

APPROVED

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Minutes
Edison State College
District Board of Trustees
Lee Campus – Board Room, I-223
August 14, 2012
3:00 p.m.

Call to Order

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on August 14, 2012 at 3:00 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Brian Chapman, Jr.
Dr. Randall Parrish, Jr.
Braxton Rhone
Christopher Vernon

Absent: Ann Berlam
Julia Perry

Others: Dr. Jeffery S. Allbritten, District President
June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – None

Reports to the District Board of Trustees

Student Scholarship Introduction (Presenter: Mr. Matthew Holliday)

Mr. Holliday introduced Jaxiera Treminio and David Castano, Edison students who received scholarships from the Southwest Florida Hispanic Chamber of Commerce. Both students shared their deep appreciation for the scholarships and their future plans.

Faculty Senate Report (Presenter: Dr. Bill Wilcox)

Dr. Wilcox had no formal report. He introduced Professor Don Ransford who announced his resignation as Lee Campus Faculty Senate President in order to focus more time in the classroom.

Legal Update Report (Presenter: Mr. Mark Lupe) – No Report

SACS Update Report (Presenter: Dr. Erin Harrel)

- Integrity – Dr. Harrel reported that there will be additional ethics training in the Fall.
- Course substitution – Compliance is being monitored on a daily basis.
- Core Requirement 2.8 – Of 48 open faculty positions, 46 have been filled. Nineteen new lines required by SACS have also been filled.

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President's Comments (Presenter: Dr. Jeff Allbritten)
Deferred to precede Agenda Item #9

Old Business – None

New Business

Agenda Item #1. Approval of Minutes Regular Meeting July 24, 2012 (Presenter: Mrs. Starnes-Bilotti) (Page 1)

MOTION by Randy Parrish, seconded by Eddie Webb, to approve the minutes of the regular meeting July 24, 2012, as presented. Approved unanimously.

Agenda Item #2. Approval to Accept the Completion of the Installation of Two (2) Modular Classroom Buildings on the Charlotte Campus (Presenter: Mr. Nice/ Board Liaison: Mr. Chapman) (Page 7)

MOTION by Brian Chapman, seconded by Braxton Rhone, to accept the completion of the installation of two modular classroom buildings on the Charlotte Campus, as presented. Approved unanimously.

Agenda Item #3. Approval to Accept the Fire, Safety, Sanitation and Casualty Inspection Report as Required by (SREF) and Administrative Rule 69A-58.004 (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 10)

MOTION by Brian Chapman, seconded by Chris Vernon, to accept the Fire, Safety, Sanitation and Casualty Inspection Report, as presented. Approved unanimously.

Agenda Item #4. Edison Collegiate High School – Charlotte – Senior Class Dues Packages (Presenter: Ms. Juneau/Board Liaison: Mr. Webb) (Page 28)

MOTION by Eddie Webb, seconded by Randy Parrish, to approve the ECHS – Charlotte Senior Class Dues packages, as presented. Approved unanimously.

Agenda Item #5. Edison State College Financing Corporation Audited Financial Report for FY ended March 31, 2012 (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 30) (Backup in rear)

MOTION by Eddie Webb, seconded by Chris Vernon, to approve the Edison State College Financing Corporation Audited Financial Report for FY ended March 31, 2012, as presented. Approved unanimously.

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Agenda Item #6. Edison State College Financing Corporation Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Form 990 (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 31) (Backup in rear)

MOTION by Eddie Webb, seconded by Randy Parrish, to approve the Edison State College Financing Corporation Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Form 990, as presented.

MOTION TABLED by voice approval until Mrs. Doeble could identify the \$21,818 on Page 24 of Form 990 at Brian Chapman's request.

Agenda Item #7. Annual Certification for Financing Corporation – DSO Compliance (Presenter: Mrs. Doeble/Mr. Webb) (Page 35)

MOTION by Eddie Webb, seconded by Chris Vernon, to certify that the Edison State College Financing Corporation is in compliance with requirements set for its operation as a direct support organization. Approved unanimously.

Agenda Item #8. Edison State College Financing Corporation Audit Review Checklist (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 38)

ITEM TABLED by voice approval until Agenda Item #6 is approved.

Other Business – None

Consent Agenda

President's Comments (Presenter: Dr. Jeff Allbritten)

Dr. Allbritten shared two items relative to upcoming Agenda Item #9. He would like to bring Dr. Henry Peel to assist as Consultant to the President for 2½ months to help make transitional changes according to the current contract presented to the Board at the time of this meeting. Dr. Allbritten has met with all Board of Trustees members, and shared comments from Mrs. Perry and Mrs. Berlam who were absent from this meeting.

Agenda Item #9. Approval of Personnel Actions (Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 40) (Backup in rear)

MOTION by Braxton Rhone, seconded by Randy Parrish, to approve the Personnel Consent Agenda actions, as presented, including the form of Dr. Henry A. Peel's 2½-month temporary contract, approval for Mrs. Starnes-Bilotti to sign Dr. Peel's contract on behalf of the Board, and approval of the execution of the contract by Dr. Jeff Allbritten. Approved unanimously.

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Agenda Item #6. Edison State College Financing Corporation Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Form 990 (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 31) (Backup in rear)

MOTION by Eddie Webb, seconded by Randy Parrish, to approve the Edison State College Financing Corporation Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Form 990, as presented. Approved unanimously.

Agenda Item #8. Edison State College Financing Corporation Audit Review Checklist (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 38)

MOTION by Eddie Webb, seconded by Chris Vernon, to approve the Edison State College Financing Corporation Audit Review Checklist, as presented. Approved unanimously.

Information Only

Agenda Item #10. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 41)

Mrs. Doeble presented the College Monthly Financial Report for information only.

Agenda Item #11. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 47)

Mrs. Doeble presented the Collegiate High Schools Monthly Financial Report for information only.

Written Reports

Agenda Item #12. Monthly Report on Edison Collegiate High School–Lee (Page 53)

A written report was provided for information only.

Agenda Item #13. Monthly Report on Edison Collegiate High School–Charlotte (Page 55)

A written report was provided for information only.

Professional Development – Edison State College Foundation, Inc. (Presenter: Mr. Kevin Miller, Senior Foundation Director and Acting Foundation Executive Director)

Mr. Miller gave an overview of the Edison State College Foundation, Inc., a 501(c)(3) direct support, not-for-profit organization of the College incorporated in October 1966.

Its mission is to advance the education and welfare of Edison, its students, faculty, and staff, and the community. There are currently 21 board members, with Tammy Surratt serving as District Board Chair, and Brian Chapman as ESC Board Liaison. 2012-2013 priorities include annually-funded scholarships and Nursing Program underwriting. Over the past ten years, the Foundation has awarded scholarships in excess of \$14 M, provided in excess of \$7 M academic and program support, and raised more than \$3.2 in capital funds. Total net assets as of March 31, 2012 equaled \$41,349,680. Development activities include cultivation, solicitation, and stewardship.

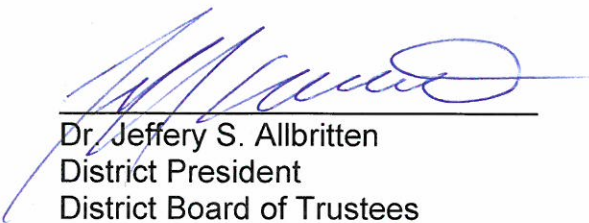
President's Comments

President Allbritten expressed appreciation for those who attended today's meeting, and thanked the Board members for their warm welcome. His first two weeks have been filled with a number of events, including the LightHouse Commons ribbon cutting, meetings with President Wilson Bradshaw of Florida Gulf Coast University, with the Workforce Development Board and Joe Paterno regarding economic development, with the Faculty Senate leaders, and with the Edison State College Financing Corporation, as well as serving on a search committee. He shared his excitement regarding the Board's approval of Dr. Jeffery Stewart as Vice President, Institutional Research and Accountability, and approval of Dr. Henry Peel as Consultant to District President on a 2½-month contract.

Board Members' Comments

Adjournment

MOTION by Chris Vernon, seconded by Braxton Rhone, to adjourn the Board meeting at 4:30 p.m. Approved unanimously.



Dr. Jeffery S. Allbritten
District President
District Board of Trustees



Marjorie Starnes-Bilotti, Chair
District Board of Trustees

9/25/12
Date

9/25/2012
Date