

Edison Online - All Staff Meeting - November 16, 2011 - Z-Lab

Agenda:

- **Dean's Update (Mary)**
 - SACS
 - Any other items
- **Sloan-C (Trivi & Mel)**
- **Canvas Training & Migration Updates (Trivi & Mel)**
 - Training (Trivi)
 - Cohort Update
 - Cohort 3 - Began 10/31
 - FYE/QM reviewers - Begins 11/28
 - CE6 Grading of last minute Blended instructors when Jackie returns
 - CE6 Training will continue on as-needed basis (case by case)
 - New Instructors for Summer will be in Canvas
 - Course Migrations (Mel)
 - Full migration plan will be ready before winter break
 - Based on instructor preferences, course development, and textbook changes
 - Checklist and plans are shared in Smartsheet
- **Testing (Mel & Dobin)**
 - Final exams for Fall must end on 12/8 (Grades due by 4:30 on 12/9)
 - Google spreadsheet issue
 - Reviewing testing policies from Seminole State College
 - Remote Proctors
 - Proctor U pilot (Dobin)
 - Krypterion - another remote proctoring option
- **Committee Updates -- *as needed***
 - Academic Technology Committee (Dobin)
 - Staff Advisory Council (Andrea)
- **Farewell for Jackie/End of Year Celebration**
 - Jackie LOVES Bowling
 - Bowling at Gator Lanes
 - Possible date: 12/9/2011 after work?
- **An Introduction to the Kaizen Philosophy of Continuous Improvement (Kim)**
- **Next Meeting: Friday, 12/2/2011**