



Business and Technology Department Meeting Minutes

Date: August 19, 2011

In Attendance:

Ed Smith, Alisa Callahan, Paral Faris, Jim Wilkison, Bill VanGlabek, Charles Hidalgo, Martin Dubetz, Gary Rodgers, Albert Dambrose, Maria Maddalena, Sandi Towers, Dave Oliver, Robert Chilmonik Kathy Muzyka, Mike Hayden, Jim Babcock, Scott VanSelow, Philip Coale, Stephanie King, Michael Engdahl, Leroy Bugger, Tom McNulty, Munir Al-Suleh, David Hoffman, Doug Nay

Meeting convened at 1:00 pm.

Dr. Nay welcomed all and announced new adjunct instructors (not in attendance) Charles “Buddy” Finton, Kenneth Bryant, Diab Semreen, Kathy Muzyka, Robert Lovett, and Robert Roselli.

Professor Scott VanSelow presented an overview of the three conferences he had attended during the summer all with the topic of Critical Thinking. He asked why critical thinking was important and answers included: students need it to learn, employers want to see it in potential employees; SACS requires it through assessment, and is included in the Cornerstone Course. VanSelow gave techniques to use in class to get students to use critical thinking. He used the examples the Wheel and the S-E-E-I Method (State; Elaborate; Exemplify; and Illustrate). He will send all faculty links with information to use these resources in class.

Professor David Hoffman led a discussion about QEP and how it can be used in the Cornerstone experience course. He distributed two handouts Elevator Speech and Destination 2020: Creating a Pathway for Future (both attached). Discussion topics included that we all need to know what QEP is for our SACs visit and that our Cornerstone experience class will begin in spring 2012. He announced that any faculty interested in teaching the course should contact Kevin Shriner and take the structured 10 part workshop through the TLC. This course will include teaching students critical thinking skills, applied learning, relevancy, and successful strategies,

Professor Hoffman also said that we all need to know what Edison’s mission statement is and be able to discuss it.

Dr. Nay distributed a handout (attached) regarding department outcomes and how they are expressed. Discussion followed with input on measurements, growth, objectives, and completers. Dr. Nay requested input on measurement be emailed to him.

Dr. Nay asked for discussion about The Question of the Day: What should we do with SIRII results and ESir results to improve our teaching?

Many faculty agreed that there were too many questions and getting students to fill it out is a challenge. Detailed discussion ensued and included:

How we use results of SIR; most faculty agreed that they mainly look at comments and use them to update course materials; how can we integrate SIR into current social media; incentives to fill out survey were discussed; identifying key questions; need example of how SIRs are used.

Tom McNulty gave an update on our presence in Cape Coral and how he is working with the Cape Chamber of Commerce, the Community Redevelopment Agency, and the City of Cape Coral to promote workshops. He announced that there will be an all day event in December in the Cape sponsored by local business and that he is working on presenting workshops in Immokalee and Lehigh Acres. He discussed the new Automotive Academy that will begin in January 2012 through CE and support from Germain auto dealership.

Lisa Dick presented the following announcements:

Spring 2012 schedule will be sent out shortly and we will try out a new form system for adjuncts

Syllabi and office hours for fall are due now

The copier in K 225 will be replaced with more updated, networked copier and asked faculty to let her know if they would like training

Please submit travel plans as soon as possible

Dr. Nay asked for anything for the Good of the Order

Our next Department meeting will be held on Friday, September 9

Meeting adjourned at 2:00 pm