

Edison Online - All Staff Meeting Agenda - May 11, 2012 - 10:30 am

ATTENDANCE:

- Rona Axelrod
- Derek Brylanski
- Loretta Fritsche
- Mary Myers
- Andrea Posner
- Melissa Rizzuto
- Stefanie Sanders
- George Schwigk
- Robert Shannon
- Matt Swearingen
- Kim Turano
- Rebecca Yost

ABSENT:

- Dobin Anderson
- Susan DeNicola
- Scorpio Welch

- **Dean's Update (Mary)**

- Updates
 - Building funds?
 - PECO in jeopardy because of statewide report.
 - Room utilization is poor; policy needs to be revised.
 - Example: F only class, must be scheduled for MWF in the system.
 - Online FT Faculty - any more information about this?
 - NO!
 - Other news...
 - George graduated!
 - Over 400 graduates.
 - EOL broke even on enrollments (no loss). Other campuses are down about 30%.
- Mary will update the birthday list.
- Rona will update the extension list.

- **EOL Staffing Update**

- Rebecca Yost is our newest course designer.
- "Trainer" position re-posted in new system.
- George is leaving -- we need to search for a replacement.
 - Anyone know a student with video skills?

- **Design & Training Updates**

- Canvas Communication and Marketing - ongoing; plan for some events in the fall.
 - Working on admin budget for purchasing prizes.
- Canvas Training - ongoing; meeting to discuss Ground options later this month.
- Canvas Course Migrations - THANK YOU to Scorpio and Stefanie!
- Canvas Integration - completed and going well.
- Development - BOT Approvals sent to HR; Board meets on 5/22.

- **Testing**

- Final exam information verified by Derek and Rona. THANK YOU BOTH!
- EOL will have a person on Director of Testing hiring committee.
- **Committee Updates -- as needed**
 - ESAC - elections; emails about voting coming soon.
 - eLearning - discussion of EOL COP; working with Dobin to revise; committee will serve again next year.
- **Future Meeting Dates and Ideas**
 - Let's discuss a different day of the week and time.
 - First Thursday of the month at 9:30 am
 - Discussions about each person's job at EOL (i.e. Kim could take us through the process of solving a student problem, Andrea could take us through the expectations conference, etc...)
 - Kim will discuss solving student problems in June
 - Other Suggestions?
- **CHANGE---** Kaizen schedule will be as follows with a focus on short activities related to the book we read:
 - May: The Five Dysfunctions of a Team - *Absence of trust*
<https://docs.google.com/presentation/d/10QRcTgyQw9ApC8PyYd9IAHYtDQOcKBTR21uWNZoNxhw/edit>
 - June: The Five Dysfunctions of a Team - *Fear of conflict*
 - July: The Five Dysfunctions of a Team - *Lack of commitment*
 - August: The Five Dysfunctions of a Team - *Avoidance of accountability*
 - September: The Five Dysfunctions of a Team - *Inattention to results*
 - Remaining months TBD...
- **Next Meeting:**TBD based on discussions in this meeting.