

Copies of the agenda and all documentation are available for review in the libraries of the campuses located in Charlotte, Collier, and Lee Counties and the Hendry/Glades Center, and are also available on the Edison State College website at www.edison.edu/district/board/meetings.php

DRAFT

Agenda

Edison State College

District Board of Trustees Executive Session
Lee Campus – Board Conference Room, I-228

September 25, 2012

1:00 p.m.

1. Discussion of Collective Negotiations with Faculty Union

Copies of the agenda and all documentation are available for review in the libraries of the campuses located in Charlotte, Collier, and Lee Counties and the Hendry/Glades Center, and are also available on the Edison State College website at www.edison.edu/district/board/meetings.php

DRAFT

Agenda

Edison State College
District Board of Trustees
Lee Campus – Board Room, I-223
September 25, 2012
2:00 p.m.

Call to Order

Pledge to Flag

Introduction of Guests and Public Comment

- Lee Campus – Mr. Charles A. Hidalgo
Non-agenda Item: *Establishing a film and new media editing lab at ESC*

Reports to the District Board of Trustees

Faculty Senate Report

(Presenter: Dr. Bill Wilcox)

SGA Report

(Presenters:)

- Ivan Guerrero, President
- Stephania Romulus, Executive VP
- Mario Lozano, Legislative VP
- Angelica Gonzales, Secretary

Legal Update Report

(Presenter: Mr. Mark Lupe)

SACS Update Report

(Presenter: Dr. Erin Harrel)

President's Comments

(Presenter: Dr. Jeff Allbritten)

Old Business – None

New Business

1. Approval of Minutes Regular Meeting August 14, 2012
(Presenter: Mrs. Starnes-Bilotti) (Page 1)
2. Approval to Change the Name of the Information Technology Administration Certificate Program to the Information Technology Support Specialist Certificate Program (Presenter: Dr. Harrel) (Page 6)

3. Approval of the Academic Improvement Trust Fund Plan for FY 2012-2013
(Presenter: Mr. Miller/Board Liaison: Mr. Chapman) (Page 8)
4. Approval to Accept the Audited Financial Report of Edison State College Foundation, Inc. for Fiscal Year Ended March 31, 2012 (Presenter: Mr. Miller /Board Liaison: Mr. Chapman) (Page 16) (*Bound booklet in rear*)
5. Approval to Certification of Compliance of Edison State College Foundation, Inc. (Presenter: Mr. Miller/Board Liaison: Mr. Chapman) (Page 17)
6. Approval of Edison State College Foundation, Inc. Audit Review Checklist (Presenter: Mr. Miller/Board Liaison: Mr. Chapman) (Page 19)

Other Business – None

Consent Agenda

7. Approval of Personnel Actions
(Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 21)

Information Only

8. Edison State College Foundation, Inc. – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exemption from Income Tax Form 990 (Presenter: Mr. Miller /Board Liaison: Mr. Chapman) (Page 28) (*Bound booklet in rear*)
9. Edison State College Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 30)
10. Edison State College Collegiate High Schools Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 36)

Written Reports

11. Monthly Report on Edison Collegiate High School – Lee (Page 42)
12. Monthly Report on Edison Collegiate High School – Charlotte (Page 44)

Professional Development – Quality Enhancement Program (QEP) (Presenter: Dr. Erin Harrel, Interim VP, Academic Affairs/Dean, School of Education and Charter Schools)

President's Comments

Board Members' Comments

Adjournment

Minutes
Edison State College
District Board of Trustees
Lee Campus – Board Room, I-223
August 14, 2012
3:00 p.m.

Call to Order

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on August 14, 2012 at 3:00 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Brian Chapman, Jr.
Dr. Randall Parrish, Jr.
Braxton Rhone
Christopher Vernon

Absent: Ann Berlam
Julia Perry

Others: Dr. Jeffery S. Allbritten, District President
June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – None

Reports to the District Board of Trustees

Student Scholarship Introduction (Presenter: Mr. Matthew Holliday)

Mr. Holliday introduced Jaxiera Treminio and David Castano, Edison students who received scholarships from the Southwest Florida Hispanic Chamber of Commerce. Both students shared their deep appreciation for the scholarships and their future plans.

Faculty Senate Report (Presenter: Dr. Bill Wilcox)

Dr. Wilcox had no formal report. He introduced Professor Don Ransford who announced his resignation as Lee Campus Faculty Senate President in order to focus more time in the classroom.

Legal Update Report (Presenter: Mr. Mark Lupe) – No Report

SACS Update Report (Presenter: Dr. Erin Harrel)

- Integrity – Dr. Harrel reported that there will be additional ethics training in the Fall.
- Course substitution – Compliance is being monitored on a daily basis.
- Core Requirement 2.8 – Of 48 open faculty positions, 46 have been filled. Nineteen new lines required by SACS have also been filled.

District Board of Trustees/Minutes
August 14, 2012
Page two

President's Comments (Presenter: Dr. Jeff Allbritten)
Deferred to precede Agenda Item #9

Old Business – None

New Business

Agenda Item #1. Approval of Minutes Regular Meeting July 24, 2012 (Presenter: Mrs. Starnes-Bilotti) (Page 1)

MOTION by Randy Parrish, seconded by Eddie Webb, to approve the minutes of the regular meeting July 24, 2012, as presented. Approved unanimously.

Agenda Item #2. Approval to Accept the Completion of the Installation of Two (2) Modular Classroom Buildings on the Charlotte Campus (Presenter: Mr. Nice/ Board Liaison: Mr. Chapman) (Page 7)

MOTION by Brian Chapman, seconded by Braxton Rhone, to accept the completion of the installation of two modular classroom buildings on the Charlotte Campus, as presented. Approved unanimously.

Agenda Item #3. Approval to Accept the Fire, Safety, Sanitation and Casualty Inspection Report as Required by (SREF) and Administrative Rule 69A-58.004 (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 10)

MOTION by Brian Chapman, seconded by Chris Vernon, to accept the Fire, Safety, Sanitation and Casualty Inspection Report, as presented. Approved unanimously.

Agenda Item #4. Edison Collegiate High School – Charlotte – Senior Class Dues Packages (Presenter: Ms. Juneau/Board Liaison: Mr. Webb) (Page 28)

MOTION by Eddie Webb, seconded by Randy Parrish, to approve the ECHS – Charlotte Senior Class Dues packages, as presented. Approved unanimously.

Agenda Item #5. Edison State College Financing Corporation Audited Financial Report for FY ended March 31, 2012 (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 30) (Backup in rear)

MOTION by Eddie Webb, seconded by Chris Vernon, to approve the Edison State College Financing Corporation Audited Financial Report for FY ended March 31, 2012, as presented. Approved unanimously.

District Board of Trustees/Minutes
August 14, 2012
Page three

Agenda Item #6. Edison State College Financing Corporation Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Form 990 (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 31) (Backup in rear)

MOTION by Eddie Webb, seconded by Randy Parrish, to approve the Edison State College Financing Corporation Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Form 990, as presented.

MOTION TABLED by voice approval until Mrs. Doeble could identify the \$21,818 on Page 24 of Form 990 at Brian Chapman's request.

Agenda Item #7. Annual Certification for Financing Corporation – DSO Compliance (Presenter: Mrs. Doeble/Mr. Webb) (Page 35)

MOTION by Eddie Webb, seconded by Chris Vernon, to certify that the Edison State College Financing Corporation is in compliance with requirements set for its operation as a direct support organization. Approved unanimously.

Agenda Item #8. Edison State College Financing Corporation Audit Review Checklist (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 38)

ITEM TABLED by voice approval until Agenda Item #6 is approved.

Other Business – None

Consent Agenda

President's Comments (Presenter: Dr. Jeff Allbritten)

Dr. Allbritten shared two items relative to upcoming Agenda Item #9. He would like to bring Dr. Henry Peel to assist as Consultant to the President for 2½ months to help make transitional changes according to the current contract presented to the Board at the time of this meeting. Dr. Allbritten has met with all Board of Trustees members, and shared comments from Mrs. Perry and Mrs. Berlam who were absent from this meeting.

Agenda Item #9. Approval of Personnel Actions (Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 40) (Backup in rear)

MOTION by Braxton Rhone, seconded by Randy Parrish, to approve the Personnel Consent Agenda actions, as presented, including the form of Dr. Henry A. Peel's 2½-month temporary contract, approval for Mrs. Starnes-Bilotti to sign Dr. Peel's contract on behalf of the Board, and approval of the execution of the contract by Dr. Jeff Allbritten. Approved unanimously.

District Board of Trustees/Minutes
August 14, 2012
Page four

Agenda Item #6. Edison State College Financing Corporation Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Form 990 (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 31) (Backup in rear)

MOTION by Eddie Webb, seconded by Randy Parrish, to approve the Edison State College Financing Corporation Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Form 990, as presented. Approved unanimously.

Agenda Item #8. Edison State College Financing Corporation Audit Review Checklist (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 38)

MOTION by Eddie Webb, seconded by Chris Vernon, to approve the Edison State College Financing Corporation Audit Review Checklist, as presented. Approved unanimously.

Information Only

Agenda Item #10. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 41)

Mrs. Doeble presented the College Monthly Financial Report for information only.

Agenda Item #11. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 47)

Mrs. Doeble presented the Collegiate High Schools Monthly Financial Report for information only.

Written Reports

Agenda Item #12. Monthly Report on Edison Collegiate High School–Lee (Page 53)

A written report was provided for information only.

Agenda Item #13. Monthly Report on Edison Collegiate High School–Charlotte (Page 55)

A written report was provided for information only.

Professional Development – Edison State College Foundation, Inc. (Presenter: Mr. Kevin Miller, Senior Foundation Director and Acting Foundation Executive Director)

Mr. Miller gave an overview of the Edison State College Foundation, Inc., a 501(c)(3) direct support, not-for-profit organization of the College incorporated in October 1966.

Its mission is to advance the education and welfare of Edison, its students, faculty, and staff, and the community. There are currently 21 board members, with Tammy Surratt serving as District Board Chair, and Brian Chapman as ESC Board Liaison. 2012-2013 priorities include annually-funded scholarships and Nursing Program underwriting. Over the past ten years, the Foundation has awarded scholarships in excess of \$14 M, provided in excess of \$7 M academic and program support, and raised more than \$3.2 in capital funds. Total net assets as of March 31, 2012 equaled \$41,349,680. Development activities include cultivation, solicitation, and stewardship.

President's Comments

President Allbritten expressed appreciation for those who attended today's meeting, and thanked the Board members for their warm welcome. His first two weeks have been filled with a number of events, including the LightHouse Commons ribbon cutting, meetings with President Wilson Bradshaw of Florida Gulf Coast University, with the Workforce Development Board and Joe Paterno regarding economic development, with the Faculty Senate leaders, and with the Edison State College Financing Corporation, as well as serving on a search committee. He shared his excitement regarding the Board's approval of Dr. Jeffery Stewart as Vice President, Institutional Research and Accountability, and approval of Dr. Henry Peel as Consultant to District President on a 2½-month contract.

Board Members' Comments

Adjournment

MOTION by Chris Vernon, seconded by Braxton Rhone, to adjourn the Board meeting at 4:30 p.m. Approved unanimously.

Dr. Jeffery S. Allbritten
District President
District Board of Trustees

Marjorie Starnes-Bilotti, Chair
District Board of Trustees

Date

Date

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
September 25, 2012

AGENDA ITEM: 2

Approval to Change the Name of the Information Technology Administration Certificate Program to the Information Technology Support Specialist Certificate Program

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the Proposed Certificate Name Change.

STAFF ANALYSIS:

Change from: Information Technology Administration Certificate

This certificate program is part of the Internet Services Technology AS/AAS degree program (1511080102/051108102).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Information Technology career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Information Technology career cluster.

The content includes but is not limited to Internet, Intranet, and Extranet environments; installing and configuring Intranet and web-based resources.

Change to: Information Technology Support Specialist Certificate

This certificate program is part of the Computer Information Technology AS/AAS degree program (1511010305/0511010305).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Information Technology career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and

occupation-specific skills, and knowledge of all aspects of the Information Technology career cluster.

The content includes but is not limited to installation of information technology equipment, troubleshooting information technology equipment, and supporting information technology users.

The Core Requirement for this certificate comprises 18 Credit Hours as follows:

- CGS 1000 Computer Literacy (3 credits)
- CGS 1100 Microcomputer Skills (3 credits)
- CGS 2260 Computer Hardware/Software (3 credits)
- CNT 1000 Networking Essentials (3 credits)
- COP 1000 Introduction to Computer Programming (3 credits)
- CIS 2321 Data Systems & Management (3 credits)

FISCAL IMPACT Yes No N/A

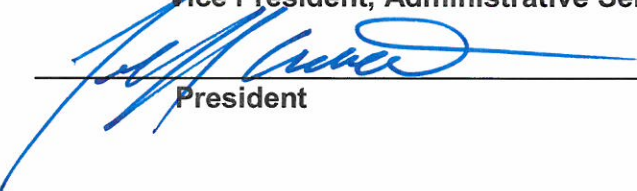
Funding Source: N/A Amount: \$

Will this action result in a Budget Amendment? Yes No

If yes, indicate the dollar amount: \$

REQUESTED BY: 
Interim Vice President, Academic Affairs

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
September 25, 2012

AGENDA ITEM: 3

**Approval of the Academic Improvement Trust Fund Plan for
FY 2012-2013**

RECOMMENDATION:

**The Administration recommends District Board of Trustees
approval of the Academic Improvement Trust Fund Plan for
2012-2013.**

STAFF ANALYSIS:

The Edison State College Foundation, Inc. is the direct support organization that has received gifts and state matching funds through the Dr. Philip Benjamin Matching Program for State and Community Colleges. Authority for approval of the AITF Plan has been placed on the local Board of Trustees with standard reporting to the Florida Department of Education, Division of Florida Colleges.

Funds requested are to be expended for the following projects as delineated on the attachments:

Teaching and Learning Enhancements through Technology and Equipment:

Endowed Chairs of Academic Advancement (<i>SEE ATTACHED PLAN</i>)	212,700	
Scholarships to Enhance Opportunities for Targeted Populations	49,900	
Honors Scholar Program Scholarships	61,400	
Endowed Scholarships for Health Care Technologies Programs	129,550	
Donor Designated Endowed Scholarships	<u>369,250</u>	
	Total Scholarships	<u>610,100</u>
Total Plan		822,800

The funds are invested in accordance with the Edison State College Foundation, Inc. investment policy and are designated for the specific purposes outlined in the attachment.


FISCAL IMPACT _____ Yes _____ No ~~_____~~ N/A

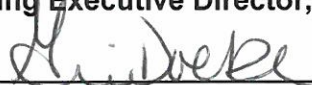
Funding Source: _____ Amount: \$ _____

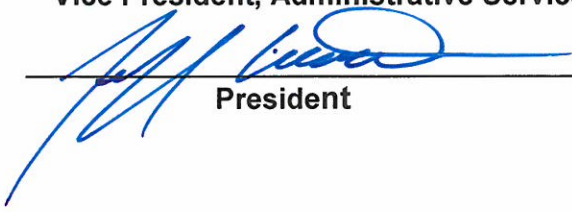
Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Acting Executive Director, Foundation

VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President

**DR. PHILIP BENJAMIN ACADEMIC IMPROVEMENT TRUST FUND
REQUEST FOR USE APPROVAL**

COLLEGE: *Edison State College*

FISCAL YEAR: *2012-2013*

The Edison State College Foundation Board of Directors, pursuant to Section 1011.85, Florida Statutes, hereby requests the Edison State College District Board of Trustees approve the following use of funds from its Academic Improvement Fund.

Describe Use/Expenditure (Include purpose, item description and estimated cost. Attach additional pages as necessary.)

General Academic and Instructional Support

Viola Odenheimer (General Support – Charlotte)

\$5,000

Funds will be used to enhance student learning through support of the following initiatives:

- *Provide staff and faculty development activities*
- *Employ part-time mentors/liaisons for Early College/Dual Enrollment adjuncts.*
- *Create and maintain academically-related media projects through funding of equipment, technologies, supplies, faculty stipends, and contract services.*
- *Enhance student tutoring options through online and/or supplemental tutoring with third-party providers.*
- *Provide tutor and academic success staff training through external consultants.*
- *Support equipment, technologies, supplies, faculty and academic success training, and contract services for academic initiatives to engender student success of at-risk, underrepresented, and first-generation-in-college students.*
- *Create and sustain cultural art programs and activities for students and provide for part-time, temporary, or stipend employment of program coordinators in support of said programs and activities.*

Holland and Mary Jeanne Salley (Instructional Support – Collier)

\$7,000

Funds will be used to purchase equipment and other instructional materials for the Teaching and Learning Center on the Collier Campus

Professional and Technical Studies

CE Hospitality Program (Hospitality Lee/Collier)

\$ 600

Funds will be used to enhance business and entrepreneurship activities and events that will focus on business and industry needs for product design, business expansion and development and entrepreneurial issues. In addition, funds may be allocated to strengthen K-12 relationships such as articulation and early college discussions and activities. Funds may be used to assist with High School Career Academy events activities such as information sessions, student placement testing issues, academic recruiting effort, and other academic driven continuing education opportunities.

**DR. PHILIP BENJAMIN ACADEMIC IMPROVEMENT TRUST FUND
REQUEST FOR USE APPROVAL**

COLLEGE: *Edison State College*

FISCAL YEAR: *2012-2013*

Professional and Technical Studies continued

Northern Trust (Business- Lee/Collier)	\$2,100
SunTrust (Business – All District)	\$3,500

Funds will be used to implement the new Center for Business and Entrepreneurship activities. These activities or events will be focused on business and industry needs for product design, business expansion and development and entrepreneurial issues. In addition, funds may be used to align associate degree feeder programs to the newly established BAS in Supervision and Management via the conducting of discipline specific new student orientations for business and accounting students. These cluster orientations will be available at minimum monthly for specific curriculum and career guidance to promote and dovetail to the BAS in Supervision program.

Lockmiller Chair (Early Childhood – All District)	\$25,000
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Funds will be used to support the Lockmiller Early Learning Symposium as well as to purchase materials to be used in marketing efforts and for the support of community education programs. In addition, the fund will pay for materials to be distributed at conferences and used to develop and produce posters for professional development of faculty.

Health Professions & Science Programs

Lee Memorial Auxiliary Instructional Chair in Nursing	\$1,500
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Funds will be used for the purchase of scanners needed at each bedside in the simulation lab for practicing medication administration.

Presidents Discretionary Nursing Fund	\$1,200
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Funds will be used for nursing lab equipment, both disposable and non-disposable.

HCA Healthcare (Lee)	\$5,400
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Funds will be used for Kettering Exam workshops for Radiologic Technology and Respiratory Care students.

Lee Memorial Health System Healthcare (Lee)	\$1,900
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Funds will be used for the purchase of CVT RCIS Exam Review Materials and American Heart Association ACLS preparation material for both CVT and Respiratory Care students.

**DR. PHILIP BENJAMIN ACADEMIC IMPROVEMENT TRUST FUND
REQUEST FOR USE APPROVAL**

COLLEGE: *Edison State College*

FISCAL YEAR: *2012-2013*

Health Professions & Science Programs - Continued

McNew Respiratory Therapy (Lee) **\$3,600**
Funds will be used for SAE respiratory student testing (total needed \$4800) at the end of their associate degree education in the final clinical and the capstone courses.

NCH Healthcare (Nursing – Collier) **\$3,300**
Funds will be used for advanced testing and certification preparation for CVT, Radiologic Technology and Respiratory Care students.

Frances Pew Hayes (Gerontology – Collier) **\$2,600**
Funds will be used for clinical lab support: Disposable and nondisposable clinical nursing care equipment.

Robert and Mary Elizabeth Ewing (Nursing – Collier) **\$4,500**
Funds will be used for clinical lab support: Instructor assistance and equipment for the Collier Nursing Lab.

Jones Memorial Nursing Pins **\$2,700**
Funds will be used to purchase nursing pins for graduates across the district.

James and Barbara Moore Chair (Science – Charlotte) **\$3,800**
Funds will be used to enhance science education at Edison State College through Support of the following initiatives:

- *Provide outstanding student awards for achievement in science disciplines.*
- *Provide for field trips, both on site and through alternative technological means (i.e. webinars, virtual field trips, etc.).*
- *Provide funding for science faculty professional development activities in support of undergraduate research programs.*
- *Purchase additional science classroom equipment and materials*

James and Barbara Moore Chair (Astronomy – Charlotte) **\$ 3,600**
Funds will be used to enhance science education at Edison State College through the support of the following initiatives.

- *Provide stipend for adjunct professor in support of public viewing.*
- *Perform required maintenance on telescope, observatory dome, and other observatory equipment.*
- *Purchase equipment and supplies as needed.*
- *Provide support for administrative oversight and management of astronomy and observatory programs and related activities.*

**DR. PHILIP BENJAMIN ACADEMIC IMPROVEMENT TRUST FUND
REQUEST FOR USE APPROVAL**

COLLEGE: Edison State College

FISCAL YEAR: 2012-2013

Bob Rauschenberg Gallery

Robert Rauschenberg **\$22,800**

Pearl Dopp **\$ 750**

Leif Johnson **\$ 5,700**

Funds will be used for the expenses associated with securing, organizing, shipping and presenting the annual Gallery exhibition schedule. The coming 2012-13 schedule begins in August with a tribute to John Cage titled "Things Not Seen Before: A Tribute to John Cage (with 33-1/3)" and includes a variety of work from painting to photography and features Cage's seldom performed piece titled "33 1/3"; the next exhibit which runs till mid December is on loan from the Martin Z. Margulies Collection, titled "Africa" the exhibit features black and white as well as color photography taken on the continent. The January exhibit is an Edison Faculty Show featuring the paintings of Dana Roes; the next exhibition, opening in March, is titled "Eye of the Storm" and features artist from NYC whose work links to the abundance of technology and information available today. The annual student show is in May, and the final exhibition of the season features Rauschenberg's longtime fabricator Lawrence Voytek and includes sculpture, painting and written work.

Humanities Programs

J. Howard Wood (Communications – All District) **\$ 2,500**

Funds will be used to cover the stipend for the WPA for the Writing Center.

Margaret Heppe (Learning Assistance – Lee) **\$ 750**

Funds will provide stipends for Developmental Mathematics faculty to work as a group during the summer to review the developmental mathematics curriculum and create common assignments and assessments aligned with the Florida Developmental Mathematics Course Competencies. Common assignments allow for consistent assessment of achievement of the Developmental Course Competencies across all sections on all campuses as instructed by both full-time and part-time faculty.

Sidney Davis (All District) **\$ 2,500**

Funds will be used support the music program. The program has priorities to update and maintain instruments and purchase materials and equipment as needed for fine arts. Funds will be used to support departmental adjunct professional development.

Gannett/Scripps Howard (Communications – Lee/Collier) **\$ 3,000**

Funds will be used to enhance the Oral Communication Center develop a foreign language lab. The Oral Communication Center has a critical need update and maintain supplies and equipment. Cost of materials, training and equipment to establish the lab will be defrayed with funds.

**DR. PHILIP BENJAMIN ACADEMIC IMPROVEMENT TRUST FUND
REQUEST FOR USE APPROVAL**

COLLEGE: Edison State College

FISCAL YEAR: 2012-2013

Humanities Programs - Continued

Bunny Foundation (Rush Library – Lee) **\$ 5,100**
To enhance the number of anatomical models available to students within the Rush Library, we have purchased additional models and developed a loan rotation program in collaboration with the Anatomy and Physiology laboratory. This will provide 78.5 hours of access to these models weekly in the Rush Library.

Madeleine R. Taeni (Performing Arts – Lee) **\$ 2,900**
Funds will be used to enhance the fine arts programs. The programs have critical needs for funds to support student art shows and theatrical performances. Specifically, the funds will help defray costs for student displays, lighting, sound system, as well as materials and tools for set construction.

Dr. Kenneth and Mary Ruth Stegman (Lee) **\$ 2,900**
The Division of Arts and Science intends to continue this hallmark program for students, faculty, staff, and the community at large. Funds will be used to cover the stipends for the Dr. Talbot Spivak Holocaust Memorial Project coordinator (s), speakers, and the cost of supplies for this event.

Sam Fowler (Performing Arts-Lee) **\$34,000**
Funds will be used to partially underwrite the Art faculty position.

General

Garden of Inspiration **\$ 7,000**
Funds will be used for the continued enhancement of the Garden of Inspiration for the benefit of Edison students and visitors to the Lee County campus.

Charles Edison Chair (All District) **\$20,500**
Edison POPS @ Sunset **\$15,000**
Funds will be used to maintain electronic messaging system for each campus and to purchase communication equipment to keep students, faculty, staff, and the community involved and integrated into the College's academic and community offerings.

Barbara B. Mann Performing Arts Hall

Hunt Trust PAH Fund **\$ 6,500**
Breashears PAH Fund **3,500**
Funds will be used for interior renovations and updates.

We certify that the requested use meets the following criteria in Section 1011.85, Florida Statutes.

- X 1. Scientific and Technical Equipment;
- X 2. Other activities that will benefit future students as well as current students at the college and that will improve the quality of education at the college or in the college system;
- 3. Scholarships, loans, or need-based grants.

CERTIFIED AS APPROVED BY EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES:

President (as Secretary of the Board)

Approval Date

Chairman, District Board of Trustees

Approval Date

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
September 25, 2012

AGENDA ITEM: 4

Approval to Accept the Audited Financial Report of Edison State College Foundation, Inc. for Fiscal Year Ended March 31, 2012

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the Edison State College Foundation audited financial report for the fiscal year ended March 31, 2012

STAFF ANALYSIS:

The audited financial report represents the activities and financial results of the Edison State College Foundation's operations for the fiscal year ended March 31, 2012. The financial report was prepared by the Edison State College Foundation in accordance with Generally Accepted Accounting Principles and audited by Tuscan & Company, PA Certified Public Accountants. As of March 31, 2012, the total assets of the Edison State College Foundation totaled \$46,199,887.

FISCAL IMPACT _____ Yes _____ No _____ N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: _____


Acting Executive Director, Foundation

VERIFIED AND APPROVED BY: _____


Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____


President

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
September 25, 2012

AGENDA ITEM: 5

Approval to Certification of Compliance of Edison State College Foundation, Inc,

RECOMMENDATION:

The Administration recommends District Board of Trustees approval that the Edison State College Foundation, Inc. is in compliance with requirements set for its operation.

STAFF ANALYSIS:

College Board Rule 6Hx6:1.03 sets forth policies for operation of the Foundation. The Division of Florida Colleges requests that community and state college boards of trustees certify annually that the direct support organization is in compliance with the conditions set forth by that Board.

The Edison State College Foundation, Inc. is in full compliance with the 2012-2013 requirements of College Board Rule 6Hx6:1.03.

FISCAL IMPACT _____ Yes _____ No _____ N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: _____


Acting Executive Director, Foundation

VERIFIED AND APPROVED BY: _____


Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____


President

TITLE: EDISON STATE COLLEGE FOUNDATION, INC.

AUTHORITY: Florida Statute 1001.64; 1004.70

POLICY:

Pursuant to Florida Statute 1004.70, the Edison State College District Board of Trustees may certify, as a direct support organization, Edison State College Foundation, Inc. (Foundation), whose purpose is to provide funds for student scholarships, instructional services, the Barbara B. Mann Performing Arts Hall, and other proper activity of Edison State College. The District President of the College is authorized to implement the Board's procedures and guidelines to allow the Foundation the use of property, facilities and personal services pursuant to the provisions of Florida Statute 1004.70. In order to use such property, facilities and personal services, the Foundation shall:

1. Maintain exemption from Federal income tax as an organization described in section 501 (c) (3) of the Internal Revenue Code.
2. Provide that the College District President and Chairman of the District Board of Trustees, or trustee designee, serve on the Board of Directors and the executive committee of the Board of Directors of the Foundation.
3. Employ an independent auditing firm, and submit annual audited financial statements and management letters to the District Board of Trustees and the District President of the College.
4. Submit the annual budget to the District Board of Trustees.
5. Provide in its By-Laws that the Executive Director of the Foundation shall be appointed by, and be responsible to, the District President of Edison State College.
6. Adopt and maintain an investment policy as approved by the District Board of Trustees.
7. Operate in accordance with Section, 286.011, Florida Statutes (the Sunshine Law).
8. Operate in a manner consistent with the mission of Edison State College and the goals of the Florida College System institution and in the best interest of the state.
9. The Foundation shall not accept any gift, donation, grant, enter into any transaction or contract that creates any liability for the College, without advance written approval by the President of College.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
September 25, 2012

AGENDA ITEM: 6

Approval of the Edison State College Foundation, Inc. Audit Review Checklist

RECOMMENDATION:

The Administration recommends District Board of Trustees approval that the Edison State College Foundation, Inc., is in compliance with requirements set for the Audit Review Checklist.

STAFF ANALYSIS:

K-20 Education Code Chapter 1004 requires the State Board of Education to review each state/community college approved Direct Support Organization's DSO audit review report.

Based on the philosophy of the State Board to work cooperatively with all entities and agencies involved with state/community colleges to resolve problems and issues in any area, the attached is used by the Division of Florida Colleges for reviewing the DSO reports prepared by Tuscan & Company, P.A. independent certified accountants. The Edison State College Foundation, Inc. is in full compliance with the requirements of Chapter 1004, K-20 Education Code.


FISCAL IMPACT Yes No N/A

Funding Source: _____ Amount: \$ _____

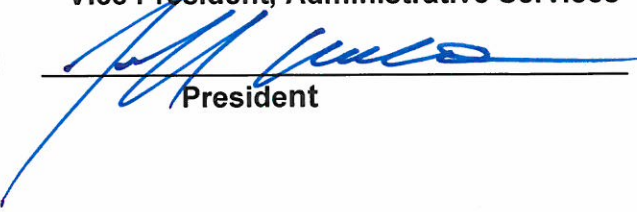
Will this action result in a Budget Amendment? Yes No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Acting Executive Director, Foundation

VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President

DIRECT-SUPPORT ORGANIZATIONS (DSO) AUDIT REVIEW CHECK LIST

DSO NAME Edison State College Foundation

FOR THE YEAR ENDING: March 31, 2012

COLLEGE PRESIDENT'S RESPONSE TO DSO AUDIT:

1. In accordance with Section 1004.70(2), Florida Statutes, did the chairperson of the board of trustees appoint a representative to the board of directors and the executive committee of each direct-support organization established under Section 1004.70, Florida Statutes?

YES X NO ___

2. In accordance with Section 1004.70(2), Florida Statutes, did the president or the president's designee serve on the board of directors and the executive committee of the college's direct-support organization?

YES X NO ___

3. In accordance with Section 1004.70(4)(c), Florida Statutes, did the board of trustees approve all transactions or agreements between one direct support organization and another direct support organizations or between a direct-support organization and a center of technology innovation designated under s. 1004.77, Florida Statutes?

YES ___ NO ___ N/A X

4. In accordance with Section 1004.70(5), Florida Statutes, did this direct-support organization submit to the board of trustees a copy of its federal IRS Application for Recognition of Exemption form (Form 1023) and its federal Internal Revenue Service Return of Organization Exempt from Income Tax form (Form 990)?

YES X NO ___ N/A ___

5. Did the board of trustees review the following issues and accept the annual audit?
A. College support of direct-support organization's operating expenses.
B. Annual change in the direct -support organization's net assets.
C. Direct-Support Organization's ability to cover indebtedness (both current and projected).

YES X NO ___ N/A ___

COLLEGE NAME Edison State College

Dr. Jeffery S. Allbritten, President

DATE

Marjorie Starnes-Bilotti, J.D., Chair, District Board of Trustees

DATE

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
September 25, 2012

AGENDA ITEM: 7

Approval of Personnel Actions

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the attached list of Personnel Consent Agenda actions.

STAFF ANALYSIS:

Personnel Consent Agenda actions are consistent with Florida Statute 1001.65(3), Florida Department of Education, Administrative Rule 6A-14.0261, Board Policy 6Hx6: 5.02, and approved practices of the district and are deemed routine in nature. It is recommended that the attached list of Personnel Consent Agenda actions be approved.

During the time period since the last Board meeting, personnel changes have occurred. The attached list reflects 142 appointments, 4 request for authorizations, 45 compensation/status changes, 60 special contracts, 5 leaves and 13 employee departures/retirements.

These actions have been reviewed by appropriate supervisors and approved by designated College administrators. It is recommended that these actions be approved.

FISCAL IMPACT X Yes No N/A

Funding Source: Foundation/Existing Operating Funds Amount: \$ 25,546.19
Will this action result in a Budget Amendment? Yes X No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: _____


District Director, Human Resources

FUNDING VERIFIED AND APPROVED BY: _____


Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____


President

I. APPOINTMENTS

			Base Pay	Fringe Benefits	Total Salary & Fringe	Additional Allowances
A. Regular Full Time-Salaried						
Del Duca III	Michael	Desktop Support Technician ²	\$ 25,800.00	\$11,449.22	\$ 37,249.22	
Green	Jason	Desktop Support Technician	\$ 25,800.00	\$11,449.22	\$ 37,249.22	
Hartman	Kyle	Instructional Assistant	\$ 25,800.00	\$11,449.22	\$ 37,249.22	
Mincheff	Carol	Staff Assistant, BSN Programs	\$ 25,800.00	\$11,449.22	\$ 37,249.22	
Monserrat Heredia	Reynaldo	Desktop Support Technician	\$ 25,800.00	\$11,449.22	\$ 37,249.22	
Neubert	Heather	Academic Advisor	\$ 29,354.48	\$12,056.68	\$ 41,411.16	
Pacheco	Tamra	Staff Assistant	\$ 25,800.00	\$11,449.22	\$ 37,249.22	
Robertson	William	Instructional Assistant, Emergency Service ²	\$ 25,800.00	\$11,449.22	\$ 37,249.22	
Shields	Edna	Staff Assistant	\$ 25,800.00	\$11,449.22	\$ 37,249.22	
Swafford	Joletta	Director, Testing Services	\$ 47,815.35	\$15,211.64	\$ 63,026.99	
Tyus	Jessica	Science Lab Technician	\$ 27,956.64	\$11,817.79	\$ 39,774.43	
Zamniak	Michelle	Coordinator, Retention and Student Success	\$ 41,304.70	\$14,098.97	\$ 55,403.67	
B. Temporary Part Time- Hourly						
Abreu	Laurie	Student Assistant ²	\$ 7.75		\$ 7.75	
Adames	Luz	Student Assistant	\$ 7.75		\$ 7.75	
Aguayo	Raphael	Student Assistant	\$ 7.75		\$ 7.75	
Alce	Vladimir	Student Peer Architect	\$ 8.00		\$ 8.00	
Baja	Rishi	Student Peer Architect	\$ 8.00		\$ 8.00	
Berroa	Karen	Student Assistant	\$ 7.75		\$ 7.75	
Brophy	Brendan	Student Assistant	\$ 7.75		\$ 7.75	
Campbell	LaNorris	Student Assistant, Work Study	\$ 7.75		\$ 7.75	
Clark	Michael	Student Assistant	\$ 7.75		\$ 7.75	
Copass	Deborah	Peak Partner	\$ 10.00	\$ 0.77	\$ 10.77	
Cox	Ian	Student Assistant	\$ 7.75		\$ 7.75	
Cummings	Jessica	Student Peer Architect ²	\$ 8.00		\$ 8.00	
Desronvil	Renaldo	Student Assistant	\$ 7.75		\$ 7.75	
Doan	Hieu	Student Assistant	\$ 7.75		\$ 7.75	
Festa	Shana	OPS College Temp	\$ 14.38	\$ 1.10	\$ 15.48	
Fetter	Jessica	Student Assistant ²	\$ 7.75		\$ 7.75	
Fleet	Tyler	Student Assistant	\$ 7.75		\$ 7.75	
Gibbs	Catherine	Peak Partner	\$ 10.00	\$ 0.77	\$ 10.77	
Gomez	Maria	Student Peer Architect	\$ 8.00		\$ 8.00	
Gorski	Rachel	Student Peer Architect ²	\$ 8.00		\$ 8.00	
Guerrero	Ivan	Student Assistant	\$ 7.75		\$ 7.75	
Harriott	James	Peak Partner ²	\$ 10.00	\$ 0.77	\$ 10.77	
Haynes	Richard	Student Assistant	\$ 7.75		\$ 7.75	
Hernandez	Jennifer	Student Peer Architect	\$ 8.00		\$ 8.00	
Hernandez	Krystal	Student Assistant	\$ 7.75		\$ 7.75	
Herrera	Seth	Student Assistant	\$ 7.75		\$ 7.75	
Hill	Joe	Student Assistant	\$ 7.75		\$ 7.75	
Hunkler	Margaret	Peak Partner	\$ 10.00	\$ 0.77	\$ 10.77	
Koontz	Amanda	Student Assistant	\$ 7.75		\$ 7.75	
Lagos	Sandra	Student Assistant ²	\$ 7.75		\$ 7.75	
Letch	Cameron	Student Assistant	\$ 7.75		\$ 7.75	
Llerna	Michael	Student Peer Architect ²	\$ 8.00		\$ 8.00	
Macenas	Nicholas	Peak Partner ²	\$ 10.00	\$ 0.77	\$ 10.77	
Martinez	Angela	Student Assistant	\$ 7.75		\$ 7.75	
Martinez Zea	Maria	Student Assistant, Tutor	\$ 7.75		\$ 7.75	
McGuire	Nicholas	Work Study Student	\$ 7.75		\$ 7.75	
Mercado	Stephenie	Student Assistant	\$ 7.75		\$ 7.75	
Myers	Dirk	Student Assistant	\$ 7.75		\$ 7.75	
Nicolas- Angrand	Jenny	Peer Architect	\$ 8.00		\$ 8.00	
O'Brien	Arlene	Peak Partner	\$ 10.00	\$ 0.77	\$ 10.77	
Pacheco	Nayibis	Student Assistant	\$ 7.75		\$ 7.75	
Peraza	Amanda	Student Assistant	\$ 7.75		\$ 7.75	
Perez	Julio	Student Assistant	\$ 7.75		\$ 7.75	
Pizzi-McFarland	Andrea	Proctor, Professional Studies	\$ 12.50	\$ 0.96	\$ 13.46	
Quinn	Stephen	Student Assistant	\$ 7.75		\$ 7.75	

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I. APPOINTMENTS, continued

			Base Pay	Fringe Benefits	Total Salary & Fringe	Additional Allowances
B. Temporary Part Time- Hourly						
Riano	Lienz	Student Assistant	\$ 7.75		\$ 7.75	
Rios	Brenda	Student Assistant	\$ 7.75		\$ 7.75	
Rochez	Justo	Student Assistant	\$ 7.75		\$ 7.75	
Rosa	Victoria	Student Assistant	\$ 7.75		\$ 7.75	
Rosales	Kelly	Student Assistant	\$ 7.75		\$ 7.75	
Saez	Michael	Student Assistant	\$ 7.75		\$ 7.75	
Shearman	Kelsey	Peak Partner	\$ 10.00	\$ 0.77	\$ 10.77	
Singhal	Shebani	Substitute Classroom Teacher ²	\$ 12.50	\$ 0.96	\$ 13.46	
Smith	Judy	Peak Partner	\$ 10.00	\$ 0.77	\$ 10.77	
Somaru	Samantha	Student Assistant	\$ 7.75		\$ 7.75	
Stanley	Austin	Student Assistant	\$ 7.75		\$ 7.75	
Torres	Zamia	Student Assistant	\$ 7.75		\$ 7.75	
Truffin	Raissa	Work Study	\$ 7.75		\$ 7.75	
Turano	Thomas	OPS College Temp	\$ 10.00	\$ 0.77	\$ 10.77	
Verstyak	Nadiya	Student Assistant	\$ 7.75		\$ 7.75	
C. Temporary Part Time- Salaried						
Adam	Cristian	Clinical Associate	\$ 4,509.00	\$ 65.38	\$ 4,574.38	
Allen	Bobby	Clinical Associate	\$ 2,000.00	\$ 29.00	\$ 2,029.00	
Arnsdorff	Katherine	Clinical Associate, Nursing ²	\$ 9,504.00	\$ 137.81	\$ 9,641.81	
Babu	Lijj	Clinical Associate, Nursing	\$ 7,303.50	\$ 105.90	\$ 7,409.40	
Baldia	Jonathan	Clinical Associate	\$ 3,442.50	\$ 49.92	\$ 3,492.42	
Barkley	Rodney	Clinical Associate, Nursing	\$ 5,243.40	\$ 76.03	\$ 5,319.43	
Brown	Stacey	Coordinator, Human Service Program	\$ 3,481.28	\$ 266.32	\$ 3,747.60	
Collazo	Monica	Clinical Associate, Respiratory Care	\$ 2,640.00	\$ 38.28	\$ 2,678.28	
Coyle	Marcia	Clinical Associate, Nursing ²	\$ 3,969.00	\$ 57.55	\$ 4,026.55	
Daniels	Valorie	Clinical Associate, Respiratory Care	\$ 1,100.00	\$ 15.95	\$ 1,115.95	
Daugherty	Ronald	Clinical Associate, Respiratory Care	\$ 1,100.00	\$ 15.95	\$ 1,115.95	
Dawson	Phyllis	Clinical Associate ²	\$ 3,510.00	\$ 50.90	\$ 3,560.90	
Delatoore	Esther	Clinical Associate	\$ 5,022.00	\$ 72.82	\$ 5,094.82	
Devito	Joseph	Clinical Associate	\$ 2,062.50	\$ 29.91	\$ 2,092.41	
Earl	Gary	Clinical Associate, Respiratory Care	\$ 2,640.00	\$ 38.28	\$ 2,678.28	
Eggerman	Karen	Clinical Associate	\$ 1,728.00	\$ 25.06	\$ 1,753.06	
Esposito	Antonio	Clinical Associate	\$ 700.00	\$ 10.15	\$ 710.15	
Favazzo	Nicholas	Clinical Associate	\$ 375.00	\$ 5.44	\$ 380.44	
FitzMartin	Nancy	Clinical Associate, Nursing	\$ 5,400.00	\$ 78.30	\$ 5,478.30	
Fritz	Judith	Clinical Associate, Nursing	\$ 3,996.00	\$ 57.94	\$ 4,053.94	
Gadsden	Danielle	Clinical Associate, Nursing	\$ 5,697.00	\$ 82.61	\$ 5,779.61	
Gomez	Julie	Clinical Associate, Nursing ²	\$ 6,311.25	\$ 91.51	\$ 6,402.76	
Gonzalez	Alejandro	Clinical Associate, EMS	\$ 2,062.50	\$ 29.91	\$ 2,092.41	
Haugh	Jeffrey	Clinical Associate, EMS	\$ 275.00	\$ 3.99	\$ 278.99	
Haynes	Kathryne	Clinical Associate, Nursing ²	\$ 11,488.50	\$ 166.58	\$ 11,655.08	
Holbrook	Angela	Clinical Associate, EMS ²	\$ 5,412.50	\$ 78.48	\$ 5,490.98	
Kauffman	Nicole	Clinical Associate, Nursing	\$ 6,588.00	\$ 95.53	\$ 6,683.53	
Kazakos	Mary	Clinical Assoc, Dental Hygiene	\$ 2,945.00	\$ 42.70	\$ 2,987.70	
Lambert	Jenneine	Clinical Associate, Nursing	\$ 4,603.50	\$ 66.75	\$ 4,670.25	
Matro-Atkins	Clorinda	Clinical Assoc, Dental Hygiene ²	\$ 10,726.00	\$ 155.53	\$ 10,881.53	
Mann	Dominique	Clinical Associate, EMS ²	\$ 2,850.00	\$ 41.33	\$ 2,891.33	
McEwan	Kimberly	Clinical Associate, Nursing	\$ 3,996.00	\$ 57.94	\$ 4,053.94	
Mcsheehy	Michael	Clinical Associate, EMS	\$ 825.00	\$ 11.96	\$ 836.96	
Mesick	Troy	Clinical Associate, EMS	\$ 500.00	\$ 7.25	\$ 507.25	
Miller	Bradley	Clinical Associate, Respiratory Care	\$ 2,728.00	\$ 39.56	\$ 2,767.56	
Minch	Judith	Clinical Associate, Respiratory Care	\$ 2,904.00	\$ 42.11	\$ 2,946.11	
Moore	Colleen	Clinical Associate ²	\$ 8,424.00	\$ 122.15	\$ 8,546.15	
Mottram	Ashley	Clinical Associate, Respiratory Care	\$ 1,034.00	\$ 14.99	\$ 1,048.99	
Newberry	Jean	Clinical Associate, Respiratory Care	\$ 1,232.00	\$ 17.86	\$ 1,249.86	
Nicholson	Carol	Clinical Associate, Nursing	\$ 11,016.00	\$ 159.73	\$ 11,175.73	
Nino	Elizabeth	Clinical Associate, Nursing	\$ 3,834.00	\$ 55.59	\$ 3,889.59	
Palumbo	Jessica	Clinical Associate, Nursing	\$ 3,591.00	\$ 52.07	\$ 3,643.07	
Parritt	Jerilyn	Clinical Associate, Nursing	\$ 6,399.00	\$ 92.79	\$ 6,491.79	

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I. APPOINTMENTS, continued

			Base Pay	Fringe Benefits	Total Salary & Fringe	Additional Allowances
C. Temporary Part Time- Salaried						
Patel	Brijal	Clinical Associate, Respiratory Care	\$ 1,100.00	\$ 15.95	\$ 1,115.95	
Ramos	Leslie	Clinical Associate, Respiratory Care	\$ 1,188.00	\$ 17.23	\$ 1,205.23	
Rennie	Susan	Clinical Associate, Respiratory Care ²	\$ 2,675.00	\$ 38.79	\$ 2,713.79	
Roland	Julissa	Clinical Associate, Nursing	\$ 3,321.00	\$ 48.15	\$ 3,369.15	
Rothwell	Charles	Clinical Associate, Respiratory Care	\$ 5,800.00	\$ 84.10	\$ 5,884.10	
Schwarz	Sara	Clinical Associate, Respiratory Care	\$ 2,068.00	\$ 29.99	\$ 2,097.99	
Schwing	Brenda	Clinical Assoc, Dental Hygiene ²	\$ 14,446.00	\$ 209.47	\$ 14,655.47	
Selman	Deborah	Clinical Associate, Nursing	\$ 6,399.00	\$ 92.79	\$ 6,491.79	
Seward	Heather	Clinical Associate, Respiratory Care	\$ 2,112.00	\$ 30.62	\$ 2,142.62	
Shannon	Colleen	Clinical Associate, Respiratory Care	\$ 2,816.00	\$ 40.83	\$ 2,856.83	
Sparrow	Laura	Clinical Associate, Respiratory Care	\$ 1,980.00	\$ 28.71	\$ 2,008.71	
Steiner	Shawn	Clinical Associate, Nursing	\$ 3,996.00	\$ 57.94	\$ 4,053.94	
Stevens	Rima	Clinical Associate, Nursing ²	\$ 11,083.50	\$ 160.71	\$ 11,244.21	
Stillwagon	Lorrie	Clinical Associate, Nursing	\$ 7,344.00	\$ 106.49	\$ 7,450.49	
Stintzi	Jennifer	Clinical Associate, Nursing	\$ 7,303.50	\$ 105.90	\$ 7,409.40	
Sutton	Christopher	Clinical Associate, EMS	\$ 962.50	\$ 13.96	\$ 976.46	
Sweeney	Judy	Clinical Associate, Nursing	\$ 7,236.00	\$ 104.92	\$ 7,340.92	
Targete	Irmine	Clinical Associate, Nursing ²	\$ 5,494.50	\$ 79.67	\$ 5,574.17	
Taylor	Michelle	Clinical Associate, Nursing	\$ 4,455.00	\$ 64.60	\$ 4,519.60	
Tillman	David	Clinical Associate, EMS	\$ 2,925.00	\$ 42.41	\$ 2,967.41	
Vila	Matthew	Clinical Associate, EMS	\$ 250.00	\$ 3.63	\$ 253.63	
Washburn	Joseph	Clinical Associate, EMS	\$ 412.50	\$ 5.98	\$ 418.48	
Wernert	Scott	Clinical Associate, EMS	\$ 875.00	\$ 12.69	\$ 887.69	
Willis	Suzie	Clinical Associate, Nursing	\$ 5,243.40	\$ 76.03	\$ 5,319.43	
Woodland	William	Clinical Associate, Respiratory Care	\$ 2,200.00	\$ 31.90	\$ 2,231.90	
Woolverton	Brittanee	Clinical Associate, Radiology	\$ 1,320.00	\$ 19.14	\$ 1,339.14	
Yaniga	Leslie	Clinical Associate, Cardiovascular	\$ 5,170.00	\$ 74.97	\$ 5,244.97	

D. Request for Authorization to Hire Classroom Teachers on Annual Contract

Clinton	Melanie	Classroom Teacher, Math and Science	\$ 39,345.00	\$ 13,764.06	\$ 53,109.06
Duty	Tobie	Classroom Teacher, English and Social Studies ²	\$ 43,026.00	\$ 14,393.14	\$ 57,419.14

E. Request for Authorization to Hire Administrator on Annual Contract

Gibbs	Jeffery	Director, Hendry Glades Center ¹	\$ 90,000.00	\$ 22,421.00	\$ 112,421.00
Miller	Kevin	Executive Director, Edison State College Foundation	\$ 99,604.04	\$ 24,062.33	\$ 123,666.37

II. SALARY/COMPENSATION CHANGES

The following current employees received salary or compensation changes due to position reclassification, budgeted salary increase, increased work hours, duty days or duties or a degree level change.

			Change in Compensation	Additional Fringe Benefits	Additional Salary + Fringe	Base Salary
A. Additional Compensation						
Additional compensation for additional duties assigned on temporary basis; amount not added to base salary.						
Laskowski	Beth	Classroom Teacher ²	\$ 5,370.90	\$ 917.89	\$ 6,288.79	\$ 48,523.28
Miller	Kevin	Senior Director, Development	\$ 1,000.00	\$ 170.90	\$ 1,170.90	\$ 86,612.21
Mitchell	Michael	Classroom Teacher ²	\$ 4,878.20	\$ 833.68	\$ 5,711.88	\$ 54,243.20
Nolan	Dawn	Classroom Teacher ²	\$ 551.79	\$ 94.30	\$ 646.09	\$ 49,671.40
Osborn	Jason	Police Officer	\$ 600.00	\$ 102.54	\$ 702.54	\$ 32,000.00
Porter	Kathleen	Senior Accountant	\$ 1,000.00	\$ 170.90	\$ 1,170.90	\$ 49,833.64
Schmidt	Blake	Classroom Teacher ²	\$ 4,298.72	\$ 734.65	\$ 5,033.37	\$ 47,158.80
Souter	Jessica	Classroom Teacher	\$ 5,167.47	\$ 883.12	\$ 6,050.59	\$ 42,200.79
Winters	Kristina	Classroom Teacher	\$ 178.29	\$ 30.47	\$ 208.76	\$ 37,440.00

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II. SALARY/COMPENSATION CHANGES, continued

			<u>Change in Compensation</u>	<u>Additional Fringe Benefits</u>	<u>Additional Salary + Fringe</u>	<u>New Base Salary</u>
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B. Salary Adjustment

Compensation added to base salary for additional responsibilities, advanced degree, additional graduate hours of study and/or credit for full time teaching experience in accordance with salary schedule ratified in Collective Negotiations Contract.

Acharya	Cheban	Professor, Mathematics	\$ 7,653.76	\$ 1,078.41	\$ 8,732.17	\$ 55,466.91
Bentley	Donald	Guidance Counselor, Edison Collegiate High	\$ 3,672.73	\$ 627.67	\$ 4,300.40	\$ 55,672.73
Blitz	Andrew	Professor, Computer Science	\$ 1,400.00	\$ 197.26	\$ 1,597.26	\$ 51,171.53
Butler	Vincent	Professor, Computer Science	\$ 2,000.00	\$ 281.80	\$ 2,281.80	\$ 49,813.15
Calabrese	Jason	Professor, English	\$ 1,958.38	\$ 275.94	\$ 2,234.32	\$ 49,771.53
Day	Wanda	Professor, College Prep Reading	\$ 2,000.00	\$ 281.80	\$ 2,281.80	\$ 49,813.15
East	Tonia	Professor, Speech	\$ 800.00	\$ 112.72	\$ 912.72	\$ 54,490.93
Fontaine	Haroldo	Professor, Humanities	\$ 200.00	\$ 28.18	\$ 228.18	\$ 55,066.91
Holley	William	Professor, French	\$ 200.00	\$ 28.18	\$ 228.18	\$ 55,066.91
Maguire	Karen	Professor College Prep Reading	\$ 2,000.00	\$ 281.80	\$ 2,281.80	\$ 51,771.53
McKenzie	Jonathon	Professor, Environmental Science	\$ 1,958.38	\$ 275.94	\$ 2,234.32	\$ 49,771.53
Olancin	Robert	Professor, English as a Second Language	\$ 1,958.38	\$ 275.94	\$ 2,234.32	\$ 49,771.53
Riazati	Farzan	Professor, Mathematics	\$ 2,000.00	\$ 281.80	\$ 2,281.80	\$ 56,866.91
Rollins	Joyce	Professor, Education ²	\$ 1,958.38	\$ 275.94	\$ 2,234.32	\$ 52,124.32
Rosene	Candace	Professor, College Prep Math	\$ 2,000.00	\$ 281.80	\$ 2,281.80	\$ 49,813.15
Seelau	Eric	Professor, Psychology	\$ 2,000.00	\$ 281.80	\$ 2,281.80	\$ 56,866.91
Seelau	Sheila	Professor, Psychology	\$ 2,000.00	\$ 281.80	\$ 2,281.80	\$ 56,866.91
Stevens	Danessa	Executive Assistant ²	\$ 5,000.00	\$ 854.50	\$ 5,854.50	\$ 40,000.00
Ulrich	Melanie	Professor, Biology	\$ 600.00	\$ 84.54	\$ 684.54	\$ 55,466.91
VanBoekel	Maria	Learning Resource Assistant	\$ 2,367.00	\$ 404.52	\$ 2,771.52	\$ 28,173.60
Verga	Vera	Professor, Biology	\$ 2,000.00	\$ 281.80	\$ 2,281.80	\$ 56,866.91
Xue	Di	Professor, Chemistry	\$ 600.00	\$ 84.54	\$ 684.54	\$ 55,466.91
Zamor	Terry	Professor, Developmental Math	\$ 1,800.00	\$ 253.62	\$ 2,053.62	\$ 55,490.93

C. Promotions and Position Reclassifications

Promotion is defined as an appointment to a higher pay grade through reclassification of the current position or appointment into a higher level position. The College classifies positions based on a variety of factors including the nature of the duties assigned, the percentage of workload performing the duties, and state and/or college guidelines. Employment classifications and reclassifications are used to ensure a uniform and consistent determination of salaries and equitable alignment of positions.

		<u>New Title</u>				
Callaghan	Keith	Director of Development ¹	\$ 15,860.00	\$ 2,710.47	\$ 18,570.47	\$ 65,000.00
Duda	Christine	Director, Education Field Experience	\$ 5,807.50	\$ 992.50	\$ 6,800.00	\$ 52,716.42
Ebanks	Terry Ann	Academic Advisor	\$ 2,863.47	\$ 489.37	\$ 3,352.84	\$ 29,354.48
Exume	Ernst	Integration Support Specialist	\$ 6,563.31	\$ 1,121.67	\$ 7,684.98	\$ 32,363.31
Salmon	Garrett	Assistant Director, Admissions	\$ 2,026.09	\$ 346.26	\$ 2,372.35	\$ 42,547.79
Willison	Lauren	Coordinator, Student Orientation	\$ 8,389.88	\$ 1,433.83	\$ 9,823.71	\$ 37,464.58
Wilson	Susan	Nursing Support Specialist	\$ 1,459.17	\$ 249.37	\$ 1,708.54	\$ 30,642.62

D. Cell Phone Allowance

Designated positions in the technology areas are required to maintain personal internet access and cell phone service in order to respond to technology emergencies from remote locations.

			<u>Annual Cell Phone Allowance</u>	<u>Fringe Benefits</u>	<u>Total with Fringe</u>
Bebon	Tyla	Coordinator, Technology Center ¹	\$ 2,160.00	\$ 165.24	\$ 2,325.24
Chouinard	Steven	Coordinator, Administrative Technology ¹	\$ 2,160.00	\$ 165.24	\$ 2,325.24
Ramos	Daniel	Coordinator, Application Administration & Development ¹	\$ 2,160.00	\$ 165.24	\$ 2,325.24

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III. SPECIAL ACTIONS

A. Department Chair-Fall 2012

The Department Faculty Chair is responsible for providing academic direction and support for discipline-related issues district-wide, fostering interdisciplinary collaboration, and facilitating communication of College initiatives as they relate to the academic discipline.

			Contract Amount	Fringe Benefits	Total with Fringe
Axelrod	Rona	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50
Cahill	Maria	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50
Clark	Kathy	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50
Lewin	Jo Ann	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50
Nay	Douglas	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50
Ottman	Christina	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50
Rollins	Joyce	Special Contract ²	\$ 3,000.00	\$ 409.50	\$ 3,409.50
Seefchak	Caroline	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50
Swanson	Russell	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50
Walters	Myra	Special Contract	\$ 3,000.00	\$ 409.50	\$ 3,409.50

B. Independent Study

An independent study option is available to students on a limited basis if a regularly scheduled class has been cancelled or not offered due to low enrollment, a student is unable to complete a scheduled course due to a medical issue or learning disability, or the student is in his/her last semester and a course required for graduation is not being offered. Instructors are compensated \$200.00 per student.

Ambrose	Martha	Special Contract	\$ 600.00	\$ 81.90	\$ 681.90
Doyle	Pricilla	Special Contract	\$ 600.00	\$ 81.90	\$ 681.90
Fahey	Dennis	Special Contract	\$ 1,200.00	\$ 163.80	\$ 1,363.80
Nisson	Michael	Special Contract ²	\$ 2,200.00	\$ 300.30	\$ 2,500.30
Worch	Richard	Special Contract ²	\$ 2,200.00	\$ 300.30	\$ 2,500.30

C. Curriculum/Course Development

Development includes activities such as designing online or baccalaureate course, conducting program assessments, reviewing and revising current curriculum, writing of the competency matrices, development of textbook changes, and developing adjunct support programs and curriculum plans.

Gubitti	Rebecca	Special Contract	\$ 2,500.00	\$ 341.25	\$ 2,841.25
Wilkins	Catherine	Special Contract	\$ 300.00	\$ 40.95	\$ 340.95
Williams	Alexander	Special Contract	\$ 2,000.00	\$ 273.00	\$ 2,273.00

D. Mentor

Faculty members provide mentoring to instructors.

Babcock	James	Special Contract	\$ 200.00	\$ 27.30	\$ 227.30
Hoffman	David	Special Contract	\$ 200.00	\$ 27.30	\$ 227.30
Smith	Christine	Special Contract	\$ 200.00	\$ 27.30	\$ 227.30
Williams	Al	Special Contract	\$ 200.00	\$ 27.30	\$ 227.30

E. Simulation Lab

Assigned to assist in the Simulation Lab.

Stillwagon	Lorrie	Special Contract ²	\$ 6,871.50	\$937.96	\$ 7,809.46
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F. Release Time

			Fall 2012	Spring 2013
Doheny	Cathleen	Reading Education Coordinator	3 hours	
Grove	Jennifer	Chair, Curriculum Committee	3 hours	3 hours
Miller	Regina	English for Speakers of Other Languages	3 hours	
Schaeffer	Elaine	Early Childhood Education Program	3 hours	
Smith	Ronald	Chair, Academic Standards Committee	3 hours	3 hours
Vanselow	Scott	Chair, Student Assessment Committee	3 hours	3 hours
Wilcox	William	District Faculty Senate President	3 hours	

IV. STATUS CHANGE/LEAVE

A. Status Change/Transfer

		From	To
Angstrom	Anne	Professor, English	Professor, Education
Gutierrez	Stafani	Accounting Specialist	Accounting Specialist- Auxiliary Services
Salmon	Elizabeth	Full-Time	Part-Time

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IV. STATUS CHANGE/LEAVE, continued

B. FMLA

Cole	Maryanne	Professor, English
Edwards	Patti	Administrative Assistant
Towers Romero	Sandi	Academic Advisor

C. Leave Without Pay

Wingerd	Bruce	Professor, Anatomy and Physiology
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D. Military Leave

McDonald	James	Desktop Support Technician
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V. DEPARTURES

Barrett	Kristine	Clinical Coordinator, EMS
Bayer	Meredith	Education Specialist, Rookery Bay
Dambrose	Albert	Professor, Drafting and Design
Daniels	Heath	Center Coordinator, Student Life
Escolastico	Angela	Cashier
Herrera	Jeniffer	Student Support Services Specialist
Patane	Angela	Instructional Assistant
Peterson	Kody	On-line Website Technician
Rallo	Cynthia	Student Admisssion Specialist
Romero	Amanda	Staff Assistant, Academic Support
Sheehan	Jenna-Lee	Student Assistant

VI. RETIREMENT

Desjardins	Margaret	Professor, Reading/ English	Ending Deferred Retirement Option Program (DROP)
Dubetz	Martin	Professor, Technology	

VIII. Faculty Member Count

<u>Full Time</u>	<u>Temp</u>	<u>Adjunct</u>	<u>Total</u>
<u>Faculty</u>	<u>Faculty</u>	<u>Faculty</u>	<u>Faculty</u>
176	4	390	570

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Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
September 25, 2012

AGENDA ITEM: 8

**Edison State College Foundation, Inc –
Submission of Federal IRS Application for Recognition of
Exemption Form 1023 and Federal IRS Return of Organization
Exemption from Income Tax Form 990**

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

For the fiscal year ending March 31, 2012, in accordance with K-20 Education Code Chapter 1004.70, the College's Direct Support Organizations are required to submit to the Board of Trustees a copy of the Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exempt from Income Tax Form 990.

FISCAL IMPACT _____ Yes _____ No _____ N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: _____


Acting Executive Director, Foundation

VERIFIED AND APPROVED BY: _____


Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____


President



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248564843
May 07, 2009 LTR 4168C E0
59-6173638 000000 00 000
00017085
BODC: TE

EDISON STATE COLLEGE FOUNDATION INC
PO BOX 60210
FORT MYERS FL 33906-6210



002714

Employer Identification Number: 59-6173638
Person to Contact: Ms. Osborne
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Apr. 28, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in February 1996, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
September 25, 2012

AGENDA ITEM: 9

Edison State College Monthly Financial Report

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

Table #1

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the same period from the prior year. It is provided to give the reader an indication of how the College's financial position is growing on an incremental basis from year to year.

Table #2

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the budgeted sources and uses of operating funds for the current fiscal period. It is provided to give the reader an indication of how the College is performing in relation to its current operating budget.

These reports summarize the College's performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the College.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: Al DiDrebe
Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY: Al DiDrebe
Vice President, Administrative Services

APPROVED FOR AGENDA BY: [Signature]
President

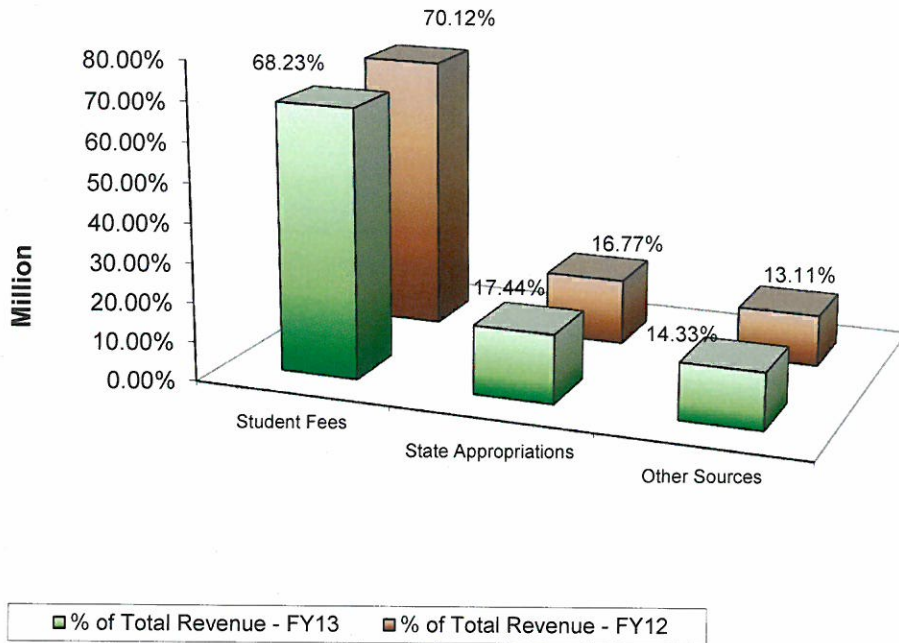
**MONTHLY FINANCIAL REPORTS
INFORMATION AGENDA
FINANCIAL REPORT**

**EDISON STATE COLLEGE
OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY
COMPARISON OF CURRENT YEAR TO PRIOR YEAR
for Fiscal Year Ending June 30, 2013**

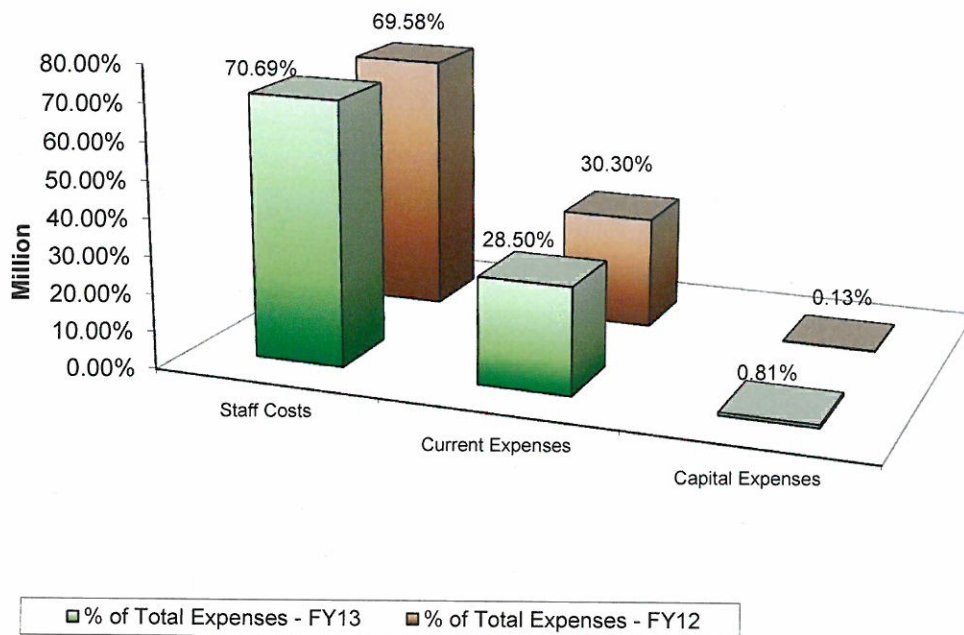
Table #1

	Month Ending		Increase / (Decrease)	
	August 31, 2012 Actual (Year To Date)	August 31, 2011 Actual (Year To Date)	Amount	%
SOURCES OF FUNDS				
Student Fees	\$ 13,575,217	\$ 15,288,568	\$ (1,713,350)	-11.2%
Support from State Govt.	3,470,332	3,655,334	(185,002)	-5.1%
Support from Fed. Govt.	7,900	13,679	(5,779)	-42.3%
Sales & Services	80,996	95,578	(14,583)	-15.3%
Transfers (from other funds)	309,713	541,494	(231,781)	-42.8%
Other Sources	37,924	26,985	10,939	40.5%
Fund Balance Transfers	2,413,628	2,180,488	233,140	10.7%
TOTAL FUNDS AVAILABLE	\$ 19,895,709	\$ 21,802,126	\$ (1,906,417)	-8.7%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 594,393	\$ 657,541	\$ (63,147)	-9.6%
Instructional Staff	1,217,102	1,159,695	57,408	5.0%
Other Professional Staff	1,010,568	1,049,865	(39,297)	-3.7%
Tech., Clerical & Trade Staff	698,392	704,910	(6,518)	-0.9%
Instructional & Other Temp. Professionals [Adjuncts]	1,028,412	1,184,247	(155,835)	-13.2%
Student Employment	41,932	53,940	(12,008)	-22.3%
Benefits	990,267	1,069,085	(78,818)	-7.4%
Total Staff Costs	\$ 5,581,066	\$ 5,879,282	\$ (298,216)	-5.1%
Current Expenses				
Travel	\$ 44,195	\$ 64,046	\$ (19,851)	-31.0%
Operating Expenses	584,412	884,619	(300,207)	-33.9%
Rental - Facilities & Equipment	60,665	118,544	(57,879)	-48.8%
Insurance	513,170	484,749	28,420	5.9%
Utilities	187,849	143,103	44,746	31.3%
Contract Services	859,502	842,558	16,943	2.0%
Transfers (to other funds)	-	2,189	(2,189)	-100.0%
Other Expenses	355	20,143	(19,788)	-98.2%
Budget Contingency	-	-	-	0.0%
Total Current Expenses	\$ 2,250,147	\$ 2,559,951	\$ (309,804)	-12.1%
Capital Expenditures				
Capital Expenditures	\$ 63,639	\$ 10,606	\$ 53,033	500.0%
Total Capital Expenditures	\$ 63,639	\$ 10,606	\$ 53,033	500.0%
TOTAL EXPENDITURES & TRANSFERS	\$ 7,894,853	\$ 8,449,840	\$ (554,987)	-6.6%

EDISON STATE COLLEGE
% of Total Revenue by Source of Funds - as of August 31st



EDISON STATE COLLEGE
% of Expenses by Category - as of August 31st



**MONTHLY FINANCIAL REPORT
INFORMATION AGENDA
FINANCIAL REPORT**

EDISON STATE COLLEGE

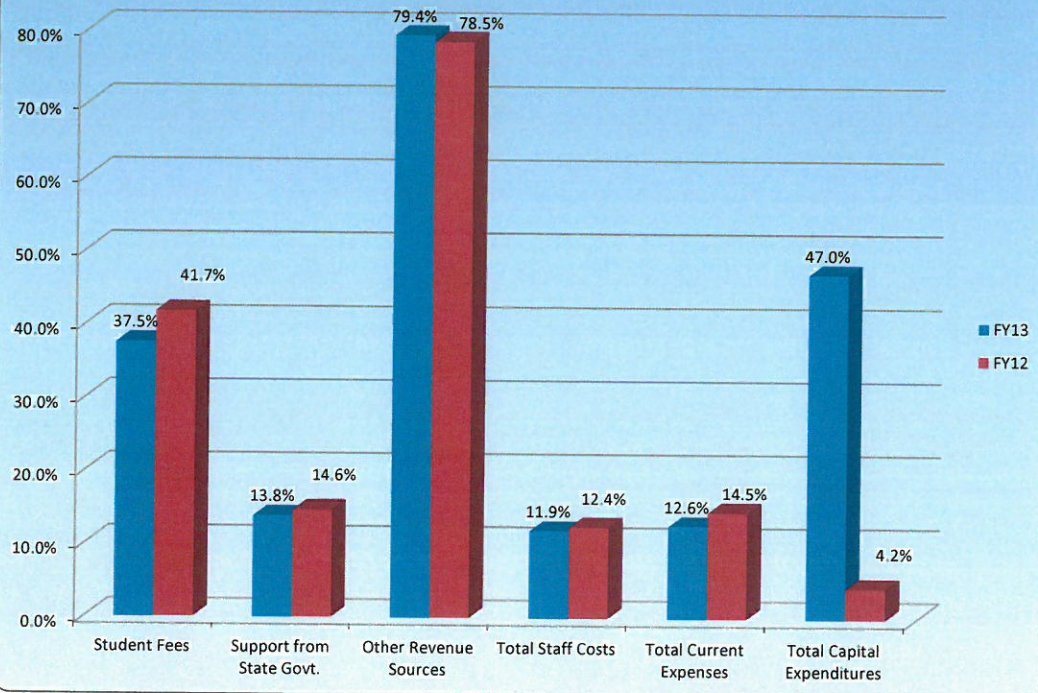
OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY

**COMPARISON OF CURRENT YEAR ACTUAL TO CURRENT YEAR REVISED BUDGET
for Fiscal Year Ending June 30, 2013**

Table #2

	Month Ending August 31, 2012		Variance Amount	% of Revised Budget
	Revised Budget	Actual		
SOURCES OF FUNDS	(Total Year)	(Year To Date)		
Student Fees	\$ 36,202,365	\$ 13,575,217	\$ 22,627,148	37.5%
Support from State Govt.	25,144,443	3,470,332	21,674,111	13.8%
Support from Fed. Govt.	129,108	7,900	121,208	6.1%
Sales & Services	245,473	80,996	164,477	33.0%
Transfers (from other funds)	309,713	309,713	-	100.0%
Other Sources	492,682	37,924	454,758	7.7%
Fund Balance Transfers	2,413,628	2,413,628	-	100.0%
TOTAL FUNDS AVAILABLE	\$ 64,937,412	\$ 19,895,709	\$ 45,041,702	30.6%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 4,502,780	\$ 594,393	\$ 3,908,387	13.2%
Instructional Staff	14,191,170	1,217,102	12,974,068	8.6%
Other Professional Staff	7,114,576	1,010,568	6,104,008	14.2%
Tech., Clerical & Trade Staff	5,015,402	698,392	4,317,010	13.9%
Instructional & Other Temp. Professionals	6,777,081	1,028,412	5,748,669	15.2%
Student Employment	448,860	41,932	406,928	9.3%
Benefits	8,888,351	990,267	7,898,084	11.1%
Total Staff Costs	\$ 46,938,220	\$ 5,581,066	\$ 41,357,154	11.9%
Current Expenses				
Travel	\$ 628,452	\$ 44,195	\$ 584,257	7.0%
Operating Expenses	6,390,702	584,412	5,806,290	9.1%
Rental - Facilities & Equipment	726,056	60,665	665,391	8.4%
Insurance	828,563	513,170	315,394	61.9%
Utilities	2,577,864	187,849	2,390,015	7.3%
Contract Services	5,580,446	859,502	4,720,944	15.4%
Other Expenses	34,568	355	34,213	1.0%
Reserves	700,000	-	700,000	0.0%
Budget Contingency	397,104	-	397,104	0.0%
Total Current Expenses	\$ 17,863,755	\$ 2,250,147	\$ 15,613,607	12.6%
Capital Expenditures				
Capital Expenditures	\$ 135,437	\$ 63,639	\$ 71,798	47.0%
Total Capital Expenditures	\$ 135,437	\$ 63,639	\$ 71,798	47.0%
TOTAL EXPENDITURES & TRANSFERS	\$ 64,937,412	\$ 7,894,853	\$ 57,042,559	12.2%

Edison State College % of Budget thru August 31



Meeting of the
EDISON STATE COLLEGE CHARTER SCHOOLS GOVERNING BOARD
September 25, 2012

AGENDA ITEM: 10

**Edison State College Collegiate High Schools Monthly
Financial Report**

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of funds for the current fiscal period. It is provided to give the reader an indication of how the Collegiate High Schools are performing in relation to their current budget.

- Table 1 represents the activity for the Collegiate High School - Charlotte Campus.
- Table 2 represents the activity for the Collegiate High School – Lee Campus

These reports summarize the Collegiate High Schools performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the Collegiate Schools.

FISCAL IMPACT _____ Yes _____ No X N/A

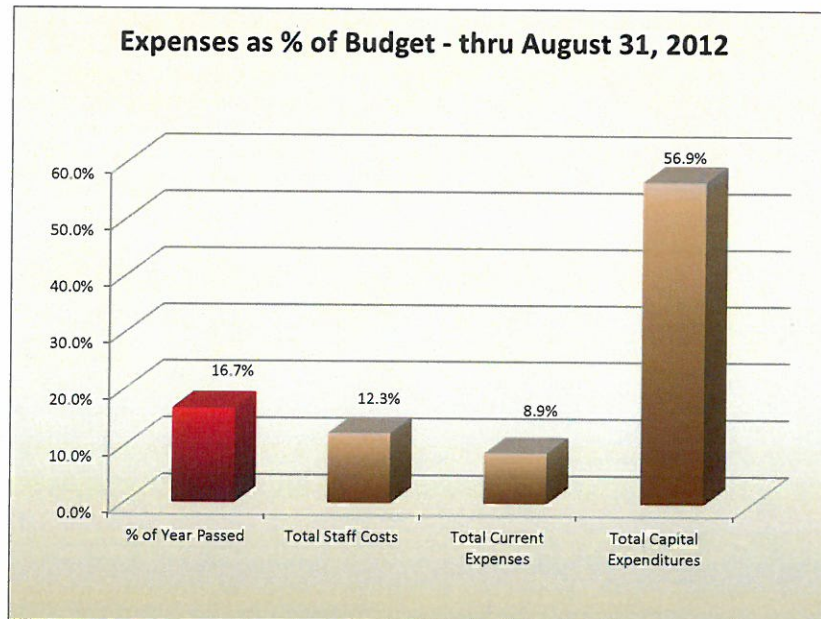
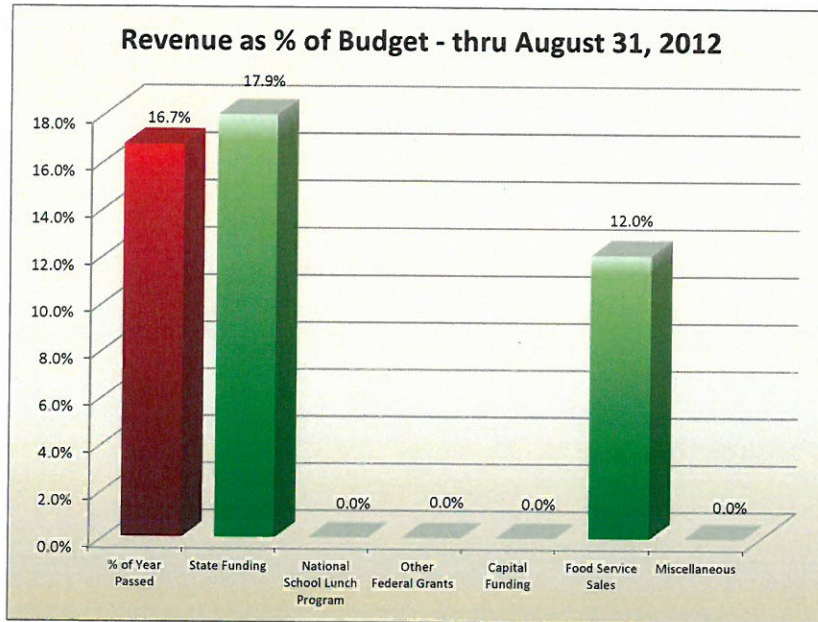
Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

Attachment

EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
 CURRENT OPERATING BUDGET
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013
 as of August 31, 2012

Table 1
 CHARLOTTE CAMPUS

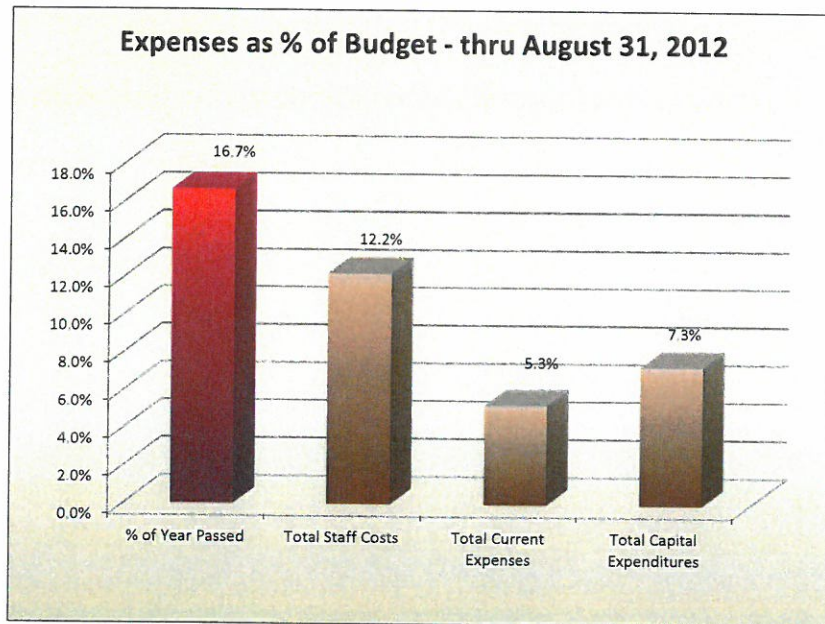
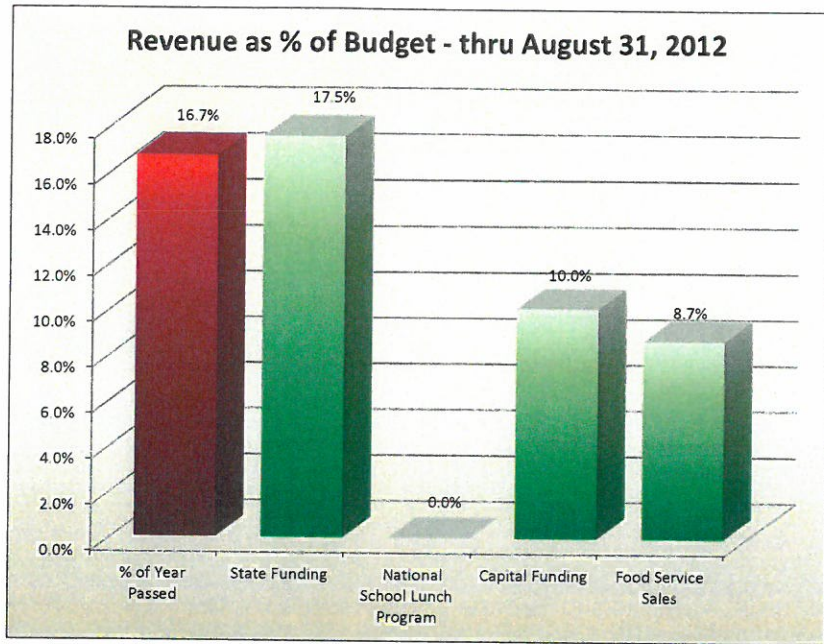
SOURCES OF FUNDS	Revised Budget (Total Year)	Actual (Year To Date)	Variance Amount	% of Revised Budget
State Funding	\$ 1,859,120	\$ 333,473	\$ 1,525,647	17.9%
<i>Federal Grant Funding</i>				
National School Lunch Program	35,000	-	35,000	0.0%
Other Federal Grants	30,448	-	30,448	0.0%
Capital Funding	208,278	-	208,278	0.0%
Food Service Sales	65,000	7,823	57,177	12.0%
Miscellaneous	-	77	(77)	0.0%
Other Sources	2,530	-	-	0.0%
Fund Balance Transfer	87,080	87,080	(87,080)	100.0%
TOTAL FUNDS AVAILABLE	\$ 2,287,456	\$ 428,453	\$ 1,769,393	18.7%
USES OF FUNDS				
Staff Costs				
Instruction	\$ 600,801	\$ 57,885	\$ 542,916	9.6%
Instructional Support	55,162	12,580	42,582	22.8%
Administration	238,556	37,387	201,169	15.7%
Benefits	259,592	34,492	225,100	13.3%
Total Staff Costs	\$ 1,154,111	\$ 142,344	\$ 1,011,767	12.3%
Current Expenses				
Travel	\$ 31,305	\$ 6,024	\$ 25,281	19.2%
Transportation	75,000	-	75,000	0.0%
Operating Expenses	277,115	79,236	197,879	28.6%
Facility Lease	208,278	-	208,278	0.0%
Utilities	60,000	-	60,000	0.0%
Contract Services	45,758	3,902	41,856	8.5%
Food Service	100,000	4,796	95,204	4.8%
Transfers Out	251,616	-	251,616	0.0%
Other Expenses	3,500	-	3,500	0.0%
Total Current Expenses	\$ 1,052,572	\$ 93,958	\$ 958,614	8.9%
Capital Expenditures				
Capital Expenditures	\$ 80,773	\$ 45,962	\$ 34,811	56.9%
Total Capital Expenditures	\$ 80,773	\$ 45,962	\$ 34,811	56.9%
TOTAL EXPENDITURES & TRANSFERS	\$ 2,287,456	\$ 282,264	\$ 2,005,192	12.3%



EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
 CURRENT OPERATING BUDGET
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013
 as of August 31, 2012

Table 2
 LEE CAMPUS

SOURCES OF FUNDS	Revised Budget (Total Year)	Actual (Year To Date)	Variance Amount	% of Revised Budget
State Funding	\$ 1,525,783	\$ 266,971	\$ 1,258,812	17.5%
<i>Federal Grant Funding</i>				
National School Lunch Program	51,300	-	51,300	0.0%
Capital Funding	164,887	16,551	148,336	10.0%
Food Service Sales	79,487	6,877	72,610	8.7%
Miscellaneous		1,596	(1,596)	0.0%
TOTAL FUNDS AVAILABLE	\$ 1,821,457	\$ 291,995	\$ 1,529,462	16.0%
USES OF FUNDS				
Staff Costs				
Instruction	\$ 501,727	\$ 48,499	\$ 453,228	9.7%
Instructional Support	55,673	9,279	46,394	16.7%
Administration	165,831	27,552	138,279	16.6%
Benefits	228,331	31,014	197,317	13.6%
Total Staff Costs	\$ 951,562	\$ 116,344	\$ 835,218	12.2%
Current Expenses				
Travel	\$ 9,500	\$ -	\$ 9,500	0.0%
Transportation	225,000	-	225,000	0.0%
Operating Expenses	83,800	21,754	62,046	26.0%
Facility Lease	164,887	-	164,887	0.0%
Insurance	11,700	11,688	12	99.9%
Utilities	40,000	-	40,000	0.0%
Contract Services	33,000	7,362	25,638	22.3%
Food Service	130,787	4,263	126,524	3.3%
Transfers Out	35,000	-	35,000	0.0%
Other Expenses	91,221	-	91,221	0.0%
Contingency	30,000	-	30,000	0.0%
Total Current Expenses	\$ 854,895	\$ 45,067	\$ 809,828	5.3%
Capital Expenditures				
Capital Expenditures	\$ 15,000	\$ 1,099	\$ 13,901	7.3%
Total Capital Expenditures	\$ 15,000	\$ 1,099	\$ 13,901	7.3%
TOTAL EXPENDITURES & TRANSFERS	\$ 1,821,457	\$ 162,510	\$ 1,658,947	8.9%



Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
September 25, 2012

AGENDA ITEM: 11

Monthly Report on Edison Collegiate High School – Lee

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report is for informational purposes only and requires no action by the Board. It provides an update on the daily operations of ECHS – Lee.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY:



Principal, ECHS – Lee

FUNDING VERIFIED AND APPROVED BY:


Vice President, Administrative Services

APPROVED FOR AGENDA BY:


President



September finds ECHS – Lee finally reaching what seems like a routine and out of “school opening” mode. During this first month of school, we hosted 5 open houses for different groups of students, had a successful first day for traditional students, started our first group of dual enrolled students in class, had our annual back to school pot luck dinner attended by 150 families, dodged a hurricane, and through it all seemed to stay focused on teaching and learning.

In the freshmen world, students are becoming acclimated to the pace and rigor of ECHS – Lee. With 5 dedicated teachers, completely integrated lessons, a slow deliberate teaching and reinforcing of academic skills, and solid time management structures, there isn’t much left to chance with the new students. Of special note is the special topics class that is held fourth period. The idea behind the planning and execution of this class is that allowing teachers to teach a skill or content that is interesting to them, and then allowing students to self select into those topics, will provide a framework for self motivated teaching and learning. In this environment, teachers use high interest topics to reinforce the developmental skills and academic content used and required in traditional academic topics. Students are covering such diverse topics as: medieval castle design, genealogy, creative writing, etc.... Early indicators in feedback from students and parents confirm that learning how to learn by selecting highly relevant and integrated content has hooked kids and bonded them to the program.

In the sophomore world, staff members continue to work with the same group of students that they had last year and the concept of looping teachers is already paying dividends. Because there was essentially no “start up time” loss in getting going, academic content and skill development picked up right where we left off last summer. New to the planning process is the concept of “two for one’s,” commonly referred to as 241 assignments. This concept is rooted in trying to structure a tremendous amount of academic work with high rigor while minimizing student stress and wasted time. For example, a single essay is scored by two teachers; one for historical content and the other for writing style. This concept has been expanded to a “three or four for one” when the assignment might connect to a science topic and/or require research and critical reading skills. These high yield assignments allow students to produce integrated products with coaching from multiple teachers and actually do less busy work and more meaningful thinking. Staff has also developed a weekly schedule that provides structured study time during the school day to help students that wouldn’t traditionally have access to after school tutoring.

Seventy seven percent of our junior students are dual enrolled and we rarely see them. When we do, they (and especially their parents) thank us for getting them prepared for college. These students have reported almost no complications with scheduling, books, or keeping up academically. With only one or two exceptions, our traditionally enrolled juniors are on track to take the PERT in October and dual enroll for Spring semester.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
September 25, 2012

AGENDA ITEM: 12

Monthly Report on Edison Collegiate High School – Charlotte

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report, for informational purposes only, requires no action by the Board. The report provides an update on operations at ECHS – Charlotte.

FISCAL IMPACT _____ Yes _____ No ___x___ N/A

Funding Source: _____ Amount: \$ _____

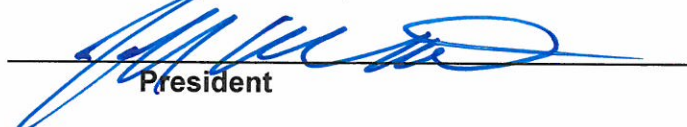
Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Principal, ECHS - Charlotte

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President

On August 30, parents were invited to the second annual Parent Go-to-School Night, a time for parents to put faces with the names they have been hearing around the dinner table. Mini-lessons involved parents in the kinds of hands-on and critical thinking activities their students experience on a daily basis.

159 students (sophomores, juniors, and seniors) are involved in at least one dual enrollment course this semester. English teacher Paige Williams is working with 20 junior and senior d.e. students who have a GPA of 3.0 – 3.1. She will monitor assignments and grades. She will assist students with time management and organizational skills. She will see that students use the Academic Success Center when they need extra help. She will assist students in forming study groups. She will coach students on how to advocate for themselves with their professors. We hope that this extra attention will help students to focus on their studies and to avoid a return to the high school if they fail to maintain a 3.0 grade average.

Dual enrollment senior Carissa Stepp has organized a senior buddy program that pairs junior and senior dual enrollment students with freshmen who have asked for a buddy. The buddies will meet over lunch every few weeks. Some are already giving study advice and encouraging participation in extra-curricular activities.

Faculty members are hard at work on five different committees in preparation for the AdvancED accreditation visit that will occur in the 2013-2014 school year. We are currently engaging in a preliminary self-assessment involving the five standards: 1) purpose and direction, 2) governance and leadership, 3) curriculum, instruction, and assessment, 4) resources and services, and 5) use of data for continuous improvement. An outgrowth of our first round of meetings is a committee to establish a “formal structure whereby each student is well-known by at least one adult advocate in the school,” an AdvancED requirement. We will run a pilot of the adviser program beginning in the second quarter of this year. The School Advisory Council (SAC) held its organizational meeting on August 30. This group will be actively involved in the preparation for the AdvancED visit. Additionally, they will work on the Second Annual Golf Tournament to be held May 4, 2013, with the proceeds going to scholarships for ECHS graduates.

The newly formed Business Club has opened a school store in the cafeteria. Open during lunch periods, the store currently features t shirts, flash drives, bumper stickers. Soon to arrive are hoodies, bracelets, and lanyards.

ECHS – Charlotte continues to benefit from the Race to the Top funding through the Charlotte County Public School District. At the end of four years we will have received over \$102,000 for textbooks, science equipment, curriculum development, and training in observation and evaluation. Just recently we received a \$4,000 grant from the Walmart distribution center in Arcadia. This is the fourth year the center has given us grant money. Typically we have used those funds for cultural enrichment activities and for food for special occasions.