



## **Business and Technology Department Meeting Minutes**

**Date:** September 9, 2011

**In Attendance:**

James Babcock, Kenneth Bryant, Leroy Bugger, Alisa Callahan, Robert Chilmonik, Albert Dambrose, Lisa Dick, Martin Dubetz, Kelly Eakins, Michael Engdahl, Charles Hidalgo, David Hoffman, Jane Hurst, Stephanie McCartney-King, Tom McNulty, Mary Myers, Douglas Nay, David Oliver, Kevin Shriner, Sandi Towers, Anthony Valvo, Bill VanGlabek, Scott VanSelow, Arlene Velez, Jim Wilkison

**In Attendance Via Video:** Mike Hayden, Ed Smith, Michelle Fanslau

**Meeting convened at 1:00 pm.**

Dean Myers spoke about state frameworks for our AS degrees. Professors Dubetz is mapping AS networking courses. Every degree program is being reviewed to make sure it is in accordance with state frameworks. AS to BS specific articulations will be presented to Dr. Atkins with an agenda and method before our SACCs visit. Discussion centered on articulations with Florida schools. It was also discussed that SACCs accredits the college we have to look at our content and curriculum by program. We need to map our articulations to other schools and present to advisory committees.

Dean Myers announced that all advisory committee meetings need to be done before SACCS visit in November.

Fall Mini B Offerings – Mary Myers asked instructors teaching in Mini B meet after the meeting.

Upward Bound Program – Dr. Nay referred the group to handout.

Associate Dean Kevin Shriner distributed QEP pamphlets and gave a detailed overview of the new FYE Cornerstone course SLS 1515 that will begin in spring 2012. He asked that any faculty interested please apply and begin taking the 10 part training workshop. Nineteen sections will be offered in spring 2012 and 52 sections by fall of 2012. This class will be a required college elective. Right now this class does count towards faculty load as a three-hour class.

Dr. Nay asked for anything for the Good of the Order with none given.

Our next Department meeting will be held on Friday, October 14

**Meeting adjourned at 2:00 pm**