ 64,913,397	\$ 13,275,334	\$ 51,638,062	20.5%

Edison State College % of Budget thru September 30



Meeting of the
EDISON STATE COLLEGE CHARTER SCHOOLS GOVERNING BOARD
October 23, 2012

AGENDA ITEM: 11

**Edison State College Collegiate High Schools Monthly
Financial Report**

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of funds for the current fiscal period. It is provided to give the reader an indication of how the Collegiate High Schools are performing in relation to their current budget.

- Table 1 represents the activity for the Collegiate High School - Charlotte Campus.
- Table 2 represents the activity for the Collegiate High School – Lee Campus

These reports summarize the Collegiate High Schools performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the Collegiate Schools.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: *Lu Deber*
Vice President, Administrative Services

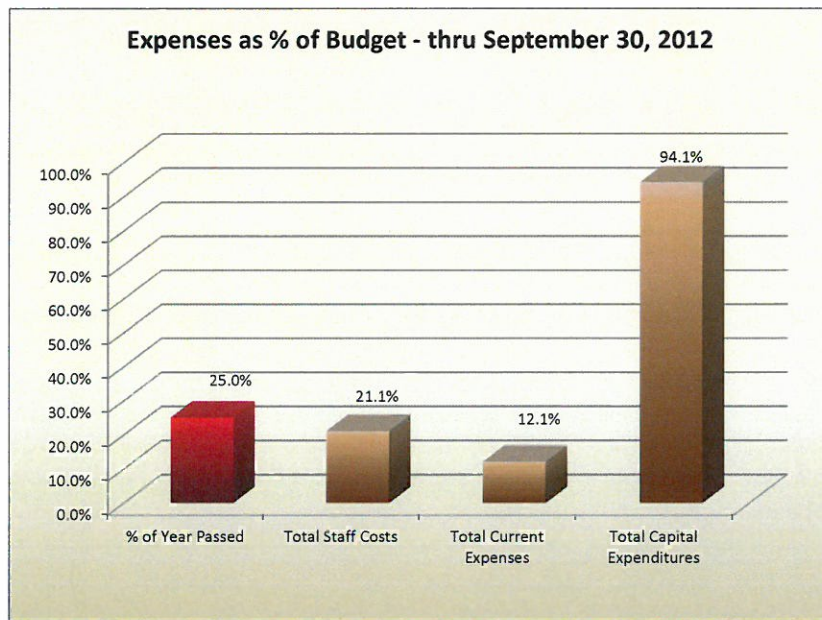
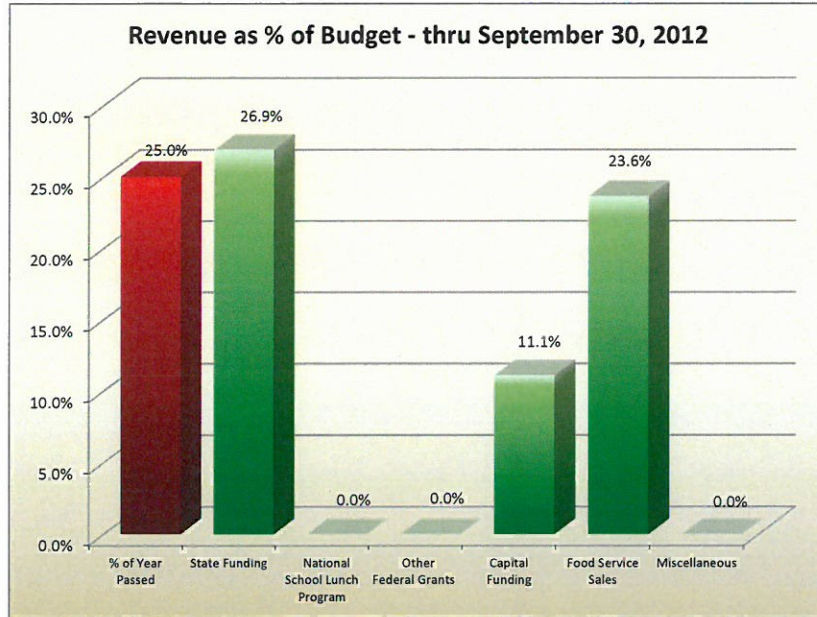
FUNDING VERIFIED AND APPROVED BY: *Lu Deber*
Vice President, Administrative Services

APPROVED FOR AGENDA BY: *[Signature]*
President

EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
 CURRENT OPERATING BUDGET
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013
 as of September 30, 2012

Table 1
 CHARLOTTE CAMPUS

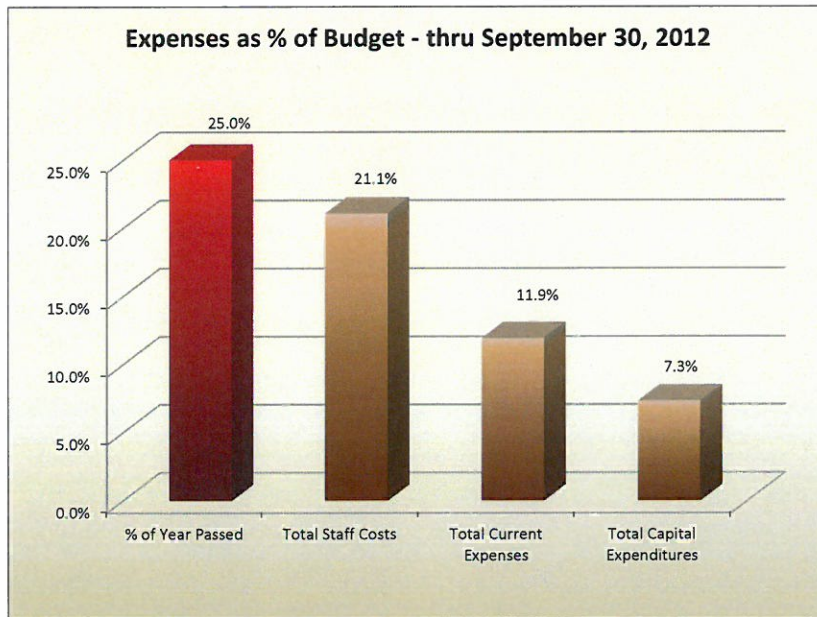
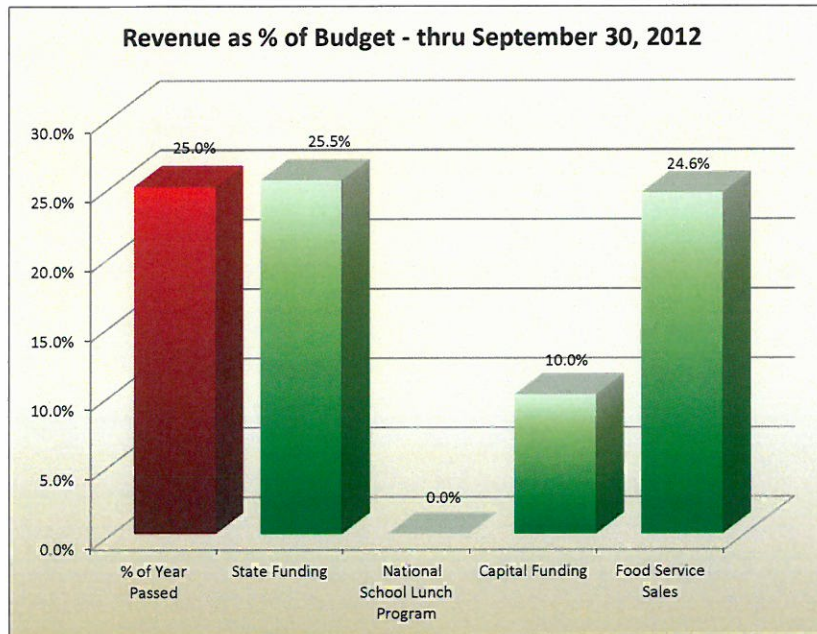
SOURCES OF FUNDS	Revised Budget (Total Year)	Actual (Year To Date)	Variance Amount	% of Revised Budget
State Funding	\$ 1,859,120	\$ 500,209	\$ 1,358,911	26.9%
<i>Federal Grant Funding</i>				
National School Lunch Program	47,750	-	47,750	0.0%
Other Federal Grants	30,448	-	30,448	0.0%
Capital Funding	208,278	23,093	185,185	11.1%
Food Service Sales	75,000	17,729	57,271	23.6%
Miscellaneous	-	238	(238)	0.0%
Other Sources	2,530	2,530	(2,530)	100.0%
Fund Balance Transfer	87,080	-	-	0.0%
TOTAL FUNDS AVAILABLE	\$ 2,310,206	\$ 543,799	\$ 1,676,797	23.5%
USES OF FUNDS				
Staff Costs				
Instruction	\$ 600,801	\$ 116,756	\$ 484,045	19.4%
Instructional Support	55,162	17,087	38,075	31.0%
Administration	238,556	56,573	181,983	23.7%
Benefits	259,592	52,963	206,629	20.4%
Total Staff Costs	\$ 1,154,111	\$ 243,380	\$ 910,731	21.1%
Current Expenses				
Travel	\$ 31,305	\$ 8,973	\$ 22,332	28.7%
Transportation	75,000	6,748	68,252	9.0%
Operating Expenses	276,315	94,505	181,810	34.2%
Facility Lease	208,278	-	208,278	0.0%
Rental	800	-	800	0.0%
Utilities	60,000	-	60,000	0.0%
Contract Services	45,758	508	45,250	1.1%
Food Service	122,750	19,596	103,154	16.0%
Transfers Out	251,616	-	251,616	0.0%
Other Expenses	3,500	-	3,500	0.0%
Total Current Expenses	\$ 1,075,322	\$ 130,330	\$ 944,992	12.1%
Capital Expenditures				
Capital Expenditures	\$ 80,773	\$ 76,039	\$ 4,734	94.1%
Total Capital Expenditures	\$ 80,773	\$ 76,039	\$ 4,734	94.1%
TOTAL EXPENDITURES & TRANSFERS	\$ 2,310,206	\$ 449,749	\$ 1,860,457	19.5%



EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
 CURRENT OPERATING BUDGET
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013
 as of September 30, 2012

Table 2
 LEE CAMPUS

SOURCES OF FUNDS	Revised Budget (Total Year)	Actual (Year To Date)	Variance Amount	% of Revised Budget
State Funding	\$ 1,525,783	\$ 388,550	\$ 1,137,233	25.5%
<i>Federal Grant Funding</i>				
National School Lunch Program	43,034	-	43,034	0.0%
Capital Funding	164,887	16,551	148,336	10.0%
Food Service Sales	59,487	14,610	44,877	24.6%
Miscellaneous	2,000	1,596	(1,596)	79.8%
TOTAL FUNDS AVAILABLE	\$ 1,795,191	\$ 421,307	\$ 1,371,884	23.5%
USES OF FUNDS				
Staff Costs				
Instruction	\$ 503,727	\$ 97,990	\$ 405,737	19.5%
Instructional Support	55,673	13,918	41,755	25.0%
Administration	165,831	41,329	124,502	24.9%
Benefits	228,331	47,960	180,371	21.0%
Total Staff Costs	\$ 953,562	\$ 201,197	\$ 752,365	21.1%
Current Expenses				
Travel	\$ 9,500	\$ -	\$ 9,500	0.0%
Transportation	225,000	40,719	184,281	18.1%
Operating Expenses	83,800	32,452	51,348	38.7%
Facility Lease	164,887	-	164,887	0.0%
Insurance	11,700	11,688	12	99.9%
Utilities	40,000	-	40,000	0.0%
Contract Services	33,000	4,560	28,440	13.8%
Food Service	102,521	9,330	93,192	9.1%
Transfers Out	35,000	-	35,000	0.0%
Other Expenses	91,221	-	91,221	0.0%
Contingency	30,000	-	30,000	0.0%
Total Current Expenses	\$ 826,629	\$ 98,749	\$ 727,880	11.9%
Capital Expenditures				
Capital Expenditures	\$ 15,000	\$ 1,099	\$ 13,901	7.3%
Total Capital Expenditures	\$ 15,000	\$ 1,099	\$ 13,901	7.3%
TOTAL EXPENDITURES & TRANSFERS	\$ 1,795,191	\$ 301,044	\$ 1,494,147	16.8%



Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
October 23, 2012

AGENDA ITEM: 12

Monthly Report on Edison Collegiate High School - Lee

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report is for informational purposes only and requires no action by the Board. It provides an update on the daily operations of ECHS - Lee.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: _____

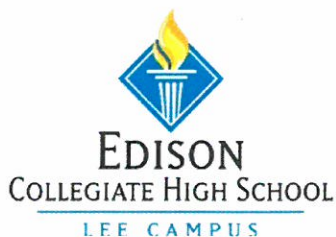

Principal, ECHS - Lee

FUNDING VERIFIED AND APPROVED BY: _____


Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____


President



Before you know it, you are living your future. For freshmen students, they have just completed their first quarter of high school. Balanced against that gentle start, sophomore and junior students are actively facing a national educational climate that requires students to participate in many high stakes test situations. Over the next month the PSAT will be given to all sophomores and a few juniors hoping to become National Merit Scholars. Many students will take the PERT to gain admission to Edison State College as part of our dual enrollment cohort. Some students re-took the FCAT to secure their graduation status, while other students prepare for ACT and SAT tests to begin the process of applying to other colleges and to earn scholarships. Despite this battery of tests, and the pressure that comes along with them, we believe and continually remind students that their primary responsibility is to learn – not score well on standardized tests. Scoring well is clearly important and we gently remind students that the best strategy for actually scoring well is remaining focused on actually learning. There is always time for another test; there isn't always time to learn what's being presented.

The freshmen class is marching its way through Human Geography and getting ready to start an extended section on agriculture. The development and STEM related advances in agriculture are responsible for many aspects of life as we know it today. To help students from all grade levels to understand the connection between STEM topics, agriculture, economics, and world affairs, the student body will begin to take an active role in the school garden project. Now that the weather has moderated, crops currently in the ground and being studied and raised are tomatoes, peppers, okra, squash, lettuce, and an assortment of herbs and spices. A limited number of sweet potatoes were harvested from an initial planting this summer. The garden project is less focused on growing crops than it is on experimental design, data collection, and attention to detail. Each and every plant has a unique serial number to include crop type, experimental design, and a distinct number. In the end, this will allow for systematic data collection and help students connect what they see and touch with the more sterile data, charts, and graphs. All of this data is archived on the web to facilitate remote access and distribution. In the end, the ability to think critically and communicate about technical situations is what engineers, scientists, and other STEM workers must do.

ECHS – Lee has been a central player in developing a four-part STEM Tour in cooperation with FGCU, the Imaginarium, The Edison Ford Estates, Mariner High School, and The STEM Team of S.W. Florida. The competitive series of events has four events, all modeled after ECHS – Lee's Flying Car Tech Challenge held last year. Nearly 200 students from Lee and Collier County participated in the first leg of the tour and ECHS – Lee teams placed 2nd and 3rd in the high school division. ECHS – Lee will host a final event in March. Our robotics teams are preparing for upcoming VEX and FTC competitions.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
October 23, 2012

AGENDA ITEM: 13

Monthly Report on Edison Collegiate High School – Charlotte

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report, for informational purposes only, requires no action by the Board. The report provides an update on the opening of school at ECHS – Charlotte.

FISCAL IMPACT _____ Yes _____ No _____ N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: _____


Principal, Charlotte Collegiate High School

FUNDING VERIFIED AND APPROVED BY: _____


Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____


President



Board of Trustees Report October 2012

Professional development is a major focus for our faculty this year with teachers attending state and national conferences in their subject or interest area. At faculty meetings throughout the year, teachers will share the best of what they have learned. Below are some highlights.

American Student Government Association: *Matt Catanzarite and Betsy Laskowski*

Short term benefit: Activities for our pilot advisor room project

Long term benefit: A summer leadership class for SGA, class, and club officers

Florida Council of Teachers of Mathematics: *Kristina Winters*

A speaker at this conference, Krissy will present strategies for helping to prepare students for End-of-Course examinations. (All of Krissy's Algebra I and Geometry students passed EOC exams last spring.)

Florida Reading Association: *Jessica Souter*

Short term benefit: Understanding of Common Core State Standards

Long term benefit: Instruction across the Curriculum on How to Teach Non-Fiction

Florida School Counselor Association: *Amber Foster and Crystal Engelhart*

Long term benefit: Increasing Parent Involvement for Student Success

Long term benefit: Student Social/Emotional Growth through Service Learning Projects

American Council on Teaching of Foreign Languages: *Melanie Kothe*

Long term benefit: Technological Tools for 21st Century Teachers and Learners

Long term benefit: Using Assessment to Inform Instruction

National Council for the Social Studies: *Bert Cass*

Long term benefit: Citizenship Awareness (Sandra Day O'Connor is featured speaker.)

Long term benefit: Teaching History through Historical Fiction

Florida Charter School Convention: *Diane Juneau and Matt Catanzarite* – The principals and assistant principals of all Florida collegiate charter high schools will gather in a November pre-conference workshop to discuss common concerns. High on the list are changes in dual enrollment legislation and the excessive cost of textbooks for dual enrollment students.

AdvancED (formerly SACS)

We continue to prepare for our AdvancED accreditation visit in the 2013-2014 school year. In early October, Matt Catanzarite and Blake Schmidt attended an AdvancED workshop in Orlando, and Diane Juneau served on an evaluation team at the Charter Schools of Boynton Beach. Her team was one of the first groups to use the new evaluation protocols developed by AdvancED.

National Honor Society

This fall, four seniors were selected to join the thirteen seniors and juniors chosen last spring for the National Honor Society (NHS). New members are Marissa Butcosk, Jocelyn Jennings, Anthony Malagisi, and Tyler Theriault. Invited to apply because of their academic achievements, students must also provide evidence of their leadership, service, and character for review by the NHS faculty council.