

Edison Online - All Staff Meeting Agenda - September 6, 2012 - 9:30 am

- **Attendance**
 - Present
 - Dobin Anderson
 - Rona Axelrod
 - Susan DeNicola
 - Loretta Fritsche
 - Mary Myers
 - Andrea Posner
 - Melissa Rizzuto
 - Stefanie Sanders
 - Robert Shannon
 - Matt Swearingen
 - Kim Turano
 - Thomas Turano
 - Scorpio Welch
 - Rebecca Yost
 - Absent
 - NONE
- **Dean's Update**
 - Department Guidelines
 - https://docs.google.com/document/d/1cHlt8iaP7og6bNNYwpt8qJMkC2x_J2Nedl_EAkXs93M/edit
 - Other updates
 - Good semester start overall despite some issues with banner enrollments and instructors wanting to allow students in later.
- **EOL Staffing Update**
 - Thomas Turano is new Coordinator, Edison Online Training and Support
 - Assistant course designer position selection committee meets Friday.
 - Third course designer position will be posted soon. Waiting for VPAA approval.
- **Adjunct Update from Andrea**
 - Contract issue with several Charlotte adjuncts caused them to miss emails without portal access.
 - Working with Bonnie and Jason to improve this process.
 - Inconsistencies in loss of access for continuing adjuncts.
 - Audit found that users had access that should not.
 - Look into fast-tracking - does this provide access sooner?
- **Conference Update**
 - Andrea will present about her experience at the 28th Annual Conference on Distance Teaching & Learning: <http://www.uwex.edu/disted/conference/>.
 - Older than Sloan-C
 - Sessions:
 - 1st Year Experience (VA Tech) - Online and Ground version
 - Second Life (UW-Milwaukee) - Mentors for faculty, mixed reviews
 - Student Perceptions of Instructor Behavior in Online Courses (National Louis University) - Students focused on dispositional behaviors and

online personality of their instructors. Looked to professor to establish community. Flexibility. Clear expectations.

- iPad Apps for Utility and Learning (Andrea will share the list)
- Panel Discussion: State Authorization Regulations (Edison is actively working with legal and state authorities. Mary and Dobin are working with Mark Lupe).

- **Design & Training Updates**

- Canvas Communication and Marketing - ongoing
 - Wacky Wednesday - Kim will make a schedule.
 - Canvas giveaways
 - Facebook promotion
 - Answer Canvas questions
- Migrations - not many remain; compiling list and sent Google form to all instructors
- Training - next cohort will begin in October
- Course Development - several new courses will be developed this fall for spring.
- CE6 Data Backup (Dobin) - Dobin will send a reminder to all instructors and contact Deans Assoc. Deans, and Dept. Chairs. Mary will mention this to Dean's Council.

- **eSIR schedule for Online Courses (Dobin)**

- A - Beginning of October
- B - Mid-November
- Full - Beginning November
- Post Canvas system alert.

- **Understanding what we do at Edison Online (or Edison State College)**

- *Volunteer for next month? or Requests for other department speakers from on campus?*
 - Registrar
 - President Allbritten
 - Denise Swofford (Testing Director)

- **Committee Updates**

- **eLearning Committee** - S117, Second Wednesday of each Month
- **List of Committees**

- **Kaizen schedule will be as follows with a focus on short activities related to the book we read:**

- *May: The Five Dysfunctions of a Team - Absence of trust (Mel)*
- *June: Recap/Discussion about May activity (all)*
- *July: The Five Dysfunctions of a Team - Fear of conflict (Rebecca)*
- *August - no activity*
- **September: The Five Dysfunctions of a Team - Lack of commitment (Scorpio)**
- *October: The Five Dysfunctions of a Team - Avoidance of accountability*
- *November: The Five Dysfunctions of a Team - Inattention to results*
- *Remaining months TBD...*

- **Next Meeting: Decide on new day/time based on availability.**