

Minutes

QEP Implementation Team Meeting

S-262D

October 4 2012, 1:00-2:00 p.m.

Eileen DeLuca	<i>Present</i>	Martin Tawil	<i>Present</i>
Kathy Clark	<i>Present</i>	Kristin Zimmerman	<i>Present</i>
Tom Rath	<i>Present</i>	Whitney Rhyne	<i>Present</i>
Erin Harrel	<i>Absent</i>	Christine Davis	<i>Present</i>
Duke Dipofi	<i>Present</i>		

1. Eileen welcomed new members, Duke Dipofi from Hendry/Glades and Christine Davis from Collier.
 2. Kathy and Eileen reported on the Board of Trustees presentation. The presentation was well-received and the members of the BOT had many comments on and questions about the QEP. The members of the BOT were very impressed with the Peer Architects who came and shared their experiences. The Implementation Team discussed having an annual presentation to the Board in October.
 3. Kathy and Tom provided an update on the Advisory meeting. Tom will make sure an updated invitation is sent out. The team discussed recruiting student representatives. Whitney will see if peer architects are available. Other campuses may invite an SGA representative. Kathy suggested inviting a Board member.
2. Subcommittee reports:
- FYE Programming: Whitney shared updates on programming. The first service Saturday (September 29) event at Habitat for Humanity was well-attended. The next event is at the Harry Chapin Food Bank on Saturday, November 17. Whitney will invite SLS students from all campuses. Christine suggested hosting similar events in the Collier area. Eileen noted that through the FYE programming committee, Whitney provides ideas and suggestions for other campuses. The representatives from other campuses have been encouraged to designate appropriate events as "FYE" so they will appear as a live feed on the FYE page. Check out: <http://www.edison.edu/fye/workshops.php>
 - Curriculum: Martin led the first curriculum meeting on Thursday, September 27. The group reviewed the course assignments and talked about some possible revisions. They also discussed the possible change to the catalog language regarding a passing score in the course as a program requirement.

- **Training and Development:** Eight additional trainings have been added to the TLC calendar. Eileen asked that committee members spread the word to faculty and staff to check out the TLC calendar for updates. Check out the TLC offerings at <http://www.edison.edu/tlc/octworkshops.php>
- **Orientation/Advising/Registration:** The next meeting is on October 11. The Implementation committee continued the discussion of the Cornerstone Hold. Pros: Hold seems to get students in the class during the first semester when the class would be most valuable to them. Cons: The hold requires students to contact an advisor every time s/he changes her/his schedule creating a disruption in the flow. It was noted that the hold may cause an inordinate amount of work/hassle as students attempt to revise their schedules after orientation. Christine noted that the hold ensures students are appropriately placed into the SLS 1515 course and as noted by John Gardner, remedial students don't "do optional." The group discussed some possible revisions to the hold to try to make it less cumbersome (e.g. lifting the hold after orientation, putting the hold on after the first semester, changing the requirement to "must complete in the first semester"). The group discussed the pros and cons of all the possible solutions. In terms of removing the hold for students enrolled in the course, it was suggested that students who attend the group advising sessions or meet with an advisor could have the hold lifted before fall registration begins. Neither Tom nor Kristin had received data reports yet to inform the discussion. As per previous meeting, Tom was seeking a regular Banner report showing the number who would potentially need the Cornerstone course during the registration cycle. Kristin was seeking a report showing how many students with the hold made schedule changes after the initial registration. Eileen suggested that a member of the Banner team be invited to the next OAR meeting to respond to query questions and to brainstorm possible solutions to the hold issue. Tom will ask Jason Dudley or a representative to attend.
- **QEP Assessment:** A survey was sent to the current SLS 1515 students to get a snapshot of current career/academic program interest. Over 30% of current students from all campuses responded. (See results below). The data can be used for interest-based section planning and advising. The group advising sessions began this week. Kristin reported that the schedule was sent to all students. Martin, Eileen and Whitney will promote with the SLS 1515 classes.

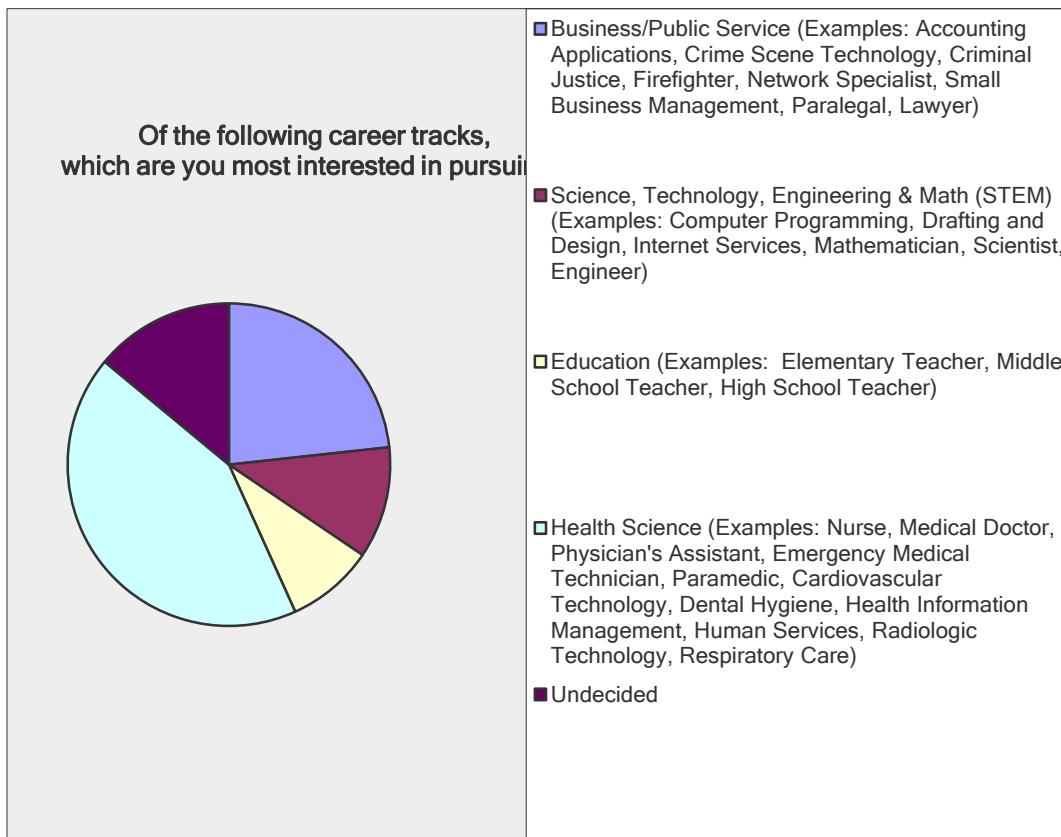
Of the following career tracks, which are you most interested in pursuing?

Answer Options

Response Percent

Response Count

Business/Public Service (Examples: Accounting Applications, Crime Scene Technology, Criminal Justice, Firefighter, Network Specialist, Small Business Management, Paralegal, Lawyer)	23.3%	50
Science, Technology, Engineering & Math (STEM) (Examples: Computer Programming, Drafting and Design, Internet Services, Mathematician, Scientist, Engineer)	11.2%	24
Education (Examples: Elementary Teacher, Middle School Teacher, High School Teacher)	8.8%	19
Health Science (Examples: Nurse, Medical Doctor, Physician's Assistant, Emergency Medical Technician, Paramedic, Cardiovascular Technology, Dental Hygiene, Health Information Management, Human Services, Radiologic Technology, Respiratory Care)	42.8%	92
Undecided	14.0%	30
answered question		215



Minutes submitted by Eileen DeLuca